

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on June 20, 2018 at 7:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	John Heise
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Kathleen Dillon	Constance Rockow

Members Absent:

George Howard

Staff Present:

Jo Anne Antonacci	Stephen Dawe
Christopher Barrow	Tim Dobbertin
Karen Brown, Esq.	Dr. Marijo Pearson
Ginger Critchley	Steve Roland

Guests:

Vicki Amoroso
Marco Marascio and John Limbeck (Campus Construction)
Mike Place (LaBella)

1. Call the Meeting to Order
The meeting was called to order by President Laba at 7:00 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications
Resolved: To approve the Agenda as presented.

Moved by J. Heise, seconded by C. Phillips; passed unanimously.
4. Approval of Minutes
Resolved: To approve the May 9, 2018, Regular Meeting Minutes as presented.

Moved by J. Heise, seconded by G. Maar; passed unanimously.
5. Public Interaction
There was no public interaction.

6. Financial Reports

S. Roland reported on the Treasurer's Report, WINCAP Report, and Annual Vehicle Inventory.
V. Amoroso reported on the Internal Claims Exception Log.

Resolved: To approve the Treasurer's and WINCAP Reports as presented.

Motion by J. Abbott, seconded by J. Heise; passed unanimously.

V. Amoroso left the meeting at 7:04 p.m.

7. Old Business

1. Marco Marascio gave a capital project update. At 7:12 p.m., Marco Marascio and John Limbeck (Campus Construction) and Mike Place (LaBella) left the meeting.
2. The board performed a Second Reading of the District-Wide School Safety Plan (SAVE).

Resolved: To Approve District-Wide School Safety Plan as presented.

Motion by K. Dillon, seconded by J. Abbott; passed unanimously.

8. Board Presentation: Joint Management Team

1. District Superintendent Jo Anne Antonacci gave an overview on the Mid-West Regional Joint Management Team. The board thanked Jo Anne for her presentation.

9. New Business

1. Resolved: To approve donation of 1 Skid of Metal Pieces as presented.

Motion by J. Abbott, seconded by J. Heise; passed unanimously.

2. Resolved: To approve donation of Wegmans gift card as presented.

Motion by J. Abbott, seconded by J. Heise; passed unanimously.

3. Resolved: To approve donation of Boat as presented.

Motion by J. Abbott, seconded by J. Heise; passed unanimously.

4. Resolved: To approve donation of \$10,000 precision machining grant issued by The Gene Haas Foundation for Career and Technical Education student scholarships and NIMS Credentialing as presented.

Motion by J. Abbott, seconded by J. Heise; passed unanimously.

5. Resolved: To approve donation of Masking Tape, Disc Pads, and Rush Preventer as presented.

Motion by J. Abbott, seconded by J. Heise; passed unanimously.

6. Resolved to approve 2018-19 Classroom Fair Share Lease Template as presented.

Moved by C. Phillips, seconded by J. Heise; passed unanimously.

7. Resolved to approve 2018-19 Preschool Classroom Leases with Gates Chili, Greece, Hilton, and Spencerport Central School Districts as presented.

Moved by J. Abbott, seconded by M. May; passed unanimously.

8. Resolution to Approve Funding Career Technical Education (CTE) Equipment Reserve Fund up to \$150,000

Resolved: Upon the recommendation of the District Superintendent, that the Monroe 2-Orleans BOCES Board authorizes additional contributions to the previously established Career and Technical Education (CTE) Equipment Reserve Fund up to the amount of \$150,000 from 2017/18 school year expenditures as presented.

Moved by J. Abbott, seconded by J. Heise; passed unanimously.

9. Resolved to approve Therapeutic Day Program (TDP) Lease Renewal as presented.

Moved by J. Abbott, seconded by G. Maar; passed unanimously.

10. First Reading of Policy 4310 Purchasing

M. May recommended waiving the second reading, seconded by G. Maar.

Resolved: To waive Second Reading for Policy 4310 as presented.

Motion by M. May, seconded by G. Maar; passed unanimously.

Resolved: To approve the Second Reading for Policy 4310 as presented.

Motion by J. Heise, seconded by J. Abbott; passed unanimously.

11. Resolved to declare funds from prior capital projects as excess funds to be used towards a future project as presented.

Moved by G. Maar, seconded by J. Abbott; passed unanimously.

12. The Fall 2018 New York State School Boards Association Convention was discussed.

13. Capital Project Celebration was discussed.

14. Board development was discussed.

10. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda

Resolved: To approve the Personnel and Staffing Agenda as presented.

Motion by J. Abbott, seconded by J. Heise; passed unanimously.

2. Resolution to Approve Operations, Maintenance and Security Contract

Resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the United Public Service Employees Union, Operations, Maintenance and Security Bargaining Unit, for the period of July 1, 2018 – June 30, 2021 as presented.

Motion by J. Abbott, seconded by G. Maar; passed unanimously.

3. Resolution to Approve Agreement between District Superintendent and Shared District Human Resources Manager

Resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the Shared District Human Resources Manager Jerilee DiLalla for the period of July 1, 2018 – June 30, 2019, as presented.

Motion by J. Abbott, seconded by G. Maar; passed unanimously.

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

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|--|-------------|
| 1. Dental Equipment and Installation Bid
Henry Schein, Inc. | \$78,256.00 |
| 2. Digital Sign and Installation Bid
Skylight Signs, Inc. | \$43,890.00 |

Motion by J. Abbott, seconded by J. Heise; passed unanimously.

12. Executive Officer's Reports

The Capital Project Ribbon Cutting has been scheduled for late afternoon/evening on Monday, October 15, 2018. Details to come at a later date.

Board development was discussed. A desire to focus on school safety and security was requested.

Districts are working on the 180-day calendar.

There is lots of focus on mental health initiatives at the state and local levels.

J. Antonacci will be attending the District Superintendent Retreat June 24-26, 2018.

Over the past couple of months, Monroe 2-Orleans BOCES held numerous graduations and award ceremonies. J. Antonacci thanked the board for attending these special events.

13. Committee Reports

Labor Relations Committee (J. Abbott/J. Heise) – There were no updates.

Legislation Committee (J. Heise/J. Abbott) – There were no updates.

Information Exchange Committee (D. Laba/R. Charles Phillips) – There were no updates.

14. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

15. Other Items

There were no other items.

At 8:15 p.m., a motion was made by J. Heise, seconded by G. Maar, passed unanimously to take a brief break prior to entering into Executive Session to discuss the employment history of a particular person(s), collective negotiations pursuant to article 14 of the Civil Service Law, pending litigation, and matters which will imperil the public safety if disclosed.

Respectfully submitted,

Virginia M. Critchley
Clerk of the Board

16. The Board entered into Executive Session at 8:25 p.m.

Members Present:

Dennis Laba, President	John Heise
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Kathleen Dillon	Constance Rockow

Members Absent:

George Howard

Staff Present:

Jo Anne Antonacci	Dr. Marijo Pearson (left at 8:40 p.m.)
Karen Brown (left at 8:40 p.m.)	Steve Roland (left at 8:40 p.m.)
Tim Dobbertin (left at 8:40 p.m.)	

At 9:10 p.m. a motion was made by C. Phillips, seconded by M. May to come out of executive session; passed unanimously.

Resolved to approve the 2018-19 Monroe 2-Orleans BOCES building-level emergency response plans for:

- Alternative High School (AHS)
- Career and Technical Education Center at WEMOCO
- Communications and Technology Services (CaTS)
- Curriculum Materials Center (CMC)
- Educational Services Center (ESC)
- Elementary Science Program (ESP)
- Paul Road Transition Program
- Ridgecrest Academy
- Rochester Tech Park (RTP)
- Village Plaza Transition Program

Motion by J. Heise, seconded by M. May; passed unanimously.

17. Adjournment

At 9:11 p.m., a motion was made by J. Heise to adjourn the meeting, seconded by G. Maar; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci
Clerk Pro-Tem