

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on May 15, 2019 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Gerald Maar
R. Charles Phillips, Vice President	Michael May
Kathleen Dillon	Constance Rockow
George Howard	

Members Absent:

John Abbott	John Heise
-------------	------------

Staff Present:

Jo Anne Antonacci	Steve Roland
Karen Brown, Esq.	Dr. Michelle Ryan
Ginger Critchley	Peter Sharpe
Stephen Dawe	Jill Slavny
Tim Dobbertin	Lynda VanCoske, Esq.
Dr. Marijo Pearson	
Rachael Piccolo	

1. Call the Meeting to Order  
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications  
The agenda was modified by adding New Business Item 11.10 and Personnel and Staffing Item 12.3.
4. Public Hearing: District-Wide School Safety (SAVE) Plan  
There were no public comments.
5. Approval of Minutes  
Resolved to approve the April 10, 2019, Regular Meeting Minutes as presented.  
  
Moved by J. Abbott, seconded by M. May; passed unanimously.
6. Public Interaction  
There was no public interaction.
7. Financial Reports  
S. Roland reported on the Treasurer's Report, WINCAP Report, and the Internal Claims Exception Log.  
  
Resolved to approve the Treasurer's and WINCAP Reports as presented.  
  
Motion by G. Maar, seconded by C. Rockow; passed unanimously.

8. Audit Committee

1. Resolved to approve 2019-20 Audit Committee members as follows: John Abbott, George Howard, Dennis Laba, Michael May, and R. Charles Phillips.

Moved by C. Rockow, seconded by G. Maar; passed unanimously.

2. There was an internal auditor discussion. The board agreed to exercise its exemption for the 2019-20 school year.

9. Board Presentation: Career and Technical Education Executive Principal Jill Slavny, Lead Advisor Rachael Piccolo, Advisor and Trainer of 4-member team Peter Sharpe, and students Nicole Case, Ellie Woodin, Adam VerSteeg, Braden Ferranti, Logan Wencek, and Tim Frisbee presented on SkillsUSA. All presenters left the meeting at 6:55 p.m.

10. Old Business

1. Steve Roland gave an update on the Westview program location.

11. New Business

1. First Reading of Various Policies for Annual Review  
D. Laba recommended waiving the second reading.

Resolved to waive Second Reading for Various Policies for Annual Review as presented. Motion by M. May, seconded by K. Dillon; passed unanimously.

Resolved to approve the Second Reading for Various Policies for Annual Review as presented. Motion by M. May, seconded by K. Dillon; passed unanimously.

L. VanCoske left the meeting at 6:59 p.m.

2. First Reading of District-Wide School Safety Plan (SAVE)  
The board reviewed the District-Wide School Safety Plan (SAVE) and will perform a Second Reading at the June Board Meeting.

3. Resolved to approve Chemical Hygiene Plan for 2019-20 School Year as presented.

Moved by K. Dillon, seconded by M. May; passed unanimously.

4. Resolved to adopt 2019-20 Proposed Adopted Budget as presented.

Moved by G. Maar, seconded by K. Dillon; passed unanimously.

5. Resolved to approve 2019-2020 Board Meeting Dates as presented.

Moved by K. Dillon, seconded by G. Maar; passed unanimously.

6. Proposed 2019-20 board presentations were discussed.

7. Resolved to approve the Establishment of a TRS Reserve as presented.

Retirement Contribution Reserve Sub-Fund Resolution

WHEREAS, the Monroe 2-Orleans BOCES participates in the New York State Teachers'

Retirement System (“TRS”); and

WHEREAS, on June 24, 2009, the Board of the Monroe 2-Orleans BOCES by resolution established a Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of the Monroe 2-Orleans BOCES, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund to be known as the Teachers’ Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
  - a. such amounts as may be provided by budgetary appropriations;
  - b. such revenues as are not required by law to be paid into any other fund or account;
  - c. such other funds as may be legally appropriated; and
  - d. available funds from budgetary surplus.
3. By resolution, the Board may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers’ Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the BOCES from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board or employee of the BOCES shall:
  - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
  - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the BOCES, who are members of TRS, paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the BOCES, who are members of TRS, paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earnings or capital gains realized on the moneys so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.



Buffalo, NY 14202

\$0.2690

- 2. Resolution to Accept Cooperative Pest Control Service Bid  
Exodus Exterminating \$5,229.00
- 3. Resolution to Accept Monroe 2-Orleans BOCES participation in Cooperative bid with Erie 1 BOCES for FY 2019-2020 Distance Learning State Wide Agreements

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2019-2020 fiscal year for Apex, Blackboard, Desire 2 Learn, Edgenuity, Edmentum, FEV tutor, Florida Virtual School, Instructure, It’s Learning, iTutor, Odysseyware, Pearson, Right Reason, Schoology and,

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

- 4. Resolution to Accept Monroe 2-Orleans BOCES participation in Cooperative bid with Erie 1 BOCES for FY 2019-2020 Instructional Technology State Wide Licensing Agreements

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3<sup>rd</sup> L Corp, A+ Educators, Accelerate Learning, Achieve3000, American Reading Company, Amplify, Answer Pad, Bird Brain, Bridges Transitions, Carnegie Learning, Certica, Charmtech Labs, Chester Technical Services, ClassLink, Code Monkey, Curriculum Associates, Curriculum Technology, Dreambox, eDoctrina, Edgenuity, Edmentum, Educational Vistas, eSpark, Explore Learning, FastBridge Learning, Freckle, Frontline Technologies, Gale, Houghton Mifflin, iDesign, Imagine Learning, Interactive Media, iSafe, iStation, IXL, Kinderlab Robotics, Learning Ally, Learning.com, Learning Sciences International, Learning Without Tears, Legends of Learning, Lego Education, Lexia Learning, LinkIt, Mad Learn, Maker’s Empire, McGraw-Hill, Mind Research Institute, Microsoft, Modular Robotics, Naviance, Nearpod, Newsela, NWEA, Oeder, Pearson Digital Learning, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scientific Learning, Sensavis, Service Infinity, Suntex, Taylor & Associates Communications, Tech 4 Learning, Tequipment, Thimble, Turnit In, Waterford, zSpace and,

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Motion by G. Maar, seconded by C. Rockow; passed unanimously.

14. Executive Officer's Reports

The Mid-West Regional JMT District Superintendents met with Vice Chancellor Brown and Regent Norwood for their quarterly meeting.

Dr. Marijo Pearson and her team completed an audit review of the K-2 Developmental Reading Project for the Rochester City School District.

Monroe One BOCES District Superintendent Dan White and Monroe 2-Orleans BOCES District Superintendent Jo Anne Antonacci will be presenting at the June 8, 2019, Monroe County School Boards Association's New School Board Member Governance Training on the Role of the Superintendent.

The May 6, 2019, National Small Business Week Kick-Off was held at Monroe 2-Orleans BOCES in the Professional Development Center. Monroe County Executive Cheryl Dinolfo spoke. Monroe One BOCES and Monroe 2-Orleans BOCES component school districts were represented along with many small businesses and several County representatives. School districts were able to showcase student and business partnerships throughout the region.

Spring events, ceremonies, and graduations are in full swing. Roberts Wesleyan College's BELL Program Portfolio Night was held last week which included students from our BOCES 2 program. The event was extremely rewarding, as it demonstrated how students can gain independence on a college campus and beyond. Once again the Spring Dinner Dance was a huge success with students having an amazing evening. J. Antonacci thanked board members for taking time out of their busy schedules to attend various events.

Jo Anne shared items from Monroe County School Boards Association with the board including the annual report and request for tax levy structuring recommendations.

Monroe County Industrial Corporation and Spencerport Chamber of Commerce have recently hosted meetings at CTE. Our students supported these events.

15. Committee Reports

Labor Relations Committee (J. Abbott/J. Heise) – The topic was Pathways to Teaching by Jim Thomas and Karen Finter.

Legislation Committee (D. Laba/K. Dillon) – Several legislative meetings were held as well as end-of-year wrap-up.

Information Exchange Committee (R. Charles Phillips/J. Heise) – There were no updates.

16. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

17. Other Items

There were no other items.

At 7:40 p.m., a motion was made by M. May, seconded by G. Maar, passed unanimously to enter into Executive Session to discuss the employment history of a particular person(s).

Respectfully submitted,

Virginia M. Critchley  
Clerk of the Board

16. The Board entered into Executive Session at 7:42 p.m.

Members Present:

Dennis Laba, President	Gerald Maar
R. Charles Phillips, Vice President	Michael May
Kathleen Dillon	Constance Rockow
George Howard	

Members Absent:

John Abbott	John Heise
-------------	------------

Staff Present:

Jo Anne Antonacci	Tim Dobbartin
Karen Brown	Steve Roland

At 7:57 p.m. a motion was made by C. Phillips, seconded by G. Maar to come out of executive session; passed unanimously.

12.2. Resolved to Extend Probationary Period as presented.

BE IT HEREBY RESOLVED upon recommendation of the District Superintendent, the Board hereby accepts the terms of and authorizes the District Superintendent to execute a memorandum of agreement among the BOCES, the BOCES 2 Teachers' Association and Charles Clifford providing for the extension of the probationary appointment of Charles Clifford in the Special Education tenure area through August 31, 2020.

Moved by C. Rockow, seconded by G. Maar; passed unanimously.

Be it so resolved that the Board approved a 3.2% salary increase for the Classified Staff for the period of July 1, 2019 – June 30, 2020.

That the Board approved the following changes to Classified Staff health insurance:

Staff hired prior to July 1, 2010:

May 15, 2019 Regular Meeting Minutes

Effective July 1, 2019: Blue Point 2 Value with a staff contribution rate of 9%  
Effective July 1, 2020: Blue Point 2 Value with a staff contribution rate of 10%

Staff hired on or after July 1, 2010:  
Effective July 1, 2019: Blue Point 2 Value with a staff contribution rate of 15%  
Effective July 2, 2020: Blue Point 2 Value with a staff contribution rate of 16%

That the Board approved a 1.6% salary increase for the 2019-2020 school year for those tutors who worked between 200 and 549 hours during the 2018-2019 school year.

Moved by M. May, seconded by G. Maar; passed unanimously.

17. Adjournment

At 7:57 p.m., a motion was made by C. Phillips to adjourn the meeting, seconded by M. May; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci  
Clerk Pro-Tem