

**BOARD OF COOPERATIVE EDUCATIONAL  
SERVICES SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS**

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on March 16, 2022 at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

R. Charles Phillips - Remote	Gerald Maar
John Abbott	Michael May
Cindy Dawson	Heather Pyke
Kathleen Dillon	

Absent:

Dennis Laba, Mark Porter

Staff Present:

Jo Anne Antonacci	Marijo Pearson
Steve Dawe	Steve Roland
Ian Hildreth	Dr. Michelle Ryan
Kelly Mutschler	Thomas Schulte
Jamie DiMora	Jill Slavny
Jessica Haefner	Rachel Piccolo

Guests:

Ethan Antoniou, Sherri Bernier, Jennifer Rogers, Gracie Spour

1. Call the Meeting to Order  
The meeting was called to order by John Abbott at 6:00 p.m.
2. Pledge of Allegiance
3. Agenda Modifications – Board Retreat discussion was added to Old Business  
K. Dillon moved to approve the new agenda, seconded by G. Maar; passed unanimously.
4. Approval of Minutes  
Resolved: To Approve the Minutes of the February 16, 2022, Regular Meeting Minutes as presented.  
Moved K. Dillon, seconded by G. Maar; passed unanimously
5. Public Interaction – There was no public interaction.
6. Financial Reports  
Resolved: To Accept the Treasurer’s Report and WinCap Report and Contractor’s report as presented  
Moved by G. Maar, seconded by K. Dillon; passed unanimously.

7. Audit Committee Update: Steve Roland reviewed the minutes of the February 16, 2022 Audit Committee Meeting.
8. Board Presentation – Jill Slavny presented an updated on the Nurse Assistant Program. Teachers and students participating in the presentation were: Jamie DiMora, Instructor; Rachel Piccolo, Instructor; Jessica Haefner, Instructor; Ethan Antoniou, Student; Gracie Spour, Student  
The board asked questions of staff and students and thanked Jill and the group for the presentation. The presentation participants left the meeting at 6:30 p.m.

9. Old Business - none

10. New Business

1. Resolved: To Approve Revised Management Letter Corrective Action Plan for the Year Ended June 30, 2021  
Moved by K. Dillon, seconded by G. Maar; passed unanimously
2. Resolved: To Approve the Revised Extra Classroom Activity Funds Corrective Action Plan for the Year Ended June 30, 2021  
Moved by K. Dillon, seconded by G. Maar; passed unanimously
3. Resolved: To Award the Professional Auditing Services RFP to Mengle Metzger Barr & Co.  
Moved by G. Maar, seconded by C. Dawson; passed unanimously
4. Resolved: To Accept Donation of Industry Apparel from Collision Education Foundation  
Moved by M. May, seconded by K. Dillon; passed unanimously
5. Resolved: To Accept Donation of Granite Countertops from Atlantic Granite  
Moved by M. May, seconded by K. Dillon; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda, with the deletion of item 4 on page 5.  
Moved by K. Dillon, seconded by H. Pyke; passed unanimously

12. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE ART SUPPLIES BID

School Specialty	\$871.32
Pyramid School Products	\$652.20
National Art & School Supplies	\$246.24
S&S Worldwide	\$66.20
Cascade School Supplies`	\$21.48

Moved by M. May, seconded by K. Dillon; passed unanimously.

13. Executive Officer's Report

District Superintendent Jo Anne Antonacci and Board Member Heather Pyke attended the Kendall Board Meeting on March 9. The Kendall board expressed their appreciation for Jo Anne's work with Kendall on their superintendent search and their board development efforts.

Jo Anne Antonacci and Cindy Dawson attended the Wheatland-Chili Board meeting. The board noted the BOCES 2 employee recruitment advertisements seen in various media outlets.

Recruitment efforts are ongoing. A letter to BOCES 2 staff requesting assistance with recruitment is going out next week. Monroe One and Monroe 2-Orleans BOCES are meeting together to discuss enrollment capacity. Step Up for Schools Campaign, a joint recruitment campaign through Act for Education, has been launched using traditional avenues and social media.

Over the next few months, DS Antonacci and Assistant Superintendent Tom Schulte will be visiting each classroom to introduce Tom.

CTE instructor Jim Payne presented virtually at the Clinical Lab Educators Conference in Denver this week. His address, proposing educational programs modelled after the program at WEMOCO will be viewed by hundreds of attendees who are leaders in medical laboratory education.

Paula Boughton, Supervisor of CTE Special Programs, has been selected to receive the 2023 ACTE (Association of Career and Technical Education) Administrator of the Year Award.

The Monroe 2-Orleans BOCES SkillsUSA team competed in the regional competition and will be moving on to the State competition in April.

This year's ROC2Change Summit will bring students from across the county this week to the Professional Development Center to have discussions with their peers on social issues and work together toward change. Over 200 students and staff will be in attendance.

14. Committee Reports

1. Labor Relations Committee – Legal update on 3020A and Americans with Disabilities Act
2. Legislative Committee – Recap of Legislative Breakfast, planned for scheduling meetings with legislators in this spring.
3. Information Exchange Committee – Communicating with the Community – handling personal comments in board meetings. Three of the presenters were BOCES 2 graduates.

15. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.

16. Other Items - None

17. Executive Session At 6:49 p.m. a motion was made by K. Dillon to adjourn the meeting to Executive Session, to discuss employment history of a particular person(s), seconded by G. Maar; passed unanimously.

Respectfully submitted,



Kelly Mutschler  
Clerk of the Board

Members Present

John Abbott  
Cindy Dawson  
Kathleen Dillon

Gerald Maar  
Michael May  
Heather Pyke

Staff Present

Jo Anne Antonacci  
Marijo Pearson

Steve Roland  
Michelle Ryan  
Tom Schulte

At 7:04 pm a motion was made by M. May to come out of executive session, seconded by K. Dillon; passed unanimously.

18. Adjournment - At 7:04 p.m. a motion was made by K. Dillon to adjourn the meeting, seconded by H. Pyke; passed unanimously.

Respectfully submitted,



Jo Anne L. Antonacci  
Clerk Pro Tem

