



**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

There will be an Audit Committee Meeting at 5:00 p.m. on Wednesday, March 20, 2024, in the Board Room of the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559.

Following the Audit Committee meeting, there will be a Regular Meeting of the Monroe 2-Orleans Board of Cooperative Educational Services at 6:00 pm at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, NY 14559

An Executive Session is anticipated immediately following the regular board meeting to discuss collective negotiations pursuant to Article fourteen of the Civil Service Law and the employment history of a particular person(s).

BOARD MEMBERS

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Kathleen Dillon

Trina Lorentz
Gerald Maar
Michael May
Heather Pyke

AGENDA

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Agenda Item(s) Modifications
4. Approval of Minutes: February 14, 2024, Regular Meeting Minutes
5. Public Interaction
6. Financial Reports
 1. Resolution to Accept Treasurer's Report
 2. Resolution to Accept WinCap Reports
 3. Internal Claims Log
7. Board Presentation - Inclusivity Action Community (IAC), Assistant Superintendent for Instructional Programs Tom Schulte for Dr. Marijo Pearson
8. Old Business - Space Update
9. New Business
 1. Resolution to Approve the Monroe 2-Orleans BOCES Classified Staff and Teacher Calendars for 2024-25 School Year
 2. Resolution to Approve 2024-25 Board Meeting Dates
 3. Resolution to Approve Lease with Spencerport CSD
 4. Resolution to Accept Donation from JAM Industries
 5. Resolution to Accept Donation from Prolift

6. Resolution to Accept Donation from SUNY Cobleskill
7. Resolution to Accept Donation from Town of Brighton

10. Personnel and Staffing
 1. Resolution to Approve Personnel and Staffing Agenda
 2. Resolution to Create a New Position

11. Bids/Lease Purchases
 1. Resolution to Accept Cooperative Art Supplies Bid

12. Executive Officer's Reports
 1. Albany D.S. Report
 2. Local Update

13. Committee Reports
 1. Labor Relations Committee
 2. Legislative Committee
 3. Information Exchange

14. Upcoming Meetings/Calendar Events

March 20	Noon	MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00 pm	Board Meeting (ESC, Board Room)
March 27	Noon	MCSBA Steering Committee Meeting (DoubleTree)
March 29		BOCES Closed
April 1-5		Spring Recess
April 6-8		NASB Conference
April 8		BOCES Closed - Eclipse
April 10	6:00 pm	BOCES Annual Meeting (ESC, PDC)
April 17	6:00 pm	Board Meeting (ESC, Board Room)

15. Other Items

16. Executive Session to discuss *collective negotiations pursuant to Article fourteen of the Civil Service Law and the employment history of a particular person(s)*

17. Adjournment

1. Call the Meeting to Order

2. Pledge of Allegiance

3. Agenda Item(s) Modifications

4. Approval of Minutes: February 14, 2024, Regular Meeting Minutes

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, February 14, 2024, at 5:30 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President	Trina Lorentz
John Abbott	Gerald Maar
Cindy Dawson	Michael May
Kathleen Dillon	Heather Pyke

Absent: R. Charles Phillips

Staff Present

Jo Anne Antonacci	Marijo Pearson
Karen Brown	Steve Roland
Stephen Dawe	Michelle Ryan
Ian Hildreth	Tom Schulte
Kelly Mutschler	

1. The meeting was called to order by President Laba at 5:30 pm.
2. Pledge of Allegiance
3. At 5:30 pm a motion was made by M. May to adjourn to executive session; seconded by J. Abbott; passed unanimously

Members Present

Dennis Laba	Trina Lorentz
John Abbott	Gerald Maar
Cindy Dawson	Michael May
Kathleen Dillon	Heather Pyke

At 6:00 pm a motion was made by M. May, seconded by G. Maar to come out of Executive Session; passed unanimously.

4. Agenda Modification - There are two walk-in resolutions at Item 7, Financial Reports
5. Approval of Minutes
Resolved: To Approve the Minutes of the January 17, 2024, Regular Meeting
Moved by J. Abbott, seconded by G. Maar; passed unanimously
6. There was no public interaction.
7. Financial Reports
 1. Resolved: To Accept the Treasurer's Report as presented

Moved

by J. Abbott, seconded by K. Dillon: passed unanimously

2. Resolved: To Accept the WinCap Reports as presented
Moved by G. Maar, seconded by M. May; passed unanimously
6. Resolved: To Approve the Revised Management Letter Corrective Action Plan for the Year Ended June 30, 2023
Moved by G. Maar, seconded by K. Dillon; passed unanimously
7. Resolved: To Approve the Revised Extra Classroom Activity Funds Corrective Action Plan for the Year Ended June 30, 2023
Moved by M. May, seconded by G. Maar; passed unanimously

8. Board Presentation - Assistant Superintendent for Finance and Operations Steve Roland presented the board with the Monroe 2-Orleans BOCES 2024-25 Proposed Budget. The board asked questions and thanked Mr. Roland.

9. Old Business

1. Resolved: To Appoint the Law Firm of Bond, Schoeneck & King per Rate Schedule as Presented.
Moved by J. Abbott, seconded by K. Dillon: passed unanimously

10. New Business

1. Resolved: To Accept Donation of Bar Stock and Shelving from Align Precision
Moved by K. Dillon, seconded by M. May; passed unanimously
2. Resolved: To Adopt Workplace Violence Prevention Policy 5321
Moved by G. Maar, seconded by K. Dillon; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
2. Resolved: To Create the Position of:
1.0 FTE Paraprofessional, 10 months/year
Moved by K. Dillon, seconded by G. Maar; passed unanimously

11. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE BUILDING SUPPLIES
Bid #RFB-2072-23A
Cooper Friedman Electric Supply Co. \$3,015.00
2. AUTHORIZING RESOLUTION -Equipment Lease-Purchase For the benefit of Wheatland-Chili CS District

Whereas, Board of Cooperative Educational Services, Second Supervisory District of Monroe County ("BOCES 2"), a body politic and corporate duly organized and

existing as a political subdivision, municipal corporation or similar public entity of the State of New York, is authorized by the laws of the State of New York to purchase, acquire and lease personal property and to enter into contracts with respect thereto; and

Whereas, pursuant to New York State Education Regulations contained at 8 NYCRR Part 170.3(f), and in furtherance of BOCES 2's mission and essential functions, BOCES 2 desires to purchase, acquire and lease certain equipment constituting personal property in connection BOCES's ongoing service programs; to wit, the Lessor anticipates entering into a contract with Wheatland-Chili Central School District (the "District") relating to same; and

Whereas, in order to acquire such equipment, the BOCES 2 proposes to enter into with Toshiba (the "Lessor"), the form of which has been presented to the governing body of the BOCES 2 at this meeting; and

Whereas, the governing body of the BOCES 2 deems it for the benefit of the BOCES 2 and for the efficient and effective administration thereof to enter into the Agreement for the purchase, acquisition and leasing of the equipment therein described on the terms and conditions therein provided;

Now, Therefore, Be It And It Is Hereby Resolved;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and cross-contracts with the District (collectively, the "Agreements") are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel to BOCES 2 or other authorized representatives of BOCES 2 executing the same, the execution of such documents being conclusive evidence of such approval; and the BOCES 2 Board President is hereby authorized and directed to execute, and the BOCES 2 District Superintendent is hereby authorized and directed to attest and countersign the Agreements and any related exhibits attached thereto, and the BOCES 2 District Clerk is hereby authorized to affix the seal of BOCES 2 to such documents.

Section 2. Findings - Financial. The BOCES 2 Board finds and determines that it is in BOCES 2's best financial interest to acquire the Equipment for the benefit of the District because:

- (i) it provides an opportunity to use the equipment without committing to the full costs of purchase; and
- (ii) after seeking competitive quotes, Lessor provides the most financially advantageous lease terms; and

Section 3. Findings - Ordinary Contingent Expense. The BOCES 2 Board finds and determines that the Equipment is necessary to maintain BOCES 2's educational program, preserve property or assure the health and safety of students and staff and thus payments under the Agreements constitute ordinary contingent expenses.

Section 4. Other Actions Authorized. The officers and employees of BOCES 2 shall take all action necessary or reasonably required by the parties to the Agreements to

carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreements.

Section 5. No General Liability. Nothing contained in this Resolution, the Agreements nor any other instrument shall be construed with respect to BOCES 2 as incurring a pecuniary liability or charge upon the general credit of BOCES 2 or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreements or any other instrument or document executed in connection therewith impose any pecuniary liability upon BOCES 2 or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under the Agreements are special limited obligations of BOCES 2 as provided in the Agreements.

Section 6. Section 265(b)(3) Designation. BOCES 2 hereby designates the Agreements as a "qualified tax exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. BOCES 2 further represents that BOCES 2 reasonably anticipates that BOCES 2 and other entities that BOCES 2 controls will not issue tax exempt obligations (including the Agreement) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which the Agreement is executed and delivered.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

Description of Equipment to be purchased:

Make/Model	District	Location
Toshiba e-Studio 1058	Wheatland-Chili CSD	HS Copy Room

Price and Payment Terms

Cost of the Equipment:	\$ 30,723.60
Finance Cost:	\$ 0.00
Monthly Cost	\$ 512.06

Estimated Payment Schedule*

Payment	Amount
FY 23/24	\$ 2,560.30 (billed annually)
FY 24/25	\$ 6,144.72 (billed annually)
FY 25/26	\$ 6,144.72 (billed annually)
FY 26/27	\$ 6,144.72 (billed annually)
FY 27/28	\$ 6,144.72 (billed annually)
FY 28/29	\$ 3,584.42 (billed annually)

3. AUTHORIZING RESOLUTION Equipment Lease-Purchase For the benefit of Churchville-Chili CS District

Whereas, Board of Cooperative Educational Services, Second Supervisory District of Monroe County ("BOCES 2"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of New York, is authorized by the laws of the State of New York to purchase, acquire and lease personal property and to enter into contracts with respect thereto; and

Whereas, pursuant to New York State Education Regulations contained at 8 NYCRR Part 170.3(f), and in furtherance of BOCES 2's mission and essential functions, BOCES 2 desires to purchase, acquire and lease certain equipment constituting personal property in connection BOCES's ongoing service programs; to wit, the Lessor anticipates entering into a contract with Churchville-Chili Central School District (the "District") relating to same; and

Whereas, in order to acquire such equipment, the BOCES 2 proposes to enter into with Toshiba (the "Lessor"), the form of which has been presented to the governing body of the BOCES 2 at this meeting; and

Whereas, the governing body of the BOCES 2 deems it for the benefit of the BOCES 2 and for the efficient and effective administration thereof to enter into the Agreement for the purchase, acquisition and leasing of the equipment therein described on the terms and conditions therein provided;

Now, Therefore, Be It And It Is Hereby Resolved;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and cross-contracts with the District (collectively, the "Agreements") are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel to BOCES 2 or other authorized representatives of BOCES 2 executing the same, the execution of such documents being conclusive evidence of such approval; and the BOCES 2 Board President is hereby authorized and directed to execute, and the BOCES 2 District Superintendent is hereby authorized and directed to attest and countersign the Agreements and any related exhibits attached thereto, and the BOCES 2 District Clerk is hereby authorized to affix the seal of BOCES 2 to such documents.

Section 2. Findings - Financial. The BOCES 2 Board finds and determines that it is in BOCES 2's best financial interest to acquire the Equipment for the benefit of the District because:

(i) it provides an opportunity to use the equipment without committing to the full costs of purchase; and

(ii) after seeking competitive quotes, Lessor provides the most financially advantageous lease terms; and

Section 3. Findings - Ordinary Contingent Expense. The BOCES 2 Board finds and determines that the Equipment is necessary to maintain BOCES 2's educational

program, preserve property or assure the health and safety of students and staff and thus payments under the Agreements constitute ordinary contingent expenses.

Section 4. Other Actions Authorized. The officers and employees of BOCES 2 shall take all action necessary or reasonably required by the parties to the Agreements to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreements.

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Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

Description of Equipment to be purchased:

Make/Model	District	Location
Toshiba e-Studio 5525AC	Churchville-Chili CSD	Senior HS Library R
Toshiba e-Studio 5525AC	Churchville-Chili CSD	Senior HS Library @CRS
Toshiba e-Studio 5525AC	Churchville-Chili CSD	MSS-Rm 2410
Toshiba e-Studio 5525AC	Churchville-Chili CSD	MS - South Library Rm 3120

Price and Payment Terms

Cost of the Equipment:	\$ 29,638.08
Finance Cost:	\$ 0.00
Monthly Cost	\$ 823.28

Items 11.1-4 moved by J. Abbott, seconded by M. May; passed unanimously

12. Executive Officer's Report

Senior Deputy Commissioner Jeffrey Matteson is following up on project work requested by the Commissioner to include District Superintendents.

The AI Summit was well attended with lots of representation from across the districts and the University of Rochester. The staff did an excellent job explaining the what and how to use it. District Superintendent Antonacci extended compliments to the staff who facilitated the event.

The Finger Lakes Youth Apprenticeship Signing Day took place on January 28, 2024. Over one hundred students applied and thirty-six were selected to engage with employers - 19 of those selected are enrolled in the Engineering and Metal Fabrication Academy program at the Career and Technical Institute at WEMOCO.

The MCSBA Legislative Breakfast on February 3, 2024, had over 125 attendees. Wheatland-Chili CSD and Greece CSD were represented by student speakers at the breakfast and legislators were engaged and impressed with the students.

Cindy Dawson, Wheatland Chili's representative to the Monroe 2-Orleans BOCES board, submitted her letter of resignation to the board. Wheatland-Chili will provide a nominee to be presented to component boards at the Annual Meeting on April 10, 2024.

13. Committee Reports

Labor Relations Committee - J. Abbott, K. Dillon - Topic: Workplace Violence Prevention

Legislative Committee - K. Dillon, C. Dawson - Legislative Breakfast debrief

Information Exchange - C. Dawson, C. Phillips - Topic: Ecopark Presenter, managing chemical waste

14. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda

15. Other Items -There were no other items

16. At 6:55 pm a motion was made by G. Maar to adjourn to executive session; seconded by J. Abbott; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
John Abbott
Cindy Dawson
Kathleen Dillon

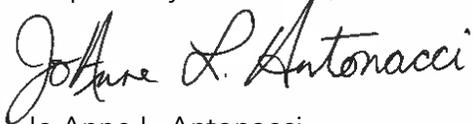
Trina Lorentz
Gerald Maar
Michael May
Heather Pyke

At 7:44 pm a motion was made by J. Abbott, seconded by T. Lorentz to come out of Executive Session; passed unanimously.

17. Adjournment

At 7:45 pm a motion was made by K. Dillon to adjourn the meeting, seconded by G. Maar, passed unanimously.

Respectfully Submitted,



Jo Anne L. Antonacci
Clerk Pro Tem

5. Public Interaction

6. Financial Reports

1. Resolution to Accept Treasurer's Report
2. Resolution to Accept WinCap Reports
3. Internal Claims Log

Monroe 2 - Orleans BOCES

Treasurer's Report

Period Ending January 31, 2024

	GENERAL FUND		SPECIAL AID FUND	
BEGINNING CASH ON HAND		9,526,469.65		592,109.58
RECEIPTS:				
Interest Earned	39,795.83		149.84	
Charges for Services	18,121,857.73		315,865.00	
Non-Contract Services	33,561.89		-	
Collected for Other Funds	-		-	
State, Federal and Local Aid	6,440.83		290,188.13	
Transfers from Other Funds	2,000.00		-	
Miscellaneous Funds	74,531.57		3,043.00	
TOTAL RECEIPTS	18,278,187.85	18,278,187.85	609,245.97	609,245.97
DISBURSEMENTS				
Payroll and Benefits	3,414,383.45		575.00	
Warrants	5,615,685.38		128,654.21	
Transfers to Other Funds	-		2,000.00	
Miscellaneous Disbursements	3,976.98		576.33	
TOTAL DISBURSEMENTS	9,034,045.81	(9,034,045.81)	131,805.54	(131,805.54)
ENDING CASH ON HAND:		18,770,611.69		1,069,550.01
GENERAL FUND CHECKING		6,855,450.03	SPECIAL AID CHKG - CHASE	1,010,299.24
GENERAL FUND CLASS		5,307,519.53	SPECIAL AID CHKG - M&T	59,250.77
PAYROLL CHECKING		1,857,121.35		
DENTAL/FSA ACCOUNT CASH		242,012.88		
GENERAL FUND CD		1,030,611.45		
CASH- LIABILITY RESERVE		338,448.96		
CASH- UNEMPLOYMENT RES		184,441.28		
CASH- CTE RESERVE		144,924.87		
CASH - INSURANCE RESERVE		304,678.79		
TREASURY INVESTMENTS		2,505,402.55		
		18,770,611.69		1,069,550.01

	MISC SPECIAL REVENUE	
BEGINNING CASH ON HAND		76,775.56
RECEIPTS:		
Interest Earned	135.77	
Component Contributions	-	
Transfers from Other funds	-	
Donations	-	
Miscellaneous Funds	-	
TOTAL RECEIPTS	135.77	135.77
DISBURSEMENTS		
Warrants	-	
Scholarships	2,500.00	
Transfers to Other Funds	-	
Miscellaneous Disbursements	-	
TOTAL DISBURSEMENTS	2,500.00	(2,500.00)
ENDING CASH ON HAND:		74,411.33
	B4 SCIENCE	-
	GIFT FUND SAVINGS	74,411.33
		<u>74,411.33</u>

	CAPITAL FUND	
		3,156,533.01
	8,963.93	
	-	
	-	
	-	
	-	
	8,963.93	8,963.93
	-	
	-	
	-	
	-	-
ENDING CASH ON HAND:		3,165,496.94
	CAPITAL FUND CHECKING	610,621.19
	CAPITAL FUND INVESTMENTS	2,554,875.75
		<u>3,165,496.94</u>

----- CUSTODIAL FUNDS -----

	Rochester Area School Health Plan I	Rochester Area School Health Plan II	Rochester Area School Workers' Comp Plan	Wayne Finger Lakes Workers' Comp Plan	TOTAL CUSTODIAL
BEGINNING CASH ON HAND	15,213,639.72	133,368,773.50	38,044,072.20	154,714.74	186,781,200.16
RECEIPTS:					
Interest Earned	26,056.16	612,046.52	27,949.80	-	
Contributions	1,027,573.14	20,576,643.71	1,299,324.50	345,285.26	
Miscellaneous Funds	-	-	-	-	
TOTAL RECEIPTS	1,053,629.30	21,188,690.23	1,327,274.30	345,285.26	23,914,879.09
DISBURSEMENTS					
Claims	1,715,901.61	34,881,401.91	353,060.55	255,386.23	
Admin and Other Disbursements	97,149.79	768,687.78	127,718.37	-	
TOTAL DISBURSEMENTS	1,813,051.40	35,650,089.69	480,778.92	255,386.23	(38,199,306.24)
ENDING CASH ON HAND:	14,454,217.62	118,907,374.04	38,890,567.58	244,613.77	172,496,773.01
RASHP I CHECKING	3,694,619.22				3,694,619.22
RASHP I SAVINGS / INVESTMENTS	4,307,769.43				4,307,769.43
RASHP II CHECKING		272,949.48			272,949.48
RASHP II SAVINGS / INVESTMENTS		58,972,222.07			58,972,222.07
RASWC CHECKING			4,749,536.74		4,749,536.74
RASWC SAVINGS / INVESTMENTS			18,315,612.36		18,315,612.36
WFL WC CHECKING				244,613.77	244,613.77
TREASURY INVESTMENTS	6,451,828.97	59,662,202.49	15,825,418.48		81,939,449.94
TOTAL CASH	14,454,217.62	118,907,374.04	38,890,567.58	244,613.77	172,496,773.01

Collateral Analysis	M&T Bank	Five Star Bank	Chase Bank
Bank Totals	9,917,593.40	79,116,392.72	11,734,850.95
<i>Collateral:</i>			
FDIC	500,000.00	250,000.00	250,000.00
Additional FDIC through CD Option	-	79,116,345.06	-
Collateral held by Bank	-	-	12,835,875.60
Collateral held by Third Party	10,172,902.05	15,949,882.86	-
	<u>10,672,902.05</u>	<u>95,316,227.92</u>	<u>13,085,875.60</u>
Over / (Under) Collateralized	755,308.65	16,199,835.20	1,351,024.65

Treasurer's Notes:

This is to certify that I have received these balances:


 District Clerk

3/15/2024
 Date


 Assistant Superintendent for Finance and Operations

3/11/24
 Date


 Treasurer

2/27/24
 Date

MONROE 2 - ORLEANS BOCES
Revenue Status Report As Of: 02/29/2024
Fiscal Year: 2024
Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
0 Administration			12,321,411.00	42,146.10	12,363,557.10	9,697,774.98	2,908,094.71	257,612.59
1 Career Education			11,321,341.00	171,228.83	11,492,569.83	8,511,843.98	2,797,345.52	6,212.76
2 Special Education			33,462,373.41	3,392,771.34	36,855,144.75	26,141,068.93	10,675,257.03	7,993.65
3 Itinerent Services			8,909,962.17	-353,737.36	8,556,224.81	6,624,243.40	1,941,114.83	9,233.42
4 General Instruction			3,923,125.59	3,100,015.88	7,023,141.47	3,932,744.59	3,111,962.43	43,896.47
5 Instruction Support			19,762,383.68	6,949,126.93	26,711,510.61	18,913,636.24	7,053,597.82	36,495.77
6 Other Services			14,005,275.82	2,223,116.46	16,228,392.28	13,008,016.52	2,952,230.07	46,725.04
Total GENERAL FUND			103,705,872.67	15,524,668.18	119,230,540.85	86,829,328.64	31,439,602.41	408,169.70

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 02/29/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
0 Administration							
100 SALARIES		1,272,363.00	0.00	1,272,363.00	823,778.36	425,821.35	22,763.29
200 EQUIPMENT		15,650.00	26,283.90	41,933.90	1,445.16	32,843.57	7,645.17
300 SUPPLIES		16,450.00	4,150.00	20,600.00	12,127.75	5,868.33	2,603.92
400 CONTRACTUAL		429,623.00	187,345.00	616,968.00	373,645.34	203,021.30	40,301.36
470 Rental of Facilities		2,487,597.00	26,846.10	2,514,443.10	1,551,560.50	613,997.65	348,884.95
700 INTEREST ON REVENUE NOTES		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
800 EMPLOYEE BENEFITS		644,854.00	-40,500.00	604,354.00	340,421.14	201,948.37	61,984.49
899 Oth Post Retirement Benft		6,102,956.00	-163,885.00	5,939,071.00	2,833,197.12	822,696.72	2,283,177.16
910 TRANSFER TO CAPITAL FUND		1,000,000.00	0.00	1,000,000.00	1,000,000.00	0.00	0.00
950 TRANSFER FROM O & M		72,806.00	0.00	72,806.00	72,806.00	0.00	0.00
960 TRANSFER CHARGE		275,112.00	1,906.10	277,018.10	277,018.10	0.00	0.00
Subtotal of 0 Administration		12,321,411.00	42,146.10	12,363,557.10	7,285,999.47	2,306,197.29	2,771,360.34
1 Career Education							
100 SALARIES		5,199,515.00	-98,021.37	5,101,493.63	2,626,881.01	2,226,850.21	247,762.41
200 EQUIPMENT		182,075.00	246,831.86	428,906.86	381,712.33	42,272.11	4,922.42
300 SUPPLIES		522,500.00	103,181.74	625,681.74	428,711.41	105,933.73	91,036.60
400 CONTRACTUAL		463,250.00	340,978.05	804,228.05	557,309.63	249,839.15	-2,920.73
490 SCH DIST AND OTHER BOCES		12,075.00	-68.38	12,006.62	8,404.63	0.00	3,601.99
800 EMPLOYEE BENEFITS		2,718,960.00	-424,805.30	2,294,154.70	1,090,778.89	937,474.62	265,901.19
950 TRANSFER FROM O & M		1,563,009.00	0.00	1,563,009.00	1,563,009.00	0.00	0.00
960 TRANSFER CHARGE		660,457.00	1,897.81	662,354.81	662,354.81	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		0.00	-4,133.00	-4,133.00	-4,163.00	0.00	30.00
990 TRANS CREDTS FR OTHER FUND		-500.00	0.00	-500.00	-500.00	0.00	0.00
Subtotal of 1 Career Education		11,321,341.00	165,861.41	11,487,202.41	7,314,498.71	3,562,369.82	610,333.88
2 Special Education							
100 SALARIES		6,100,421.00	630,859.99	6,731,280.99	3,259,019.19	2,884,567.68	587,694.12
200 EQUIPMENT		39,199.00	88,912.00	128,111.00	73,098.10	1,907.64	53,105.26
300 SUPPLIES		47,113.00	10,342.47	57,455.47	22,164.54	6,181.54	29,109.39
400 CONTRACTUAL		830,232.00	324,826.83	1,155,058.83	73,692.75	28,519.61	1,052,846.47
490 SCH DIST AND OTHER BOCES		5,305,044.41	1,140,605.32	6,445,649.73	4,435,083.63	1,767.20	2,008,798.90
800 EMPLOYEE BENEFITS		3,699,887.00	522,661.07	4,222,548.07	1,910,962.00	1,592,357.11	719,228.96
950 TRANSFER FROM O & M		444,536.00	0.00	444,536.00	444,536.00	0.00	0.00
960 TRANSFER CHARGE		16,995,941.00	75,213.52	17,071,154.52	17,071,154.52	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		0.00	-23,079.30	-23,079.30	-23,079.30	0.00	0.00
Subtotal of 2 Special Education		33,462,373.41	2,770,341.90	36,232,715.31	27,266,631.43	4,515,300.78	4,450,783.10
3 Itinerent Services							
100 SALARIES		12,223,522.00	-859,710.74	11,363,811.26	5,337,565.07	4,803,189.67	1,223,056.52
200 EQUIPMENT		97,046.00	11,979.00	109,025.00	9,245.82	65,234.69	34,544.49
300 SUPPLIES		51,249.00	684.00	51,933.00	10,490.78	5,494.44	35,947.78

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 02/29/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
400 CONTRACTUAL		604,121.00	-41,792.49	562,328.51	136,476.13	106,394.10	319,458.28
490 SCH DIST AND OTHER BOCES		130,503.17	-7,562.63	122,940.54	11,892.82	0.00	111,047.72
800 EMPLOYEE BENEFITS		6,685,862.00	-102,183.22	6,583,678.78	2,658,402.04	2,293,018.12	1,632,258.62
950 TRANSFER FROM O & M		4,789.00	0.00	4,789.00	4,789.00	0.00	0.00
960 TRANSFER CHARGE		1,416,855.00	72,421.00	1,489,276.00	1,489,276.00	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-12,303,985.00	451,107.48	-11,852,877.52	-11,852,877.52	0.00	0.00
Subtotal of 3 Itinerent Services		8,909,962.17	-475,057.60	8,434,904.57	-2,194,739.86	7,273,331.02	3,356,313.41
4 General Instruction							
100 SALARIES		2,016,483.00	54,346.99	2,070,829.99	1,411,932.63	453,772.26	205,125.10
200 EQUIPMENT		5,400.00	6,856.19	12,256.19	1,347.50	3,028.90	7,879.79
300 SUPPLIES		17,528.00	58,666.94	76,194.94	13,590.87	4,333.01	58,271.06
400 CONTRACTUAL		562,373.00	2,527,328.04	3,089,701.04	1,559,093.35	1,348,903.17	181,704.52
490 SCH DIST AND OTHER BOCES		242,652.59	397,364.30	640,016.89	370,295.59	112.80	269,608.50
800 EMPLOYEE BENEFITS		731,912.00	5,428.19	737,340.19	397,053.68	213,320.17	126,966.34
950 TRANSFER FROM O & M		185,693.00	0.00	185,693.00	185,693.00	0.00	0.00
960 TRANSFER CHARGE		214,294.00	2,345.60	216,639.60	216,639.60	0.00	0.00
970 TR CREDTS FR SERVICE PROGR		-50,250.00	0.00	-50,250.00	-50,250.00	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-2,960.00	0.00	-2,960.00	-2,960.00	0.00	0.00
Subtotal of 4 General Instruction		3,923,125.59	3,052,336.25	6,975,461.84	4,102,436.22	2,023,470.31	849,555.31
5 Instruction Support							
100 SALARIES		6,135,511.00	293,623.40	6,429,134.40	3,567,720.90	2,331,313.72	530,099.78
200 EQUIPMENT		4,703,236.00	2,027,904.66	6,731,140.66	2,372,090.89	979,155.14	3,379,894.63
300 SUPPLIES		894,870.00	296,417.99	1,191,287.99	780,806.41	229,696.05	180,785.53
400 CONTRACTUAL		5,620,281.00	3,845,988.22	9,466,269.22	5,639,931.19	2,055,132.71	1,771,205.32
490 SCH DIST AND OTHER BOCES		623,219.68	543,044.26	1,166,263.94	783,992.48	0.00	382,271.46
800 EMPLOYEE BENEFITS		2,966,357.00	138,996.02	3,105,353.02	1,509,739.16	1,182,831.82	412,782.04
950 TRANSFER FROM O & M		826,867.00	2,500.00	829,367.00	829,367.00	0.00	0.00
960 TRANSFER CHARGE		1,147,287.00	-154,538.35	992,748.65	992,778.65	0.00	-30.00
970 TR CREDTS FR SERVICE PROGR		-3,086,596.00	-172,266.47	-3,258,862.47	-3,258,862.47	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-68,649.00	-279.00	-68,928.00	-68,928.00	0.00	0.00
Subtotal of 5 Instruction Support		19,762,383.68	6,821,390.73	26,583,774.41	13,148,636.21	6,778,129.44	6,657,008.76
6 Other Services							
100 SALARIES		2,600,762.00	-6,006.36	2,594,755.64	1,633,512.82	864,634.12	96,608.70
200 EQUIPMENT		501,684.00	103,886.81	605,570.81	212,561.64	10,495.30	382,513.87
300 SUPPLIES		34,107.00	20,098.00	54,205.00	11,864.97	11,210.25	31,129.78
400 CONTRACTUAL		3,859,688.00	434,666.64	4,294,354.64	2,314,815.94	1,254,611.94	724,926.76
490 SCH DIST AND OTHER BOCES		7,657,101.82	1,622,685.99	9,279,787.81	8,053,010.30	0.00	1,226,777.51
800 EMPLOYEE BENEFITS		1,144,493.00	-8,678.64	1,135,814.36	643,710.74	440,876.42	51,227.20
950 TRANSFER FROM O & M		130,421.00	0.00	130,421.00	130,421.00	0.00	0.00
960 TRANSFER CHARGE		130,425.00	1,870.71	132,295.71	132,295.71	0.00	0.00

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 02/29/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

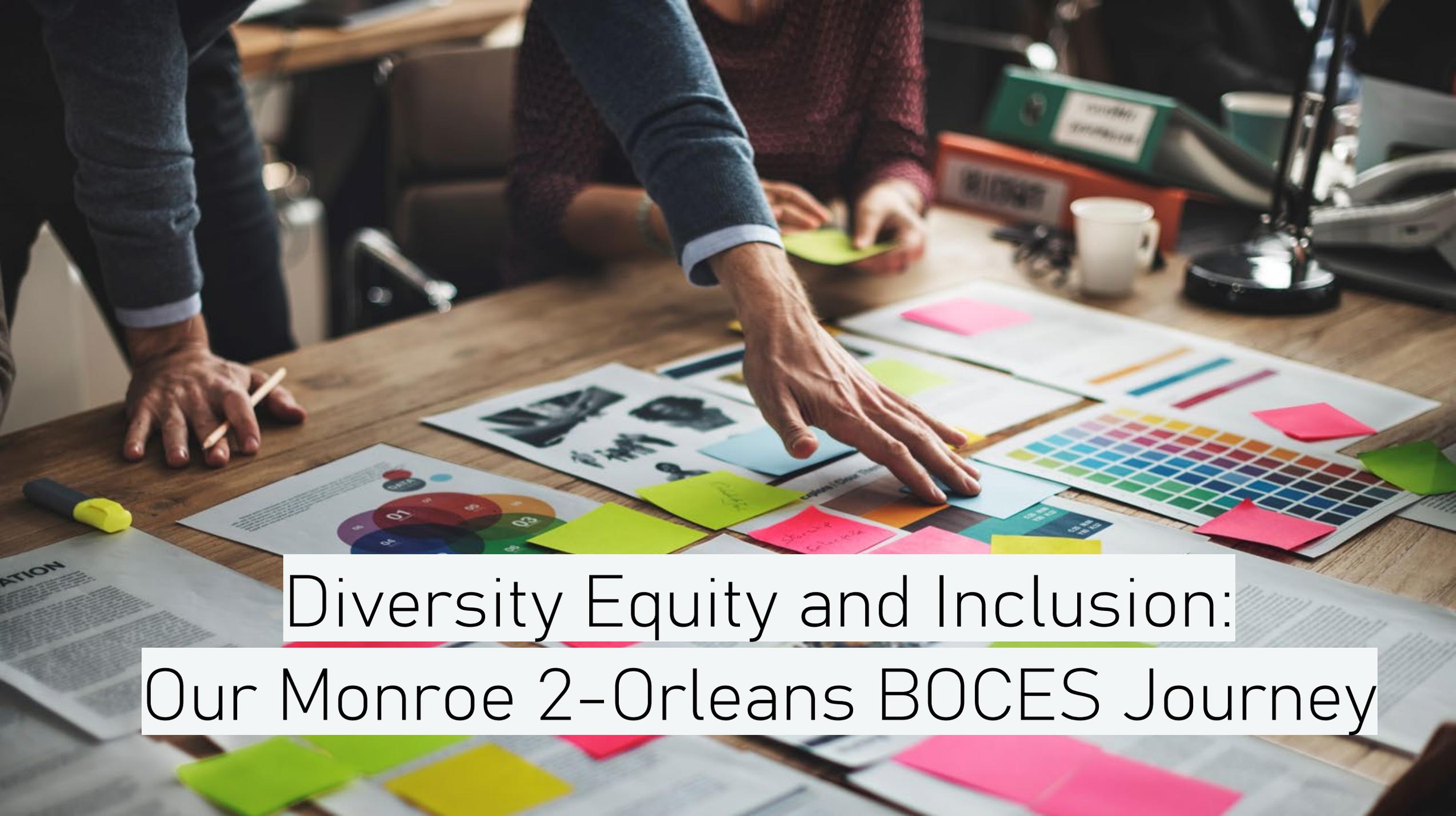
Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
970 TR CRED FR SERVICE PROGR		-1,972,247.00	-6,977.10	-1,979,224.10	-1,979,224.10	0.00	0.00
990 TRANS CRED FR OTHER FUND		-81,159.00	0.00	-81,159.00	-81,159.00	0.00	0.00
Subtotal of 6 Other Services		14,005,275.82	2,161,546.05	16,166,821.87	11,071,810.02	2,581,828.03	2,513,183.82
7 Undefined							
100 SALARIES		3,716,914.00	-77,452.87	3,639,461.13	2,498,853.14	1,225,958.88	-85,350.89
200 EQUIPMENT		50,375.00	62,321.95	112,696.95	24,084.58	73,696.71	14,915.66
300 SUPPLIES		230,875.00	-3,856.79	227,018.21	161,210.30	50,509.95	15,297.96
400 CONTRACTUAL		2,036,863.00	269,312.59	2,306,175.59	1,432,891.72	718,538.27	154,745.60
800 EMPLOYEE BENEFITS		1,781,754.00	-2,056.88	1,779,697.12	934,499.63	637,217.12	207,980.37
950 TRANSFER FROM O & M		600,828.00	-2,500.00	598,328.00	598,328.00	0.00	0.00
960 TRANSFER CHARGE		1,575,456.00	3,251.00	1,578,707.00	1,578,707.00	0.00	0.00
970 TR CRED FR SERVICE PROGR		-8,831,698.00	-249,019.00	-9,080,717.00	-9,080,717.00	0.00	0.00
990 TRANS CRED FR OTHER FUND		-1,161,367.00	0.00	-1,161,367.00	-1,161,367.00	0.00	0.00
Subtotal of 7 Undefined		0.00	0.00	0.00	-3,013,509.63	2,705,920.93	307,588.70
Total GENERAL FUND		103,705,872.67	14,538,564.84	118,244,437.51	64,981,762.57	31,746,547.62	21,516,127.32

7. Board Presentation - Inclusivity Action Community



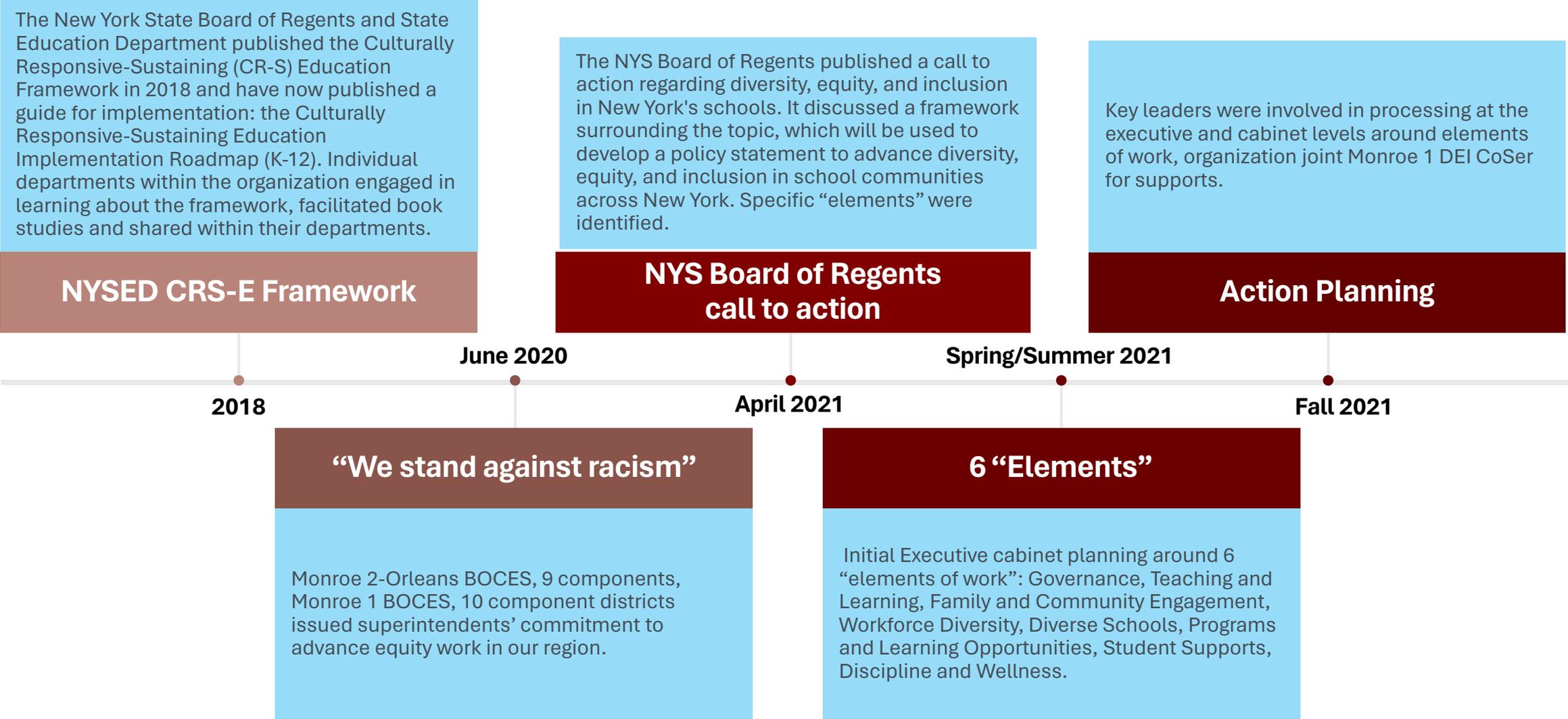
Monroe 2-Orleans
Board Presentation:
Inclusivity Actions Update
March 20, 2024





Diversity Equity and Inclusion:
Our Monroe 2-Orleans BOCES Journey

Monroe 2-Orleans BOCES



The New York State Board of Regents and State Education Department published the Culturally Responsive-Sustaining (CR-S) Education Framework in 2018 and have now published a guide for implementation: the Culturally Responsive-Sustaining Education Implementation Roadmap (K-12). Individual departments within the organization engaged in learning about the framework, facilitated book studies and shared within their departments.

NYSED CRS-E Framework

2018

June 2020

“We stand against racism”

Monroe 2-Orleans BOCES, 9 components, Monroe 1 BOCES, 10 component districts issued superintendents’ commitment to advance equity work in our region.

The NYS Board of Regents published a call to action regarding diversity, equity, and inclusion in New York’s schools. It discussed a framework surrounding the topic, which will be used to develop a policy statement to advance diversity, equity, and inclusion in school communities across New York. Specific “elements” were identified.

NYS Board of Regents call to action

April 2021

6 “Elements”

Initial Executive cabinet planning around 6 “elements of work”: Governance, Teaching and Learning, Family and Community Engagement, Workforce Diversity, Diverse Schools, Programs and Learning Opportunities, Student Supports, Discipline and Wellness.

Spring/Summer 2021

Key leaders were involved in processing at the executive and cabinet levels around elements of work, organization joint Monroe 1 DEI CoSer for supports.

Action Planning

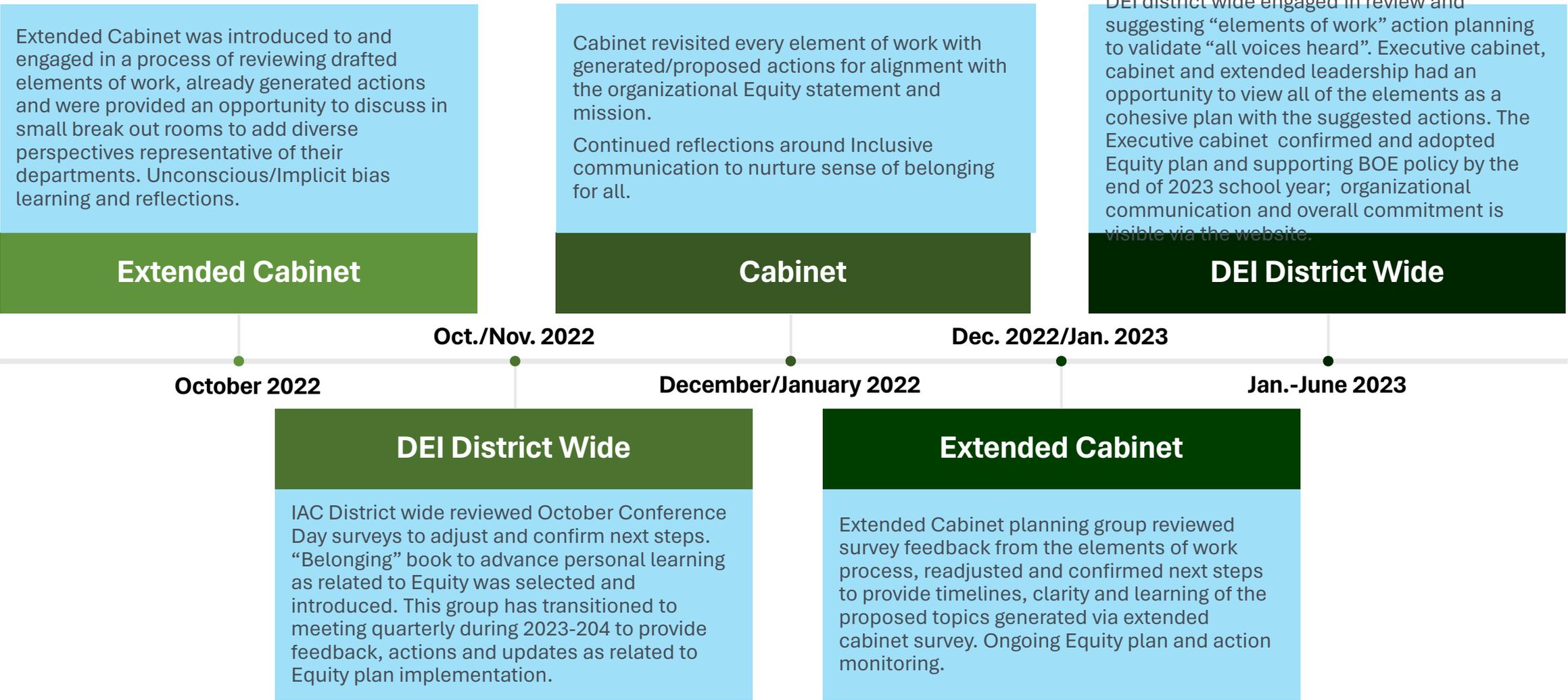
Fall 2021



Monroe 2-Orleans BOCES



Monroe 2-Orleans BOCES





Inclusivity Action Committee (IAC)

Inclusivity Action Committee (IAC)

The inclusivity work in the agency is guided by the Inclusivity Action Committee (IAC).

Roles

- Share equity and inclusion-based best practices agency wide
- Support individual departments in focused equity and inclusion work related to their specific function
- Implementation of the Equity Plan

Responsibilities

- Provide feedback to Cabinet and Executive Cabinet on policy and regulation language through an equity and inclusion lens
- Serve as a representative to their department
- Share their own voice
- Be open to and able to share feedback

Inclusivity Actions: Subcommittee Work!





Moving our equity plan forward...

A person wearing a light blue button-down shirt is shown from the side, typing on a silver laptop. The person's hands are in focus, with a ring on the left ring finger. The laptop is open and angled towards the right. In the background, there is a bright window with a view of a city skyline. To the right of the laptop, there is an orange container with a small green cactus and a white desk organizer with a black telephone. The overall scene is brightly lit and professional.

*Keeping in Mind the **ACTION**
in IAC*

Subcommittees 2023-2024

- Academic Data Subcommittee
- Climate & Culture Subcommittee
- Discipline & Suspension Data Subcommittee
 - Interview & Implicit Bias Subcommittee
 - Professional Learning Subcommittee
- Family & Community Engagement Subcommittee
 - Gender Policy Subcommittee



Academic Data Subcommittee

Actions:

- Reviewed NYSED Assessment Data, iReady Assessment Data, and CTE Assessment Data.
- Discussed current system set up and discovered the that data was not broken down into subgroups.
- Subcommittee members are working with SchoolTool, iReady and other instructional systems to start collecting data by subgroups.



Climate & Culture Subcommittee

Actions:

- Chose a survey platform – Panorama to survey students, staff and guardian/parents.
- Develop survey questions for student, and staff.
- Administer student and staff surveys Spring 2024 and analyze.
- Next Steps: Develop guardian/parent survey and administer 2024-25.



Discipline & Suspension Data Subcommittee

Actions:

- Reviewed agency level discipline and suspension data
- Identified inconsistencies in data collection
- Reviewed and discussed alignment of behaviors outlined in SchoolTool and our Student Code of Conduct
- **Next Steps:**
 - Establish consistent approach to student discipline.
 - Tighten up our data collection practices.



Interview & Implicit Bias Subcommittee

- Actions:
 - Reviewed interview questions from all departments from an equity lens.
 - Shared interview question bank for diversity, equity,
 - Reviewed legalities of interviewing.
 - Developing plan for implicit bias training for interview teams.
 - Developing a guidebook for interviewing best practices for all departments.



Professional Learning Subcommittee



Actions:

- Developed a 2-year plan for professional learning for all staff.
- Developed 2-year plan for instructional staff and non-instructional staff with additional offerings.
- Created a Diversity, Equity and Inclusion Frontline Catalog to house all professional learning opportunities.

Family & Community Engagement Subcommittee

Actions:

- Reviewed Action items outlined Equity Plan as it relates to family & community engagement.
- Discussed strategies to better engage families and community partners.
 - Surveys (Panorama)
- Next meeting: March 26, 2024



Gender Policy Subcommittee

Actions:

- Reviewed sample gender-based policies.
- Collected feedback from subcommittee members.
- Aligning feedback with policy language to determine next steps.



Questions?



8. Old Business - Space Update

9. New Business

1. Resolution to Approve the Monroe 2-Orleans BOCES Classified Staff and Teacher Calendars for 2024-25 School Year

**2024-2025 SCHOOL CALENDAR
Monroe 2-Orleans BOCES
Faculty/Students**

			<u>Number of School Days in Attendance</u>		
			<u>Faculty</u>	<u>Teacher Aides/SBAs</u>	<u>Students</u>
<u>AUGUST 2024</u>					
Wednesday-Monday	August 21, 22, 23, 26	New Staff Orientation	(4)		
Tuesday-Thursday	August 27-29	*CTE Teachers Work			
<u>SEPTEMBER</u>					
Monday	September 2	Labor Day (No school)			
Tuesday	September 3	Opening Day	1	1	
Wednesday	September 4	School Opens: full day session	19	19	19
<u>OCTOBER</u>					
Friday	October 11	Superintendent's Conference Day	1	1	
Monday	October 14	Columbus Day/Indigenous Peoples' Day (No school)	21	21	21
<u>NOVEMBER</u>					
Monday	November 11	Veterans Day (No school)			
Wednesday-Friday	November 27-29	Thanksgiving Recess (No school)	17	17	17
<u>DECEMBER</u>					
Monday-Tuesday	December 23-31	Holiday Recess (No school)	15	15	15
<u>JANUARY 2025</u>					
Wednesday	January 1	New Year's Day (Observed - No school)			
Thursday-Friday	January 2-3	Holiday Recess Continued (No School)			
Monday	January 20	Martin Luther King, Jr. Day (No school)			
Tuesday-Friday	January 21-24	Regents Exams (School in session)	18	18	18
Wednesday	January 29	Lunar New Year/Staff Day (No students)	1	1	
<u>FEBRUARY</u>					
Monday-Friday	February 17-21	Presidents' Day, Mid-Winter Recess (No school)	15	15	15
<u>MARCH</u>					
Friday	March 28	Superintendent's Conference Day	21	21	20
<u>APRIL</u>					
Monday-Friday	April 14-18	Spring Recess (No school)	17	17	17
<u>MAY</u>					
Monday	May 26	Memorial Day Recess (No school)	21	21	21
<u>JUNE</u>					
Wednesday & Tuesday	June 4 & 10	Regents Exams (School in session)	17	17	17
Tuesday-Wednesday	June 17-25	Regents Exams (School in session)			
Thursday	June 19	Juneteenth (No School)			
Tuesday	June 24	*CTE Teachers' last day			
Wednesday	June 25	Last day for Students			
Thursday-Friday	June 26-27	Regents Exam Rating Days	2	1	
Thursday	June 26	Last day for Teacher Aides/SBAs			
Friday	June 27	Last day for Teachers			
Total			186 (190)	185	180

*CTE Teacher info does not affect Faculty total days

Board Approved: _____

2024-2025 SCHOOL CALENDAR
Monroe 2-Orleans BOCES
Classified Calendar

JULY 2024

Thursday July 4 Fourth of July (BOCES 2 Closed)

AUGUST

SEPTEMBER

Monday September 2 Labor Day (BOCES 2 Closed)
 Tuesday September 3 Opening Day Ceremony
 Wednesday September 4 School Opens: full day session

OCTOBER

Friday October 11 Superintendent's Conference Day
 Monday October 14 Columbus Day/Indigenous Peoples' Day (BOCES 2 Closed)

NOVEMBER

Monday November 11 Veterans Day (BOCES 2 Closed)
 Wednesday-Friday November 27-29 Thanksgiving Recess (BOCES 2 Closed)

DECEMBER

Wednesday December 25 Holiday (BOCES 2 Closed)

JANUARY 2025

Wednesday January 1 New Year's Day – Observed (BOCES 2 Closed)
 Monday January 20 Martin Luther King, Jr. Day (BOCES 2 Closed)

FEBRUARY

Monday February 17 Presidents' Day (BOCES 2 Closed)

MARCH

Friday March 28 Superintendent's Conference Day

APRIL

Friday April 18 Good Friday (BOCES 2 Closed)

MAY

Monday May 26 Memorial Day (BOCES 2 Closed)

JUNE

Thursday June 19 Juneteenth (BOCES 2 Closed)
 Wednesday June 25 Last day for students
 Thursday June 26 Last day for Teacher Aides/SBAs
 Friday June 27 Last day for teachers

Note: There is also one floating holiday for 12-month classified staff to use at their discretion.

Board Approved: _____

9. New Business

2. Resolution to Approve 2024-25 Board Meeting Dates

MONROE 2-ORLEANS BOCES 2024-25 BOARD MEETING DATES

The Monroe 2-Orleans Board of Cooperative Educational Services typically holds its regular meetings August through June on the third Wednesday of the month at 6:00 p.m.* at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559.

***Please note:** The July 2024 and February, April and May 2025 meetings will **not** fall on the third Wednesday.

Wednesday, July 10, 2024

Noon Reorganizational-Regular Board Meeting and District Wide S.A.V.E. Plan Public Hearing followed by Audit Committee Meeting

Wednesday, August 21, 2024

Wednesday, September 18, 2024

Wednesday, October 16, 2024

Wednesday, November 20, 2024

Wednesday, December 18, 2024

Wednesday, January 15, 2025

Wednesday, February 12 or 19, 2025

Audit information will be shared at this meeting

(February 19 is during Mid-Winter Recess)

Wednesday, March 19, 2024

Wednesday, April 9, 2025

Wednesday, April 16 or 23, 2025

BOCES 2 Annual Meeting (Big Ridge Road Campus)

(April 16 is during Spring Recess)

Regular Board Meeting and Code of Conduct Public Hearing

Tuesday, April 29, 2025

No meeting – noted as deadline for Component Districts Annual Voting on BOCES 2 Administrative Budget and Board Member Elections

Wednesday, May 14, 2025

Wednesday, June 18, 2025

Board Approved:
Added to calendars:

9. New Business

3. Resolution to Approve Lease with Spencerport CSD

CLASSROOM LEASE

THIS AGREEMENT OF LEASE made this _____ day of March, 2024 by and between by and between the SPENCERPORT CENTRAL SCHOOL DISTRICT, a municipal corporation with offices at 71 Lyell Avenue, Spencerport, NY 14559, hereinafter referred to as the “District,” and the BOARD OF COOPERATIVE EDUCATIONAL SERVICES, MONROE-ORLEANS COUNTIES with offices at 3599 Big Ridge Road, Spencerport, NY 14559, hereinafter referred to as “Tenant”

WITNESSETH:

The Landlord owns certain buildings located in said District and the Tenant is desirous of leasing a portion of those facilities for use by the Tenant for the purpose of BOCES business and academic purposes, and whereas such a lease has been approved by the Landlord’s Board of Education;

NOW, THEREFORE, in consideration of the rents, covenants, and agreements hereinafter set forth, the Landlord does lease to the Tenant, and the Tenant does lease from the Landlord space with the appurtenances and privileges herein described upon the following terms and conditions:

1. ASSIGNMENT

The parties of this Agreement shall not transfer, assign, subcontract or otherwise dispose of this Agreement or the rights and responsibilities therein without the prior written consent of the other party or any interest herein may not be assigned by either party.

The Tenant shall not underlet the premises without the Landlord’s consent unless the underletting is related to the overall Tenant’s purpose as specified in this lease or if such underletting is in connection with a partnership with another public entity with similar purpose of the Tenants.

2. BREACH OF ONE PROVISION

In the event any term or condition of this Lease should be breached by any party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach either prior or subsequent to the breach so waived.

3. CHANGES, ALTERATIONS

The Tenant shall take good care of the space at its own cost and expense, make any and all interior cosmetic repairs to the space resulting from its occupancy and/or use, normal wear and tear excepted. The Landlord agrees to give ten (10) days' notice to Tenant with regard to any contemplated structural changes or modifications of the space. The Tenant agrees to provide for repair of broken glass windows in Tenant's portion of the space, provided such breakage is caused by Tenant's own gross negligence.

Any space and or alterations/changes which are contemplated by the Tenant, except those which enhance the program or benefit the Landlord, must first be approved by the Landlord. The Landlord is responsible for making all structural, HVAC, exterior, plumbing, and the like changes and/or repairs. During construction, renovation or the performance of maintenance functions, the Landlord will provide space if needed and security for all Tenant's materials, supplies, and equipment.

4. COMPLIANCE WITH LAWS

The Landlord covenants that the leased premises are in compliance with all federal and state regulations and requirements relating to buildings and school buildings including but not limited to occupational safety and health and environment protection, the New York School Asbestos Safety Act, and the Federal Asbestos Hazard Emergency Response Act. The Landlord agrees to maintain the leased premises during the lease term in compliance with all such statutes and regulations at its sole cost and expense. The Landlord shall furnish to the Tenant any and all reports filed with or

received from federal and state governmental agencies, when filed or received, with respect to such matters described in this paragraph.

5. CONFIDENTIALITY

The Landlord and Tenant shall observe and apply the appropriate standard of confidentiality to records and information acquired during the term of the lease or be subject to liability including breach of confidentiality penalties. No records shall be disclosed, re-disclosed, or used for personal gain/benefit. All student and/or staff records, or information gathered in the course of this lease, will be maintained as confidential by Landlord's employees and/or subcontractors in accordance with FERPA & HIPAA.

6. CONFLICT OF INTEREST

The Landlord represents and warrants that neither it nor any of its directors, officers, members, partners, employees or subcontractors, has any interest nor shall they acquire any interest, directly or indirectly with the Tenant, which would or may conflict in any manner or degree with the performance of the services hereunder. The Landlord further represents and warrants that in the performance of this Lease no person having such interest or possible interest shall be employed by Tenant.

7. CONSTRUCTION/AMENDMENTS

All previous oral and/or written understandings and agreements made by and between the parties are merged in this Agreement, which alone fully and completely expresses their agreement. This Lease may not be changed, nor any of its provisions modified or waived, except in writing, signed by all parties to this Lease.

8. CONTACT PERSON

The Landlord and Tenant each shall assign one contact person to correspond with.

9. COPIES OF THE LEASE

Several copies of this Lease may be executed by the parties, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

10. DANGEROUS CONDITION

Tenant must give Landlord prompt notice of fire, accident, damage or dangerous or defective condition. A dangerous or defective condition includes damage or injury resulting from snow and ice buildup, and/or melting on sidewalks, and parking lots utilized by Tenant. If the space cannot be used because of fire or other casualty, Tenant is not required to pay rent for the time the premises are unusable on the unusable portion of the space. Landlord is responsible to incur costs not covered by Tenant's insurance to repair any damaged portion of the building interior or exterior unless such damage is the result of the Tenant's own gross negligence.

11. DEDUCTION OF RENT

The Tenant will be entitled to deduct from said rent, amounts of expenses Tenant incurred to make repairs that were the responsibility of the Landlord and the Landlord failed to rectify within five (5) calendar days of Tenant giving written notice to Landlord.

12. DEFAULT

If after default in payment of rent or violation of any other provisions of this lease, the Tenant moves out or is dispossessed and fails to remove any trade fixtures or other personal property prior to such default, removal, expiration of lease, or prior to the issuance of the final order of execution of the warrant, then and in that event, the said fixtures and property shall be deemed abandoned by the said Tenant and shall become the property of the Landlord except for any fiber optic type cables that have been installed by Tenant. However, the Tenant reserves the right to remove any fixtures and/or materials at the termination of the lease or any extensions thereof.

13. LANDLORD OBLIGATIONS

The Landlord further agrees to provide the following:

- (a) Provide Tenant with outside keys and interior keys as applicable. In the event of loss of keys, the Tenant agrees to inform the Landlord immediately. The Tenant also agrees to pay the cost of replacement of individual keys. If in the judgment of the Landlord and competent police authority the building ought to be re-keyed due to the Tenant's negligence or inadvertence, the Tenant agrees to pay the cost of re-keying for the affected areas of the facility. (The cost of re-keying is not to exceed \$500.00.).
- (b) Trash removal and small or bulk items removed associated with the premises.
- (c) Provide all non-structural common area maintenance costs.
- (d) Maintain fire alarm system and cost associated with such.
- (e) Pay for all heat, water, sewer, electric and all other utilities except telephone.
- (f) Provide adequate parking facilities for Tenant personnel, students and parents near leased space.
- (g) Custodial and janitorial services; landscaping.
- (h) Maintain present fire extinguishers and smoke detectors.
- (i) Comply with and provide legally required safety drills and fire drills.
- (j) Allow Tenant to peaceably and quietly enjoy the premises.
- (k) Pay all county, state, local property and other taxes associated with the real and personal property.
- (l) Provide at no charge Internet access and/or Wi-Fi access.
- (m) Maintain maintenance and mowing of grounds, grasses and flower beds.
- (n) Potable water at the appropriate lead levels.

14. ENTER SPACE

The Tenant agrees that the Landlord, the Landlord's agents and other representatives shall have the right to enter into and upon said space, or any part thereof, with a Tenant representative present, for the purpose of examining and using the same, performing maintenance and custodial

functions or making such repairs or alterations thereon that may be necessary for the safety and preservation thereof.

15. ENTIRE LEASE

This represents the entire lease between the parties. Any previous lease between the parties, oral or in writing, is superseded by this Lease.

16. EXCLUSIVITY

Landlord hereby acknowledges that Tenant is under no obligation to lease Landlord's space on an exclusive basis.

17. GOVERNING LAW

This Lease shall be governed by and construed in accordance with the Laws of the State of New York. The County of Monroe in the State of New York is hereby designated as the place of trial for any action or proceeding arising from or connected with this agreement. The Federal District Court for the Western District of New York is designated as the place of trial for any action or proceeding arising from this Lease.

Landlord covenants that its services and all aspects of its business and execution of this Lease are in compliance with any and all federal, state, and local laws and professional ethics standards.

18. HEADINGS

The paragraph headings contained in this Lease have been prepared for convenience of reference only and shall not control, affect the meaning, or be taken as an interpretation of any provision of this Lease.

19. HEALTH AND SAFETY

The Landlord will establish and maintain appropriate standards of health and safety to ensure that students, staff, invitees, attendees, parents, and the community are adequately protected against hazards or activities that may affect their health or safety.

20. INDEMNIFICATION

Tenant agrees to indemnify and hold harmless Landlord, its directors, officers, agents, servants and employees from and against any and all claims, actions or liabilities, damages, costs, judgments, loss, awards, penalties, reasonable attorneys' fees, court costs, expenses and disbursements of any nature whether civil or criminal, for any breach of this Lease, and all willful or negligent acts or omissions by Tenant's employees, students, and/or agents in connection with this Lease.

The Landlord agrees to indemnify and hold harmless Tenant, its directors, officers, agents, servants and employees from and against any and all claims, actions or liabilities, damages, costs, awards, judgments, penalties, expenses, disbursements, reasonable attorneys' fees and court costs, of any nature whether civil or criminal, for any breach of this Lease and any and all willful or negligent acts or omissions by Landlord's employees, agents and/or subcontractors in connection with this Lease including an inappropriate disclosure of confidential student data in violation of FERPA.

21. INDEPENDENT CONTRACTOR

The relationship of the Landlord to Tenant shall be that of independent contractor, and not an employee or part of tenant. No employee and/or subcontractor of Landlord will hold himself or herself out as an employee of Tenant. Because of the independent contractor status, Tenant will not be responsible for the withholding of taxes, nor for the payment of FICA taxes, not for any insurance coverage, or other similar benefits, required by law to be provided to employees.

All personnel referred to Tenant pursuant to this Lease shall be considered Landlord's employees only. Landlord will assume sole and exclusive responsibility for payment of wages to its personnel for services to Tenant; for withholding appropriate income taxes, paying federal social security taxes and unemployment insurance, and maintaining worker's compensation coverage; and for otherwise discharging its obligation as an employer.

The Landlord will not at any time hold themselves to be an employee of Tenant, instead they are acting as a representative of Tenant at the Tenant's request as an independent contractor.

22. INSURANCE

The Landlord shall be responsible for securing and providing personal, general, and property liability coverage (with a limit of not less than \$1 million per occurrence and \$2 million aggregate and provide a copy of general liability insurance to Tenant, upon request); and all compensation and benefits to its employees and/or subcontractors engaged under this Lease.

The Tenant shall be responsible for securing and providing personal, general, and property liability coverage (with a limit of not less than \$1 million per occurrence and \$3 million aggregate and provide a copy of general liability insurance to Landlord, upon request; and all compensation and benefits to its employees engaged under this Lease.

The Landlord must show proof, upon request, using documentation applicable to their type of organization, that they have Worker's Compensation insurance coverage for all their employees.

23. INTEGRATION

The Landlord has no vested interest in the Tenant in that they do not have an investment in the facility nor do they realize any profit or loss from the operation of the Tenant's business.

On site or remote work by Landlord will not destroy the independent contractor relationship between Landlord and Tenant.

Landlord's written status report or attendance at Tenant meetings will not destroy the independent contractor relationship between the Landlord and Tenant.

24. INVALID/SEVERABILITY

In the event any provisions of this agreement shall be held invalid, illegal or null and void and unenforceable, the remaining provisions will survive and remain in effect as in the original agreement and shall be valid and binding upon the parties.

25. LOGO

Landlord and Tenant agree each can use the other's name and/or logo in any descriptive or promotional materials of any kind, without first seeking permission from the other.

26. NON-DISCRIMINATION .

BOCES does not discriminate on the basis of age, sex, race, color, national origin, disability, creed, marital status, veteran status, sexual orientation, prior criminal offense, domestic violence victim status, or genetic status in its services, employment, programs or activities and provides equal access to the Boy Scouts of America and other designated youth groups. The following person has been designated to handle complaints/inquiries regarding the BOCES' non-discrimination policies: Assistant Superintendent for Human Resources, 3599 Big Ridge Road, Spencerport, New York 14559, 585-352-2420, and is also the Title VII and Title IX Officer. For further information on notice of non-discrimination, visit <http://www2.ed.gov/about/offices/list/ocr/addresses.html> for the address and phone number of the office that serves your area, or call 1-800-421-3481. Please note that those wishing to file a complaint may also do so through the Department of Education's Office for Civil Rights at <https://www2.ed.gov/about/offices/list/ocr/complaintprocess.html>. See also New York State Executive Law 296.

Monroe 2-Orleans BOCES complies with the Americans with Disabilities Act (ADA) which provides access to all its services, programs, activities, and employment for those individuals with a disability. Monroe 2-Orleans BOCES will provide reasonable accommodations and/or appropriate modifications, aides and services as required by law to provide access to individuals with disabilities to its programs, services, employment, and activities. Any individual requesting an accommodation must notify the ADA Compliance Officer at least 72 hours prior to the event or program or activity. BOCES' non-discrimination policy 1440 and 6460 related to students can be found on the Community Tab. Disability Discrimination Complaint procedure is found in Regulation 2000 and 6461 located

on the Monroe 2-Orleans BOCES website under the Community Tab. The designated ADA Compliance Officer is the Assistant Superintendent for Human Resources, 3599 Big Ridge Road, Spencerport NY 14559, 349-2420.

27. NON-FUNDING

It is agreed that the BOCES may terminate this agreement and/or reduce the amount paid under this agreement, with a 30 calendar day written notice in the event that enrollment increases or declines, non-funding by school districts and/or other funding sources (grants), or similar occurrences which cause the continuation of the program to be ceased, paused, abbreviated, impractical, or requests for services change resulting in an increase or decrease of enrollment.

28. NOTICE/SERVICE OF PROCESS

Any notice required or permitted by this Lease shall be made by personal delivery (effective when delivered) or by certified mail, return receipt requested (effective two (2) business days after proper posting) to the addresses first set forth above. Notices and Service of Process sent to the Landlord shall be to the attention of **(NAME)** _____, **(TITLE)** _____. Notices and Service of Process sent to Tenant shall be to the attention of its District Clerk.

29. PART Z CHEMICALS

Landlord will comply with Federal Law with regard to Part Z chemicals and maintain Safety Data Sheets (SDS) on file for any Tenant staff, student, volunteer, parent, invitees, or attendees exposed to Part Z chemicals.

30. PEACEFUL USE

The Tenant's use of facilities shall be limited to those areas as specified above. The Landlord further covenants that the said Tenant on paying the said yearly rent, and performing the covenants aforesaid shall and may peacefully and quietly have, hold and enjoy the said premises for the term

aforesaid, provided however, that this covenant shall not be conditioned upon the retention of title to the premises by the Landlord.

31. RENTAL

The Tenant shall pay as and for rent of said premise located at 71 Lyell Avenue at the rate of eleven dollars (\$11.00) per square foot for a total square footage of 4,784 prorated through January 31st, 2024 and thirty thousand, six hundred ninety-seven dollars and thirty-three cents (\$30,697.33). The Tenant shall pay as and for rent of said premise located at 399 Ogden Parma Town Line Road at the rate of eleven dollars (\$11.00) per square foot for a total square footage of 4,374 and forty-eight thousand, one hundred and fourteen dollars (\$48,114.00) annually. The total rent of seventy-eight thousand, eight hundred and eleven dollars and thirty-three cents (\$78,811.33) is payable in one (1) installment for the 2023-24 school year by April 1. Each subsequent school year, the Tenant shall pay as and for rent, a total of forty-eight thousand, one hundred and fourteen dollars (\$48,114.00) annually. The rent is payable in two (2) installments, one-half by October 1 and one-half by April 1 of each school year, upon invoice from Landlord and payable to the Landlord's School Treasurer.

32. SALE OF BUILDING

If the building is placed up for sale or the building is sold during the term of the lease, the Landlord agrees to require the new Landlord to assume all of the terms and conditions of this lease with Tenant for the duration of the lease.

33. SPACE

The Landlord agrees to lease to Tenant the following space: a portion of the facilities located at 71 Lyell Avenue and 399 Ogden Parma Town Line Road, Spencerport, NY 14559 consisting of four thousand seven hundred and eighty-four (4,784) square feet and four thousand three hundred and seventy-four (4,374) square feet respectively and is more particularly described in Schedule "A" attached hereto and incorporated here.

34. SUBCONTRACTING

Landlord may not engage subcontractors to perform the services under this Lease unless Tenant approves a written request for a subcontractor.

35. TERM

The term of the lease is for five (5) years from July 1, 2023 - June 30, 2028. The Tenant space located at 71 Lyell Avenue, Spencerport, NY 14559 terminated on January 31, 2024.

36. TERMINATION

It is agreed that the Tenant may terminate this lease with a thirty (30) calendar day written notice in the event that enrollment increases or declines, non-funding by component districts or similar occurrences cause continuation of the program to be impractical, or requests for services change resulting in an increase or decrease of enrollment.

This agreement may be terminated at any time with or without cause upon thirty (30) calendar day's written notice by either party to the other party without incurring any future penalty on account of such termination.

37. USAGE

The Tenant is free to use the space for the entire five-year duration of said lease.

38. USAGE CHANGES

It is further understood if requests for services change, either an increase or decrease, then the number of rooms leased/rented may be altered provided ten (10) work days written notification is provided to the Landlord. The rent will be changed to reflect the increase or decrease or square footage. In the event of a need for an increase in square footage it is understood that such increase is subject to the availability of space and with the mutual agreement of both parties concerning this additional space.

AND, IT IS MUTUALLY UNDERSTOOD AND AGREED, that the covenants and agreements contained in the within lease shall be binding upon the parties hereto and upon their respective successors, heirs, executors, and administrators. In addition, it is agreed that this lease is contingent upon the facilities being in compliance with the regulations and requirements specified in the Asbestos Hazard Emergency Response Act and New York State Asbestos Safety Act.

IN WITNESS WHEREOF, the parties hereto have caused this lease to be executed by their duly authorized officers and their respective seals to be hereunto affixed the day and year first above written.

BOARD OF COOPERATIVE EDUCATIONAL SERVICES (Tenant)

BY _____
JO ANNE L. ANTONACCI
DISTRICT SUPERINTENDENT

_____ DATE

SPENCERPORT CENTRAL SCHOOL DISTRICT (Landlord)

BY _____
TY ZINKIEWICH
SUPERINTENDENT OF SCHOOLS

_____ DATE

Schedule "A"

399 OGDEN PARMA TOWN LINE ROAD

Room Number	Square Feet
W-63	442
W-64	907
W-65	715
W-66	701
W-67	702
W-69	<u>907</u>
	Total 4,374

71 LYELL AVENUE

Room Number	Square Feet
106	867
108	867
109	898
111	740
113	893
117	349
Handicapped access in gym	<u>170</u>
	Total 4,784

9. New Business

4. Resolution to Accept Donation from JAM Industries

GIFTS AND DONATIONS

Donor Information:

Company or Individual Name: JAM Industries
Steve Bacon or Jesse Fullard

If Company, Contact Person:

Address: 9 Marway Circle

Phone Number: 585.458.9830

E-Mail: steveb@jamind.com

Description of item(s) to be donated; if additional space is need, please add additional page and check here:

bar stock *Various sizes (steel, brass, Aluminum, plastic)
See picture*

Is Item(s) in Working Condition: N/A

If not, please explain:

When can BOCES 2 Staff view the item: m-th 9a-3p

Your signature indicates your offer to donate the above item(s). Only the Board may accept gifts of either money or merchandise. Any gifts or grants donated and accepted will be by official action through Board resolution. The Board will not accept gifts that place encumbrances on future boards or result in unreasonable additional or hidden costs. The Board will not accept a gift which constitutes a conflict of interest and/or gives the appearance of impropriety. All gifts, grants, and/or bequests shall become the sole property of the BOCES. The District Superintendent or designee will acknowledge, in writing, the receipt of the gift or donation on behalf of the Board, but does not assign a value for tax purposes.

Signature of Donor: steve bacon

Digitally signed by steve bacon
Date: 2024.02.29 10:42:20 -0500

Date: 02.29.24

To Be Completed By BOCES 2 Staff:

Staff Member Name: Adam Stakiewicz Dept: CTE Phone Ext: 2214

Name of Staff Member to be notified upon Board Approval: Theresa Cortez/Adam Staskiewicz Supervisor Name and Review: _____

Proposed Use of Donated Item:

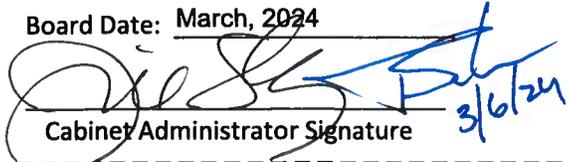
The students will use the material during lab time.

JAM is arranging to have materials dropped off to WEMOCO.

How will the Item Reduce Costs or Benefit the Program:

The materials will not need to be purchased from the Advanced Manufacturing program budget.

Board Date: March, 2024


Cabinet Administrator Signature

2/29/2024

Date


District Superintendent

3/6/24
Date

Board Action: Accept

Board Action: Reject



9. New Business

5. Resolution to Accept Donation from Prolift

GIFTS AND DONATIONS

Donor Information:

Company or Individual Name: Prolift

If Company, Contact Person: Michael Lachnicht

Address: 111 Holleder Pkwy, Rochester, NY 14615

Phone Number: (585)254-4950

E-Mail: MLachnicht@prolift.com

Description of item(s) to be donated; if additional space is need, please add additional page and check here:
Forklift and appropriate parts to repair as determined by teacher/students

Is Item(s) in Working Condition: No If not, please explain:
Forlift that needs to be repaired

When can BOCES 2 Staff view the item: immediately

Your signature indicates your offer to donate the above item(s). Only the Board may accept gifts of either money or merchandise. Any gifts or grants donated and accepted will be by official action through Board resolution. The Board will not accept gifts that place encumbrances on future boards or result in unreasonable additional or hidden costs. The Board will not accept a gift which constitutes a conflict of interest and/or gives the appearance of impropriety. All gifts, grants, and/or bequests shall become the sole property of the BOCES. The District Superintendent or designee will acknowledge, in writing, the receipt of the gift or donation on behalf of the Board, but does not assign a value for tax purposes.

Signature of Donor: Patrick W. Crist Digitally signed by Patrick W. Crist
Date: 2024.02.29 11:35:29 -0500

Date: _____

To Be Completed By BOCES 2 Staff:

Staff Member Name: James Slocum Dept: CTE Phone Ext: 2249

Name of Staff Member to be notified upon Board Approval: Leslie Tanner Supervisor Name and Review: _____

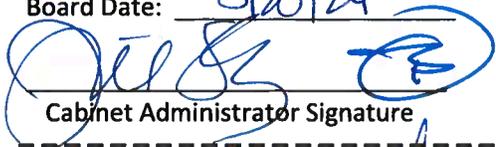
Proposed Use of Donated Item:

To provide opportunities for CTE students to learn how to trouble shoot, repair, maintain, and operate a forklift.

How will the Item Reduce Costs or Benefit the Program:

Benefit the program: Offering an opportunity for students across the Transportation Cluster to explore other career opportunities and employment options. For example, a prior graduate from Auto Tech has been employed as a Forklift Repair Technician with Prolift.

Board Date: 3/20/24


Cabinet Administrator Signature

3/6/2024
Date


District Superintendent

3/11/24
Date

Board Action: Accept

Board Action: Reject



9. New Business

6. Resolution to Accept Donation from SUNY Cobleskill

GIFTS AND DONATIONS

Donor Information:

Company or Individual Name: SUNY COBLESKILL
ADAM TEGNANDER

If Company, Contact Person:

Address: 111 SCHENECTADY AVENUE COBLESKILL, NY 12043

Phone Number: 518-255-5417

E-Mail: tegnanAN@cobleskill.edu

Description of item(s) to be donated; if additional space is need, please add additional page and check here:
Used microTec rotary microtome with knife assembly.

Is Item(s) in Working Condition: Yes If not, please explain:

When can BOCES 2 Staff view the item: Donated to program on 3/8/2024

Your signature indicates your offer to donate the above item(s). Only the Board may accept gifts of either money or merchandise. Any gifts or grants donated and accepted will be by official action through Board resolution. The Board will not accept gifts that place encumbrances on future boards or result in unreasonable additional or hidden costs. The Board will not accept a gift which constitutes a conflict of interest and/or gives the appearance of impropriety. All gifts, grants, and/or bequests shall become the sole property of the BOCES. The District Superintendent or designee will acknowledge, in writing, the receipt of the gift or donation on behalf of the Board, but does not assign a value for tax purposes.

Signature of Donor: Adam N. Tegner Date: 3/4/2024

To Be Completed By BOCES 2 Staff:

Staff Member Name: James Payne Dept: CTE Phone Ext: 2242

Name of Staff Member to be notified upon Board Approval: James Payne

Supervisor Name and Review: Leslie Tanner

Proposed Use of Donated Item:

To add instruction on histology which is a popular interest of many of our students in the program and could be connected to our microbiology and anatomy units.

How will the Item Reduce Costs or Benefit the Program:

Microtomes can be expensive (nearly \$10,000) so having one donated drastically decreases the cost to add this content to the program.

Board Date: 3/20/24
[Signature]
Cabinet Administrator Signature

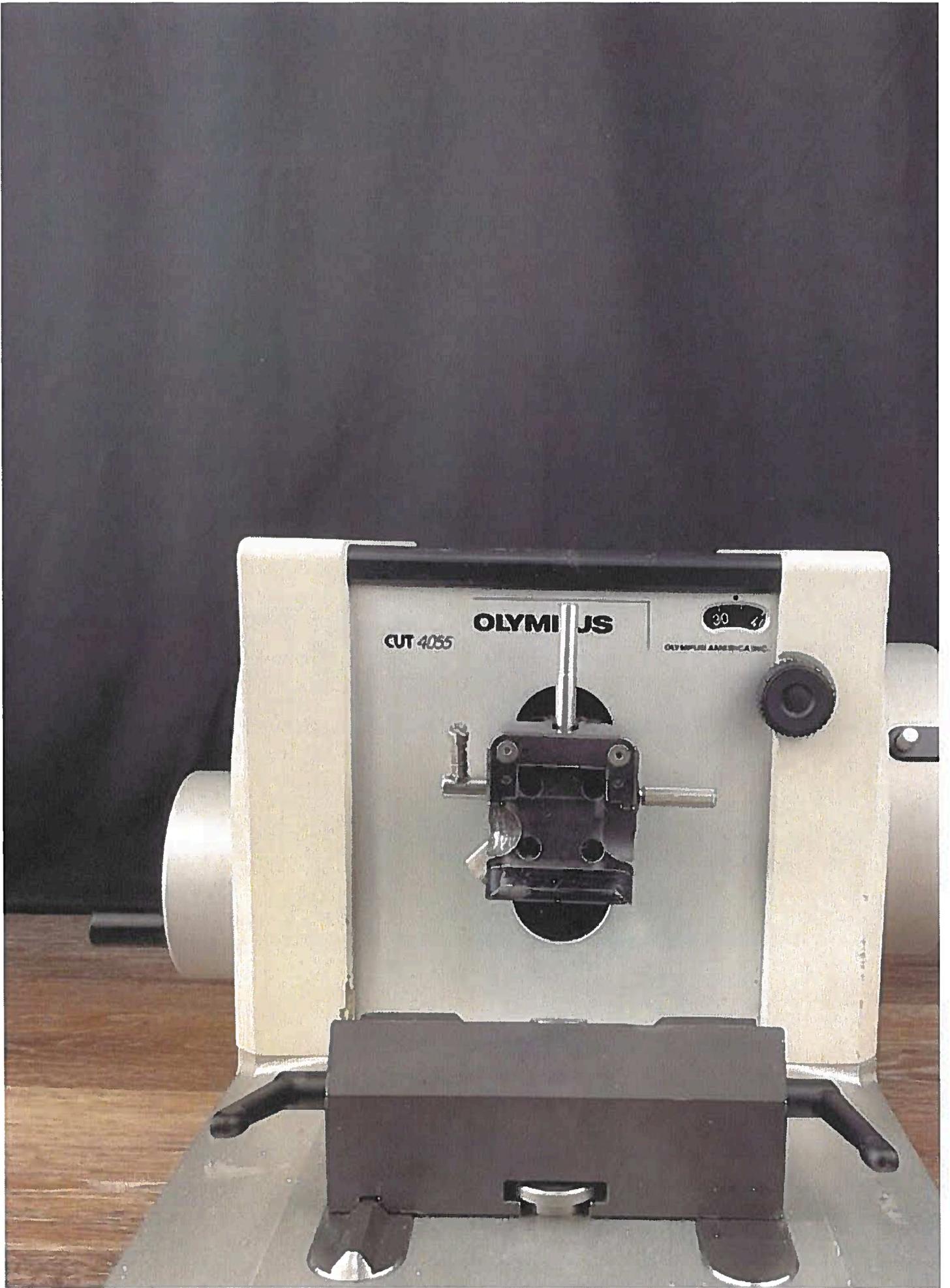
3/6/2024
Date

[Signature]
District Superintendent

3/11/24
Date

Board Action: Accept

Board Action: Reject



CUT 4055

OLYMPUS

30

OLYMPUS AMERICA INC.

9. New Business

7. Resolution to Accept Donation from Town of Brighton

GIFTS AND DONATIONS

Donor Information:

Company or Individual Name: Town of Brighton

If Company, Contact Person: Barb Snyderman

Address: 2300 Elmwood Avenue, Rochester

Phone Number: 585-784-5395

E-Mail: barb.snyderman@townofbrighton.org

Description of item(s) to be donated; if additional space is need, please add additional page and check here:
Desktop computer and laptops (detailed list attached)

Is Item(s) in Working Condition: No If not, please explain:
Hard drives have been removed from the computers and laptops.

When can BOCES 2 Staff view the item: M-F 8am - 4pm

Your signature indicates your offer to donate the above item(s). Only the Board may accept gifts of either money or merchandise. Any gifts or grants donated and accepted will be by official action through Board resolution. The Board will not accept gifts that place encumbrances on future boards or result in unreasonable additional or hidden costs. The Board will not accept a gift which constitutes a conflict of interest and/or gives the appearance of impropriety. All gifts, grants, and/or bequests shall become the sole property of the BOCES. The District Superintendent or designee will acknowledge, in writing, the receipt of the gift or donation on behalf of the Board, but does not assign a value for tax purposes.

Signature of Donor: Barbara Snyderman Digitally signed by Barbara Snyderman
Date: 2024.03.01 15:10:35 -05'00'

Date: March 1, 2024

To Be Completed By BOCES 2 Staff:

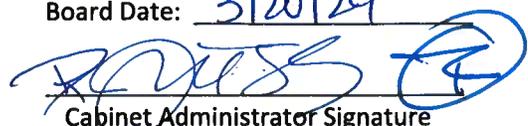
Staff Member Name: Walt Burrows Dept: CTE Phone Ext: x2224

Name of Staff Member to be notified upon Board Approval: Walt Burrows/ Dave Thering Supervisor Name and Review: _____

Proposed Use of Donated Item:
Donated items to be used in the two (2) Computer Technology classroom for students to work on in lab.

How will the Item Reduce Costs or Benefit the Program:
Items will not have to be purchased from the Computer Tech budget.

Board Date: 3/20/24


Cabinet Administrator Signature

3/6/2024
Date


District Superintendent

3/11/24
Date

Board Action: Accept

Board Action: Reject



Barb Snyderman
Senior Network Technician

To: Walt Burrows
From: Barb Snyderman
Date: March 1, 2024
Subject: Town of Brighton Equipment Donation

Here is a list of the equipment we are donating to BOCES 2 for use by Mr. Walt Burrows:

- 1 - Dell Optiplex 9010 (2013)
- 10 – Dell Optiplex 3040 (2016, 2017)
- 7 – Dell Optiplex 3050 (2017, 2018)
- 3 – Dell Optiplex 9020 (2015)
- 1 – Dell Precision T1700
- 1 – Toughbook CF-31 (2019)
- 1 – Dell Precision M680 (2015)
- 2 – Dell Optiplex 380 (2010, 2017)
- 2 – HP Elitebook 850 (2017, 2018)
- 1 – Dell Optiplex 790

10. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda

10. Personnel and Staffing

2. Resolution to Create a New Position

Be it so hereby resolved that the following position be created:

1.0 FTE Assistant Superintendent for Accountability, Technology and Regional Services,
12 months/year

11. Bids/Lease Purchases

1. Resolution to Accept Cooperative Art Supplies Bid

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE ART SUPPLIES

Bid# RFB-2061-24 was opened on January 11, 2024, at 2:00 p.m. My recommendation for the award of this contract is as follows:

Pyramid School Products	\$438.83
WB Mason	\$309.62
School Specialty	\$82.83
National Art & School Supplies	\$43.41
Metco Supplies Inc.	\$40.20
S&S Worldwide	\$33.00

Bids obtained: 22 Bids submitted: 9

Bid Analysis

The bid for Cooperative Art Supplies has been recommended for award by a line by line basis to the lowest responsive and responsible bidders that met all the required specifications. The bid for Cooperative Art Supplies will be used by Monroe 2 BOCES teachers and office staff members.

Funds to be provided from the 2023-2024 and 2024-2025 Special Ed and CTE budgets.

March 1, 2024

Date

Wendy Vergamini

Director of Procurement

12. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

13. Committee Reports

1. Labor Relations Committee
2. Legislative Committee
3. Information Exchange

14. Upcoming Meetings/Calendar Events

March 20 Noon		MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00 pm	Board Meeting (ESC, Board Room)
March 27 Noon		MCSBA Steering Committee Meeting (DoubleTree)
March 29		BOCES Closed
April 1-5		Spring Recess
April 6-8		NASB Conference
April 8		BOCES Closed - Eclipse
April 10	6:00 pm	BOCES Annual Meeting (ESC, PDC)
April 17	6:00 pm	Board Meeting (ESC, Board Room)

15. Other Items

16. Executive Session to discuss *collective negotiations pursuant to Article fourteen of the Civil Service Law and the employment history of a particular person(s)*

17. Adjournment