

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on January 20, 2021 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President  
R. Charles Phillips, Vice President  
John Abbott  
Kathleen Dillon

Gerald Maar (Remote)  
Michael May  
Constance Rockow  
Elizabeth VenVertloh (Remote)

Members Absent:

Staff Present:

Jo Anne Antonacci  
Karen Brown, Esq.  
Steve Dawe  
Timothy Dobbertin  
Mark Laubacher

Kelly Mutschler  
Dr. Marijo Pearson  
Steve Roland  
Dr. Michelle Ryan  
Tom Schulte

1. Call the Meeting to Order  
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications  
There were no agenda modifications.
4. Approval of Minutes  
Resolved: To approve the December 16, 2020 Regular Meeting Minutes as presented.  
  
Moved by J. Abbott, seconded by C. Rockow; passed unanimously.
5. Public Interaction  
There was no public interaction.
6. Financial Reports  
S. Roland reported on Treasurer's Report, WINCAP Report, Internal Claims Exception Log, Quarterly Extraclassroom Report and Quarterly Contractor Report.  
  
Resolved: To approve the Treasurer's and WINCAP Reports as presented.  
  
Motion by M. May, seconded by Kathy Dillon; passed unanimously.  
  
Resolved: To approve the Internal Claims Log as presented.  
  
Motion by M. May, seconded by Kathy Dillon; passed unanimously.

Resolved: To approve Quarterly Extraclassroom Report and Quarterly Contractor Report as presented.

Motion by M. May, seconded by Kathy Dillon; passed unanimously.

7. Old Business

1. Joseph Pallatto from Campus Construction gave a capital project update. He left the meeting at 6:43 p.m.
2. Steve Roland provided a space update. The board gave approval for District Superintendent to approach Rochester City School District to extend the lease of School 43 for Ridgecrest

8. Board Presentation: Center for Workforce Development Program and Budget Update  
Tom Schulte gave an update on the CWD program and budget. The board asked questions and thanked him for his presentation. T. Schulte left the meeting at 7:17 p.m.

9. New Business

1. Resolved: To Accept Single Audit Report for Year Ended June 30, 2020.

Motion by K. Dillon, seconded by J. Abbott; passed unanimously.

2. First Reading of First Reading of Revision to Policy # 5261 – Privacy and Security for Student Data and Teacher And Principal Data

Resolved: To waive Second reading and approve Revision to Policy #5261.

Motion by M. May, seconded by C. Rockow; passed unanimously.

3. Resolved: To Add Five Star Bank as an official bank depository

Motion by J. Abbott, seconded by K. Dillon; passed unanimously.

4. Resolved: To Accept Donation of dental lab supplies from Johnson & Lund Co., Inc

Motion by K. Dillon, seconded by J. Abbott; passed unanimously

5. Resolved To Accept Donation of sheet metal car panels LKQ/Keystone

Motion by J. Abbott, seconded by K. Dillon; passed unanimously

6. District Superintendent discussed the plans for virtual annual meeting. Steve Roland's budget report will be recorded. District Superintendent Antonacci will have a recorded message as well. Student presentations will be recorded and shared at the meeting.

7. Information Exchange input for MCSBA.

10. Personnel and Staffing

1. Resolved: To approve the Personnel and Staffing Agenda as presented.

Motion by J. Abbott, seconded by K. Dillon; passed unanimously.

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Cooperative Health and Safety Supplies Bid
2. Cooperative Custodial Supplies Bid
3. Cooperative Printer and Copier Supplies Bid

Motion by M. May, seconded by J. Abbott; passed unanimously.

12. Executive Officer's Report

Recovery High School at Westside Academy includes a counseling component and partnerships with agencies. The staff at Westside is looking forward to the start of the program. We have already started to schedule intakes.

Board members with terms up for renewal are Mike May, John Abbot and Connie Rockow. Mike and John have requested nomination from their component school district boards. Connie will not be submitting her name for term renewal. Holley CSD will also nominate someone to complete the term of John Heise, which runs through June 30, 2022. Component school boards will vote on BOCES Board nominees in April.

Holley CSD is putting together a scholarship fund in memory of John Heise.

CTE and Communications staff worked hard to get the Career Expo 2020 up on the BOCES website so potential students can view course presentations at their convenience. This is one example of a modification made due to COVID restrictions. This has been well received and will continue beyond COVID.

School Superintendents and school boards continue to deal with constituent debate on in-person vs. remote learning days. Superintendents continue to meet weekly with Dr. Mendoza on several aspects of the pandemic. BOCES and school districts are willing to become vaccine distribution sites however, portability and temperature control make it not feasible at this time. Educators were added to distribution group 1b which was helpful. Currently, the Fleet Center, the Dome Arena and the Convention Center are vaccination sites.

We have streamlined the vaccination of school nurses with a special link for them to register. All have had their first shot and received the email to schedule their second.

Work on the 2021-2022 calendar is in progress. Hopefully, SED will release the assessment schedule so school districts can get their calendars completed and approved for the 2021-2022 school year.

District Superintendent Antonacci met this month with new Assemblyman Josh Jensen. Assemblyman Jensen has begun to have meetings with all his constituents. He is eager to hear our perspectives and welcomes the conversation.

13. Committee Reports

- Labor Relations Committee (J. Abbott/) – no update
- Legislation Committee (D. Laba/K. Dillon) – zoom meetings are scheduled to meet new legislators
- Information Exchange Committee (R. Charles Phillips/L. VenVertloh)– no update

14. Upcoming Meetings/Events  
The various meetings for the upcoming month were listed on the agenda.
15. Other Items
16. At 7:40 p.m., a motion was made by K. Dillon to adjourn the meeting, seconded by J. Abbott; passed unanimously.

Respectfully submitted,

Kelly Mutschler  
Clerk of the Board