



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

There will be a Regular Meeting of the Monroe 2-Orleans Board of Cooperative Educational Services on Wednesday, February 14, 2024, at 5:30 pm at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, NY 14559

Anticipated Executive Session immediately preceding the regular board meeting to discuss the employment history of a particular person(s). An additional Executive Session is anticipated immediately following the regular board meeting to discuss collective negotiations.

BOARD MEMBERS

Dennis Laba, President	Trina Lorentz
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Cindy Dawson	Heather Pyke
Kathleen Dillon	

AGENDA

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Executive Session to discuss the employment history of a particular person(s)
4. Agenda Item(s) Modifications
5. Approval of Minutes: January 17, 2024, Regular Meeting Minutes
6. Public Interaction
7. Financial Reports
 1. Resolution to Accept Treasurer's Report
 2. Resolution to Accept WinCap Reports
 3. Internal Claims Exception Log
 4. Quarterly Extra Class Report
 5. Rochester Area Community Foundation (for the Monroe 2-Orleans Educational Foundation) April 1 through December 31, 2023, Statement
8. Board Presentation - 2024-25 Proposed Budget - Steve Roland, Assistant Superintendent for Finance and Operations
9. Old Business
 1. Resolution to appoint the law firm of Bond, Schoeneck & King per Harris Beach, PLLC 2023-24 Rate Schedule as Presented.
10. New Business
 1. Resolution to Accept Donation of Bar Stock and Shelving from Align Precision
 2. Resolution to Adopt Workplace Violence Prevention Policy 5321

11. Personnel and Staffing
 1. Resolution to Approve Personnel and Staffing Agenda
 2. Resolution to Create a Position

12. Bids/Lease Purchases
 1. Resolution to Accept Cooperative Building Supplies Bid
 2. Resolution to accept Wheatland-Chili CSD lease purchase of Toshiba equipment
 3. Resolution to accept Churchville-Chili CSD lease purchase of Toshiba equipment

13. Executive Officer's Reports
 1. Albany D.S. Report
 2. Local Update

14. Committee Reports
 1. Labor Relations Committee
 2. Legislative Committee
 3. Information Exchange

15. Upcoming Meetings/Calendar Events

February 14	Noon	MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00 pm	Board Meeting (ESC, Board Room)
February 19		BOCES Closed - President's Day Holiday
February 20-23		Winter Recess
February 28	Noon	MCSBA Legislative Committee Meeting (DoubleTree)
	5:45 pm	Board Leadership Meeting (Pane Vino)
March 5 or 6		MCSBA Advocacy Trip to Albany - info to follow from MCSBA
March 13	Noon	MCSBA Information Exchange Committee (DoubleTree)
March 14	Noon	Board Officer Agenda Review (RCC)
March 20	Noon	MCSBA Labor Relations Committee (Double Tree)
	6:00 pm	Board Meeting (ESC, Board Room)

16. Other Items

17. Executive Session to discuss collective negotiations

18. Adjournment

1. Call the Meeting to Order

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2. Executive Session to discuss the employment history of a particular person(s)

3. Pledge of Allegiance

4. Agenda Item(s) Modifications

5. Approval of Minutes: January 17, 2024, Regular Meeting Minutes

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, January 17, 2024, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Cindy Dawson
Kathleen Dillon

Trina Lorentz
Gerald Maar
Michael May

Absent: Heather Pyke

Staff Present

Jo Anne Antonacci
Stephen Dawe
Kelly Mutschler

Marijo Pearson
Steve Roland
Michelle Ryan
Tom Schulte

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - There were no agenda modifications.
4. Approval of Minutes
Resolved: To Approve the Minutes of the December 20, 2023, Regular Meeting
Moved by J. Abbott, seconded by K, Dillon; passed unanimously
5. There was no public interaction.
6. Financial Reports
Resolved: To Accept the Treasurer's Report as presented
Moved by M. May, seconded by J. Abbott: passed unanimously

Resolved: To Accept the WinCap Reports as presented
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
7. Board Presentation - CWD (Center for Workforce Development) Director Shawna Gareau-Kurtz and Assistant Director presented the board with a budget and program update. The board asked questions and thanked Ms. Gareau-Kurtz and Ms. Horowitz who then left the meeting at 6:25 pm.
8. Old Business - there was no old business

9. New Business

1. Resolved: To Approve Right of Entry and Use Agreement at Rochester Tech Park
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
2. Details of the February 3, 2024 MCSBA Legislative Breakfast were discussed. BOARD MEMBERS Kathy Dillon, Dennis Laba and John Abbott plan to attend
3. *Details of the April 10, 2024, Annual Meeting were discussed. John Abbott (Hilton), Michael May (Spencerport) and Heather Pyke (Kendall) are up for re-election to extend their terms. Component board members and board clerks have been notified of the date and time of the annual meeting*
4. Harris Beach Education Law Unit will be moving to Bond, Schoeneck & King in March. Once complete, a resolution will be put before the board to appoint Bond, Schoeneck & King as BOCES attorneys
5. Resolved: To Create the Position of Coordinator of Behavioral Support Services
Moved by J. Abbott, seconded by K. Dillon; passed unanimously

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by C. Phillips, seconded by J. Abbott; passed unanimously

11. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE HEALTH AND SAFETY SUPPLIES
Bid# RFB-2057-23

Pyramid School Products	\$1,059.60
United Sales USA Corp/	\$156.00
Medco Supply	\$9.40
2. COOPERATIVE CUSTODIAL SUPPLIES
Bid# RFB-2059-23

Dobmeier Janitor Supply	\$17,523.70
Hill & Marks, Inc.	\$14,532.40
WB Mason Company	\$10,482.70
Central Poly	\$5,810.00
Interboro Packaging Corporation	\$4,980.00
Corr Distributors, Inc.	\$3,794.40
Unipak Corp.	\$2,325.00
Pyramid School Products	\$662.15
HJS Supply Co. LLC	\$525.20
3. COOPERATIVE PRINTER AND COPIER SUPPLIES
Bid# RFB-2060-23

The Tree House

\$4,650.40

4. COOPERATIVE BIDDING of DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA FOR USE IN SCHOOL LIBRARY SYSTEMS "DREAM CONSORTIUM" SCHOOL YEAR 2024-2025

WHEREAS,

A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS,

The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED,

That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors

Items 11.1-4 moved by M. May, seconded by J. Abbott; passed unanimously

12. Executive Officer's Report

Executive Director for the Department of Exceptional Children Kerry Macko was appointed and will start on February 21, 2024. Kerry comes to us from Rush Henrietta CSD. Interim Director Joe Kelly will be staying on to assist with the transition.

BOCES 2 hosted a job fair on January 16, 2024. Twenty-four people attended. BOCES had representatives from Special Education, Operations and Maintenance and BOCES 4 Science. There has been increased engagement with our boosted social media posts on Facebook.

District Superintendent Jo Anne Antonacci attended the inauguration of Monroe County Executive Adam Bello. We continue to develop the Monroe 2-Orleans BOCES partnership with the county and have submitted a proposal for an expansion at Springdale Farms.

13. Committee Reports

Labor Relations Committee - J. Abbott, K. Dillon - Topic: Facilitating Negotiations

Legislative Committee - K. Dillon, C. Dawson - Prepped for 2/3/24 Legislative Breakfast

Information Exchange - C. Dawson, C. Phillips - Topic: 4/8/2024 Solar Eclipse impact

14. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda

15. Other Items -There were no other items

16. At 6:50 pm a motion was made by M. May to adjourn to executive session; seconded by K. Dillon; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
R. Charles Phillips
John Abbott
Cindy Dawson
Kathleen Dillon

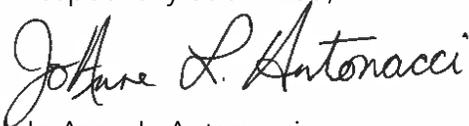
Trina Lorentz
Gerald Maar
Michael May

At 7:31 pm a motion was made by M. May, seconded by K. Dillon to come out of Executive Session; passed unanimously.

17. Adjournment

At 7:31 pm a motion was made by J. Abbott to adjourn the meeting, seconded by C. Phillips, passed unanimously.

Respectfully Submitted,



Jo Anne L. Antonacci
Clerk Pro Tem

6. Public Interaction

7. Financial Reports

1. Resolution to Accept Treasurer's Report
2. Resolution to Accept WinCap Reports
3. Internal Claims Exception Log
4. Quarterly Extra Class Report
5. Rochester Area Community Foundation (for the Monroe 2-Orleans Educational Foundation) April 1 through December 31, 2023, Statement

Monroe 2 - Orleans BOCES

Treasurer's Report

Period Ending December 31, 2023

	GENERAL FUND		SPECIAL AID FUND	
BEGINNING CASH ON HAND		18,071,722.28		302,205.93
RECEIPTS:				
Interest Earned	33,188.00		101.86	
Charges for Services	6,613,443.91		-	
Non-Contract Services	9,509.73		344,339.76	
Collected for Other Funds	-		-	
State, Federal and Local Aid	4,810.57		824,858.66	
Transfers from Other Funds	750,662.83		-	
Miscellaneous Funds	188,471.64		-	
TOTAL RECEIPTS	7,600,086.68	7,600,086.68	1,169,300.28	1,169,300.28
DISBURSEMENTS				
Payroll and Benefits	3,447,148.67		575.00	
Warrants	12,698,034.25		128,010.46	
Transfers to Other Funds	-		750,600.83	
Miscellaneous Disbursements	73.54		210.34	
TOTAL DISBURSEMENTS	16,145,256.46	(16,145,256.46)	879,396.63	(879,396.63)
ENDING CASH ON HAND:		9,526,552.50		592,109.58
GENERAL FUND CHECKING		1,094,797.30	SPECIAL AID CHKG - CHASE	535,901.81
GENERAL FUND CLASS		3,538,323.28	SPECIAL AID CHKG - M&T	56,207.77
PAYROLL CHECKING		81,965.10		
DENTAL/FSA ACCOUNT CASH		231,647.42		
GENERAL FUND CD		1,030,611.45		
CASH- LIABILITY RESERVE		334,479.72		
CASH- UNEMPLOYMENT RES		184,067.38		
CASH- CTE RESERVE		224,467.82		
CASH - INSURANCE RESERVE		303,903.36		
TREASURY INVESTMENTS		2,502,289.67		
		9,526,552.50		592,109.58

BEGINNING CASH ON HAND

RECEIPTS:

Interest Earned
Component Contributions
Transfers from Other funds
Donations
Miscellaneous Funds

TOTAL RECEIPTS

DISBURSEMENTS

Warrants
Scholarships
Transfers to Other Funds
Miscellaneous Disbursements

TOTAL DISBURSEMENTS

ENDING CASH ON HAND:

MISC SPECIAL REVENUE

71,644.91

130.65

-

-

5,000.00

-

5,130.65

5,130.65

-

-

-

-

-

-

76,775.56

B4 SCIENCE

-

GIFT FUND SAVINGS

76,775.56

76,775.56

CAPITAL FUND

3,150,681.77

5,851.24

-

-

-

-

5,851.24

5,851.24

-

-

-

-

-

-

3,156,533.01

CAPITAL FUND CHECKING

606,170.80

CAPITAL FUND INVESTMENTS

2,550,362.21

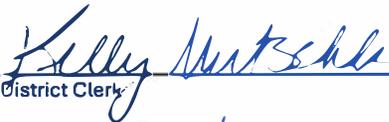
3,156,533.01

----- CUSTODIAL FUNDS -----					
	Rochester Area School Health Plan I	Rochester Area School Health Plan II	Rochester Area School Workers' Comp Plan	Wayne Finger Lakes Workers' Comp Plan	TOTAL CUSTODIAL
BEGINNING CASH ON HAND	15,131,530.00	132,670,584.95	37,997,350.27	240,949.61	186,040,414.83
RECEIPTS:					
Interest Earned	224,243.49	220,286.51	223,079.11	-	
Contributions	1,459,910.37	25,459,674.63	25,439.75	259,050.39	
Miscellaneous Funds	752.10	-	1,671.85	-	
TOTAL RECEIPTS	1,684,905.96	25,679,961.14	250,190.71	259,050.39	27,874,108.20
DISBURSEMENTS					
Claims	1,507,599.06	24,228,254.86	203,468.78	345,285.26	
Admin and Other Disbursements	95,197.18	753,517.73	-	-	
TOTAL DISBURSEMENTS	1,602,796.24	24,981,772.59	203,468.78	345,285.26	(27,133,322.87)
ENDING CASH ON HAND:	15,213,639.72	133,368,773.50	38,044,072.20	154,714.74	186,781,200.16
RASHP I CHECKING	4,470,618.45				4,470,618.45
RASHP I SAVINGS / INVESTMENTS	4,264,698.15				4,264,698.15
RASHP II CHECKING		15,322,067.29			15,322,067.29
RASHP II SAVINGS / INVESTMENTS		59,087,225.24			59,087,225.24
RASWC CHECKING			3,919,932.80		3,919,932.80
RASWC SAVINGS / INVESTMENTS			18,272,226.77		18,272,226.77
WFL WC CHECKING				154,714.74	154,714.74
TREASURY INVESTMENTS	6,478,323.12	58,959,480.97	15,851,912.63		81,289,716.72
TOTAL CASH	15,213,639.72	133,368,773.50	38,044,072.20	154,714.74	186,781,200.16

Collateral Analysis	M&T Bank	Five Star Bank	Chase Bank
Bank Totals	24,881,693.87	78,903,649.73	4,160,452.23
<i>Collateral:</i>			
FDIC	500,000.00	250,000.00	250,000.00
Additional FDIC through CD Option	-	63,463,488.58	-
Collateral held by Bank	-	-	4,973,581.25
Collateral held by Third Party	25,155,833.45	15,889,861.76	-
	<u>25,655,833.45</u>	<u>79,603,350.34</u>	<u>5,223,581.25</u>
Over / (Under) Collateralized	774,139.58	699,700.61	1,063,129.02

Treasurer's Notes:

This is to certify that I have received these balances:

		
District Clerk	Assistant Superintendent for Finance and Operations	Treasurer
<u>2/9/24</u>	<u>2/6/24</u>	<u>1/17/24</u>
Date	Date	Date

MONROE 2 - ORLEANS BOCES

Revenue Status Report As Of: 01/31/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
0 Administration			12,321,411.00	42,146.10	12,363,557.10	8,898,815.56	3,674,342.56	224,901.02
1 Career Education			11,321,341.00	160,370.09	11,481,711.09	7,574,802.19	3,718,935.33	1,619.52
2 Special Education			33,462,373.41	3,273,868.42	36,736,241.83	23,047,197.65	13,650,122.89	7,891.15
3 Itinerent Services			8,909,962.17	-329,055.83	8,580,906.34	6,095,111.90	2,494,927.86	9,233.42
4 General Instruction			3,923,125.59	2,950,213.60	6,873,339.19	3,571,269.19	3,323,635.55	43,896.47
5 Instruction Support			19,762,383.68	6,657,528.46	26,419,912.14	17,174,890.96	8,487,612.77	23,363.91
6 Other Services			14,005,275.82	1,747,717.03	15,752,992.85	11,779,742.78	3,693,051.75	34,672.41
Total GENERAL FUND			103,705,872.67	14,502,787.87	118,208,660.54	78,141,830.23	39,042,628.71	345,577.90

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 01/31/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
0 Administration							
100 SALARIES		1,272,363.00	0.00	1,272,363.00	725,110.31	521,580.57	25,672.12
200 EQUIPMENT		15,650.00	-1,016.10	14,633.90	1,445.16	2,453.00	10,735.74
300 SUPPLIES		16,450.00	-50.00	16,400.00	10,263.62	7,603.21	-1,466.83
400 CONTRACTUAL		429,623.00	128,345.00	557,968.00	348,256.36	220,178.29	-10,466.65
470 Rental of Facilities		2,487,597.00	26,846.10	2,514,443.10	1,354,618.05	752,819.36	407,005.69
700 INTEREST ON REVENUE NOTES		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
800 EMPLOYEE BENEFITS		644,854.00	-10,000.00	634,854.00	296,135.28	240,413.36	98,305.36
899 Oth Post Retirement Benft		6,102,956.00	-103,885.00	5,999,071.00	2,482,095.61	0.00	3,516,975.39
910 TRANSFER TO CAPITAL FUND		1,000,000.00	0.00	1,000,000.00	1,000,000.00	0.00	0.00
950 TRANSFER FROM O & M		72,806.00	0.00	72,806.00	72,806.00	0.00	0.00
960 TRANSFER CHARGE		275,112.00	1,906.10	277,018.10	277,018.10	0.00	0.00
Subtotal of 0 Administration		12,321,411.00	42,146.10	12,363,557.10	6,567,748.49	1,745,047.79	4,050,760.82
1 Career Education							
100 SALARIES		5,199,515.00	-41,522.37	5,157,992.63	2,219,541.07	2,607,381.32	331,070.24
200 EQUIPMENT		182,075.00	268,267.83	450,342.83	378,214.36	42,736.03	29,392.44
300 SUPPLIES		522,500.00	89,344.92	611,844.92	363,422.12	124,102.58	124,320.22
400 CONTRACTUAL		463,250.00	226,912.72	690,162.72	518,679.73	196,186.03	-24,703.04
490 SCH DIST AND OTHER BOCES		12,075.00	-68.38	12,006.62	7,203.96	0.00	4,802.66
800 EMPLOYEE BENEFITS		2,718,960.00	-384,805.30	2,334,154.70	921,435.19	1,094,625.20	318,094.31
950 TRANSFER FROM O & M		1,563,009.00	0.00	1,563,009.00	1,563,009.00	0.00	0.00
960 TRANSFER CHARGE		660,457.00	1,542.99	661,999.99	661,999.99	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		0.00	-4,133.00	-4,133.00	-4,163.00	0.00	30.00
990 TRANS CREDTS FR OTHER FUND		-500.00	0.00	-500.00	-500.00	0.00	0.00
Subtotal of 1 Career Education		11,321,341.00	155,539.41	11,476,880.41	6,628,842.42	4,065,031.16	783,006.83
2 Special Education							
100 SALARIES		6,100,421.00	600,879.58	6,701,300.58	2,728,554.78	3,388,546.48	584,199.32
200 EQUIPMENT		39,199.00	89,646.02	128,845.02	62,732.62	10,798.14	55,314.26
300 SUPPLIES		47,113.00	10,813.00	57,926.00	20,407.86	6,451.22	31,066.92
400 CONTRACTUAL		830,232.00	245,388.06	1,075,620.06	65,822.96	32,737.32	977,059.78
490 SCH DIST AND OTHER BOCES		5,305,044.41	1,262,567.39	6,567,611.80	3,765,709.76	0.00	2,801,902.04
800 EMPLOYEE BENEFITS		3,699,887.00	515,521.48	4,215,408.48	1,636,280.35	1,878,541.24	700,586.89
950 TRANSFER FROM O & M		444,536.00	0.00	444,536.00	444,536.00	0.00	0.00
960 TRANSFER CHARGE		16,995,941.00	68,894.55	17,064,835.55	17,064,835.55	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		0.00	-17,445.30	-17,445.30	-17,445.30	0.00	0.00
Subtotal of 2 Special Education		33,462,373.41	2,776,264.78	36,238,638.19	25,771,434.58	5,317,074.40	5,150,129.21
3 Itinerent Services							
100 SALARIES		12,223,522.00	-816,374.17	11,407,147.83	4,489,514.44	5,571,056.91	1,346,576.48
200 EQUIPMENT		97,046.00	17,211.00	114,257.00	2,858.99	7,556.83	103,841.18
300 SUPPLIES		51,249.00	-253.00	50,996.00	9,850.07	5,179.62	35,966.31

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 01/31/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
400 CONTRACTUAL		604,121.00	-30,765.11	573,355.89	105,728.37	43,269.42	424,358.10
490 SCH DIST AND OTHER BOCES		130,503.17	57,962.77	188,465.94	51,814.67	0.00	136,651.27
800 EMPLOYEE BENEFITS		6,685,862.00	-103,211.15	6,582,650.85	2,247,866.40	2,693,790.46	1,640,993.99
950 TRANSFER FROM O & M		4,789.00	0.00	4,789.00	4,789.00	0.00	0.00
960 TRANSFER CHARGE		1,416,855.00	68,106.00	1,484,961.00	1,484,961.00	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-12,303,985.00	451,107.48	-11,852,877.52	-11,852,877.52	0.00	0.00
Subtotal of 3 Itinerent Services		8,909,962.17	-356,216.18	8,553,745.99	-3,455,494.58	8,320,853.24	3,688,387.33
4 General Instruction							
100 SALARIES		2,016,483.00	10,838.38	2,027,321.38	1,317,410.43	538,793.71	171,117.24
200 EQUIPMENT		5,400.00	5,139.94	10,539.94	1,347.50	5,791.46	3,400.98
300 SUPPLIES		17,528.00	51,166.94	68,694.94	12,608.73	8,126.99	47,959.22
400 CONTRACTUAL		562,373.00	2,592,513.04	3,154,886.04	1,554,605.48	1,340,551.12	259,729.44
490 SCH DIST AND OTHER BOCES		242,652.59	270,750.59	513,403.18	243,542.89	0.00	269,860.29
800 EMPLOYEE BENEFITS		731,912.00	-22,242.14	709,669.86	357,331.10	251,741.52	100,597.24
950 TRANSFER FROM O & M		185,693.00	0.00	185,693.00	185,693.00	0.00	0.00
960 TRANSFER CHARGE		214,294.00	2,126.85	216,420.85	216,420.85	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-50,250.00	0.00	-50,250.00	-50,250.00	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-2,960.00	0.00	-2,960.00	-2,960.00	0.00	0.00
Subtotal of 4 General Instruction		3,923,125.59	2,910,293.60	6,833,419.19	3,835,749.98	2,145,004.80	852,664.41
5 Instruction Support							
100 SALARIES		6,135,511.00	288,623.40	6,424,134.40	3,093,103.77	2,810,544.87	520,485.76
200 EQUIPMENT		4,703,236.00	1,871,817.09	6,575,053.09	2,328,538.03	186,854.98	4,059,660.08
300 SUPPLIES		894,870.00	274,265.45	1,169,135.45	711,597.14	160,978.74	296,559.57
400 CONTRACTUAL		5,620,281.00	3,787,322.20	9,407,603.20	5,036,697.26	2,438,543.25	1,932,362.69
490 SCH DIST AND OTHER BOCES		623,219.68	489,741.74	1,112,961.42	650,284.04	0.00	462,677.38
800 EMPLOYEE BENEFITS		2,966,357.00	137,596.02	3,103,953.02	1,288,388.38	1,413,690.56	401,874.08
950 TRANSFER FROM O & M		826,867.00	2,500.00	829,367.00	829,367.00	0.00	0.00
960 TRANSFER CHARGE		1,147,287.00	-154,653.35	992,633.65	992,663.65	0.00	-30.00
970 TR CREDTS FR SERVICE PROGR		-3,086,596.00	-170,092.93	-3,256,688.93	-3,256,688.93	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-68,649.00	0.00	-68,649.00	-68,649.00	0.00	0.00
Subtotal of 5 Instruction Support		19,762,383.68	6,527,119.62	26,289,503.30	11,605,301.34	7,010,612.40	7,673,589.56
6 Other Services							
100 SALARIES		2,600,762.00	-2,550.00	2,598,212.00	1,439,745.55	1,054,785.80	103,680.65
200 EQUIPMENT		501,684.00	97,196.81	598,880.81	205,010.24	6,064.39	387,806.18
300 SUPPLIES		34,107.00	18,198.00	52,305.00	10,442.22	6,734.27	35,128.51
400 CONTRACTUAL		3,859,688.00	428,146.64	4,287,834.64	1,883,640.67	1,633,713.65	770,480.32
490 SCH DIST AND OTHER BOCES		7,657,101.82	1,158,806.56	8,815,908.38	7,207,029.66	0.00	1,608,878.72
800 EMPLOYEE BENEFITS		1,144,493.00	-12,135.00	1,132,358.00	555,192.02	524,879.45	52,286.53
950 TRANSFER FROM O & M		130,421.00	0.00	130,421.00	130,421.00	0.00	0.00
960 TRANSFER CHARGE		130,425.00	1,870.71	132,295.71	132,295.71	0.00	0.00

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 01/31/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
970 TR CREDTS FR SERVICE PROGR		-1,972,247.00	-3,387.10	-1,975,634.10	-1,975,634.10	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-81,159.00	0.00	-81,159.00	-81,159.00	0.00	0.00
Subtotal of 6 Other Services		14,005,275.82	1,686,146.62	15,691,422.44	9,506,983.97	3,226,177.56	2,958,260.91
7 Undefined							
100 SALARIES		3,716,914.00	-77,452.87	3,639,461.13	2,181,127.79	1,502,387.58	-44,054.24
200 EQUIPMENT		50,375.00	63,032.00	113,407.00	24,084.58	72,998.90	16,323.52
300 SUPPLIES		230,875.00	-5,496.00	225,379.00	132,919.49	69,351.74	23,107.77
400 CONTRACTUAL		2,036,863.00	240,316.75	2,277,179.75	1,281,815.40	814,460.64	180,903.71
800 EMPLOYEE BENEFITS		1,781,754.00	27,943.12	1,809,697.12	809,772.86	759,090.95	240,833.31
950 TRANSFER FROM O & M		600,828.00	-2,500.00	598,328.00	598,328.00	0.00	0.00
960 TRANSFER CHARGE		1,575,456.00	3,176.00	1,578,632.00	1,578,632.00	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-8,831,698.00	-249,019.00	-9,080,717.00	-9,080,717.00	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-1,161,367.00	0.00	-1,161,367.00	-1,161,367.00	0.00	0.00
Subtotal of 7 Undefined		0.00	0.00	0.00	-3,635,403.88	3,218,289.81	417,114.07
Total GENERAL FUND		103,705,872.67	13,741,293.95	117,447,166.62	56,825,162.32	35,048,091.16	25,573,913.14



THE COMMUNITY FOUNDATION

Monroe 2 - Orleans Educational Foundation Fund

Fund Activity Statement
April 01, 2023 through December 31, 2023

Endowment Account	Third Quarter	Year To Date
	<u>Oct - Dec 23</u>	<u>Apr - Dec 23</u>
Beginning Balance	\$ 1,701,879.31	\$ 1,694,443.41
Charitable Contributions *	60.00	60.00
Non-Charitable Contributions	0.00	0.00
Gain/(Loss) on Gift Transactions	(1.68)	(1.68)
Net Investment Return	136,277.83	151,096.74
Distributions to Grantmaking Account	0.00	0.00
Administrative Fee	(3,926.43)	(11,309.44)
Other Activity *	0.00	0.00
Ending Balance	\$ 1,834,289.03	\$ 1,834,289.03

Grantmaking Account	Third Quarter	Year To Date
	<u>Oct - Dec 23</u>	<u>Apr - Dec 23</u>
Beginning Balance	\$ 0.00	\$ 0.00
Charitable Contributions *	0.00	0.00
Non-Charitable Contributions	0.00	0.00
Returned Grants	0.00	0.00
Gain/(Loss) on Gift Transactions	0.00	0.00
Distributions from Endowment	0.00	0.00
Grants *	0.00	0.00
Other Activity *	0.00	0.00
Ending Balance	\$ 0.00	\$ 0.00

**Transaction detail attached*

Review Community Foundation investment results anytime at www.racf.org/Financials.

Contributions to the Monroe 2 - Orleans Educational Foundation Fund

10/18/2023 Ms. Lara Ford

60.00

Total Contributions:

\$60.00

If you see the "#" sign, the donor has requested that their name(s) NOT be listed in any publication.

8. Board Presentation - 2024-25 Proposed Budget - Steve Roland,
Assistant Superintendent for Finance and Operations

2024/25 BOCES Budget



FEBRUARY 14, 2024

General Fund

2024/25 Projected Budget

- \$99,286,272
 - +\$9,445,241
 - +10.5%

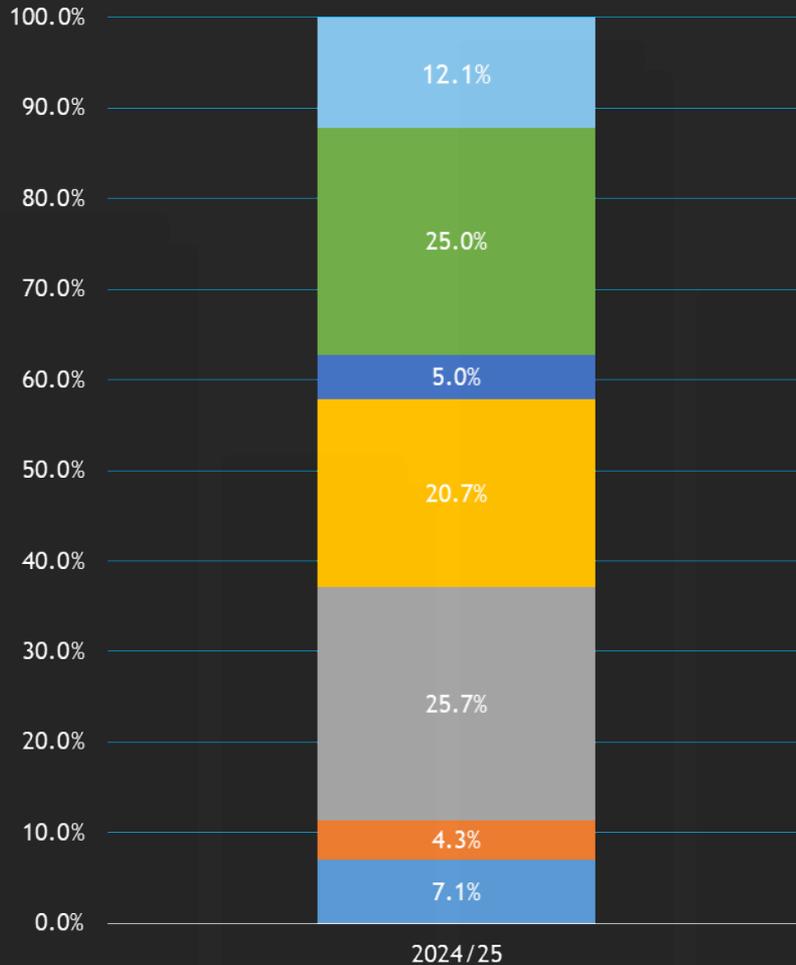


General Fund

Budget Factors

- Contractual Agreements
 - Classified
 - Operations & Maintenance and Security
 - Teachers
- Health Insurance and Pension Costs
- Flow-Thru Funds
- Special Ed Unit Costs
- Medicare Rates

Program Unit Costs



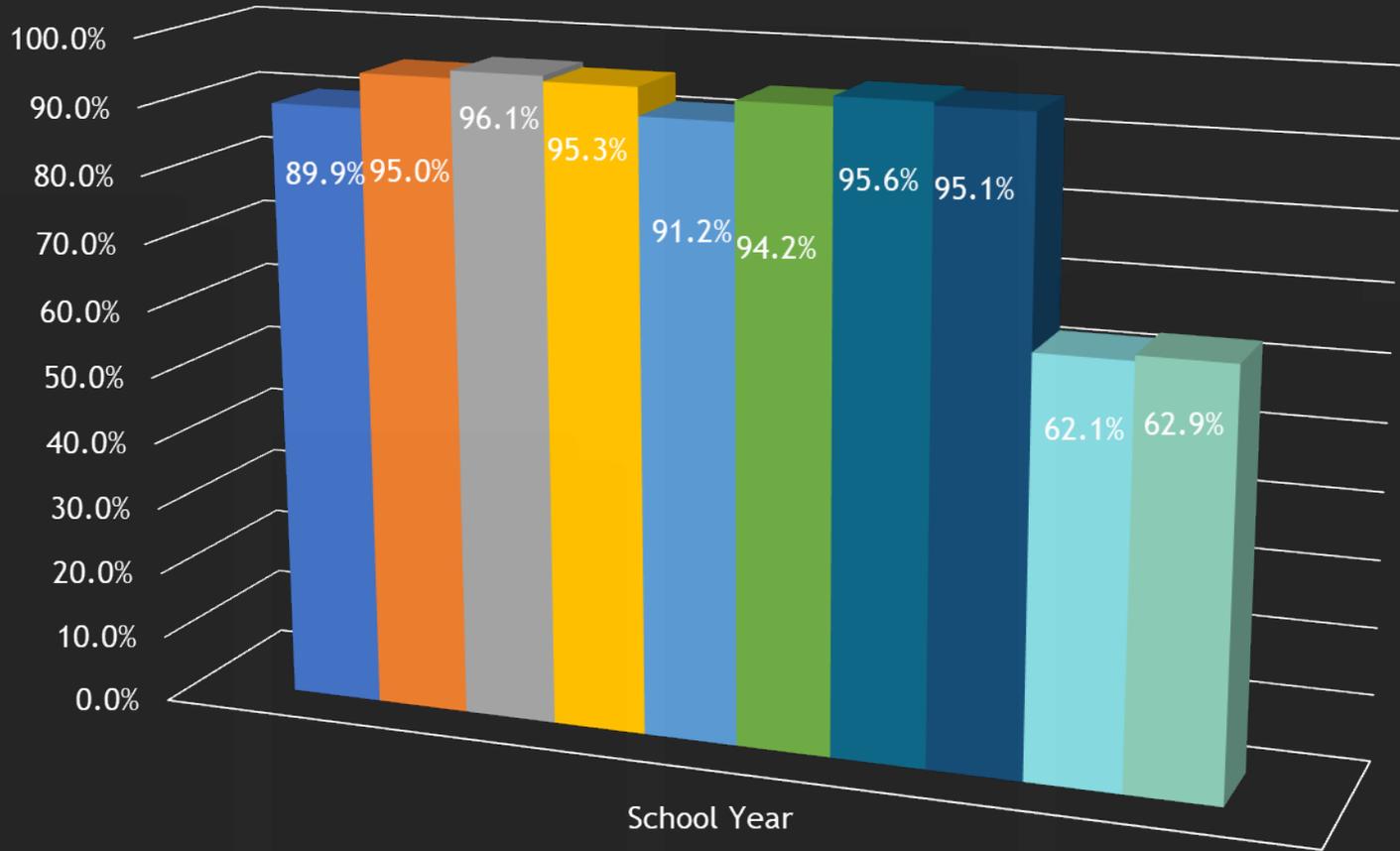
■ Decr/NC ■ 0-1% ■ 1-2% ■ 2-2.5% ■ 2.5-3% ■ 3-5% ■ > 5%

- ▶ Decr/NC 10 Unit Costs
- ▶ 0-1% 6 Units Costs
- ▶ 1-2% 36 Unit Costs
- ▶ 2-2.5% 29 Unit Costs
- ▶ 2.5-3% 7 Unit Costs
- ▶ 3-5% 35 Unit Costs
- ▶ > 5% 17 Unit Costs

- 2.9% Avg Unit Cost
- 2.4% Median Unit Cost
- 3.8% Unit Cost Variance

Unit Cost History

3.0% or Less



■ 15/16 ■ 16/17 ■ 17/18 ■ 18/19 ■ 19/20 ■ 20/21 ■ 21/22 ■ 22/23 ■ 23/24 ■ 24/25

Unit Costs > 5%

Program	2023/24 Adopt	2024/25 Proj	\$ Diff	% Diff
Classroom SBA (1:1)	\$53,161	\$56,431	\$3,270	6.2%
Interpreter	\$93,791	\$99,828	\$6,037	6.4%
Physical Therapist (District Based)	\$150,235	\$159,000	\$8,765	5.8%
Hillside	\$4,557	\$5,631	\$1,075	23.6%
Shared Technician	\$90,455	\$96,385	\$5,930	6.6%

- ▶ Salary and Benefits

Unit Costs > 5%

Program	2023/24 Adopt	2024/25 Proj	\$ Diff	% Diff
Distance Learning	\$1,565	\$1,650	\$85	5.4%
Autism	\$9,185	\$9,700	\$515	5.6%

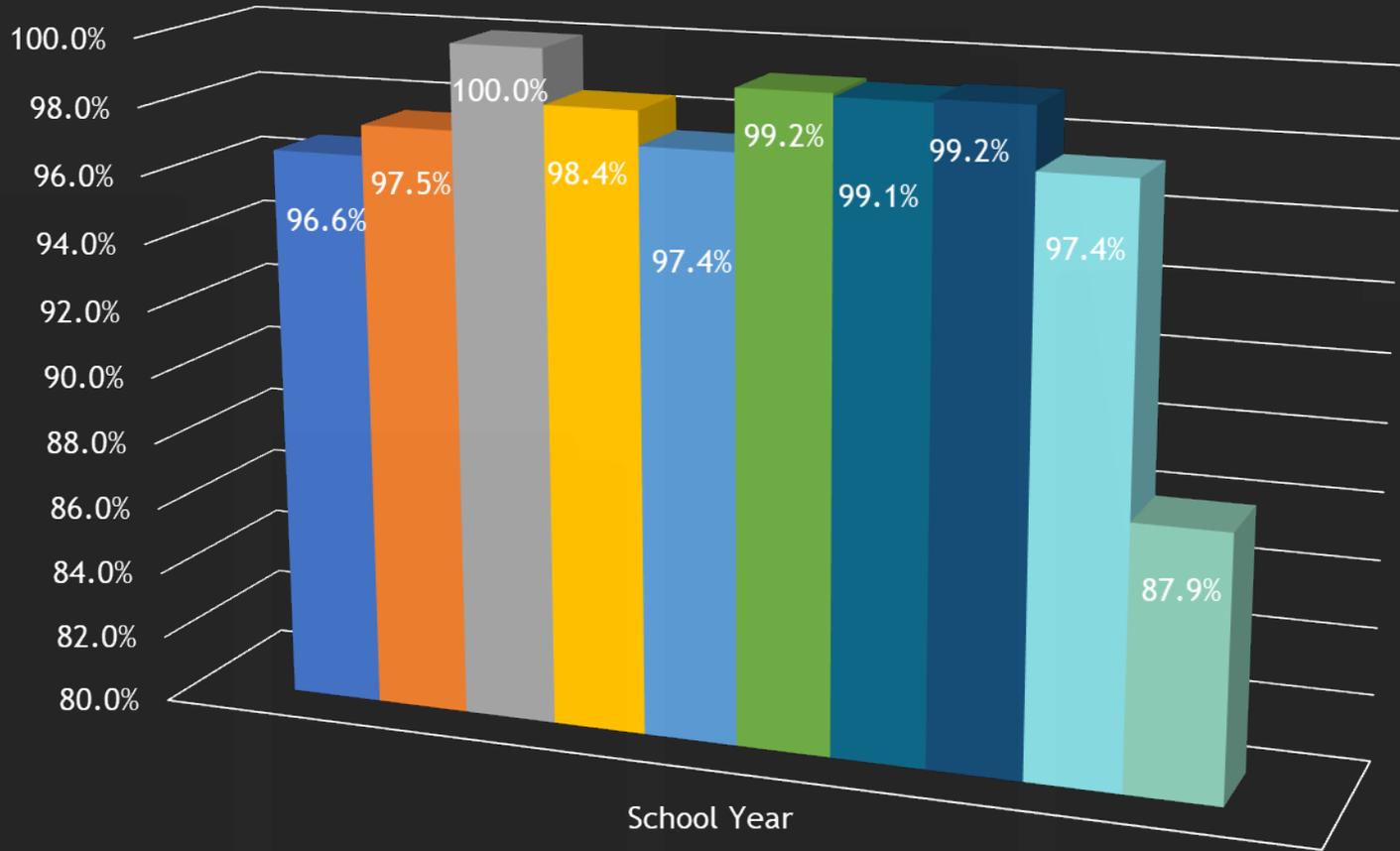
- ▶ Small Budgets

Unit Costs > 5%

Program	2023/24 Adopt	2024/25 Proj	\$ Diff	% Diff
CTE	\$10,322	\$11,183	\$861	8.3%
12:1:1 Transition	\$51,595	\$55,191	\$3,596	7.0%
8:1:1	\$52,376	\$55,192	\$2,816	5.4%
6:1:1 Behavior Mngt	\$58,169	\$62,232	\$4,063	7.0%
6:1:1 Medically Fragile	\$57,284	\$60,794	\$3,510	6.1%
6:1:1 Medically Fragile (Transition)	\$55,494	\$59,659	\$4,165	7.5%
6:1:1 Center Based	\$64,004	\$68,484	\$4,480	7.0%
6:1:2 ASD	\$70,310	\$74,501	\$4,191	6.0%
6:1:2 Complex Needs	\$81,458	\$86,255	\$4,797	5.9%

- ▶ Classroom Budgets
 - ▶ Enrollment Increasing
 - ▶ Additional Supports

Unit Cost History Less Than 5.0%



■ 15/16 ■ 16/17 ■ 17/18 ■ 18/19 ■ 19/20 ■ 20/21 ■ 21/22 ■ 22/23 ■ 23/24 ■ 24/25

2024/25 Admin Budget vs. Charge

	2023/24	2024/25	% Change
Central Office	\$2,703,158	\$2,926,468	+ 8.3%
Retirees	\$6,130,656	\$5,907,346	< 3.6%>
Total Admin Budget	\$8,833,814	\$8,833,814	0.0%

2024/25 Admin Budget vs. Charge

	2023/24	2024/25	% Change
Central Office	\$2,703,158	\$2,926,468	+ 8.3%
Retirees	\$6,130,656	\$5,907,346	< 3.6%>
Total Admin Budget	\$8,833,814	\$8,833,814	0.0%
Unclassified Revenue	\$652,500	\$672,500	+ 3.1%
Component Charge	\$8,181,314	\$8,161,314	< 0.2%>
Total Admin Revenue	\$8,833,814	\$8,833,814	0.0%

Capital & Facilities Budget

Facility Leases	\$2,511,205	+ 0.9%
Less: BOCES Aid	- \$1,936,868 *	
Less: Component Revenue	- \$504,906	
Net Cost	+ \$69,431	

* Facility Costs Qualify for Aid w/o Reduction (Received the Same SY)

2024/25 BOCES Budget



Enrollment Study

General Findings

- Overall Enrollment Decline (5.8%)
 - 682 (WC) to 9,979 (Gr)
 - Ke and WC Slight Growth (2.8% and 0.6%)
 - GC Decrease of 11.6%
- State Population
 - Declining for Decades
- Monroe County Population Relatively Stable
 - Population is Aging

Enrollment Study

CTE Findings

- Need for Skilled Labor
- Component Enrollment
 - + 36% or 288 Students
- CTE Students as a Percentage of all Students
 - Increased from 2.5% to 3.5%
- Future Enrollment

Enrollment Study

Special Ed Findings

- Serving Students with More Complex Needs
 - Academic, Behavioral, Emotional
 - Smaller Class Ratios
- Component Special Ed Classification
 - + 8.8% or 364 Students
 - Bro, Gr, Hil
 - Percentage of Classified Students Incr In All Components
 - Component Avg < Statewide Avg
- Current Special Ed Enrollment
 - Pre-Pandemic Levels
 - Component Enrollment Highest Since 2017/18

9. Old Business

1. Resolution to appoint the law firm of Bond, Schoeneck & King

BE IT HEREBY RESOLVED THAT

The Board of Cooperative Educational Services for the Second Supervisory District in Monroe and Orleans County hereby appoints the law firm of Bond, Schoeneck & King, PLLC as legal counsel, effective immediately per rate schedule presented.

Bond, Schoeneck & King, PLLC	<i>Partners</i>	<i>Sr. Associates</i>	<i>Associates</i>	<i>Educational Consultants</i>	<i>Paralegals</i>	<i>Law Clerks</i>	<i>Legal Assistants</i>
2023-2024	\$299/hr.		\$279/hr.		\$150/hr.		

10. New Business

1. Resolution to Accept Donation of Bar Stock and Shelving from Align Precision

GIFTS AND DONATIONS

Donor Information:

Company or Individual Name: Align Precision
Joe Varga

If Company, Contact Person:

Address: 1390 Mt Read Blvd, Rochester, NY 14606

Phone Number: (585)507-5928

E-Mail: joe.varga@alignprecision.com

Description of item(s) to be donated; if additional space is need, please add additional page and check here:

bar stock, shelving, etc..

Is Item(s) in Working Condition: **yes**

If not, please explain:

When can BOCES 2 Staff view the item:

Your signature indicates your offer to donate the above item(s). Only the Board may accept gifts of either money or merchandise. Any gifts or grants donated and accepted will be by official action through Board resolution. The Board will not accept gifts that place encumbrances on future boards or result in unreasonable additional or hidden costs. The Board will not accept a gift which constitutes a conflict of interest and/or gives the appearance of impropriety. All gifts, grants, and/or bequests shall become the sole property of the BOCES. The District Superintendent or designee will acknowledge, in writing, the receipt of the gift or donation on behalf of the Board, but does not assign a value for tax purposes.

Signature of Donor: *Joseph Varga*

Date: *12/22/23*

To Be Completed By BOCES 2 Staff:

Staff Member Name: Adam Staskiewicz Dept: CTE Phone Ext: 2214

Name of Staff Member to be notified upon Board Approval: Theresa Alampi-Cortez Supervisor Name and Review: _____

** Align Precision has made arrangements for delivery (no cost to us)*

Proposed Use of Donated Item:

Provides hand-on learning opportunities for CTE students with different metal materials that are used in the manufacturing process.

How will the Item Reduce Costs or Benefit the Program:

Benefit the program: Offering an opportunity for students to learn the skills required to be successful in thier desired career field of Advanced Manufacturing. Offsets program cost for materials.

Board Date: _____

[Signature]
Cabinet Administrator Signature

1/23/2024
Date

[Signature]
District Superintendent

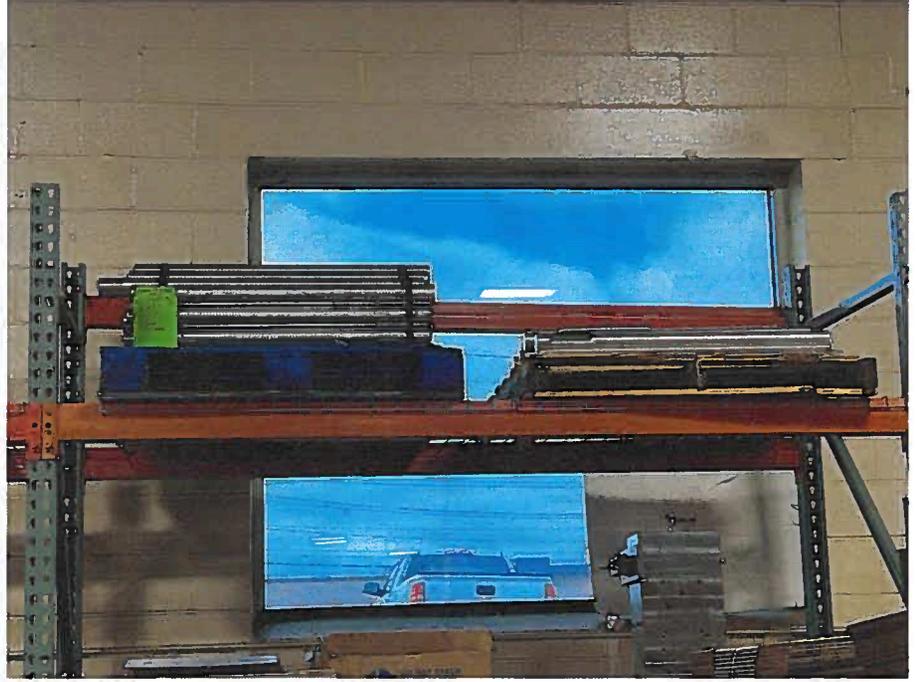
2/1/2024
Date

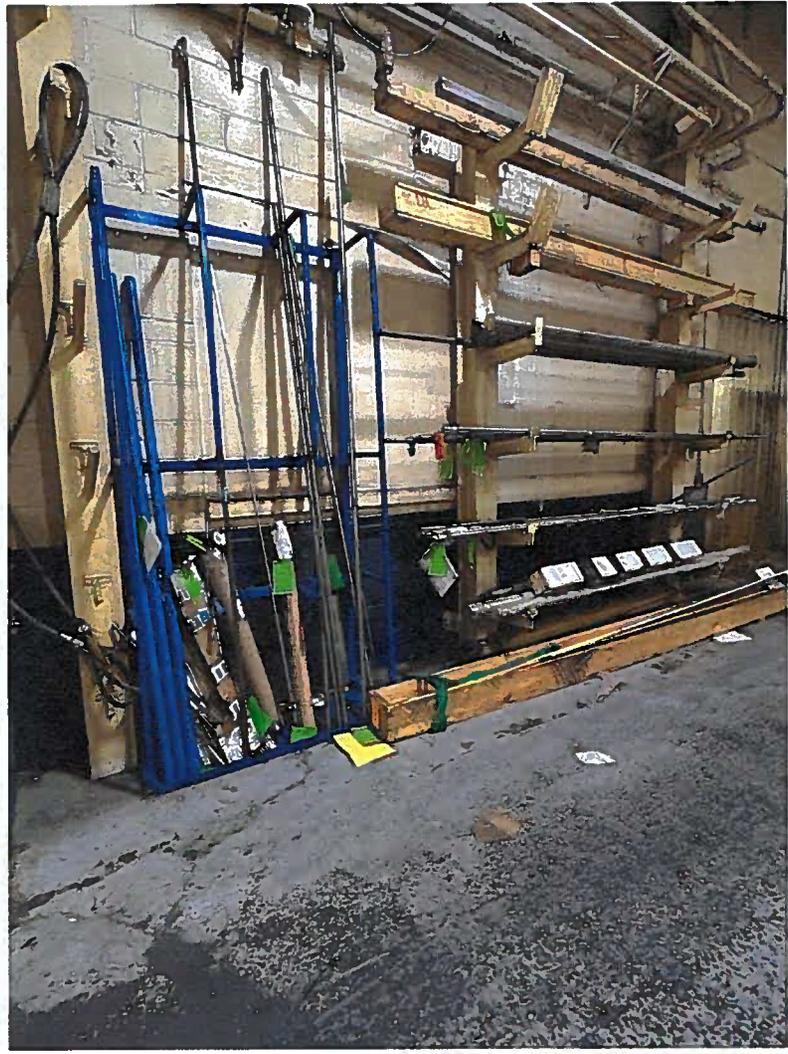
Board Action: Accept

Board Action: Reject











10. New Business

2. Resolution to Adopt Policy #5321 Workplace Violence Prevention

Monroe 2-Orleans BOCES Policy
Series 5000 – Personnel
Policy #5321 – WORKPLACE VIOLENCE PREVENTION

Monroe 2-Orleans BOCES is committed to the safety and security of employees by prohibiting workplace violence. The goal of this statement is to promote the safety and well-being of all employees in the workplace.

All employees are responsible for helping to create an environment of mutual respect by following all policies, procedures, and practices, and for assisting in maintaining a safe and secure work environment. Acts of workplace violence against any employee, where any work-related duty is performed, will be thoroughly investigated and appropriate action will be taken, including involving law enforcement authorities when warranted.

Workplace Violence is defined as any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of employment including but not limited to an attempt or threat, whether verbal or physical, to inflict physical injury upon an employee; any intentional display of force which would give an employee reason to fear or expect bodily harm; intentional and wrongful physical contact with a person without consent that entails some injury; or stalking an employee with the intent of causing fear of material harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

BOCES will evaluate the risk of violence in its workplaces to determine the presence of factors that may place employees at risk of occupational assaults or homicide. BOCES will create a written workplace violence prevention program in accordance with New York State Law and Regulations. The written workplace violence prevention program document will be accessible for viewing and copying at the Assistant Superintendent for Human Resources office at the ESC building.

Employees will be informed of any risk factors in their workplace environment and the measures that can be used for protection from the identified risk.

All employees will participate in the annual Workplace Violence Prevention Training Program. All incidents of violence or threatening behavior will be responded to immediately upon notification.

All employees are responsible for notifying the contact person designated below of any violent incident or threatening behavior by completing a workplace violence report form. The designated Contact Person to receive the completed form is Karen M. Brown, Esq., Assistant Superintendent for Human Resources who can be reached at 585-352-2420, kbrown@monroe2boces.org.

Adopted: 2/14/2024

11. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda

11. Personnel and Staffing
 2. Resolution to Create a Position

Be it so hereby resolved that the following position be created:

1.0 FTE Paraprofessional, 10 months/year

12. Bids/Lease Purchases

1. Resolution to Accept Cooperative Building Supplies Bid
2. Resolution to accept Wheatland-Chili CSD lease purchase of Toshiba equipment
3. Resolution to accept Churchville-Chili CSD lease purchase of Toshiba equipment

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE BUILDING SUPPLIES

Bid #RFB-2072-23A was opened on January 11, 2024, at 2:00 p.m. My recommendation for the award of this contract is as follows:

Cooper Friedman Electric Supply Co. \$3,015.00

Bids obtained: 14 Bids returned: 2

Bid Analysis

The bid for Cooperative Building Supplies has been recommended for award to the lowest responsive and responsible bidder that met all required specifications. The bid for Cooperative Building Supplies will be used by the Operation and Maintenance Department for supply needs.

Funds to be provided from the 2023-2024 & 2024-2025 O & M budget.

January 25, 2024

Date

Wendy Vergamini

Director of Procurement

February 5, 2024

To: Dennis Laba
Board President

From: Wendy Vergamini *Wendy Vergamini*
Director of Procurement

Subject: Board Resolution

I am requesting Board action on a resolution to purchase copier equipment for the Wheatland-Chili Central School District. The total installment purchase cost will be \$30,723.60 with sixty monthly payments. The Wheatland-Chili CSD Board approved the purchase at a meeting held on January 8, 2024. The details of the proposed purchase have been provided with this letter.

Thank you.

SCHEDULE B

**WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT
BOARD RESOLUTION**

Date: January 8, 2024

WHEREAS, the Wheatland-Chili Central School District (the "District") desires to secure for its use the equipment listed below (the "Equipment") through a Monroe 2-Orleans BOCES (the "BOCES 2" cooperative service; and

WHEREAS, BOCES 2 is willing to arrange for the installment purchase of the Equipment and to provide the Equipment to the District as part of a BOCES 2 cooperative service.

NOW, THEREFORE, be it resolved as follows:

1. The District is authorized to enter into an agreement with BOCES 2 (the "Installment Purchase Agreement") under the terms of which: BOCES 2 will purchase the Equipment; the District will be entitled to use the Equipment; and the District will be obligated to pay BOCES 2 for the use of the Equipment.

2. The District's superintendent is hereby authorized to approve the final form and terms of the Installment Purchase Agreement and to execute and deliver to BOCES 2, on behalf of the District, the Installment Purchase Agreement and such other agreements, documents, certificates and instruments as the superintendent determines are necessary to secure the use of the Equipment, to fulfill the District's obligations under the terms of the Installment Purchase Agreement, and to address the terms and intent of this resolution.

3. This resolution shall take effect when adopted.

Description of Equipment to be purchased:

<u>Model</u>	<u>Account Name</u>	<u>Area</u>
1 Toshiba e-Studio 1058	Wheatland-Chili CSD	HS Copy Room

CERTIFICATION OF DISTRICT CLERK

I, Diane Stocking, District Clerk of the aforementioned School District, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on 1/8/2024, 2024, and have attached a copy of such resolution.

Diane Stocking
District Clerk
1/9/2024 Date

SCHEDULE D
AUTHORIZING RESOLUTION
Equipment Lease-Purchase
For the benefit of Wheatland-Chili CS District

Board of Cooperative Educational Services
Second Supervisory District of Monroe County

Whereas, Board of Cooperative Educational Services, Second Supervisory District of Monroe County (“BOCES 2”), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of New York, is authorized by the laws of the State of New York to purchase, acquire and lease personal property and to enter into contracts with respect thereto; and

Whereas, pursuant to New York State Education Regulations contained at 8 NYCRR Part 170.3(f), and in furtherance of BOCES 2’s mission and essential functions, BOCES 2 desires to purchase, acquire and lease certain equipment constituting personal property in connection BOCES’s ongoing service programs; to wit, the Lessor anticipates entering into a contract with Wheatland-Chili Central School District (the “District”) relating to same; and

Whereas, in order to acquire such equipment, the BOCES 2 proposes to enter into with Toshiba (the “Lessor”), the form of which has been presented to the governing body of the BOCES 2 at this meeting; and

Whereas, the governing body of the BOCES 2 deems it for the benefit of the BOCES 2 and for the efficient and effective administration thereof to enter into the Agreement for the purchase, acquisition and leasing of the equipment therein described on the terms and conditions therein provided;

Now, Therefore, Be It And It Is Hereby Resolved;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and cross-contracts with the District (collectively, the “Agreements”) are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel to BOCES 2 or other authorized representatives of BOCES 2 executing the same, the execution of such documents being conclusive evidence of such approval; and the BOCES 2 Board President is hereby authorized and directed to execute, and the BOCES 2 District Superintendent is hereby authorized and directed to attest and countersign the Agreements and any related exhibits attached thereto, and the BOCES 2 District Clerk is hereby authorized to affix the seal of BOCES 2 to such documents.

Section 2. Findings - Financial. The BOCES 2 Board finds and determines that it is in BOCES 2’s best financial interest to acquire the Equipment for the benefit of the District because:

- (i) it provides an opportunity to use the equipment without committing to the full costs of purchase; and
- (ii) after seeking competitive quotes, Lessor provides the most financially advantageous lease terms; and

Section 3. Findings - Ordinary Contingent Expense. The BOCES 2 Board finds and determines that the Equipment is necessary to maintain BOCES 2’s educational program, preserve property or assure the health and safety of students and staff and thus payments under the Agreements constitute ordinary contingent expenses.

Section 4. Other Actions Authorized. The officers and employees of BOCES 2 shall take all action necessary or reasonably required by the parties to the Agreements to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreements.

Section 5. No General Liability. Nothing contained in this Resolution, the Agreements nor any other instrument shall be construed with respect to BOCES 2 as incurring a pecuniary liability or charge upon the general credit of BOCES 2 or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreements or any other instrument or document executed in connection therewith impose any pecuniary liability upon BOCES 2 or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under the Agreements are special limited obligations of BOCES 2 as provided in the Agreements.

Section 6. Section 265(b)(3) Designation. BOCES 2 hereby designates the Agreements as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. BOCES 2 further represents that BOCES 2 reasonably anticipates that BOCES 2 and other entities that BOCES 2 controls will not issue tax-exempt obligations (including the Agreement) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which the Agreement is executed and delivered.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

Adopted and Approved by the governing body of BOCES 2 this 14th day of February, 2024.

The undersigned further certifies that the above resolution has not been repealed or amended.

Signature: _____ Date: _____
District Clerk

Description of Equipment to be purchased:

Make/Model District Location
Toshiba e-Studio 1058 Wheatland-Chili CSD HS Copy Room

Price and Payment Terms

Cost of the Equipment:	\$ 30,723.60
Finance Cost:	\$ 0.00
Monthly Cost	\$ 512.06

Estimated Payment Schedule*

<u>Payment</u>	<u>Amount</u>	<u>Due Date</u>
FY 23/24	\$ 2,560.30 (billed annually)	(Pro-rated)
FY 24/25	\$ 6,144.72 (billed annually)	
FY 25/26	\$ 6,144.72 (billed annually)	
FY 26/27	\$ 6,144.72 (billed annually)	
FY 27/28	\$ 6,144.72 (billed annually)	
FY 28/29	\$ 3,584.42 (billed annually)	(Pro-rated)

February 5, 2024

To: Dennis Laba
Board President

From: Wendy Vergamini *Wendy Vergamini*
Director of Procurement

Subject: Board Resolution

I am requesting Board action on a resolution to purchase copier equipment for the Churchville-Chili Central School District. The total installment purchase cost will be \$29,638.08 with thirty-six monthly payments. The Churchville-Chili CSD Board approved the purchase at a meeting held on January 9, 2024. The details of the proposed purchase have been provided with this letter.

Thank you.

SCHEDULE B

CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT

BOARD RESOLUTION

Date:

WHEREAS, the Churchville-Chili Central School District (the "District") desires to secure for its use the equipment listed below (the "Equipment") through a Monroe 2-Orleans BOCES (the "BOCES 2" cooperative service; and

WHEREAS, BOCES 2 is willing to arrange for the installment purchase of the Equipment and to provide the Equipment to the District as part of a BOCES 2 cooperative service.

NOW, THEREFORE, be it resolved as follows:

1. The District is authorized to enter into an agreement with BOCES 2 (the "Installment Purchase Agreement") under the terms of which: BOCES 2 will purchase the Equipment; the District will be entitled to use the Equipment; and the District will be obligated to pay BOCES 2 for the use of the Equipment.

2. The District's superintendent is hereby authorized to approve the final form and terms of the Installment Purchase Agreement and to execute and deliver to BOCES 2, on behalf of the District, the Installment Purchase Agreement and such other agreements, documents, certificates and instruments as the superintendent determines are necessary to secure the use of the Equipment, to fulfill the District's obligations under the terms of the Installment Purchase Agreement, and to address the terms and intent of this resolution.

3. This resolution shall take effect when adopted.

Description of Equipment to be purchased:

Make	Model	Account Name	Secondary Name
Toshiba	e-Studio 5525AC	Churchville-Chili CSD	Senior HS Library R
Toshiba	e-Studio 5525AC	Churchville-Chili CSD	Senior HS Library @CRS
Toshiba	e-Studio 5525AC	Churchville-Chili CSD	MSS-Rm 2410
Toshiba	e-Studio 5525AC	Churchville-Chili CSD	MS - South Library Rm 3120

CERTIFICATION OF DISTRICT CLERK

I, Michelle Penner, District Clerk of the aforementioned School District, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on January 9, 2024, and have attached a copy of such resolution.

Michelle Penner
District Clerk

4/10/24
Date

SCHEDULE D
AUTHORIZING RESOLUTION
Equipment Lease-Purchase
For the benefit of Churchville-Chili CS District

Board of Cooperative Educational Services
Second Supervisory District of Monroe County

Whereas, Board of Cooperative Educational Services, Second Supervisory District of Monroe County (“BOCES 2”), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of New York, is authorized by the laws of the State of New York to purchase, acquire and lease personal property and to enter into contracts with respect thereto; and

Whereas, pursuant to New York State Education Regulations contained at 8 NYCRR Part 170.3(f), and in furtherance of BOCES 2’s mission and essential functions, BOCES 2 desires to purchase, acquire and lease certain equipment constituting personal property in connection BOCES’s ongoing service programs; to wit, the Lessor anticipates entering into a contract with Churchville-Chili Central School District (the “District”) relating to same; and

Whereas, in order to acquire such equipment, the BOCES 2 proposes to enter into with Toshiba (the “Lessor”), the form of which has been presented to the governing body of the BOCES 2 at this meeting; and

Whereas, the governing body of the BOCES 2 deems it for the benefit of the BOCES 2 and for the efficient and effective administration thereof to enter into the Agreement for the purchase, acquisition and leasing of the equipment therein described on the terms and conditions therein provided;

Now, Therefore, Be It And It Is Hereby Resolved;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and cross-contracts with the District (collectively, the “Agreements”) are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel to BOCES 2 or other authorized representatives of BOCES 2 executing the same, the execution of such documents being conclusive evidence of such approval; and the BOCES 2 Board President is hereby authorized and directed to execute, and the BOCES 2 District Superintendent is hereby authorized and directed to attest and countersign the Agreements and any related exhibits attached thereto, and the BOCES 2 District Clerk is hereby authorized to affix the seal of BOCES 2 to such documents.

Section 2. Findings - Financial. The BOCES 2 Board finds and determines that it is in BOCES 2’s best financial interest to acquire the Equipment for the benefit of the District because:

- (i) it provides an opportunity to use the equipment without committing to the full costs of purchase; and
- (ii) after seeking competitive quotes, Lessor provides the most financially advantageous lease terms; and

Section 3. Findings - Ordinary Contingent Expense. The BOCES 2 Board finds and determines that the Equipment is necessary to maintain BOCES 2’s educational program, preserve property or assure the health and safety of students and staff and thus payments under the Agreements constitute ordinary contingent expenses.

Section 4. Other Actions Authorized. The officers and employees of BOCES 2 shall take all action necessary or reasonably required by the parties to the Agreements to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreements.

Section 5. No General Liability. Nothing contained in this Resolution, the Agreements nor any other instrument shall be construed with respect to BOCES 2 as incurring a pecuniary liability or charge upon the general credit of BOCES 2 or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreements or any other instrument or document executed in connection therewith impose any pecuniary liability upon BOCES 2 or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under the Agreements are special limited obligations of BOCES 2 as provided in the Agreements.

Section 6. Section 265(b)(3) Designation. BOCES 2 hereby designates the Agreements as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. BOCES 2 further represents that BOCES 2 reasonably anticipates that BOCES 2 and other entities that BOCES 2 controls will not issue tax-exempt obligations (including the Agreement) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which the Agreement is executed and delivered.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

Adopted and Approved by the governing body of BOCES 2 this 14th day of February, 2024.

The undersigned further certifies that the above resolution has not been repealed or amended.

Signature: _____ Date: _____
District Clerk

Description of Equipment to be purchased:

	<u>Make/Model</u>	<u>District</u>	<u>Location</u>
Toshiba	e-Studio 5525AC	Churchville-Chili CSD	Senior HS Library R
Toshiba	e-Studio 5525AC	Churchville-Chili CSD	Senior HS Library @CRS
Toshiba	e-Studio 5525AC	Churchville-Chili CSD	MSS-Rm 2410
Toshiba	e-Studio 5525AC	Churchville-Chili CSD	MS - South Library Rm 3120

Price and Payment Terms

Cost of the Equipment:	\$ 29,638.08
Finance Cost:	\$ 0.00
Monthly Cost	\$ 823.28

Estimated Payment Schedule*

<u>Payment</u>	<u>Amount</u>	<u>Due Date</u>
FY 23/24	\$ 4,116.40 (billed monthly)	Pro-Rated
FY 24/25	\$ 9,879.36 (billed monthly)	
FY 25/26	\$ 9,879.36 (billed monthly)	
FY 26/27	\$ 5,762.96 (billed monthly)	Pro-Rated

13. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

14. Committee Reports

1. Labor Relations Committee
2. Legislative Committee
3. Information Exchange

15. Upcoming Meetings/Calendar Events

February 14	Noon	MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00 pm	Board Meeting (ESC, Board Room)
February 19		BOCES Closed - President's Day Holiday
February 20-23		Winter Recess
February 28	Noon	MCSBA Legislative Committee Meeting (DoubleTree)
	5:45 pm	Board Leadership Meeting (Pane Vino)
March 5 or 6		MCSBA Advocacy Trip to Albany - info to follow from MCSBA
March 13	Noon	MCSBA Information Exchange Committee (DoubleTree)
March 14	Noon	Board Officer Agenda Review (RCC)
March 20	Noon	MCSBA Labor Relations Committee (Double Tree)
	6:00 pm	Board Meeting (ESC, Board Room)

16. Other Items

17. Executive Session to discuss collective negotiations

18. Adjournment