



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

There will be a Regular Meeting of the Monroe 2-Orleans Board of Cooperative Educational Services on Wednesday, January 17, 2024, at 6:00 pm at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, NY 14559

Anticipated Executive Session immediately following the regular board meeting to discuss the employment history of a particular person(s) and Operation & Maintenance and Security Negotiations Data

BOARD MEMBERS

Dennis Laba, President	Trina Lorentz
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Cindy Dawson	Heather Pyke
Kathleen Dillon	

AGENDA

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Agenda Item(s) Modifications
4. Approval of Minutes: December 20, 2023, Regular Meeting Minutes
5. Public Interaction
6. Financial Reports
 1. Resolution to Accept Treasurer's Report
 2. Resolution to Accept WinCap Reports
 3. Internal Claims Exception Log
 4. Quarterly Contractor Report
7. Board Presentation - CWD (Center for Workforce Development) Budget and Program Update
CWD Director Shawna Gareau-Kurtz and Assistant Director Rebecca Horowitz.
8. Old Business
9. New Business
 1. Resolution to Approve Right of Entry and Use Agreement at Rochester Tech Park
 2. Legislative Breakfast Attendance
 3. Annual Meeting Preparation
 4. Harris Beach Education Law Transition
 5. Resolution to Create a New Position
10. Personnel and Staffing
 1. Resolution to Approve Personnel and Staffing Agenda

- 11. Bids/Lease Purchases
 - 1. Resolution to Accept Cooperative Health and Safety Supplies
 - 2. Resolution to Accept Cooperative Custodial Supplies
 - 3. Resolution to Accept Cooperative Printer and Copier Supplies
 - 4. Resolution to Accept Board Resolution for the Dream Consortium

- 12. Executive Officer's Reports
 - 1. Albany D.S. Report
 - 2. Local Update

- 13. Committee Reports
 - 1. Labor Relations Committee
 - 2. Legislative Committee
 - 3. Information Exchange

14. Upcoming Meetings/Calendar Events

January 17	Noon	MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00 pm	Board Meeting (ESC, Board Room)
January 24	Noon	MCSBA Steering Committee Meeting (DoubleTree)
January 31	Noon	MCSBA Legislative Committee Meeting
February 3	8:30 am	MCSBA Legislative Breakfast (Shadow Lake)
February 5	9:00 am	MCSBA Legislative Committee - Debrief Table Leaders (Zoom)
February 7	Noon	MCSBA Information Exchange Committee (DoubleTree)
February 14	Noon	MCSBA Labor Relations Committee (Double Tree)
	5:45 pm	MCSBA Executive Committee Meeting
	6:00 pm	Board Meeting (ESC, Board Room)

15. Other Items

16. Executive Session

Resolution to adjourn to adjourn to executive Session to discuss the employment history of a particular person(s) and Operation & Maintenance and Security Negotiations Data

17. Adjournment

1. Call the Meeting to Order

2. Pledge of Allegiance

3. Agenda Item(s) Modifications

4. Approval of Minutes: December 20, 2023, Regular Meeting Minutes

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, December 20, 2023, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President	Gerry Maar
R. Charles Phillips, Vice President	Michael May
John Abbott	Heather Pyke
Kathleen Dillon	

Absent: Cindy Dawson, Trina Lorentz

Staff Present

Jo Anne Antonacci	Marijo Pearson
Karen Brown	Steve Roland
Stephen Dawe	Michelle Ryan
Ian Hildreth	Tom Schulte
Kelly Mutschler	

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - There were no agenda modifications.
4. Approval of Minutes
Resolved: To Approve the Minutes of the November 15, 2023, Regular Meeting
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
5. There was no public interaction.
6. Financial Reports
Resolved: To Accept the Treasurer's Report as presented
Moved by M. May, seconded by K. Dillon: passed unanimously

Resolved: To Accept the WinCap Reports as presented
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
7. Board Presentation - Safety and Security Coordinator Doug Comanzo provided the board with a safety and security update. The board asked questions and thanked Mr. Comanzo who then left the meeting at 6:21 pm.
8. Old Business
9. New Business
 1. Resolved: To Accept Single Audit Report for Year Ended June 30, 2023
Moved by K. Dillon, seconded by M. May; passed unanimously

2. Resolved: To Accept Extra Classroom Activity Funds Financial Report for year ended June 30, 2023

Moved by M. May, seconded by J. Abbott; passed unanimously

3. Resolved: To Accept Corrective Action Plan for the year ended June 30, 2023

Moved by J. Abbott, seconded by K. Dillon; passed unanimously

4. Resolved: To Waive the Second Reading of Policy 6463 Title IX and Sex Discrimination

Moved by M. May, seconded by J. Abbott; passed unanimously

Resolved: To Approve the changes to Policy 6463 Title IX and Sex Discrimination

Moved by K. Dillon, seconded by M. May; passed unanimously

5. BE IT HEREBY RESOLVED THAT THE Monroe 2 Orleans Board of Cooperative Education approves the Center for Workforce Development creating and providing the following job training programs: Paraprofessional, Hospitality and Tourism in accordance with the New York State Education Department requirements to be eligible for EPE Funding; and

WHEREAS the job training programs will be in accordance with Education Law 4602; and WHEREAS the District Superintendent is charged with the responsibility to ensure the job training programs for purposes of EPE Funding are conducted in accordance with applicable New York State Laws and Regulations.

Moved by K. Dillon, seconded by J. Abbott; passed unanimously

6. Resolved: To Accept the \$5,000.00 donation from the Donald F. And Maxine D. Davison Foundation

Moved by J. Abbott, seconded by M. May; passed unanimously

7. Resolved: To Accept Donation of Eva HandiCare Full Patient Lift from Craigmile Health Solutions

Moved by H. Pyke, seconded by K. Dillon; passed unanimously

8. Resolved: To Accept Donation of 15 Cut Pine Trees from Stokoe Farms

Moved by M. May, seconded by K. Dillon; passed unanimously

9. Clerk will contact absent board members who have not had the opportunity to participate in application review to check interest. Dennis Laba and Kathy Dillon have volunteered to review in the event absentee members are not able to participate

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented

Moved by K. Dillon, seconded by H. Pyke; passed unanimously

11. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE SCHOOL LUNCH PAPER AND PLASTIC SUPPLIES

Bid #RFB-2073-23
 Regional Distributors, Inc. \$1,151.60

2. COOPERATIVE FOOD SERVICE EQUIPMENT REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2078-23
 Wolf Mechanical Services, LLC \$12,580.00
 (refrigerated)

Monroe Piping and Sheet Metal \$13,690.00
 (non-refrigerated)

3. COOPERATIVE PLUMBING REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2077-23
 Monroe Piping & Sheet Metal, LLC \$31,304.00

4. COOPERATIVE HVAC REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2075-23
 Wolf Mechanical Service \$28,420.00

5. COOPERATIVE ELECTRICAL REPAIR, MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2076-23
 Rath Electric, Inc. \$28,434.28

6. COOPERATIVE ELECTRIC SUPPLY

Bid #RFB-2074-23
 Energy Cooperative of America Actual Usage

7. SCHOOL BUS TRANSPORTATION

Bid #RFB-2081-23
 Ontario Bus Inc.
 – 20 Passenger Bus: Fixed Rate: Rate/Hour \$69 and Rate/Mile \$4.45
 – Wheelchair Bus: Fixed Rate: Rate/Hour \$69 and Rate/Mile \$4.45
 – 32 Passenger Bus: Fixed Rate: Rate/Hour \$76 and Rate/Mile \$4.95
 – 66 Passenger Bus: Fixed Rate: Rate/Hour \$76 and Rate/Mile \$5.45

8. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2023 - 2024 fiscal year, for Amplify, CMC Neptune, imagiLabs, Imagine

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning

packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees
(1) to abide by majority decisions of the participating BOCES on quality standards;
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Items 11.1-8 moved by M. May, seconded by J. Abbott; passed unanimously

12. Executive Officer's Report

District Superintendents' meeting was December 18-19, 2023. Associate Commissioner Sarah Kuriakose of Division of Integrated Community Services for Children and Families in The Office of Mental Health was a presenter.

Assistant Commissioner of Special Education Chris Suriano will be attending the January MCCOSS meeting here in the Professional Development Center to speak with superintendents about challenges they are facing.

The 2nd webcast, Step Up for Schools is in the works. Churchville Superintendent Lori Orologio will be facilitating. East Irondequoit Superintendent Mary Grow will be a panelist together with Assistant Superintendent Michaela Perrotto of Gates Chili, West Irondequoit teacher Jamie Armstrong. A student from Class at Churchville-Chili will also be on the panel. This webcast will demonstrate what working in a school community is all about. All ACT for Education webcasts can be found on the ACT for Education website:
<https://actforeducation.org/live>

2024-25 budget meetings begin the first week of January.

The holiday bright spots this month included Breakfast with Santa sponsored by SEPTO and The West Central Kiwanis. Families enjoyed a hot breakfast buffet, crafts, singing and a visit from Santa. We had 26 holiday Connections this year and thanks to the generosity of our BOCES community we filled about 58 boxes of wishes and necessities for our families in need.

13. Committee Reports

Labor Relations Committee - J. Abbott, K. Dillon - Topic: Civil Service

Legislative Committee - K. Dillon, C. Dawson - Zoom call with legislators.

Information Exchange - C. Dawson, C. Phillips - no report

14. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda
15. Other Items -There were no other items
16. At 6:53 pm a motion was made by J. Abbott to adjourn to executive session; seconded by K. Dillon; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba	Gerald Maar
R. Charles Phillips	Michael May
John Abbott	Heather Pyke
Kathleen Dillon	

At 7:39 pm a motion was made by M. May, seconded by C. Phillips to come out of Executive Session; passed unanimously.

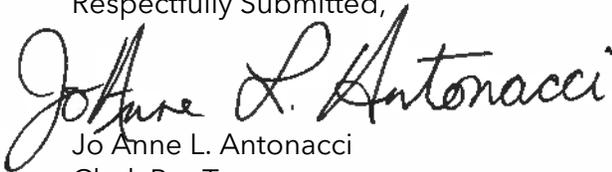
Be It So Hereby Resolved:

That the Board approves the following agreement with the BOCES 2 Administrative Supervisory Association: Each unit member employed as of today's date shall receive \$1000.00 added to their base salary retroactive to July 1, 2023, or, if the unit member was hired after July 1, 2023, retroactive to the date of hire.

Moved by K. Dillon, seconded by G. Maar; passed unanimously

17. Adjournment
At 7:41 pm a motion was made by K. Dillon to adjourn the meeting, seconded by G. Maar; passed unanimously.

Respectfully Submitted,



Jo Anne L. Antonacci
Clerk Pro Tem

5. Public Interaction

6. Financial Reports

1. Resolution to Accept Treasurer's Report
2. Resolution to Accept WinCap Reports
3. Internal Claims Exception Log
4. Quarterly Contractor Report

Monroe 2 - Orleans BOCES

Treasurer's Report

Period Ending November 30, 2023

	GENERAL FUND		SPECIAL AID FUND	
BEGINNING CASH ON HAND		21,003,116.39		830,900.75
RECEIPTS:				
Interest Earned	74,429.74		141.61	
Charges for Services	5,835,288.33		1,103,177.50	
Non-Contract Services	89,557.50		5,362.00	
Collected for Other Funds	-		-	
State, Federal and Local Aid	56,620.70		826,369.46	
Transfers from Other Funds	1,923,403.28		-	
Miscellaneous Funds	223,248.56		-	
TOTAL RECEIPTS	8,202,548.11	8,202,548.11	1,935,050.57	1,935,050.57
DISBURSEMENTS				
Payroll and Benefits	3,465,282.41		575.00	
Warrants	7,668,583.06		539,575.75	
Transfers to Other Funds	-		1,923,403.28	
Miscellaneous Disbursements	76.75		191.36	
TOTAL DISBURSEMENTS	11,133,942.22	(11,133,942.22)	2,463,745.39	(2,463,745.39)
ENDING CASH ON HAND:		18,071,722.28		302,205.93
GENERAL FUND CHECKING		9,062,093.89	SPECIAL AID CHKG - CHASE	245,998.16
GENERAL FUND CLASS		4,020,531.00	SPECIAL AID CHKG - M&T	56,207.77
PAYROLL CHECKING		113,441.14		
DENTAL/FSA ACCOUNT CASH		298,300.84		
GENERAL FUND CD		1,030,611.45		
CASH- LIABILITY RESERVE		333,733.31		
CASH- UNEMPLOYMENT RES		183,694.29		
CASH- CTE RESERVE		223,896.64		
CASH - INSURANCE RESERVE		303,130.05		
TREASURY INVESTMENTS		2,502,289.67		
		18,071,722.28		302,205.93

BEGINNING CASH ON HAND

RECEIPTS:

Interest Earned
Component Contributions
Transfers from Other funds
Donations
Miscellaneous Funds

TOTAL RECEIPTS

DISBURSEMENTS

Warrants
Scholarships
Transfers to Other Funds
Miscellaneous Disbursements

TOTAL DISBURSEMENTS

ENDING CASH ON HAND:

MISC SPECIAL REVENUE

71,521.47

123.44

-

-

-

-

123.44

123.44

-

-

-

-

-

-

71,644.91

B4 SCIENCE

-

GIFT FUND SAVINGS

71,644.91

71,644.91

CAPITAL FUND

3,145,139.83

5,541.94

-

-

-

-

5,541.94

5,541.94

-

-

-

-

-

-

3,150,681.77

CAPITAL FUND CHECKING

604,840.35

CAPITAL FUND INVESTMENTS

2,545,841.42

3,150,681.77

----- CUSTODIAL FUNDS -----

	Rochester Area School Health Plan I	Rochester Area School Health Plan II	Rochester Area School Workers' Comp Plan	Wayne Finger Lakes Workers' Comp Plan	TOTAL CUSTODIAL
BEGINNING CASH ON HAND	15,038,901.33	135,590,373.97	38,329,684.29	295,235.60	189,254,195.19
RECEIPTS:					
Interest Earned	15,814.94	733,259.64	62,788.38	-	
Contributions	1,313,832.10	24,237,138.02	-	204,764.40	
Miscellaneous Funds	331,348.11	-	-	12,915.06	
TOTAL RECEIPTS	1,660,995.15	24,970,397.66	62,788.38	217,679.46	26,911,860.65
DISBURSEMENTS					
Claims	1,474,413.39	27,140,363.02	368,831.40	271,965.45	
Admin and Other Disbursements	93,953.09	749,823.66	26,291.00	-	
TOTAL DISBURSEMENTS	1,568,366.48	27,890,186.68	395,122.40	271,965.45	(30,125,641.01)
ENDING CASH ON HAND:	15,131,530.00	132,670,584.95	37,997,350.27	240,949.61	186,040,414.83
RASHP I CHECKING	4,600,830.53				4,600,830.53
RASHP I SAVINGS / INVESTMENTS	4,140,998.85				4,140,998.85
RASHP II CHECKING		10,136,165.79			10,136,165.79
RASHP II SAVINGS / INVESTMENTS		60,996,035.45			60,996,035.45
RASWC CHECKING			4,085,847.47		4,085,847.47
RASWC SAVINGS / INVESTMENTS			18,148,212.68		18,148,212.68
WFL WC CHECKING				240,949.61	240,949.61
TREASURY INVESTMENTS	6,389,700.62	61,538,383.71	15,763,290.12		83,691,374.45
TOTAL CASH	15,131,530.00	132,670,584.95	37,997,350.27	240,949.61	186,040,414.83

Collateral Analysis	M&T Bank	Five Star Bank	Chase Bank
Bank Totals	25,930,601.43	81,285,922.14	5,370,218.83
<i>Collateral:</i>			
FDIC	500,000.00	250,000.00	250,000.00
Additional FDIC through CD Option	-	63,186,428.02	-
Collateral held by Bank	-	-	8,715,762.25
Collateral held by Third Party	25,589,303.71	18,539,462.98	-
	<u>26,089,303.71</u>	<u>81,975,891.00</u>	<u>8,965,762.25</u>
Over / (Under) Collateralized	158,702.28	689,968.86	3,595,543.42

Treasurer's Notes:

This was our highest month yet for interest earnings - nearly \$900,000 in interest!

This is to certify that I have received these balances:

Kelly Mutschler
District Clerk

1/11/24
Date

J. P. P.
Assistant Superintendent for Finance and Operations

1/10/24
Date

Jim Salbot
Treasurer

12/14/23
Date

MONROE 2 - ORLEANS BOCES
Revenue Status Report As Of: 12/31/2023
Fiscal Year: 2024
Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
0 Administration			12,321,411.00	15,300.00	12,336,711.00	8,076,781.98	4,439,519.86	194,890.84
1 Career Education			11,321,341.00	262,799.39	11,584,140.39	6,629,992.28	4,799,640.17	35,085.15
2 Special Education			33,462,373.41	2,739,041.66	36,201,415.07	20,002,055.29	16,160,438.49	7,891.15
3 Itinerent Services			8,909,962.17	-178,975.19	8,730,986.98	5,514,670.53	3,225,449.87	9,233.42
4 General Instruction			3,923,125.59	2,855,196.16	6,778,321.75	3,272,770.40	3,527,116.90	43,896.47
5 Instruction Support			19,762,383.68	6,528,123.49	26,290,507.17	15,678,113.54	9,854,733.98	23,112.67
6 Other Services			14,005,275.82	1,417,523.37	15,422,799.19	10,608,744.25	4,529,046.05	29,861.84
Total GENERAL FUND			103,705,872.67	13,639,008.88	117,344,881.55	69,783,128.27	46,535,945.32	343,971.54

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 12/31/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
0 Administration							
100 SALARIES		1,272,363.00	0.00	1,272,363.00	677,931.03	550,770.78	43,661.19
200 EQUIPMENT		15,650.00	-1,016.10	14,633.90	944.23	2,453.00	11,236.67
300 SUPPLIES		16,450.00	-50.00	16,400.00	8,427.22	7,097.05	875.73
400 CONTRACTUAL		429,623.00	128,495.00	558,118.00	269,668.03	241,285.98	47,163.99
470 Rental of Facilities		2,487,597.00	0.00	2,487,597.00	1,308,610.63	661,953.78	517,032.59
700 INTEREST ON REVENUE NOTES		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
800 EMPLOYEE BENEFITS		644,854.00	-10,000.00	634,854.00	262,193.17	267,279.34	105,381.49
899 Oth Post Retirement Benft		6,102,956.00	-103,885.00	5,999,071.00	2,051,851.02	0.00	3,947,219.98
910 TRANSFER TO CAPITAL FUND		1,000,000.00	0.00	1,000,000.00	1,000,000.00	0.00	0.00
950 TRANSFER FROM O & M		72,806.00	0.00	72,806.00	72,806.00	0.00	0.00
960 TRANSFER CHARGE		275,112.00	1,756.10	276,868.10	276,868.10	0.00	0.00
Subtotal of 0 Administration		12,321,411.00	15,300.00	12,336,711.00	5,929,299.43	1,730,839.93	4,676,571.64
1 Career Education							
100 SALARIES		5,199,515.00	-36,522.37	5,162,992.63	2,020,395.76	2,783,863.74	358,733.13
200 EQUIPMENT		182,075.00	277,092.83	459,167.83	430,485.80	76,475.13	-47,793.10
300 SUPPLIES		522,500.00	84,486.07	606,986.07	308,000.29	140,183.99	158,801.79
400 CONTRACTUAL		463,250.00	208,604.57	671,854.57	460,388.13	199,332.35	12,134.09
490 SCH DIST AND OTHER BOCES		12,075.00	-68.38	12,006.62	4,802.64	0.00	7,203.98
800 EMPLOYEE BENEFITS		2,718,960.00	-274,000.00	2,444,960.00	792,482.03	1,199,858.42	452,619.55
950 TRANSFER FROM O & M		1,563,009.00	0.00	1,563,009.00	1,563,009.00	0.00	0.00
960 TRANSFER CHARGE		660,457.00	1,542.99	661,999.99	661,999.99	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		0.00	-3,167.00	-3,167.00	-3,197.00	0.00	30.00
990 TRANS CREDTS FR OTHER FUND		-500.00	0.00	-500.00	-500.00	0.00	0.00
Subtotal of 1 Career Education		11,321,341.00	257,968.71	11,579,309.71	6,237,866.64	4,399,713.63	941,729.44
2 Special Education							
100 SALARIES		6,100,421.00	600,879.58	6,701,300.58	2,465,202.22	3,639,858.53	596,239.83
200 EQUIPMENT		39,199.00	82,680.94	121,879.94	58,822.28	13,517.06	49,540.60
300 SUPPLIES		47,113.00	15,464.81	62,577.81	15,609.60	8,189.72	38,778.49
400 CONTRACTUAL		830,232.00	282,254.39	1,112,486.39	56,150.74	38,007.56	1,018,328.09
490 SCH DIST AND OTHER BOCES		5,305,044.41	942,799.26	6,247,843.67	2,429,479.81	0.00	3,818,363.86
800 EMPLOYEE BENEFITS		3,699,887.00	515,521.48	4,215,408.48	1,402,820.06	2,111,709.21	700,879.21
950 TRANSFER FROM O & M		444,536.00	0.00	444,536.00	444,536.00	0.00	0.00
960 TRANSFER CHARGE		16,995,941.00	61,605.40	17,057,546.40	17,057,546.40	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		0.00	-11,358.60	-11,358.60	-11,358.60	0.00	0.00
Subtotal of 2 Special Education		33,462,373.41	2,489,847.26	35,952,220.67	23,918,808.51	5,811,282.08	6,222,130.08
3 Itinerent Services							
100 SALARIES		12,223,522.00	-753,437.00	11,470,085.00	4,055,495.85	6,082,892.37	1,331,696.78
200 EQUIPMENT		97,046.00	17,211.00	114,257.00	2,758.99	1,830.00	109,668.01
300 SUPPLIES		51,249.00	-588.00	50,661.00	9,595.54	4,572.59	36,492.87

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 12/31/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
400 CONTRACTUAL		604,121.00	-78,457.51	525,663.49	91,253.24	37,173.72	397,236.53
490 SCH DIST AND OTHER BOCES		130,503.17	57,142.77	187,645.94	39,513.02	0.00	148,132.92
800 EMPLOYEE BENEFITS		6,685,862.00	-166,448.32	6,519,413.68	1,934,077.96	3,012,224.74	1,573,110.98
950 TRANSFER FROM O & M		4,789.00	0.00	4,789.00	4,789.00	0.00	0.00
960 TRANSFER CHARGE		1,416,855.00	68,106.00	1,484,961.00	1,484,961.00	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-12,303,985.00	451,107.48	-11,852,877.52	-11,852,877.52	0.00	0.00
Subtotal of 3 Itinerent Services		8,909,962.17	-405,363.58	8,504,598.59	-4,230,432.92	9,138,693.42	3,596,338.09
4 General Instruction							
100 SALARIES		2,016,483.00	10,988.38	2,027,471.38	1,273,454.34	570,213.03	183,804.01
200 EQUIPMENT		5,400.00	5,139.94	10,539.94	1,347.50	5,791.46	3,400.98
300 SUPPLIES		17,528.00	50,836.94	68,364.94	12,352.56	8,053.16	47,959.22
400 CONTRACTUAL		562,373.00	2,576,762.16	3,139,135.16	910,979.08	1,983,695.46	244,460.62
490 SCH DIST AND OTHER BOCES		242,652.59	184,309.29	426,961.88	147,556.42	0.00	279,405.46
800 EMPLOYEE BENEFITS		731,912.00	-22,392.14	709,519.86	327,548.52	269,282.17	112,689.17
950 TRANSFER FROM O & M		185,693.00	0.00	185,693.00	185,693.00	0.00	0.00
960 TRANSFER CHARGE		214,294.00	2,126.85	216,420.85	216,420.85	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-50,250.00	0.00	-50,250.00	-50,250.00	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-2,960.00	0.00	-2,960.00	-2,960.00	0.00	0.00
Subtotal of 4 General Instruction		3,923,125.59	2,807,771.42	6,730,897.01	3,022,142.27	2,837,035.28	871,719.46
5 Instruction Support							
100 SALARIES		6,135,511.00	280,123.40	6,415,634.40	2,858,932.92	3,044,653.99	512,047.49
200 EQUIPMENT		4,703,236.00	1,871,957.76	6,575,193.76	2,218,147.40	288,147.22	4,068,899.14
300 SUPPLIES		894,870.00	223,408.89	1,118,278.89	624,988.78	197,024.34	296,265.77
400 CONTRACTUAL		5,620,281.00	3,713,027.23	9,333,308.23	4,533,248.02	2,694,887.93	2,105,172.28
490 SCH DIST AND OTHER BOCES		623,219.68	468,670.72	1,091,890.40	491,106.50	0.00	600,783.90
800 EMPLOYEE BENEFITS		2,966,357.00	135,096.02	3,101,453.02	1,120,779.69	1,577,362.10	403,311.23
950 TRANSFER FROM O & M		826,867.00	2,500.00	829,367.00	829,367.00	0.00	0.00
960 TRANSFER CHARGE		1,147,287.00	-163,696.85	983,590.15	983,620.15	0.00	-30.00
970 TR CREDTS FR SERVICE PROGR		-3,086,596.00	-162,478.87	-3,249,074.87	-3,249,074.87	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-68,649.00	0.00	-68,649.00	-68,649.00	0.00	0.00
Subtotal of 5 Instruction Support		19,762,383.68	6,368,608.30	26,130,991.98	10,342,466.59	7,802,075.58	7,986,449.81
6 Other Services							
100 SALARIES		2,600,762.00	-2,550.00	2,598,212.00	1,344,329.25	1,145,151.51	108,731.24
200 EQUIPMENT		501,684.00	95,024.81	596,708.81	188,552.28	17,249.34	390,907.19
300 SUPPLIES		34,107.00	16,962.00	51,069.00	9,855.38	9,215.54	31,998.08
400 CONTRACTUAL		3,859,688.00	426,415.75	4,286,103.75	1,621,088.40	1,851,215.81	813,799.54
490 SCH DIST AND OTHER BOCES		7,657,101.82	834,216.64	8,491,318.46	5,718,015.52	0.00	2,773,302.94
800 EMPLOYEE BENEFITS		1,144,493.00	-12,135.00	1,132,358.00	487,175.27	590,694.96	54,487.77
950 TRANSFER FROM O & M		130,421.00	0.00	130,421.00	130,421.00	0.00	0.00
960 TRANSFER CHARGE		130,425.00	1,658.60	132,083.60	132,083.60	0.00	0.00

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 12/31/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
970 TR CRED FR SERVICE PROGR		-1,972,247.00	-1,215.10	-1,973,462.10	-1,973,462.10	0.00	0.00
990 TRANS CRED FR OTHER FUND		-81,159.00	0.00	-81,159.00	-81,159.00	0.00	0.00
Subtotal of 6 Other Services		14,005,275.82	1,358,377.70	15,363,653.52	7,576,899.60	3,613,527.16	4,173,226.76
7 Undefined							
100 SALARIES		3,716,914.00	-71,917.07	3,644,996.93	2,045,795.63	1,569,402.65	29,798.65
200 EQUIPMENT		50,375.00	63,032.00	113,407.00	24,084.58	72,998.90	16,323.52
300 SUPPLIES		230,875.00	-7,749.00	223,126.00	127,716.32	61,093.46	34,316.22
400 CONTRACTUAL		2,036,863.00	242,713.75	2,279,576.75	1,145,756.72	880,505.01	253,315.02
800 EMPLOYEE BENEFITS		1,781,754.00	22,407.32	1,804,161.32	719,001.00	833,438.74	251,721.58
950 TRANSFER FROM O & M		600,828.00	-2,500.00	598,328.00	598,328.00	0.00	0.00
960 TRANSFER CHARGE		1,575,456.00	3,032.00	1,578,488.00	1,578,488.00	0.00	0.00
970 TR CRED FR SERVICE PROGR		-8,831,698.00	-249,019.00	-9,080,717.00	-9,080,717.00	0.00	0.00
990 TRANS CRED FR OTHER FUND		-1,161,367.00	0.00	-1,161,367.00	-1,161,367.00	0.00	0.00
Subtotal of 7 Undefined		0.00	0.00	0.00	-4,002,913.75	3,417,438.76	585,474.99
Total GENERAL FUND		103,705,872.67	12,892,509.81	116,598,382.48	48,794,136.37	38,750,605.84	29,053,640.27

7. Board Presentation - CWD (Center for Workforce Development) Budget and Program Update CWD Director Shawna Gareau-Kurtz and Assistant Director Rebecca Horowitz.



JANUARY BOARD PRESENTATION CWD

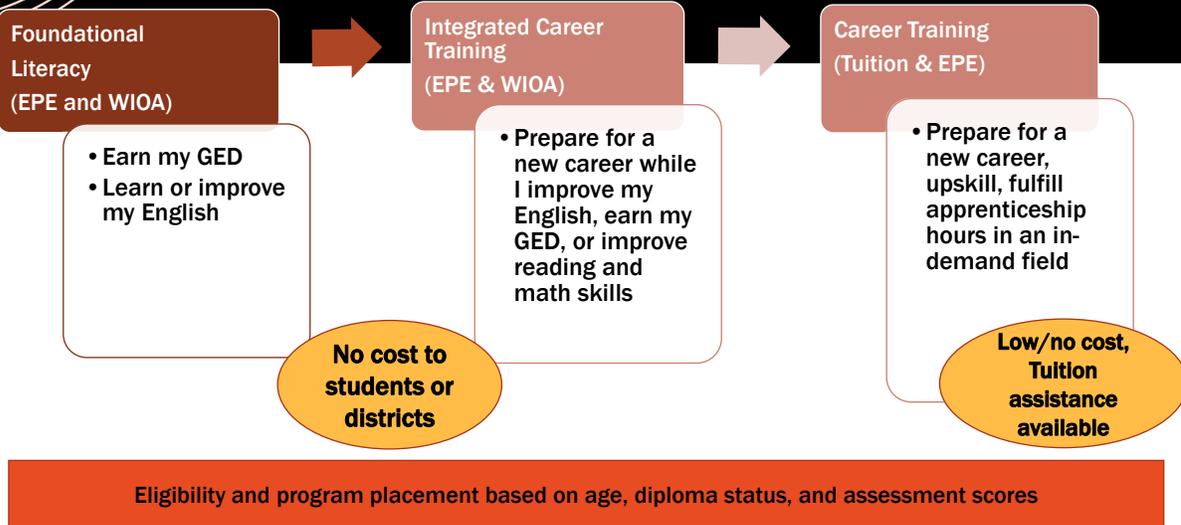
January 17, 2024



AGENDA

- CWD Organizational Framework
- 22-23 Fiscal Performance
- 23-24 Projected Performance
- Strategy for Continuous Improvement
- Questions

CWD ORGANIZATIONAL FRAMEWORK



SINCE WE SAW YOU LAST...

Completed transition from full-time programs to evening, part-time programs

Relocated to WEMOCO CTE Center

- Increase access to resources and space
- Expense reductions in rent and facilities

Added GED preparation for in-school students (Co-Ser 413)

- Alignment of services for districts and resources for BOCES
- Avoid duplication of services
- Increase opportunity for district partnerships impacting enrollment in other educational services

Awarded over a million dollars in grant money to be used this year and next to build and enhance programming



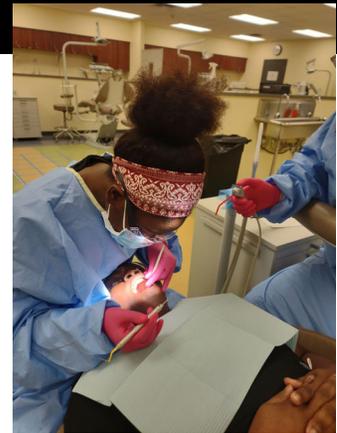
LAST YEAR'S FISCAL PERFORMANCE

Carry Over Deficit (6/30/22)	\$ (3,569,733)
2022-23 School Year	\$ 175,734*
Cumulative Deficit (6/30/23)	\$ (3,393,999)

*includes BOCES FEMA reimbursement funds totaling \$277K

THIS YEAR'S FISCAL PROJECTION

Source	23-24 (YTD + Projected Revenue)	23-24 (YTD + Projected Expenses)
Career Training Tuition	\$555,000	(\$425,000)
Program improvement grants	\$785,976	(\$785,976)
WIOA (state grant)	\$691,362	(\$691,362)
EPE (literacy funding)	\$399,000	(\$399,000)
Total	\$2,431,338	(\$2,301,338)
Anticipated 23- 24 Surplus	\$130,000	



STRATEGY FOR CONTINUOUS IMPROVEMENT & FISCAL HEALTH

Build self-sustaining programs that can operate on tuition alone

WHILE

continuing to seek funding opportunities through partnerships to improve program capacity and quality



STRATEGY FOR CONTINUOUS IMPROVEMENT & FISCAL HEALTH

Build self-sustaining programs that can operate on tuition alone

WHILE

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ADDITIONAL FUNDING IN 23-24

\$851,955 in new grants and funding partnerships

- ESL Federal Credit Union (private)
- Office of Strategic Workforce Development (NYS)
- Department of Labor Reimagine Workforce (NYS)
- Gene Haas (private)

Focused on program improvements and capacity building:

- Instructional equipment
- Curriculum building
- Increase student services
- Subsidize training costs for student



STRATEGY FOR CONTINUOUS IMPROVEMENT & FISCAL HEALTH

Build self-sustaining programs that can operate on tuition alone

WHILE

continuing to seek funding opportunities through partnerships to improve program capacity and quality



STRENGTHEN PROGRAMS & ATTRACT AND SUPPORT STUDENTS

58% increase in enrollment since 21-22



Sept 2022, CWD transitions from full-time day to part-time evening CT programming

STRENGTHEN PROGRAMS & ATTRACT AND SUPPORT STUDENTS

Decrease in enrollment
+ increase in retention
=
Consistent revenue

Adult Literacy Enrollment and Retention Data

	2021-22	2022-23	2023-24 (projected)
Contact hours	28,072	28,146	28,000
Enrolled students	507	414	350

STRATEGY FOR CONTINUOUS IMPROVEMENT & FISCAL HEALTH

Build self-sustaining programs that can operate on tuition alone

WHILE

continuing to seek funding opportunities through partnerships to improve program capacity and quality



IMPROVE OUTCOMES

91%
Successful
Completion
Rate 22-23

Adult Career Training Outcomes

	2021-22	2022-23
Students successfully completing a training program	82%	91%

IMPROVE OUTCOMES

29% increase
in student
retention
54% increase
in academic
gains

Adult Literacy Outcomes

	2021-22	2022-23
Students persisting past 40 hrs	53%	69%
Students making gains	35%	54%

STRATEGY FOR CONTINUOUS IMPROVEMENT & FISCAL HEALTH

Build self-sustaining programs that can operate on tuition alone

WHILE

continuing to seek funding opportunities through partnerships to improve program capacity and quality



INCREASE REVENUE & FUTURE FUNDING OPPORTUNITIES FOR 24-25

\$455K in pending funding opportunities, awaiting decision or application drafted

- ESL summer programming grant
- ESL capacity grant
- Monroe County Economic Development for CDL expansion

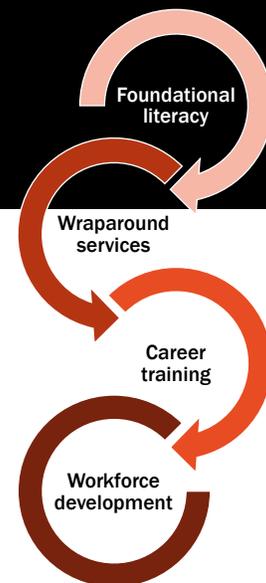
Additional opportunities in early stages

- Young Adults Manufacturer Training Employment Program (YAMTEP) partnership grant for wrap around services
- NYSERDA training equipment grant
- Partnering with local libraries and districts for literacy and integrated programming



THE EDUCATIONAL PARTNER OF CHOICE FOR ADULT EDUCATION

CWD aims to be a dynamic community hub that connects adult learners, employers and school districts to supportive literacy, training and workforce development services.



QUESTIONS AND PACKET

Program Marketing Materials

Current Year Achievements and
Future Actions

Student Voices

- We will be back in May to highlight student stories!





START YOUR FUTURE TODAY AT THE CENTER FOR WORKFORCE DEVELOPMENT



TRANSPORTATION

CDL CLASS-B

6 weeks \ 36 hours

Prepare for the Class-B road test in an entry-level driver training program

FORKLIFT SAFETY

1 day \ 6 hours

Learn the basic safety skills necessary to operate a forklift

SMALL ENGINE REPAIR

6 weeks \ 24 hours

Combine theory and hands-on experience to gain small engine repair skills



MANUFACTURING

WELDING

18 weeks \ 118 hours

Explore and practice the most common processes of joining metal to metal

INDUSTRIAL AND MECHANICAL ELECTRICAL

15 weeks \ 100 hours

Discover the basics of industrial and mechanical power distribution

MACHINING FUNDAMENTALS

15 weeks \ 145 hours

Gain skills in manual machining and related instruction for apprenticeships

MANUFACTURING TECHNICIAN

15 weeks \ 100 hours

Learn all about the process technology industry, an in-demand, growing field



HEALTHCARE

PHLEBOTOMY AND LAB SERVICES

14 weeks \ 124 hours

Understand the theory and practice of safe and proper blood draws

DENTAL OFFICE ASSISTING

15 weeks \ 150 hours

Learn the fundamental skills for dental office work and patient care



CONSTRUCTION

FUNDAMENTALS OF ELECTRICAL FOR CONSTRUCTION

18 weeks \ 180 hours

Combine theory and hands-on experience to gain skills of the trade

HVAC/R

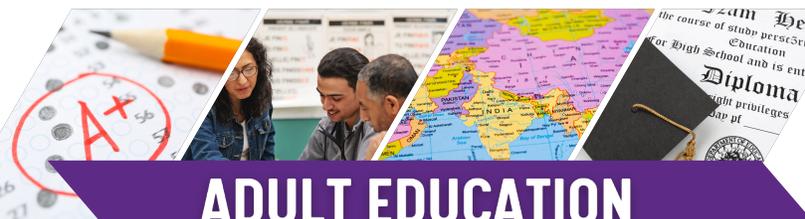
18 weeks \ 118 hours

Discover the basics of heating, ventilation, air conditioning and refrigeration

RESIDENTIAL CONSTRUCTION

18 weeks \ 118 hours

Learn framing, siding and roofing skills, plus basic plumbing and electrical



ADULT EDUCATION

HIGH SCHOOL EQUIVALENCY

No-cost individualized instruction in preparation to earn a GED

ENGLISH LANGUAGE LEARNING

Learn and improve your English for work, school and life at no cost



YOUR FUTURE AWAITS AT THE CENTER FOR WORKFORCE DEVELOPMENT

Monroe 2-Orleans BOCES
Center for Workforce Development

WEMOCO CTE Center
3589 Big Ridge Road,
Spencerport, NY 14559

(585) 349-9100

CWDinfo@monroe2boces.org

The CWD Advantage

- Earn while you learn with schedule that allows for both work and class
- Network and connect with potential employers for in-demand jobs
- Be supported from enrollment to employment
- Work on employability skills such as building resumes and interviewing

Find out more and
register today!



www.monroe2boces.org/cwd

f X @BOCES2CWD



DUAL ENROLLMENT

PAIR ADULT EDUCATION WITH CAREER TRAINING

Prepare to enter the workforce with technical skills

while receiving academic and/or language support

STRENGTHEN YOUR SKILLS IN



Reading



Writing



Math



English Language

You may also work towards achieving a high school equivalency diploma.

TRAIN FOR A CAREER IN



Transportation



Health Careers



Manufacturing



Construction

and more career training programs by learning career-specific content, vocabulary, concepts and study skills.

BE WORKPLACE READY

Enter the workforce equipped with academic knowledge, career training and employability skills such as



Resume Writing



Interview Skills



Digital Literacy

START YOUR DUAL ENROLLMENT JOURNEY TODAY!

Looking to earn a U.S. high school diploma while training for your career?

CONNECT WITH A STUDENT SERVICES ADVISOR

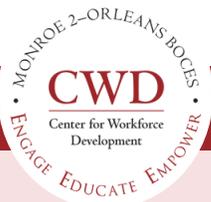
www.monroe2boces.org/AdultEducation



Have a high school diploma but looking for extra academic and/or language support?

SCHEDULE A CAREER TRAINING ENTRANCE EXAM

www.monroe2boces.org/start



YOUR FUTURE AWAITS AT THE CENTER FOR WORKFORCE DEVELOPMENT

The CWD Adult Education Advantage

- Individualized instruction to meet student needs in small class sizes
- Flexible program options including dual enrollment with career training
- Qualified, knowledgeable, caring instructors
- Support from enrollment to employment

Ask about scholarship and funding opportunities!

Find out more and register today!



www.monroe2boces.org/cwd



@BOCES2CWD

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Center for Workforce Development

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3589 Big Ridge Road, Spencerport, NY 14559

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2023 ACHIEVEMENTS

Improve program quality

- Increase instructor capacity
- Implemented Entry, Mid-Program, Exit survey for student feedback
- Install and train instructors on new instructional equipment

Make connections

- Establish CWD as a work-based learning site for WEMOCO students
- URMC partnership for students with disabilities
- New Manufacturing Technician program developed in collaboration with Plug Power, Kodak, QuidelOrtho, Nortera, and others.
- On the leadership team establishing Monroe County as a Work-Ready Community

Get the word out

- New marketing materials and improved social media presence
- Billboard for low/no cost programs

Plan for long term sustainability

- Local Designated Education Agency for apprenticeships
- All programs approved for training grants through RochesterWorks

2024 FUTURE WORK

Improve program quality

- Robust professional development opportunities for all instructors
- Improve job placement services and data collection process

Make connections

- Partner with area libraries and school districts to establish community literacy classes
- Collaborate with Community Schools to connect district families to CWD services

Get the word out

- Design and purchase promotional materials for events

Plan for long term sustainability

- Develop new models for tuition calculation and annual increases to fully capture expenses
- Continue seeking grant opportunities to maximized blended funding approach



STUDENT VOICES FROM 2023-24 MID PROGRAM SURVEYS

Dental Office Assisting Student: *"I have found this class to be beneficial to my success in the field. I think what we learn in class as well as the material outside of class is helpful."*

HVAC/R Student: *"I'm learning a great deal in this program all the students are respectful and all of my teachers are excellent I highly recommend them."*

Industrial and Mechanical Electrical Student: *"I was able to efficiently draw a schematic diagram and physically execute the drawing with the help of the instructor and my peers."*

Machining Fundamentals: *"It's been great. Honestly, the teacher is such a blessing to have as a guide. Good people ready to learn good skills. I would like more of an intro into the safety measures and precautions before jumping right into working hands on."*

Electrical Fundamentals: *"It has been a very knowledgeable class with very knowledgeable teachers. I would like more 1 to 1 support to help me really grasp the information."*

Machining Fundamentals: *"Trusting in math for the first time in my life and seeing a perfect result."*

Phlebotomy: *"Wonderful group of like- minded fellow students who ask a lot of questions! Instructor has been fantastic and very patient with the group and answering questions."*

Residential Construction and ESOL student (dually enrolled): *"It has been a great experience. I took the skills I had in construction from my country and learned how they are done in the US. In addition. I learned some framing, electrical and plumbing."*

Welding student: *"Great because it's very hands on and has good ways to learn."*

8. Old Business

9. New Business

1. Resolution to Approve Right of Entry and Use Agreement at Rochester Tech Park

Right of Entry and Use Agreement

This Right of Entry and Use Agreement (this “Agreement”) is executed as of the ___th day of January 2024 by and between **TECH PARK OWNER LLC**, a Delaware limited liability company (“Owner”), and **MONROE 2-ORLEANS BOCES**, (“Renter”) a board of cooperative educational services company formed and presently existing under the laws of the State of New York, with offices and principal place of business at 3599 Big Ridge Road, Spencerport, New York 14559.

WHEREAS, Owner owns certain parcels of improved real estate and surrounding buildings in the Town of Gates, County of Monroe, State of New York commonly known as Rochester Technology Park, Rochester, New York 14624 (“Property”); and

WHEREAS, Renter desires to use certain premises on the Property within the building located at 160 Wallace Way (“Building 9”), Rochester, New York, 14624, and consisting of approximately 4,738 square feet, as set forth on Exhibit “A” attached hereto (“Premises”); and

WHEREAS, Renter acknowledges that Renter has no leasehold or other estate in the Premises pursuant to this Agreement, except as may be set forth expressly in this Agreement; and

WHEREAS, Renter wishes to obtain an exclusive and immediate right of entry onto the Premises for the purpose of conducting its business, all in compliance with applicable law, and Owner desires to grant Renter a right of entry onto the Premises, upon the terms and subject to the conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

Owner hereby grants Renter and its duly authorized agents and representatives the exclusive right to enter upon and use the Premises during the Term (defined below) of this Agreement for the purpose of conducting Renter’s Permitted Use (defined below) at the Premises, as well as non-exclusive rights to use any parking areas and other common areas of the Property.

1. Renter may use the Premises for any purpose allowed under the applicable zoning ordinance and any other law (“Renter’s Permitted Use”). Owner acknowledges that Renter intends to use the Premises as a classroom (and any other uses and purposes accessory or incidental thereto) and represents that the Premises are or will be prior to the Commencement Date, and throughout the Term, suitable for their lawful use for that purpose.
2. Renter shall not voluntarily, or by operation of law, sublet all or any part of Renter’s interest in this Agreement.
3. This Agreement is in no way an encumbrance upon the Property. Except as specifically provided herein, Owner retains all right, title, and interest in and to the Property. All references to Property in this Agreement shall include the Premises, including the real property underlying the Premises.

4. Upon termination of this Agreement, Renter agrees to repair, at its expense, any damage to the Property caused by its entry thereupon pursuant to this Agreement and to remove all of its personal property and equipment from the Premises.
5. During the Term of this Agreement, Owner shall keep and maintain in good repair all structural portions of the Premises and Building 9, any common areas, and all Building 9 utility and mechanical systems, including the roof, exterior walls, structure, foundation, exterior doors, exterior windows, ceilings, HVAC systems, plumbing, sprinklers, electric, sewer systems, lighting fixtures and re-lamping outside the Premises. Owner shall use its best efforts to conduct maintenance and repair activities in a manner calculated to provide the least disruption to Renter's use of the Premises. Except as otherwise set forth above, Renter shall keep in repair and maintain in good repair the interior of the Premises.
6. Except for Owner's obligations as set forth above, during the Term of this Agreement, Renter shall, at Renter's sole expense, keep the non-structural portions of the interior of the Premises, including the systems located within and exclusively serving the Premises (the "Premises Systems"), in good order, condition and repair, from the point of entry of such Premises Systems to the Premises, whether or not the need for such repairs occurs as a result of Renter's use, the elements or the age of such portion of the Premises (unless damage is caused by Owner, its employees, agents or contractors), including, but not limited to, all equipment and facilities, lighting facilities, fixtures, interior walls, interior surfaces of exterior walls, ceilings, floors, windows (to the extent damaged by negligent acts of Renter), doors, plate glass (to the extent damaged by negligent acts of Renter). In addition, Renter shall be required to perform repairs of any nature required due to the negligence or willful misconduct of Renter, its agents, employees and contractors. Renter, in keeping the Premises in good order, condition and repair, shall exercise and perform good maintenance practices, specifically including, without limitation, the procurement and maintenance of the service contracts and the procurement of janitorial services and supply a waste dumpster at a location that is designated by the Owner through a contractor previously approved by Owner which services other Renters at the Property. Renter shall also contract for and pay directly for telephone, data and internet services for the Premises. Renter's obligations shall include non-structural restorations, replacements or renewals when necessary to keep the Premises and all Premises Systems in good order, condition and state of repair as required by Renter under this Agreement. Notwithstanding the preceding sentence, only contractors approved in writing by Owner may do any work on the roof or roof membrane. Other than contractors approved by Owner, no person may be on the roof.
7. Each party to this Agreement shall defend, indemnify, and hold the other party and its officers, directors, employees, representatives, and agents harmless from and against any and all claims, damage, injury, liabilities, costs, and expenses, including reasonable attorneys' fees and disbursements of counsel, arising out of or in any way related to: (a) a default under this Agreement by the indemnifying party; (b) any negligent conduct by the indemnifying party or its employees, agents, or contractors related to this Agreement; and (c) any willful misconduct by the indemnifying party or its employees, agents, or contractors. The foregoing indemnity shall survive the expiration or termination of this Agreement.
8. During the Term, Renter shall obtain and keep in force a Commercial General Liability policy of insurance protecting Renter, Owner and any Lender(s) whose names have been provided to Renter in writing (as additional insureds) against claims for bodily injury,

property damage, personal injury and advertising injury based upon, relating to, involving, or arising out of the ownership, use, occupancy, or maintenance of the Premises and all areas appurtenant thereto, and shall cover all owned, non-owned, and hired vehicles used in the conduct of Renter's Permitted Use at the Property. Renter shall promptly provide Owner with evidence of such insurance in the form of an endorsement to the policy. Such insurance shall be on an occurrence basis for bodily injury and property damage coverage, providing coverage in an amount not less than \$1,000,000 for damages because of all bodily injury and property damage arising out of any one occurrence and coverage in an amount not less than \$3,000,000 for all damages because of all personal injury and all advertising injury sustained by any one person or organization. The insurance shall include an "Additional Insured – Managers, Owners, of Premises" endorsement.

Owner shall maintain Commercial General Liability insurance with limits of at least \$1,000,000 per claim for bodily injury and property damage and \$3,000,000 in the aggregate, as well as property and casualty insurance in an amount at least equal to the full replacement cost of Building 9.

9. The "Term" of this Agreement shall commence on the date of Renter's first entry on the Premises for the conduct of Renter's Permitted Use (the "Commencement Date") and end upon the Renter's written notice of the surrender of the Premises in the same condition received, normal wear and tear and damage by casualty or otherwise covered by insurance and damage not caused by renter excepted. The term of this agreement shall be on a month-to-month lease following the Commencement Date. The parties may extend or amend this Agreement upon mutual written agreement.
10. Owner requires written notification sixty (60) days in advance of the expiration date of this Agreement if Renter intends to terminate this Agreement as per Section 9 above.
11. Renter will be issued a key to access the Premises.
12. Owner represents and warrants that (i) no hazardous materials or products are located at the Property, and (ii) the Property is in compliance with applicable environmental laws. Owner and Renter agree to conduct their respective businesses and operations in compliance with all applicable environmental laws and, to the extent that it uses any hazardous materials or products in connection with such business and operations, to use them in full compliance with all applicable environmental laws. Owner agrees that if any hazardous materials or products are released, discharged or disposed of by any party, other than Renter, on or about the Property, Owner shall immediately, properly and in accordance with applicable laws, clean up and remove the hazardous materials or products from the Property at Owner's sole expense.
13. Owner shall ensure that the Premises conforms to all applicable sections of the New York State Uniform Fire Prevention and Building Code (the "Code") and all other applicable laws and regulations. Any fire extinguishers required under the Code at the Premises shall be provided by the Renter.
14. CONSIDERATION- The monthly rent ("Rent"), which is payable in advance on or before the first (1st) day of each month throughout the Term commencing on the Commencement Date shall be as follows: \$4,761.79 Renter covenants and agrees to pay Rent to Owner monthly in advance, in immediately available, lawful money of the United States, without offset or deduction (except as specifically permitted in this Agreement), which Rent shall

be due on the first business day of each calendar month. Payment of Rent shall be made to Owner at its address stated herein by wire transfer of funds or, at Renter's option, by check, at such address as directed by Owner in writing. Acceptance of a payment which is less than the amount then due shall not be a waiver of Owner's rights to the balance of such Rent, regardless of Owner's endorsement of any check so stating. In the event that any check, draft, or other instrument of payment given by Renter to Owner is dishonored for any reason, Renter agrees to pay to Owner the sum of \$50.00.

15. NOTICES: Any notices, concerns, or approvals required or permitted hereunder shall be properly given if in writing whether personally delivered or forwarded by recognized overnight courier or by mail, postage prepaid, addressed to the following addresses (or such other addresses as from time-to-time be designated in writing by either party):

To Renter:

Monroe 2-Orleans BOCES
3599 Big Ridge Rd.
Spencerport, NY 14559
Attn: Steve Roland
Assistant Superintendent for Finance & Ops
(585) 352-2412

To Owner:

Tech Park Owner LLC
789 Elmgrove Road
Rochester, NY 14624
Attn: Peter J. Chapman
Executive Vice President
(585) 295-1250 x 114

16. COMPLETE AGREEMENT- This Agreement constitutes the entire understanding between the parties and may not be modified or amended orally but only by an instrument in writing signed by both parties. The invalidity or illegality of any part of this Agreement shall not affect the validity or force of any other part hereof.

17. JURISDICTION- This agreement shall be construed and enforced in accordance with the laws of the State of New York, U. S. A.

18. COUNTERPARTS- This Agreement may be executed in one or more counterparts, all of which shall be considered one and the same Agreement, and shall become a binding Agreement when one or more counterparts have been signed by each of the parties and delivered to the other party.

{SEE SIGNATURES ON NEXT PAGE}

IN WITNESS WHEREOF, Owner and Renter have executed this Agreement as of the date first written above.

Owner

Tech Park Owner LLC, a Delaware limited liability company

By: _____
Name: Peter J. Chapman
Title: Executive Vice-President

Renter

Monroe 2-Orleans BOCES, a board of cooperative educational services company formed and presently existing under the laws of the State of New York

By: _____
Name: _____
Title: _____

EXHIBIT A – The Premises

Building 9 First Floor



9. New Business

2. Legislative Breakfast Attendance

9. New Business
3. Annual Meeting Preparation

9. New Business

4. Harris Beach Education Law Transition

9. New Business

5. Resolution to Create a New Position

Be it so hereby resolved that the following position be created:

1.0 FTE Coordinator of Behavioral Support Services, 12 months/year

10. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda

11. Bids/Lease Purchases

1. Resolution to Accept Cooperative Health and Safety Supplies
2. Resolution to Accept Cooperative Custodial Supplies
3. Resolution to Accept Cooperative Printer and Copier Supplies
4. Resolution to Accept Board Resolution for the Dream Consortium

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559**

BID RECOMMENDATION

COOPERATIVE HEALTH AND SAFETY SUPPLIES

Bid# RFB-2057-23 was opened on November 16, 2023, at 2:00 p.m. My recommendation for the award of this contract is as follows:

Pyramid School Products	\$1,059.60
United Sales USA Corp/	\$156.00
Medco Supply	\$9.40

Bids obtained: 46 Bids returned: 10

Bid Analysis

The bid for Cooperative Health & Safety Supplies has been recommended for award on a line by line basis to the lowest responsive and responsible bidders who met all the required specifications. The bid for Cooperative Health & Safety Supplies will be used by Monroe 2 BOCES teachers and office staff members.

Funds to be provided from the 2023-2024 and 2024-2025 Exceptional Children and O&M budgets.

January 5, 2024
Date



Director of Procurement

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559**

BID RECOMMENDATION

COOPERATIVE CUSTODIAL SUPPLIES

Bid# RFB-2059-23 was opened on November 16, 2023, at 2:00 p.m. My recommendation for the award of this contract is as follows:

Dobmeier Janitor Supply	\$17,523.70
Hill & Marks, Inc.	\$14,532.40
WB Mason Company	\$10,482.70
Central Poly	\$5,810.00
Interboro Packaging Corporation	\$4,980.00
Corr Distributors, Inc.	\$3,794.40
Unipak Corp.	\$2,325.00
Pyramid School Products	\$662.15
HJS Supply Co. LLC	\$525.20

Bids obtained: 58 Bids returned: 17

Bid Analysis

The bid for Cooperative Custodial Supplies has been recommended for award on a line by line basis to the lowest responsive and responsible bidders who met all the required specifications. The bid for Cooperative Custodial Supplies will be used by the O&M Department and Monroe 2 BOCES teachers and office staff members.

Funds to be provided from the 2023-2024 & 2024-2025 all programs budgets.

January 5, 2024
Date



Director of Procurement

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559**

BID RECOMMENDATION

COOPERATIVE PRINTER AND COPIER SUPPLIES

Bid# RFB-2060-23 was opened on November 16, 2023, at 2:00 p.m. My recommendation for the award of this contract is as follows:

The Tree House \$4,650.40

Bids Obtained: 37 Bids Submitted: 7

Bid Analysis

The bid for Cooperative Printer and Copier Supplies has been recommended for award on a category basis to the lowest responsive and responsible bidders that met all required specifications. The bid for Cooperative Printer and Copier Supplies will be used by Monroe 2 BOCES teachers and office staff members.

Funds to be provided from the 2023-2024 and 2024-2025 All Program Budgets.

December 21, 2023
Date



Director of Procurement

BOARD RESOLUTION

COOPERATIVE BIDDING

of

**DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA
FOR USE IN SCHOOL LIBRARY SYSTEMS
“DREAM CONSORTIUM”**

SCHOOL YEAR 2024-2025

WHEREAS,

A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS,

The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED,

That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into a contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors

CERTIFICATION OF BOARD CLERK

I, _____, Clerk of the Board of

(BOCES/ SLS)

hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on

(Date of Meeting)

Authorized Signature

Date

12. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

13. Committee Reports

1. Labor Relations Committee
2. Legislative Committee
3. Information Exchange

14. Upcoming Meetings/Calendar Events

January 17	Noon	MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00 pm	Board Meeting (ESC, Board Room)
January 24	Noon	MCSBA Steering Committee Meeting (DoubleTree)
January 31	Noon	MCSBA Legislative Committee Meeting
February 3	8:30 am	MCSBA Legislative Breakfast (Shadow Lake)
February 5	9:00 am	MCSBA Legislative Committee Debrief Table Leaders (Zoom)
February 7	Noon	MCSBA Information Exchange Committee (DoubleTree)
February 14	Noon	MCSBA Labor Relations Committee (Double Tree)
	6:00 pm	Board Meeting (ESC, Board Room)

15. Other Items

16. Executive Session

Resolution to adjourn to adjourn to executive Session to discuss the employment history of a particular person(s) and Operation & Maintenance and Security Negotiations Data

17. Adjournment