

BOARD OF COOPERATIVE EDUCATIONAL SERVICES SECOND  
SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on January 18, 2023, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Kathy Dillon
R. Charles Phillips, Vice President	Trina Lorentz
John Abbott	Michael May
	Heather Pyke

Staff Present:

Jo Anne Antonacci	
Stephen Dawe	Kelly Mutschler
Shawna Gareau-Kurtz	Marijo Pearson
Ian Hildreth	Melissa Pound
Rebecca Horowitz	Steve Roland
Casey Karger	Thomas Schulte
Carrie McKain	Jaclyn Stowe

1. Call the Meeting to Order

The meeting was called to order by President Laba at 6:00 p.m.

2. Pledge of Allegiance

3. Agenda Modifications - there were no modifications

4. Approval of Minutes

Resolved: To Approve the Minutes of the December 21, 2022, Meeting Minutes as presented.  
Moved by J. Abbott, seconded by K. Dillon; passed unanimously

5. Public Interaction – There was no public interaction.

6. Financial Reports

1. Resolved: To Accept the Treasurer’s Report as presented  
Moved by M. May, seconded by J. Abbott; passed unanimously.

2. Resolved: To Accept the WinCap Report as presented  
Moved by K. Dillon, seconded by J. Abbott; passed unanimously

7. Board Presentation – CWD Director Shawna Gareau-Kurtz and CWD Assistant Director Rebecca Horowitz updated the board on the Center for Workforce Development program and its budget. The board asked questions and thanked the presenters. Shawna, Rebecca, Casey Karger, Carrie McKain, and Jaclyn Steve left the meeting at 6:40 p.m.

8. Old Business – There was no old business.

9. New Business

1. Resolved: To Approve Transfer of Ownership of Office Furniture from Monroe Community College  
Moved by K. Dillon seconded by M. May; passed unanimously.
2. Resolved: To Approve Turner Drive Lease Amendment.  
Moved by J. Abbott, seconded by K. Dillon; passed unanimously
3. Details of the Monroe County School Boards Legislative Breakfast were discussed.
4. District Superintendent Antonacci updated the board the status of BOCES Board Member elections and BOCES Budget vote. Details of the Annual Meeting preparations were also discussed.

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented  
Moved by C. Phillips; seconded by J. Abbott; passed unanimously
2. WHEREAS, the BOCES Board has been provided evidence that the following individuals have completed training which meets the requirements of 8 NYCRR 30-2.10 and the Monroe 2-Orleans BOCES 2022-2023 State-approved Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that, upon recommendation of the District Superintendent, the following individuals be certified as a Lead Evaluator of teachers:

- Theresa Alampi-Cortez
- David Liesegang

Moved by K. Dillon, seconded by H. Pyke; passed unanimously

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Cooperative Health and Safety Supplies Bid - Bid# RFB-2017-22

School Health Corp	\$ 2,185.21
Medco Supply	\$ 1,006.39
Quill	\$ 527.19
Pyramid School Products	\$ 80.05
2. Cooperative Custodial Supplies Bid - Bid# RFB-2019-22

Unipak Corp.	\$54,600.00
Dobmeier Janitor Supply	\$31,015.00
Quill	\$ 8,593.50
Pyramid School Products	\$ 2,880.95
3. Cooperative Printer and Copier Supplies Bid - Bid# RFB-2020-22

Staples Inc	\$ 1,905.22
Atlaz International LTD	\$ 1,080.00
WB Mason	\$ 231.04

Items 11.1-11.3 Moved by M. May, seconded by K. Dillon; passed unanimously

4. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2022-2023 fiscal year for Air Tutors, BookNook, Inc., Brainfuse, Inc., Paper Education America, Remind 101, Inc., Tutor Me

WHEREAS, The Monroe 2 – Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2 – Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2 – Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2 – Orleans BOCES Board agrees  
(1) to abide by majority decisions of the participating BOCES on quality standards;  
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;  
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Moved by K. Dillon, seconded by J. Abbott; passed unanimously

#### 12. Executive Officer's Report

The District Superintendent meeting is January 23-24, 2023. Regent Turner has resigned from her NYS Regent post to become a deputy superintendent in the Rochester City School District. Regent Norwood remains the Regent at Large for the Mid-west JMT.

The upcoming ACT for Education webcast is at noon on January 25<sup>th</sup>. District Superintendent Antonacci will facilitate the discussion on parent engagement with panelists Spencerport Superintendent Kristin Swann, Penfield Superintendent Dr. Tom Putnam, Fairport Assistant Superintendent Dr. Tanya Wilson-Thevanesan, Greece CSD parent Shelby LaVetro and West Irondequoit parent Kate Copeland.

District Superintendents Antonacci and White are State Ed representatives for the Systems Integration Team, TogetherNow. This group provides communication for families and students to arrange support by a care team to identify and meet their needs. Greece has been a navigation center and has served over 100 families. BOCES 2 has moved forward with agreements with TogetherNow to assist our families.

Tom Schulte, Assistant Superintendent for Instruction, is working with participating component districts on the research and development of some new programs to better meet the needs of those we serve.

Westview students spent some time at our preschool classes reading to students last week. Two CTE students won events in the Western New York Auto Collision Competition. Aidan Gilbert (Churchville-Chili) won the Parts Identification competition and Julia Lennon (Churchville-Chili) won first place in the Dent Repair competition.

#### 13. Committee Reports – No Committee Meetings in December.

1. Labor Relations - Met January 18, 2023 – presentation related to negotiations in a high inflation environment.

2. Legislative Committee - planning for MCSBA Legislative Breakfast, February 4, 2023
3. Information Exchange Committee - information for new school board members on how to be good advocates while working with legislators
4. COAC (Communications Outreach) – no report
14. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.
15. Other items – There were no other items
16. At 7:00 p.m. a motion was made by J. Abbott to adjourn the meeting, seconded by H. Pyke; passed unanimously.

Respectfully Submitted.

Kelly Mutschler  
Clerk of the Board