

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on March 17, 2021 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President  
R. Charles Phillips, Vice Pres. (Remote)  
John Abbott  
Kathleen Dillon

Gerald Maar (Remote)  
Michael May  
Constance Rockow (Remote)  
Elizabeth VenVertloh

Members Absent:

Staff Present:

Jo Anne Antonacci  
Karen Brown, Esq.  
Steve Dawe  
Timothy Dobbertin  
Kelly Mutschler

Dr. Marijo Pearson  
Steve Roland  
Dr. Michelle Ryan  
Lynda VanCoske

1. Call the Meeting to Order  
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications  
There were no agenda modifications.
4. Approval of Minutes  
Resolved: To approve the February 10, 2021 Regular Meeting Minutes as presented.  
  
Moved by M. May, seconded by K. Dillon; passed unanimously.
5. Public Interaction There was no public interaction.
6. Financial Reports  
S. Roland reported on the Treasurer's Report, WINCAP Report, Internal Claims Exception Log.  
  
Resolved: To approve the Treasurer's and WINCAP Reports as presented.  
  
Motion by K. Dillon, seconded by J. Abbott; passed unanimously.  
  
Resolved: To approve the Internal Claims Log as presented.  
  
Motion by J. Abbott, seconded by Kathy Dillon; passed unanimously.
7. Board Presentation: Heavy Equipment and Maintenance – James Slocum/Jill Slavny. Jim and Jill showed a student video. CTE Heavy Equipment Program students, John-Louis Appoloney, Nathaniel White, and Riley Ball also spoke about the program. Presenters answered questions from the board and the board thanked Mr. Slocum, Ms. Slavny and their students. Presenters left the meeting at 6:50.

8. Old Business

9. New Business

1. First Reading Policy #1440 – NON-DISCRIMINATION

Resolved: To waive Second reading and approve Revision to Policy #1440.

Motion by J. Abbott, seconded by K. Dillon; passed unanimously.

2. First Reading Policy #2219 – Gender Neutral and Single Occupancy Bathrooms

Resolved: To waive Second reading and Adopt Policy #2219.

Motion by K. Dillon, seconded by M. May; passed unanimously.

3. First Reading Policy #6463/6463F– TITLE IX AND SEX DISCRIMINATION

The Board reviewed Policy #6463/6463F – TITLE IX AND SEX DISCRIMINATION and a second reading will be at the April board meeting

4. First Reading of Amendment to 2020-21 District-Wide School Safety (SAVE) Plan

The Board reviewed Amendment to 2020-21 District-Wide School Safety (SAVE) Plan and a second reading will be at the May board meeting to allow for Public Comment.

5. Resolved: To Accept Donation of 16 Solar Modules (Q cells) from CED Greentech

Motion by M. May seconded by J. Abbott; passed unanimously

6. Resolved: To Accept Donation of solar installation hardware from CED Greentech

Motion by C. Rockow seconded by K. Dillon; passed unanimously

7. CTE Salitan and Davison scholarship Interviews – request for a board member volunteer to assist with candidate interviews. Lisa VenVertloh volunteered.

8. Determined 2021 Reorganizational Meeting and Board staff development.

10. Personnel and Staffing

1. Resolved: To approve the Personnel and Staffing Agenda as presented.

Motion by J. Abbott, seconded by G. Maar; passed unanimously.

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Cooperative Art Supplies Bid #RFB-1940-21

Motion by J. Abbott seconded by K. Dillon passed unanimously.

12. Executive Officer's Report

Locally, districts are looking to increase in-person instruction in the 4<sup>th</sup> quarter. Remote learning will continue for those in that mode of instruction. CTE began four days per week three weeks ago and it is going very well. The students and teachers are happy in-person days have increased. Westside Academy has had student 5 days a week since the beginning of the school year and special education classes have been in-person for four days a week.

Finger Lakes Reopening Health and Advisory Committee is preparing a letter to be sent to NYS Department of Health encouraging DOH to send updated guidance to the field based on recent CDC guidelines. District Superintendent Antonacci and Monroe One District Superintendent Dan White continue to sustain communications with County Executive Adam Bello and Dr. Mendoza on behalf of our region.

In order to meet a requirement of the NYS Department of Health, BOCES 2 Human Resource Director Karen Brown sends a vaccination survey each Friday to all staff to track the number of fully vaccinated BOCES 2 staff. No personal information is collected. Our local DOH has been providing a secure link to an allotment of vaccines weekly for schools. Human Resources office keeps a list of staff who want a vaccine but have been unable to get an appointment and schedules those appointments each week as available. As of today, they've helped over 65 staff members get vaccine appointments. A new law allows 4 hours of paid time for staff to get vaccinated. Domestic travel restrictions regarding quarantine will be lifted April 1.

The Annual meeting will be held on April 14 in person for our board. Component district superintendents and board members will be able to join participate during a live webinar and ask questions via a chat feature. The public will be able to view the meeting through a link provided on our website.

The Finger Lakes Youth Apprentice Signing Day was held in the Professional Development Center. Over 30 students from all over the county (13 of whom were BOCES 2 students) were awarded job shadowing opportunities and apprenticeships. Spring Food Drive is gathering food and staples across the entire BOCES for those in need.

13. Committee Reports

- Labor Relations Committee (J. Abbott/) – Meeting to take place week of March 22, 2021
- Legislation Committee (D. Laba/K. Dillon) – Meeting was used as debrief of legislative meetings from Advocacy Days in February.
- Information Exchange Committee (L. VenVertloh)– No update

14. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

15. Other Items

16. At 7:25 p.m., a motion was made by L. VenVertloh, seconded by M. May, passed unanimously to enter into Executive Session to discuss the employment history of a particular person(s), and collective negotiations pursuant to article 14 of the Civil Service Law.

Respectfully submitted,

Kelly Mutschler  
Clerk of the Board

17. The Board enters into Executive Session at 7:27 p.m.

Members Present:

Dennis Laba, President  
R. Charles Phillips, Vice Pres. (Remote)  
John Abbott  
Kathleen Dillon  
Gerald Maar (Remote)

Michael May  
Constance Rockow (Remote)  
Elizabeth VenVertloh

Staff Present:

Jo Anne Antonacci  
Karen Brown  
Tim Dobbertin  
Steve Roland

At 7:47 p.m. a motion was made by J. Abbott, seconded by K. Dillon to come out of executive session; passed unanimously.

In public session, no motions were made.

Topics Discussed:

1. Jo Anne distributed the Green Card Youth Voices book to board members and brought to their attention BOCES staff involvement.
2. Steve Roland updated the board on our space search for programs.

At 7:52 p.m. a motion was made by J. Abbott to adjourn the meeting, seconded by C. Rockow; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci  
Clerk Pro-Tem