

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

There will be an Annual Meeting of the Board of Cooperative Educational Services on Wednesday, on April 15, 2020 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559. Following the Annual Meeting, there will be a Regular Meeting.

DUE TO COVID-19, VIDEO CONFERENCING WILL BE UTILIZED (accord Executive Order 202.1). BOARD MEMBERS WILL BE JOINING VIA ZOOM. IN-PERSON PUBLIC PARTICIPATION IS NOT PERMITTED. THE PUBLIC IS INVITED TO LISTEN BY DIALING 1-415-655-0001 (ACCESS CODE: 227 747 449).

Anticipated Executive Session immediately following the regular board meeting to discuss collective negotiations pursuant to Article 14 of the Civil Service Law.

BOARD MEMBERS

Dennis Laba, President	George Howard
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Kathleen Dillon	Constance Rockow
John Heise	

ANNUAL MEETING AGENDA

1. Call the Meeting to Order and Welcoming CommentsBoard President Dennis Laba
2. Pledge of Allegiance.....
3. Approval of April 3, 2019 Annual Meeting MinutesBoard President Dennis Laba
4. Introduction of Candidates for Board Vacancies.....Board President Dennis Laba

Candidates:

Churchville-Chili CSD
Kathleen Dillon
27 Cassandra Circle
Churchville, NY 14428

Greece CSD
R. Charles Phillips
197 Harvest Drive
Rochester, NY 14626

Wheatland-Chili CSD
Elizabeth W. VenVertloh
4 Beckwith Avenue
Scottsville, NY 14546

5. Review of BOCES Services and Tentative BudgetDirector of Finance Steve Roland
The Budget Presentation by Steve Roland was pre-recorded and previously sent to component school districts.
6. Adjournment

REGULAR MEETING AGENDA

1. Call the Meeting to Order
2. Agenda Item(s) Modifications
3. Approval of Minutes: March 18, 2020 Regular Meeting Minutes
4. Public Interaction

5. Financial Reports (Steve Roland)
 1. Resolution to Accept Treasurer's Report
 2. Resolution to Accept WinCap Report
 3. Internal Claims Exception Log
 4. Contractor Report
 5. Extra Class Quarterly Report
6. Old Business
 1. Capital Project Planning
7. New Business
 1. Resolution to Approve COVID-19 Closure Resolution
 2. Resolution to Approve the Monroe 2-Orleans BOCES Classified Staff and Teacher Calendars for 2020-2021 School Year
 3. Resolution to Approve 2020-2021 Board Meeting Dates
 4. Monroe 2-Orleans BOCES 2018-2019 Report Card Review (Tim Dobbertin)
 5. Resolution to Approve 2020 Lease Template to be used for the following Summer School Leases: Extended School Year Classroom, Regional Summer School Classroom and Regional Summer School Credit Recovery Program
 6. Resolution to Approve Donation of Various Literacy Instructional Materials
 7. Discuss Retiree Luncheon
8. Personnel and Staffing
 1. Resolution to Approve the Personnel and Staffing Agenda
9. Bids/Lease Purchases
 1. Resolution to Accept Cooperative Fine Paper Supplies Bid
 2. Resolution to Accept Office and Classroom Supplies Bid
 3. Resolution to Accept Resolution to Accept Erie 1 Instructional Technology State Wide Licensing Agreements – Add on #3
 4. Resolution to Accept Resolution to Accept Erie 1 Distance Learning State Wide Licensing Agreements – Add on #2
10. Executive Officer's Reports
 1. Albany D.S. Report
 2. Local Update
11. Committee Reports
 - Labor Relations Committee (J. Abbott/J. Heise)
 - Legislation Committee (D. Laba/K. Dillon)
 - Information Exchange Committee (R. Charles Phillips/J. Heise)

12. Upcoming Meetings/Calendar Events: *All events are subject to change based on school closures*

- April 15 6:30pm Annual Meeting and Regular Board Meeting
- April 29 5:45pm MCSBA Executive Committee
- May 1 6:15-10pm Spring Dinner Dance (Italian American Community Center)
- May 6 Noon Board Officer Agenda Review
- May 6 Noon MCSBA Legislative Committee (Double Tree)
- May 6 5:45pm MCSBA Board Presidents Meeting (Double Tree)
- May 7 4-6pm GVASCD Awards Reception (Ridgemont Country Club)
- May 7 6pm SkillsUSA Award Night (ESC, PDC 1&2)
- May 13 6:30pm Board Meeting (Board Room)
- May 19 POSTPONED/DATE TBD - School District Budget Votes
- May 20 9-10am Student Built House Tour (Student Constructed House Site)
- May 22-25 Recess (No school)
- May 25 BOCES 2 closed
- May 28 3:30pm DS Forum (RTP)
- May 28 5-7:30pm Educational Foundation MATD Scholarship Recipients' Reception (ESC)
- June 2 11:30am Meet and Greet/Noon Retiree Luncheon (ESC)
- June 3 5:30pm MCSBA Annual Meeting (Ridgemont Country Club)
- June 5 9:30-1:30 SEPTO Fun Fair
- June 8 7:30am MCSBA New Board Member Training
- June 9 6-9pm Special Education End-of-the-Year Meeting
- June 10 Noon Board Officer Agenda Review
- June 10 7-9pm Special Education Moving-On Ceremony
- June 13 7:30am MCSBA New Board Member Training (Double Tree)
- June 16 7pm CTE Recognition Ceremony
- June 17 6:30pm Board Meeting (Board Room)
- June 22 6-7pm Westside Academy Senior Celebration
- June 23 9-11am Center-Based 6:1:1 Graduation
- July 7 Noon Audit Committee (ESC, Conference Room 1) / 1:00pm Reorganizational-Regular Board Meeting (approximate/estimated end time) (Board Room) / 2:30-5:30pm Immediately following adjournment of Reorganizational-Regular Board Meeting, Professional Development for Board-Cabinet (Location TBD)

13. Other Items

14. Anticipated Executive Session immediately following the regular board meeting to discuss collective negotiations pursuant to Article 14 of the Civil Service Law.

15. Adjournment

ANNUAL MEETING AGENDA

1. Call the Meeting to Order and Welcoming CommentsBoard President Dennis Laba

2. Pledge of Allegiance.....

3. Approval of April 3, 2019 Annual Meeting MinutesBoard President Dennis Laba

BOARD OF COOPERATIVE EDUCATIONAL SERVICES SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS
MINUTES OF ANNUAL MEETING

Minutes of the Annual Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on April 3, 2019, at 6:30 p.m. at the Educational Services Center Building, Professional Development Center, 3599 Big Ridge Road, Spencerport, New York 14559.

Districts Present:

Carbone	Terry Ann	Board President	Brockport CSD
Carragher	Lynn	Assistant to Supt. for Inclusive Education and Instruction	Brockport CSD
Curtis	Sue	Assistant to Supt. for Elementary Instruction	Brockport CSD
Kluth	Rachel	Assistant to Supt. for Secondary Education	Brockport CSD
Myers-Small	Dr. Lesli	Superintendent	Brockport CSD
Reichart	Jill	Director of Finance/Treasurer	Brockport CSD
Robertson	Kathleen	Board Member	Brockport CSD
Winkley	Darrin	Assistant Superintendent for Business	Brockport CSD
Bosco	Giulio	Assistant Superintendent for Instruction	Churchville-Chili CSD
Dillon	Kathleen	Board Member	Churchville-Chili CSD
Orologio	Lori	Superintendent	Churchville-Chili CSD
Repass	Dr. Cheryl	Board President	Churchville-Chili CSD
Wilson	Amy	Board Vice President	Churchville-Chili CSD
Bailey	Andre	Board Member	Gates Chili CSD
Coffee	Catherine	Board Member	Gates Chili CSD
Hinchey Unson	Andrea	Board Vice President	Gates Chili CSD
Keyes	Kerri	Board Member	Gates Chili CSD
Pettenski	Jeffrey	Board President	Gates Chili CSD
Richards	Dr. Christine	Board Member	Gates Chili CSD
Stehm	Carol	Interim Superintendent	Gates Chili CSD
Graupman	Kathleen	Superintendent	Greece CSD
McCabe	Sean	Board President	Greece CSD
Melore	Terry	Board Vice President	Greece CSD
Oberg	Frank	Board Member	Greece CSD
Traywick	Dr. Sherita	Board Member	Greece CSD
Wight	Dr. Mary Caitlin	Board Member	Greece CSD
Abbott	Thomas	Board Vice President	Hilton CSD
Byer	Russell	Board Member	Hilton CSD
Chaffee	Maryanne	Board Member	Hilton CSD
Geist	Adam	Assistant Superintendent for Business	Hilton CSD
Hilburger	Mark	Board Member	Hilton CSD
Kosiorek	Dr. Casey	Superintendent	Hilton CSD
Massie	Scott	Assistant Superintendent for Human Resources	Hilton CSD
O'Connor	Brian	Board Member	Hilton CSD
Pickering	Nancy	Board President	Hilton CSD
Surash	Dr. Barbara	Assistant Superintendent for Instruction	Hilton CSD

April 3, 2019 Annual Meeting Minutes

Bartalo	Brian	Superintendent	Holley CSD
Heise	John	Board Member	Holley CSD
Newman	Andrea	Board Member	Holley CSD
Silvis	Robin	Board Vice President	Holley CSD
Zacher	Sharon	Assistant Superintendent for Business	Holley CSD
Christensen	Julie	Superintendent	Kendall CSD
Hanlon	Nadine	Board President	Kendall CSD
Levett	Lisa	Board Vice President	Kendall CSD
Patt	Charles	Board Member	Kendall CSD
Swift	Chaley	Board Member	Kendall CSD
Bracken	Gary	Board President	Spencerport CSD
Gibbardo	David	Board Member	Spencerport CSD
Gillette	Jody	Board Member	Spencerport CSD
Hutton	Kevin	Board Member	Spencerport CSD
Kincaid	Greg	Board Vice President	Spencerport CSD
Zinkewich	Ty	Assistant Superintendent for Instruction	Spencerport CSD
Fraser	Shanna	Board Vice President	Wheatland-Chili CSD
Leh	Dr. Deborah	Superintendent	Wheatland-Chili CSD
Musshafen	James	Board President	Wheatland-Chili CSD
Panek	Courtney	Board Member	Wheatland-Chili CSD
Rocha	Michelle	Board Member	Wheatland-Chili CSD

BOCES 2 Board Members Present:

Dennis Laba, President	John Heise
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Kathleen Dillon	Constance Rockow

BOCES 2 Board Members Absent:

George Howard

BOCES 2 Staff Present:

Antonacci	Jo Anne	District Superintendent	BOCES 2
Brown	Karen	Director for Human Resources	BOCES 2
Critchley	Ginger	Board Clerk	BOCES 2
Croce	Tricia	Communications & Technology Services	BOCES 2
Dawe	Steve	Communications Manager	BOCES 2
Dobbertin	Tim	Assistant Superintendent for Instructional Programs	BOCES 2
Hildreth	Ian	Technology Services	BOCES 2
Hill	Robert	Assistant Principal for CTE	BOCES 2
Martorana	Barbara	Director for Exceptional Children	BOCES 2
Pearson	Dr. Marijo	Assistant Supt. for Curriculum, Instruction, and Professional Development	BOCES 2
Petrosino	Iva	Communications & Technology Services	BOCES 2
Poland	Dr. Karen	Director for Center of Workforce Development	BOCES 2
Puleo	Tony	Communications & Technology Services	BOCES 2
Roland	Steve	Director of Finance	BOCES 2
Rood	Jade	Communications & Technology Services	BOCES 2

Ryan	Dr. Michelle	Assistant Supt. for Accountability, Assessment, and Technology	BOCES 2
Sharpe	Pete	CTE Instructor	BOCES 2
Slavny	Jill	Executive Principal for CTE	BOCES 2

Presenters:

Bianca Mancuso, Greece Central School District – CTE Carpentry Student
Alexander Henlon, Brockport Central School District – HVAC Student

Guests:

Christ	Sara	
Didas	Greg	BBT Construction
Gizzi	Carmela	
Henion	Alex	Student Presenter
Henion	Dean	
Johnson	Sherry	MCSBA Executive Director
L'Erario	Anna	
Mancuso	Bianca	Student Presenter
Mancuso	James	

Dennis Laba, President of the Board of Cooperative Educational Services, called the meeting to order at 6:30 p.m. He then led the group in the Pledge of Allegiance and welcomed those in attendance. He introduced the members of the Monroe 2-Orleans Board of Cooperative Educational Services and thanked the component boards and districts for their participation in, and support of, our services.

He asked for a motion to approve the minutes of the Monroe 2-Orleans BOCES Annual Meeting from April 11, 2018.

Motion by J. Abbott seconded by C. Phillips; passed unanimously.

Jo Anne Antonacci thanked Dennis Laba and proceeded to welcome guests and introduce the component superintendents. The superintendents and/or designees introduced their board members and staff in attendance.

Bianca Mancuso (Greece Central School District – CTE Carpentry Student) commented that WEMOCO has been the best opportunity for her. She fell in love with carpentry, working on old and new homes, as well as remodeling.

Alex Henlon (Brockport Central School District – HVAC Student) commented that he has learned so much about furnaces, air conditioning, duct work, and the many aspects involved with HVAC.

She then made the following points:

- Given her long tenure at Monroe 2-Orleans BOCES, District Superintendent Antonacci has learned we have nine component districts who value the collaborative.
- The new professional development center was one of the key components of first-ever capital project for BOCES 2. The project was only possible because of support and enthusiasm of our component districts. In October 2018, BOCES 2 celebrated the completion of the capital project. The new professional development center has already seen events of all types that have benefitted students and staff from each of our districts as well as districts throughout the region. It is a place of celebration, training, instruction, professional development, and community gathering. The benefits of the Capital

Project stretch across the entire campus on Big Ridge Road. In addition to professional development center, BOCES 2 has state-of-the-art classrooms and learning labs and enhanced safety and security measures for students, staff, and visitors.

- The most important aspect of our cooperative is our focus on student achievement. Tonight we have students with us that will either speak about or demonstrate their skill set acquired through their BOCES course work.
- This year we are focused on “moving forward together.” That phrase neatly sums up the gathering tonight. We have accomplishments to celebrate and must continue to press on as we have much more to do.
- We build that future by inspiring and guiding our students. That happens in your schools and in our classrooms and labs. This year, students in our career and technical education program are going beyond their classrooms and shops out into an authentic setting.
- BOCES 2 has partnered with Monroe County to provide a unique solution to zombie homes in our community. The “Make Monroe Home” program is an example of what partners can do to bring student learning to a whole new level. (A brief video was shown.)
- To tell you more about their experience at the Mt. Read Boulevard work site and on the BOCES 2 campus are two students from our career and technical education center: Bianca Mancuso from the Greece Central School District and Alex Henion from the Brockport Central School District.
- District Superintendent Antonacci also acknowledged a special guest: The general contractor on the project, from BBT Construction Greg Didas.
- It is students like Bianca and Alex and community partners like Greg that motivate the BOCES Moving forward together; our collaborative has the power to inspire, teach, and instill compassion and civic mindedness in students which will only strengthen our communities.

Annual Reports were available on the back display table along with the BOCES 2 Report Card and various brochures.

Director of Finance Steve Roland reviewed the proposed BOCES 2 administrative budget for 2019-2020 with a PowerPoint program highlighting next year’s budget. He asked for questions from the floor, and there were none.

District Superintendent Antonacci introduced the candidates for BOCES 2 board vacancies: Brockport (Gerald Maar), Gates Chili (Dennis Laba), and Holley (John Heise). Component school district board members will vote for BOCES 2 board candidates at a regularly scheduled Board of Education meeting later in April at each component district. Members are elected to serve a three-year term on the BOCES 2 board that begins on July 1, 2019.

At 7:09 p.m., President Laba ended the annual meeting by asking for a motion to adjourn. A motion was made to adjourn and seconded; passed unanimously by those in attendance.

Respectfully submitted,

Virginia M. Critchley
Clerk of the Board

4. Introduction of Candidates for Board Vacancies.....Board President Dennis Laba

Candidates:

Churchville-Chili CSD
Kathleen Dillon
27 Cassandra Circle
Churchville, NY 14428

Greece CSD
R. Charles Phillips
197 Harvest Drive
Rochester, NY 14626

Wheatland-Chili CSD
Elizabeth W. VenVertloh
4 Beckwith Avenue
Scottsville, NY 14546

5. Review of BOCES Services and Tentative BudgetDirector of Finance Steve Roland
The Budget Presentation by Steve Roland was pre-recorded and previously sent to component school districts.



Monroe 2-Orleans BOCES
Annual Meeting
2020

Informational Booklet &
Administrative Budget

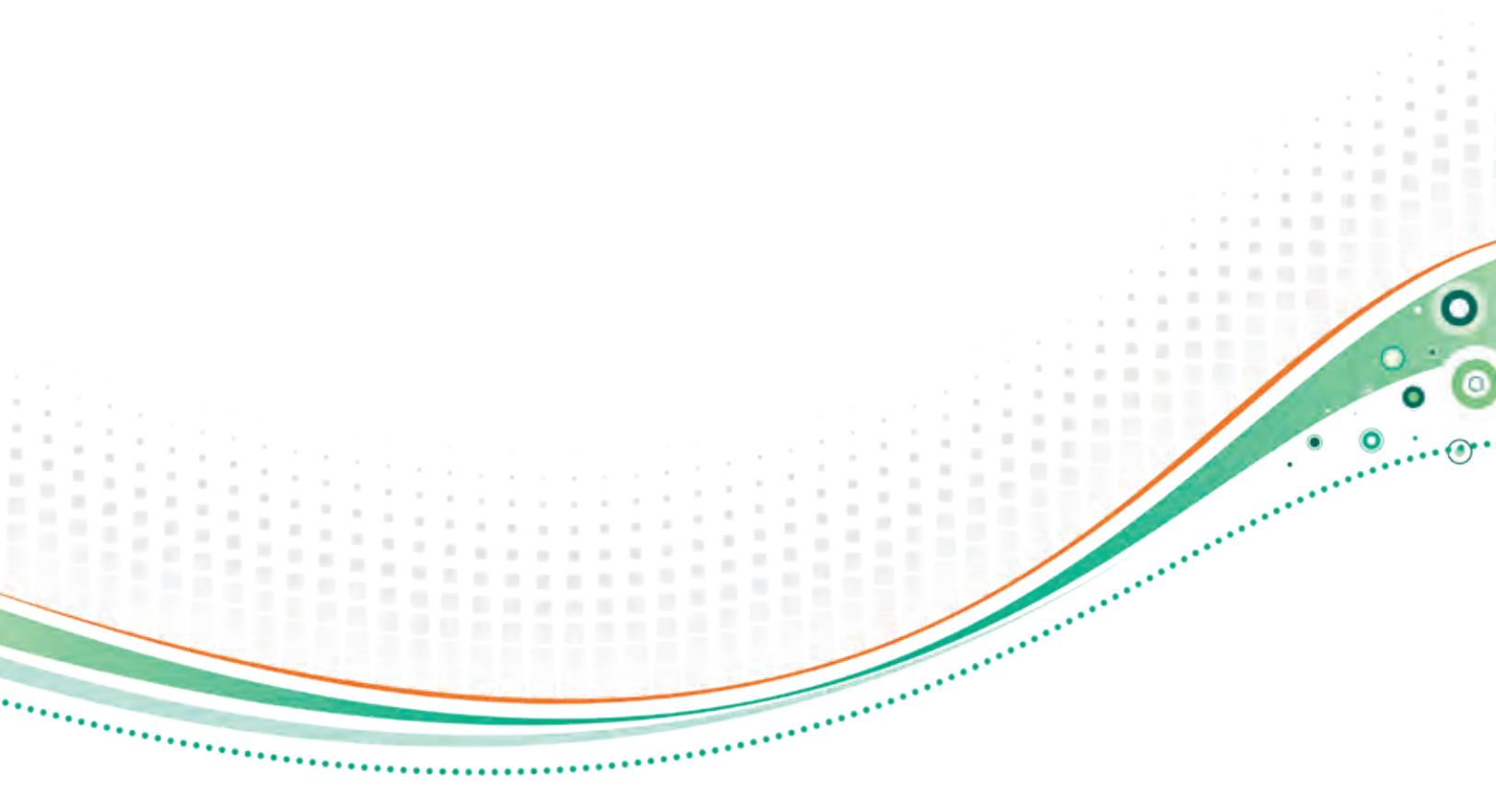


Mission

We provide quality, cost-effective educational services in partnership with school districts and the community in a manner that supports excellence and equity for all learners. We are committed to customer satisfaction, continuous improvement, and personal and professional growth.

Vision

Monroe 2–Orleans BOCES is the educational partner of choice. We strive for continuous improvement in serving the diverse needs of our community, helping all students achieve their full potential.



**NOTICE OF MONROE 2-ORLEANS BOCES
ANNUAL MEETING**

Please take notice that the Monroe 2-Orleans BOCES will hold the annual meeting of the members of the boards of education of its component school districts on Wednesday, April 1, 2020, at 6:00 p.m. in the Educational Services Center, 3599 Big Ridge Road, Spencerport, NY 14559. The BOCES will present its tentative administrative, capital and program budgets for 2020-21 to the members of the boards of education of component school districts in attendance at such annual meeting, for their review. The following are summaries of the tentative administrative, capital and program budgets. The amounts stated in the program budgets are based on current estimates and may be subject to change. Copies of the complete tentative administrative, capital and program budgets will be available for inspection by the public between the hours of 8:30 a.m. and 4 p.m. in the Board Clerk's office, 3599 Big Ridge Road, Spencerport, NY 14559 commencing on March 19, 2020.



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

Interim Commissioner of Education
President of the University of the State of New York
89 Washington Avenue, Room 111
Albany, New York 12234

E-mail: commissioner@nysed.gov
Twitter: @NYSEDNews
Tel: (518) 474-5844
Fax: (518) 473-4909

March 2020

Dear Members of the Cooperative Boards of New York State:

I want to take this opportunity to express my appreciation for all the work you do for the students, parents, teachers and administrators in New York State. Your leadership and ongoing efforts to develop and implement the policies adopted by the New York State Board of Regents are essential to our collective success. I can think of no better time than your annual meeting to express my sincere gratitude and thanks.

This past year we have seen a transition in Department leadership, and your continued support and guidance is particularly valuable as we move forward in implementing the Regents agenda. Of particular note has been your work in supporting the Regents priority to closely examine our high school graduation measures. This comprehensive review is important to ensure that all students have the opportunity to learn and develop their skills in order to succeed in college, career, and civic life. This work will affect not only our children and their parents, but also many future generations. I am excited to be a part of this work, and I know that with your individual and collective support, this will be a successful process that will guide the work going forward.

Sincerely,

Shannon L. Tahoe
Interim Commissioner



Monroe 2–Orleans
Board of Cooperative Educational Services

Jo Anne L. Antonacci, District Superintendent

Tel: (585) 352-2410
Fax: (585) 352-2442

April 1, 2020

Dear Board Members, Superintendents, and Guests,

Welcome to the 2020 Monroe 2-Orleans BOCES Annual Meeting. This evening the 2020-2021 BOCES budget will be presented for your review. This budget has been developed based on your December service requests and reflects efficiencies a cooperative can provide only through our collaborative efforts. The proposed 2020-2021 budget supports our components with quality services and cost containment; 90.9% of our unit cost increases are 2.5% or less.

Program and services have been assessed. Modifications to services have been made, and the positive attributes of our offerings maintained. Our main focus continues to be students and how we can provide valuable resources to our nine components and their communities. We will feature one of our services as part of our formal program, and tonight's hors d'oeuvres and dinner is prepared, presented and served by students in the BOCES 2 culinary, baking and food service programs.

There are three BOCES board seats to be filled: Churchville-Chili, Greece, and Wheatland-Chili. Nominees will be announced during the formal program. The evening will give you a chance to become more acquainted with the nominees, other component board members and district leadership.

We thank you for your continued support as we strive to meet and exceed your expectations as *Your Educational Partner of Choice*.

Respectfully Yours,

A handwritten signature in blue ink that reads "Jo Anne L. Antonacci".

Jo Anne L. Antonacci
District Superintendent

**MONROE 2-ORLEANS
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

ANNUAL MEETING AGENDA

Wednesday, April 1, 2020

1. Call the Meeting to Order and Welcoming CommentsBoard President Dennis Laba

2. Approval of 2019 MinutesBoard President Dennis Laba

3. Annual Meeting Program.....District Superintendent Jo Anne Antonacci

4. Introduction of Candidates for Board Vacancies.....District Superintendent Jo Anne Antonacci

Candidates:

Churchville-Chili CSD

Kathleen Dillon
27 Cassandra Circle
Churchville, NY 14428

Greece CSD

R. Charles Phillips
197 Harvest Drive
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Elizabeth W. VenVertloh
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5. Review of BOCES Services and Tentative BudgetDirector of Finance Steve Roland

Questions and Answers

6. Adjournment

BOARD OF COOPERATIVE EDUCATIONAL SERVICES SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS
MINUTES OF ANNUAL MEETING

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Robertson	Kathleen	Board Member	Brockport CSD
Winkley	Darrin	Assistant Superintendent for Business	Brockport CSD
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Dillon	Kathleen	Board Member	Churchville-Chili CSD
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Wilson	Amy	Board Vice President	Churchville-Chili CSD
Bailey	Andre	Board Member	Gates Chili CSD
Coffee	Catherine	Board Member	Gates Chili CSD
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Keyes	Kerri	Board Member	Gates Chili CSD
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April 3, 2019 Annual Meeting Minutes

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Panek	Courtney	Board Member	Wheatland-Chili CSD
Rocha	Michelle	Board Member	Wheatland-Chili CSD

BOCES 2 Board Members Present:

Dennis Laba, President	John Heise
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Kathleen Dillon	Constance Rockow

BOCES 2 Board Members Absent:

George Howard

BOCES 2 Staff Present:

Antonacci	Jo Anne	District Superintendent	BOCES 2
Brown	Karen	Director for Human Resources	BOCES 2
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Croce	Tricia	Communications & Technology Services	BOCES 2
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Martorana	Barbara	Director for Exceptional Children	BOCES 2
Pearson	Dr. Marijo	Assistant Supt. for Curriculum, Instruction, and Professional Development	BOCES 2
Petrosino	Iva	Communications & Technology Services	BOCES 2
Poland	Dr. Karen	Director for Center of Workforce Development	BOCES 2
Puleo	Tony	Communications & Technology Services	BOCES 2
Roland	Steve	Director of Finance	BOCES 2
Rood	Jade	Communications & Technology Services	BOCES 2

Ryan	Dr. Michelle	Assistant Supt. for Accountability, Assessment, and Technology	BOCES 2
Sharpe	Pete	CTE Instructor	BOCES 2
Slavny	Jill	Executive Principal for CTE	BOCES 2

Presenters:

Bianca Mancuso, Greece Central School District – CTE Carpentry Student
Alexander Henlon, Brockport Central School District – HVAC Student

Guests:

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Henion	Alex	Student Presenter
Henion	Dean	
Johnson	Sherry	MCSBA Executive Director
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Mancuso	Bianca	Student Presenter
Mancuso	James	

Dennis Laba, President of the Board of Cooperative Educational Services, called the meeting to order at 6:30 p.m. He then led the group in the Pledge of Allegiance and welcomed those in attendance. He introduced the members of the Monroe 2-Orleans Board of Cooperative Educational Services and thanked the component boards and districts for their participation in, and support of, our services.

He asked for a motion to approve the minutes of the Monroe 2-Orleans BOCES Annual Meeting from April 11, 2018.

Motion by J. Abbott seconded by C. Phillips; passed unanimously.

Jo Anne Antonacci thanked Dennis Laba and proceeded to welcome guests and introduce the component superintendents. The superintendents and/or designees introduced their board members and staff in attendance.

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She then made the following points:

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- o The new professional development center was one of the key components of first-ever capital project for BOCES 2. The project was only possible because of support and enthusiasm of our component districts. In October 2018, BOCES 2 celebrated the completion of the capital project. The new professional development center has already seen events of all types that have benefitted students and staff from each of our districts as well as districts throughout the region. It is a place of celebration, training, instruction, professional development, and community gathering. The benefits of the Capital

Project stretch across the entire campus on Big Ridge Road. In addition to professional development center, BOCES 2 has state-of-the-art classrooms and learning labs and enhanced safety and security measures for students, staff, and visitors.

- The most important aspect of our cooperative is our focus on student achievement. Tonight we have students with us that will either speak about or demonstrate their skill set acquired through their BOCES course work.
- This year we are focused on “moving forward together.” That phrase neatly sums up the gathering tonight. We have accomplishments to celebrate and must continue to press on as we have much more to do.
- We build that future by inspiring and guiding our students. That happens in your schools and in our classrooms and labs. This year, students in our career and technical education program are going beyond their classrooms and shops out into an authentic setting.
- BOCES 2 has partnered with Monroe County to provide a unique solution to zombie homes in our community. The “Make Monroe Home” program is an example of what partners can do to bring student learning to a whole new level. (A brief video was shown.)
- To tell you more about their experience at the Mt. Read Boulevard work site and on the BOCES 2 campus are two students from our career and technical education center: Bianca Mancuso from the Greece Central School District and Alex Henion from the Brockport Central School District.
- District Superintendent Antonacci also acknowledged a special guest: The general contractor on the project, from BBT Construction Greg Didas.
- It is students like Bianca and Alex and community partners like Greg that motivate the BOCES Moving forward together; our collaborative has the power to inspire, teach, and instill compassion and civic mindedness in students which will only strengthen our communities.

Annual Reports were available on the back display table along with the BOCES 2 Report Card and various brochures.

Director of Finance Steve Roland reviewed the proposed BOCES 2 administrative budget for 2019-2020 with a PowerPoint program highlighting next year’s budget. He asked for questions from the floor, and there were none.

District Superintendent Antonacci introduced the candidates for BOCES 2 board vacancies: Brockport (Gerald Maar), Gates Chili (Dennis Laba), and Holley (John Heise). Component school district board members will vote for BOCES 2 board candidates at a regularly scheduled Board of Education meeting later in April at each component district. Members are elected to serve a three-year term on the BOCES 2 board that begins on July 1, 2019.

At 7:09 p.m., President Laba ended the annual meeting by asking for a motion to adjourn. A motion was made to adjourn and seconded; passed unanimously by those in attendance.

Respectfully submitted,

Virginia M. Critchley
Clerk of the Board

**PROFILE OF CANDIDATES FOR VACANCY ON THE
MONROE 2-ORLEANS BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD**

Kathleen Dillon
27 Cassandra Circle
Churchville, NY 14428

Representing the Churchville-Chili Central School District
Member since 2017, Monroe 2-Orleans BOCES

Current Churchville-Chili Board Member (19 years)
Past Churchville-Chili Board President (6 years); Past Vice President (3 years)

Monroe County School Boards Association President (2016-17 and 2019-20)

Retired Director of Quality Supports, Office for Persons with Developmental Disabilities Region 1
Developmental Disability State Operations Office

R. Charles Phillips
197 Harvest Drive
Rochester, NY 14626

Representing the Greece Central School District
Member since 1991, current Vice President and past President, Monroe 2-Orleans BOCES Board

Former member Greece Board of Education (Served 15 years with 6 as President)

Retired Sales and Use Tax Manager, Xerox Corporation

Elizabeth (Lisa) VenVertloh
4 Beckwith Avenue
Scottsville, NY 14546

Representing the Wheatland-Chili Central School District

Former member Wheatland-Chili Board of Education (Served 10 years)
Current member Wheatland-Chili Central School District Audit Committee

Current Senior ERP Analyst at Rochester Institute of Technology

27 Cassandra Circle
Churchville, NY 14428
(585) 733-3118
January 8, 2020
kdillon@monroe2boces.org

Dr. Cheryl Repass, Board of Education President
Churchville-Chili Central School District
175 Fairbanks Road
Churchville, NY 14428

Dear Cheryl,

Currently I am completing my first term as a board member for Monroe 2-Orleans BOCES. I would like to request that the Churchville-Chili Central School District Board of Education nominate me to serve for another three-year term.

BOCES 2 provides strong programs and services designed to meet the diverse needs of many of our students. I would be honored to continue to serve as a board member advocating and supporting Churchville-Chili and all of the students we serve.

Sincerely,



Kathleen C. Dillon

c: Lori Orologio, Churchville-Chili Superintendent of Schools
Frank Nardone, Assistant Superintendent Business Services and Board Clerk
Jo Anne Antonacci, Monroe 2-Orleans BOCES District Superintendent
Dennis Laba, Monroe 2-Orleans BOCES Board President
Ginger Critchley, Monroe 2-Orleans BOCES Board Clerk

197 Harvest Drive
Rochester, NY 14626
December 31, 2019

Mr. Sean McCabe
Greece Central School Board President
P.O. Box 300
North Greece, NY 14515-0300

Re: Monroe 2 - Orleans BOCES Board/Greece Representation
R. Charles Phillips

Dear Sean:

My three year term on the Monroe 2 BOCES Board of Education expires at the end of June 2020. This letter is to request the Greece Board to nominate me for another 3 year term on behalf of the community of Greece. Information on the process will soon be coming from the BOCES 2 clerk, if not already in your possession.

During my service in education, I have always put the interest of children first. I sincerely believe in providing children with the best education possible. I currently serve as the Vice President of the BOCES 2 Board and have been involved in a volunteer capacity in education for over 30 years. I have served in the Parent Teacher Association, Greece School Board of Education, and the BOCES 2 Board of Education.

Thank you for your consideration. If you ever have questions concerning Monroe 2 BOCES, please contact me via phone or e-mail.

Sincerely,



R. Charles Phillips
(585) 802-5279
cphillips04@gmail.com

cc: Mrs. Jo Anne Antonacci, Monroe 2-Orleans BOCES District Superintendent
Ginger Critchley, Monroe2-Orleans BOCES Board Clerk
Ms. Kathleen Graupman, Superintendent of Greece School District
Dennis Laba, Monroe2-Orleans Board President
Debra Saborcheck, Greece Central Board Clerk

February 28, 2020

Board of Education
Wheatland-Chili School District
13 Beckwith Avenue
Scottsville NY 14546

Dear Dr. Leh, President Musshafen and Board members,

Please accept this as my letter of intent to serve as a trustee on the BOCES2 Board after the retirement of our current trustee, George Howard. I believe my previous experience as a School Board Trustee and as an Audit committee member gives me some great experience.

Thank you for approving my candidacy for this position. I am proud to represent Wheatland-Chili Central School District.

Respectfully,

Lisa VenVertloh

MONROE 2-ORLEANS BOCES ANNUAL ELECTION/BUDGET VOTE BALLOT

The undersigned, being the duly appointed clerk of the _____ Central School District (the “district”), hereby certifies as follows:

The Board of Education of the district, at a meeting duly called and held on April ____, 2020, which ____ members were present and ____ were absent, and at which a quorum was present and voting throughout, took the following action: (check “yes” if the board adopted the resolution, “no” if the board voted against the resolution, “abstain” if the board decided not to vote).

RESOLVED: to cast one vote for the election of Kathleen Dillon, resident of the Churchville-Chili Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2020 and end June 30, 2023.

Vote

Yes _____ No _____

Abstain _____

RESOLVED: to cast one vote for the election of R. Charles Phillips, resident of the Greece Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2020 and end June 30, 2023.

Yes _____ No _____

Abstain _____

RESOLVED: to cast one vote for the election of Elizabeth W. VenVertloh, resident of the Wheatland-Chili Central School District, as a member of the Monroe 2-Orleans BOCES board for a term of office which will begin on July 1, 2020 and end June 30, 2023.

Yes _____ No _____

Abstain _____

RESOLVED: that the Board of Education of the _____ Central School District votes to approve the proposed BOCES administrative budget in the amount of \$8,157,342 for the 2020-2021 fiscal year.

Yes _____ No _____

Abstain _____

Signature

Dated: April ____, 2020

Please fax or email completed and signed Ballot to Ginger Critchley (fax 352-2442 or gcritchl@monroe2boces.org).
Please mail the original to: Ginger Critchley, District Clerk, Office of the District Superintendent,
Monroe 2-Orleans BOCES, 3599 Big Ridge Road, Spencerport, NY 14559

– RECOMMENDED –

**RESOLUTION FOR THE BOARD OF EDUCATION
ON THE PROPOSED ADMINISTRATIVE BUDGET OF THE
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

APRIL ____, 2020

- Whereas, the _____ Central School District is a component district of the Monroe 2-Orleans Board of Cooperative Educational Services, and
- Whereas, Education Law as amended in 1993 requires that the administrative budget of BOCES be approved by a majority vote of the component districts, and
- Whereas, the Monroe 2-Orleans BOCES proposed 2020-21 administrative budget of \$8,157,342, represents a 4.3% increase over the 2019-20 administrative budget of \$7,819,231, and
- Whereas, the net cost to be billed to the districts will be \$7,407,342, which represents a 4.6% increase over the 2019-20 billing cost; therefore be it
- Resolved, that the _____ Central School District approves the proposed 2020-21 Monroe 2-Orleans BOCES administrative budget of \$8,157,342.

*This is recommended for the component district's use for board minutes.
There is no need to return this form to the Monroe 2-Orleans BOCES Clerk.*

**2020-2021
PROPOSED ADMINISTRATIVE and CAPITAL/FACILITY BUDGET**

Description	2019-2020 Adopted Budget	2020-2021 Proposed Budget	Percent Variance from Prior Year
Professional Salaries	\$475,046	\$493,239	3.8%
Non-professional Salaries	\$654,378	\$652,791	-0.2%
Equipment	\$15,500	\$15,650	1.0%
Supplies	\$19,550	\$19,550	0.0%
Contractual/Conference/Training	\$415,353	\$419,734	1.1%
Health Insurance	\$358,865	\$377,156	5.1%
FICA/Medicare	\$78,758	\$78,750	0.0%
Retirement	\$102,326	\$100,921	-1.4%
Internal Services	\$317,066	\$323,963	2.2%
Retiree Benefits	<u>\$5,382,389</u>	<u>\$5,675,588</u>	5.4%
Budget Total	\$7,819,231	\$8,157,342	4.3%
Capital Project	\$400,000	\$500,000	25.0%
Rental of Facilities	<u>\$2,174,160</u>	<u>\$2,213,681</u>	1.8%
Budget, Capital and Facility Total	<u>\$10,393,391</u>	<u>\$10,871,023</u>	4.6%
<u>Other Revenue</u>			
Less Interest/Indirect Revenue	-\$20,000	-\$20,000	
Less Administrative Charge Revenue	-\$615,000	-\$630,000	
Less Designated Fund Balance	-\$100,000	-\$100,000	
Less Current Year Facilities Aid	<u>-\$1,618,835</u>	<u>-\$1,664,199</u>	
Net Administrative and Capital/Fac. Budget	<u>\$8,039,556</u>	<u>\$8,456,824</u>	5.2%

Professional Salaries - Includes the salaries of the District Superintendent, Assistant Superintendents, Director of Finance, Director of Human Resources, Assistant Business Official, Attorney and Purchasing Agent.

Non-professional Salaries - Includes the salaries for the Treasurer, clerical and accounting personnel.

Equipment - Includes technology hardware upgrades to support the BOCES 2 financial systems.

Supplies - Includes office supplies and software and supplies to support the BOCES 2 financial systems.

Contractual/Conference/Training - Includes costs for legal support, financial systems support, personal property inventory, membership dues, postage, conferences, workshops and staff development.

Health Insurance - Includes health, dental, vision and life insurance. Also included are workers' compensation insurance, employee assistance program and disability insurance.

FICA/Medicare - Includes both the social security and Medicare tax on wages.

Retirement - Includes both the teachers and employee retirement system costs of current administration employees.

Internal Services - Includes internal charges for the following services: labor relations, staff development, community relations, operations and maintenance, printing, equipment repair, distance learning, microfilming, computing support, occupational health, web recruitment and cooperative bidding.

Retiree Benefits - Includes all costs associated with retiree insurance programs and supplemental costs to the retirement systems.

Capital Project - Includes costs associated with BOCES wide reconstruction and renovation projects.

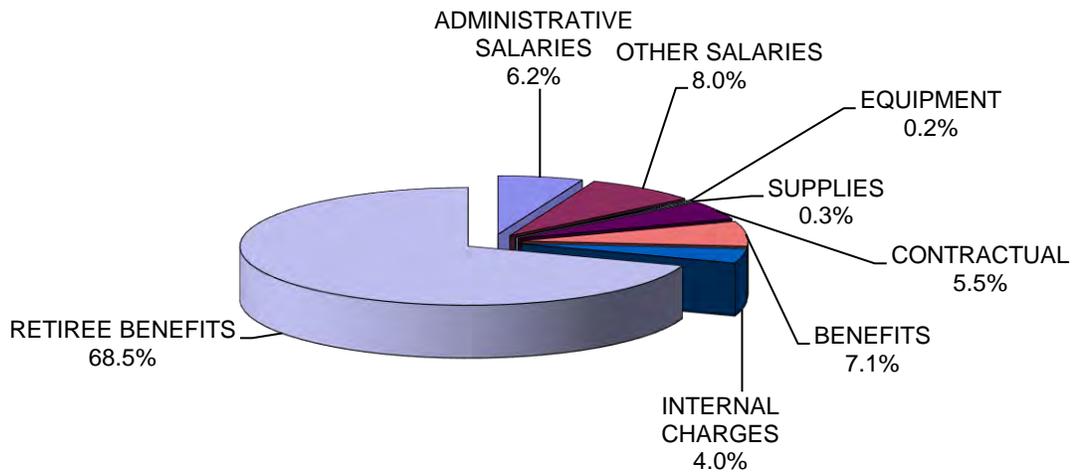
Rental of Facilities - Includes rental costs for the Communication and Technology Services, Elementary Science Program, Alternative Education High School, Westside Academy, Special Education and associated programs.

Interest/Indirect Revenue - Includes revenue received from interest earned on available funds and for administrative support for the programs.

Administrative Charge - The cross contract charge for administrative support of programs that are purchased by non-component districts.

CATEGORY	AMOUNT	PERCENT
ADMINISTRATIVE SALARIES	\$ 493,239	6.0%
OTHER SALARIES	\$ 652,791	8.0%
EQUIPMENT	\$ 15,650	0.2%
SUPPLIES	\$ 19,550	0.2%
CONTRACTUAL	\$ 419,734	5.1%
BENEFITS	\$ 556,827	6.8%
INTERNAL CHARGES	\$ 323,963	4.0%
RETIREE BENEFITS	\$ 5,675,588	69.6%
TOTAL	\$ 8,157,342	

Administrative Budget for 2020-2021



STAFFING ANALYSIS

	2018-2019	2019-2020	% Difference	2020-2021	% Difference
Administrative/Supervisory	3.24	3.17	-2.2%	3.16	-0.3%
Clerical/Support	12.26	12.61	2.9%	12.60	-0.1%
Total	15.50	15.78	1.8%	15.76	-0.1%

2020/21 Summary of Administrative and Capital/Facility Charges

District	2019/20 Central Admin	2020/21 Central Admin	% Diff
Brockport	\$183,795	\$188,180	2.4%
Churchville-Chili	\$219,442	\$225,174	2.6%
Gates Chili	\$222,069	\$228,970	3.1%
Greece	\$604,237	\$600,250	-0.7%
Hilton	\$237,883	\$246,772	3.7%
Holley	\$56,612	\$54,957	-2.9%
Kendall	\$37,964	\$38,438	1.2%
Spencerport	\$203,936	\$210,953	3.4%
Wheatland-Chili	<u>\$35,904</u>	<u>\$38,064</u>	<u>6.0%</u>
Totals	\$1,801,842	\$1,831,756	1.7%

District	2019/20 Retirees	2020/21 Retirees	% Diff
Brockport	\$538,825	\$572,790	6.3%
Churchville-Chili	\$643,328	\$685,395	6.5%
Gates Chili	\$651,030	\$696,949	7.1%
Greece	\$1,771,418	\$1,827,069	3.1%
Hilton	\$697,392	\$751,136	7.7%
Holley	\$165,967	\$167,281	0.8%
Kendall	\$111,299	\$116,999	5.1%
Spencerport	\$597,872	\$642,110	7.4%
Wheatland-Chili	<u>\$105,258</u>	<u>\$115,860</u>	<u>10.1%</u>
Totals	\$5,282,389	\$5,575,588	5.6%

District	2019/20 Facilities / Capital Fund	2020/21 Facilities / Capital Fund	% Diff
Brockport	\$92,918	\$103,444	11.3%
Churchville-Chili	\$111,204	\$123,236	10.8%
Gates Chili	\$131,024	\$143,853	9.8%
Greece	\$320,785	\$347,372	8.3%
Hilton	\$120,837	\$134,758	11.5%
Holley	\$25,478	\$27,952	9.7%
Kendall	\$20,247	\$22,430	10.8%
Spencerport	\$108,268	\$119,532	10.4%
Wheatland-Chili	<u>\$24,563</u>	<u>\$26,904</u>	<u>9.5%</u>
Totals	\$955,325	\$1,049,481	9.9%

District	2019/20 Combined Charges	2020/21 Combined Charges	% Diff
Brockport	\$815,539	\$864,413	6.0%
Churchville-Chili	\$973,974	\$1,033,805	6.1%
Gates Chili	\$1,004,123	\$1,069,771	6.5%
Greece	\$2,696,440	\$2,774,692	2.9%
Hilton	\$1,056,111	\$1,132,665	7.2%
Holley	\$248,056	\$250,190	0.9%
Kendall	\$169,510	\$177,867	4.9%
Spencerport	\$910,077	\$972,596	6.9%
Wheatland-Chili	<u>\$165,725</u>	<u>\$180,827</u>	<u>9.1%</u>
Totals	\$8,039,556	\$8,456,826	5.2%

SUMMARY of the PROPOSED ADMINISTRATIVE and CAPITAL/FACILITY BUDGET

Summary Description	2020-2021 Budget
Personnel Salaries	\$1,146,030
Equipment	\$15,650
Supplies	\$19,550
Contractual Expenses	\$419,734
Benefits	\$6,232,415
Internal Services	<u>\$323,963</u>
Total	\$8,157,342
Capital Projects Fund	\$500,000
Rental of Facilities	<u>\$2,213,681</u>
Total Capital Project and Rental of Facilities Budget	<u>\$2,713,681</u>
Total Administrative and Capital Project/Rental of Facilities Budget	\$10,871,023

**DISTRICT SUPERINTENDENT REIMBURSABLE EXPENSES FOR 2018-2019
AND PROPOSED REIMBURSABLE EXPENSES FOR 2020-2021**

ACCOUNT DESCRIPTION	2018-2019 EXPENDITURES	2020-2021 PROPOSED BUDGET
Contractual	\$14,165	\$9,650
Travel-Local	\$426	\$800
Consultant Travel	\$5,779	\$5,800
Conference/Training	\$4,456	\$7,000

Contractual Expenses - Includes expenses for lodging, postage, memberships and superintendent searches.

Travel-Local - Includes expenses for local reimbursable travel, parking and tolls.

Consultant Travel - Includes expenses for travel for the State Education Department.

Conference/Training - Includes expenses for travel, meals, lodging, registration, parking and associated costs for professional conferences and training.

COMPENSATION OF THE DISTRICT SUPERINTENDENT OF SCHOOLS

BOCES Salary	\$143,875
Annualized Benefits*	\$56,125
State Salary	\$43,499

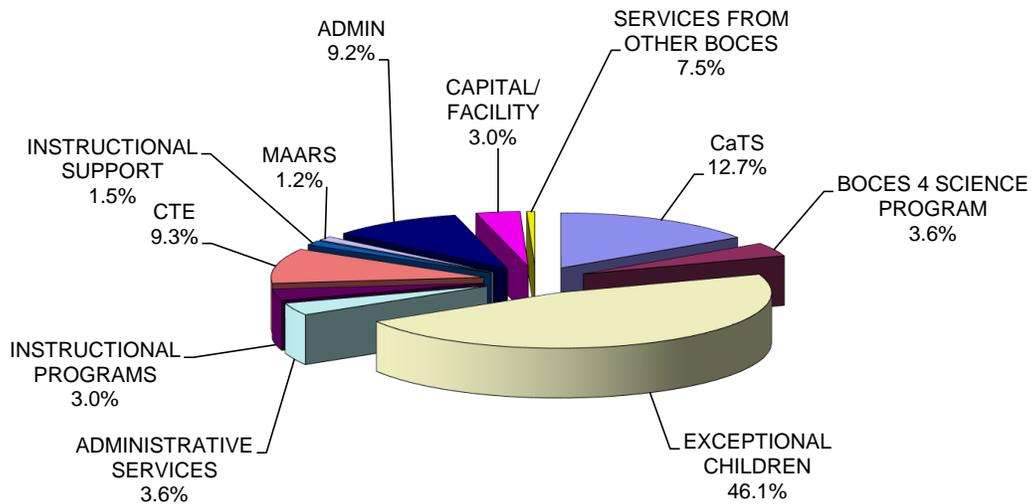
*Benefits include health, dental, vision, life, workers' comp., and disability insurance. Also included in this category are mandatory expenses associated with retirement.

Monroe 2 - Orleans BOCES
Proposed 2020-2021 Program Budgets
Based on December 1, 2019 Service Requests

<u>Program</u>	<u>Proposed Budget</u>
Career and Technical Education	\$8,298,734
Communication & Technology Services	\$12,658,165
BOCES 4 Science Program	\$3,262,165
Exceptional Children	\$37,850,022
General Support Services	\$7,659,369
Services from Other BOCES	<u>\$495,520</u>
Subtotal of Proposed Budgets	\$70,223,975
Administration (Board and Central Services)	\$8,157,342
Capital (Lease Costs and Capital Projects)	<u>\$2,713,681</u>
Total Proposed Appropriations	\$81,094,998

CATEGORY	AMOUNT	PERCENT
CaTS	\$ 12,658,165	15.6%
BOCES 4 SCIENCE PROGRAM	\$ 3,262,165	4.0%
EXCEPTIONAL CHILDREN	\$ 37,850,022	46.7%
ADMINISTRATIVE SERVICES	\$ 2,927,719	3.6%
INSTRUCTIONAL PROGRAMS	\$ 2,714,043	3.3%
CTE	\$ 8,298,734	10.2%
INSTRUCTIONAL SUPPORT	\$ 1,042,535	1.3%
MAARS	\$ 975,072	1.2%
ADMIN	\$ 8,157,342	10.1%
CAPITAL/FACILITY	\$ 2,713,681	3.3%
SERVICES FROM OTHER BOCES	\$ 495,520	0.6%
TOTAL	\$ 81,094,998	

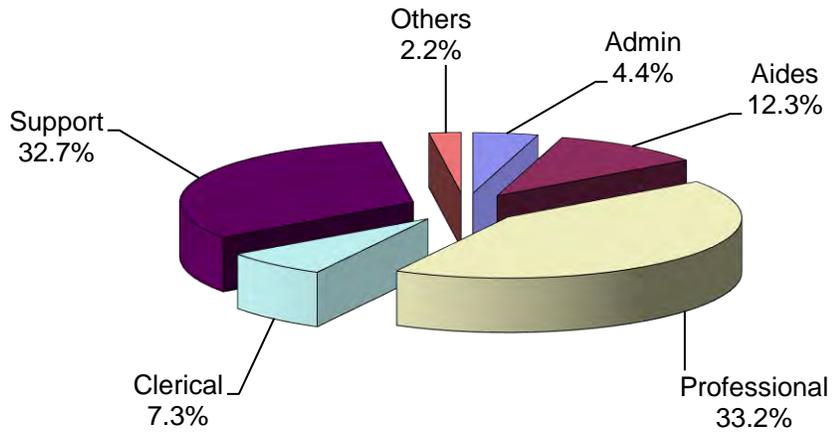
Projected General Budget for 2020-2021



STAFFING ANALYSIS

	2019-2020	2020-2021	% Difference
Administrative/Supervisory	43.52	43.44	-0.2%
Aides	109.90	101.40	-7.7%
Professional	419.65	413.72	-1.4%
Clerical/Support	69.52	70.16	0.9%
Support	322.94	315.84	-2.2%
Other	20.90	21.30	1.9%
Total	986.43	965.86	-2.1%

General Budget Staffing for 2020-2021



	<u>2019-2020</u>	<u>% of Budget</u>
Admin	43.44	4.5%
Aides	101.40	10.5%
Professional	413.72	42.8%
Clerical	70.16	7.3%
Support	315.84	32.7%
Others	21.30	2.2%
Total	965.86	



Your Educational Partner of Choice
BOCES 2

Monroe 2-Orleans BOCES
3599 Big Ridge Road
Spencerport NY 14559
Phone: 585-352-2400
Fax: 585-352-2442
www.monroe2boces.org

6. Adjournment

REGULAR MEETING AGENDA

1. Call the Meeting to Order

2. Agenda Item(s) Modifications

3. Approval of Minutes: March 18, 2020 Regular Meeting Minutes

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on March 18, 2020 at 5:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President
John Abbott
Kathleen Dillon

George Howard
Gerald Maar
Michael May

Members Absent:

R. Charles Phillips, Vice President
John Heise

Constance Rockow

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Ginger Critchley
Stephen Dawe

Tim Dobbertin
Dr. Marijo Pearson
Steve Roland
Dr. Michelle Ryan

1. Call the Meeting to Order
The meeting was called to order by President Laba at 5:00 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications
The Agenda was modified by cancelling the Board Presentation.

Moved by K. Dillon, seconded by M. May; passed unanimously.
4. Approval of Minutes
Resolved: To approve the February 12, 2020, Regular Meeting Minutes as presented.

Moved by J. Abbott, seconded by K. Dillon; passed unanimously.
5. Public Interaction
There was no public interaction.
6. Financial Reports
S. Roland reported on the Treasurer's Report, WINCAP Report, and the Internal Claims Exception Log.

Resolved: To approve the Treasurer's and WINCAP Reports as presented.

Motion by K. Dillon, seconded by J. Abbott; passed unanimously.
7. Board Presentation: The Work-Based Learning/Hospitality and Applied Skills (HaAS) presentation by Barbara Martorana and Nicole Littlewood was cancelled.

8. Old Business

1. Resolved: To approve Loan Agreement Between Monroe 2-Orleans BOCES Career and Technical Education and Monroe Community College to Place a CNC Milling Machine in Engineering and Metal Fabrication Program as presented.

Motion by M. May, seconded by G. Maar; passed unanimously.

9. New Business

1. There was discussion on the potential land purchase of property which borders the Big Ridge Road Campus by Steve Roland. The Board gave their approval for Steve to investigate further.
2. Resolved: To approve Patricia Nesbitt as the backup for the Exceptional Children Petty Cash Fund as presented.

Motion by J. Abbott, seconded by K. Dillon; passed unanimously.

3. There was discussion regarding the April 1, 2020 Annual Meeting. Due to the current circumstances with the Novel Coronavirus (COVID-19), the Monroe 2-Orleans BOCES Annual Meeting has been cancelled. An alternative method for disseminating information and answering questions on the proposed Monroe 2-Orleans BOCES Administrative Budget (in addition to the BOCES 2 Annual Meeting Informational Booklet) is in the works.

10. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda
Resolved: To approve the Personnel and Staffing Agenda as presented.

Motion by J. Abbott, seconded by G. Maar; passed unanimously.

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Resolution to Accept the Capital Project Site Work Bid
2. Resolution to Accept the Capital Project General Trades Bid
3. Resolution to Accept the Capital Project Mechanical Bid
4. Resolution to Accept the Capital Project Electrical Bid
5. Resolution to Accept the Capital Project Plumbing Work Bid

Motion by M. May, seconded by J. Abbott; passed unanimously.

6. Resolution to Accept Cooperative Art Supplies Bid

WB Mason	\$1,102.06
School Specialty	\$338.05
National Art & School Supplies	\$335.89
Pyramid School Products	\$140.40
Metco Supplies	\$15.60

7. Resolution to Accept Wheatland Chili CSD Lease Purchase of Copier Equipment #1

Whereas, Board of Cooperative Educational Services, Second Supervisory District of Monroe County (“BOCES 2”), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of New York, is authorized by the laws of the State of New York to purchase, acquire and lease personal property and to enter into contracts with respect thereto; and

Whereas, pursuant to New York State Education Regulations contained at 8 NYCRR Part 170.3(f), and in furtherance of BOCES 2’s mission and essential functions, BOCES 2 desires to purchase, acquire and lease certain equipment constituting personal property in connection BOCES’s ongoing service programs; to wit, the Lessor anticipates entering into a contract with Greece Central School District (the “District”) relating to same; and

Whereas, in order to acquire such equipment, the BOCES 2 proposes to enter into with Toshiba (the “Lessor”), the form of which has been presented to the governing body of the BOCES 2 at this meeting; and

Whereas, the governing body of the BOCES 2 deems it for the benefit of the BOCES 2 and for the efficient and effective administration thereof to enter into the Agreement for the purchase, acquisition and leasing of the equipment therein described on the terms and conditions therein provided;

Now, Therefore, Be It And It Is Hereby Resolved;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and cross-contracts with the District (collectively, the “Agreements”) are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel to BOCES 2 or other authorized representatives of BOCES 2 executing the same, the execution of such documents being conclusive evidence of such approval; and the BOCES 2 Board President is hereby authorized and directed to execute, and the BOCES 2 District Superintendent is hereby authorized and directed to attest and countersign the Agreements and any related exhibits attached thereto, and the BOCES 2 District Clerk is hereby authorized to affix the seal of BOCES 2 to such documents.

Section 2. Findings - Financial. The BOCES 2 Board finds and determines that it is in BOCES 2’s best financial interest to acquire the Equipment for the benefit of the District because:

- (i) it provides an opportunity to use the equipment without committing to the full costs of purchase; and
- (ii) after seeking competitive quotes, Lessor provides the most financially advantageous lease terms; and

Section 3. Findings - Ordinary Contingent Expense. The BOCES 2 Board finds and determines that the Equipment is necessary to maintain BOCES 2’s educational program, preserve property or assure the health and safety of students and staff and thus payments under the Agreements constitute ordinary contingent expenses.

Section 4. Other Actions Authorized. The officers and employees of BOCES 2 shall take all action necessary or reasonably required by the parties to the Agreements to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreements.

Section 5. No General Liability. Nothing contained in this Resolution, the Agreements nor any other instrument shall be construed with respect to BOCES 2 as incurring a pecuniary liability or charge upon the general credit of BOCES 2 or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreements or any other instrument or document executed in connection therewith impose any pecuniary liability upon BOCES 2 or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under the Agreements are special limited obligations of BOCES 2 as provided in the Agreements.

Section 6. Section 265(b)(3) Designation. BOCES 2 hereby designates the Agreements as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. BOCES 2 further represents that BOCES 2 reasonably anticipates that BOCES 2 and other entities that BOCES 2 controls will not issue tax-exempt obligations (including the Agreement) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which the Agreement is executed and delivered.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

DESCRIPTION OF EQUIPMENT:

Toshiba e-Studio 3518A	Wheatland-Chili CSD
Toshiba e-Studio 3515AC	Wheatland-Chili CSD

Cost of the Equipment:	\$29,019.60
Finance Cost:	\$0.00
Monthly Cost	\$483.66

DISTRICT INSTALLMENT PAYMENT SCHEDULE

<u>Payment</u>	<u>Amount</u>
FY 19/20	\$ 1,450.98 (billed annually) (Pro-rated)
FY 20/21	\$ 5,803.92 (billed annually)
FY 21/22	\$ 5,803.92 (billed annually)
FY 22/23	\$ 5,803.92 (billed annually)
FY 23/24	\$ 5,803.92 (billed annually)
FY 24/25	\$ 4,352.94 (billed annually) (Pro-rated)

8. Resolution to Accept Wheatland Chili CSD Lease Purchase of Copier Equipment #2

Whereas, Board of Cooperative Educational Services, Second Supervisory District of Monroe County (“BOCES 2”), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of New York, is authorized by the laws of the State of New York to purchase, acquire and lease personal property and to enter into contracts with respect thereto; and

Whereas, pursuant to New York State Education Regulations contained at 8 NYCRR Part 170.3(f), and in furtherance of BOCES 2’s mission and essential functions, BOCES 2 desires to purchase, acquire and lease certain equipment constituting personal property in connection BOCES’s ongoing service programs; to wit, the Lessor anticipates entering into a contract with Greece Central School District (the “District”) relating to same; and

Whereas, in order to acquire such equipment, the BOCES 2 proposes to enter into with Toshiba (the “Lessor”), the form of which has been presented to the governing body of the BOCES 2 at this meeting; and

Whereas, the governing body of the BOCES 2 deems it for the benefit of the BOCES 2 and for the efficient and effective administration thereof to enter into the Agreement for the purchase, acquisition and leasing of the equipment therein described on the terms and conditions therein provided;

Now, Therefore, Be It And It Is Hereby Resolved;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and cross-contracts with the District (collectively, the “Agreements”) are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel to BOCES 2 or other authorized representatives of BOCES 2 executing the same, the execution of such documents being conclusive evidence of such approval; and the BOCES 2 Board President is hereby authorized and directed to execute, and the BOCES 2 District Superintendent is hereby authorized and directed to attest and countersign the Agreements and any related exhibits attached thereto, and the BOCES 2 District Clerk is hereby authorized to affix the seal of BOCES 2 to such documents.

Section 2. Findings - Financial. The BOCES 2 Board finds and determines that it is in BOCES 2’s best financial interest to acquire the Equipment for the benefit of the District because:

- (i) it provides an opportunity to use the equipment without committing to the full costs of purchase; and
- (ii) after seeking competitive quotes, Lessor provides the most financially advantageous lease terms; and

Section 3. Findings - Ordinary Contingent Expense. The BOCES 2 Board finds and determines that the Equipment is necessary to maintain BOCES 2’s educational program, preserve property or assure the health and safety of students and staff and thus payments under the Agreements constitute ordinary contingent expenses.

Section 4. Other Actions Authorized. The officers and employees of BOCES 2 shall take all action necessary or reasonably required by the parties to the Agreements to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreements.

Section 5. No General Liability. Nothing contained in this Resolution, the Agreements nor any other instrument shall be construed with respect to BOCES 2 as incurring a pecuniary liability or charge upon the general credit of BOCES 2 or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreements or any other instrument or document executed in connection therewith impose any pecuniary liability upon BOCES 2 or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under the Agreements are special limited obligations of BOCES 2 as provided in the Agreements.

Section 6. Section 265(b)(3) Designation. BOCES 2 hereby designates the Agreements as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. BOCES 2 further represents that BOCES 2 reasonably anticipates that BOCES 2 and other entities that BOCES 2 controls will not issue tax-exempt obligations (including the Agreement) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which the Agreement is executed and delivered.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

DESCRIPTION OF EQUIPMENT:

Toshiba e-Studio 3518A	Wheatland-Chili CSD
Toshiba e-Studio 3515AC	Wheatland-Chili CSD

Cost of the Equipment:	\$10,166.40
Finance Cost:	\$0.00
Monthly Cost:	\$169.44

DISTRICT INSTALLMENT PAYMENT SCHEDULE

<u>Payment</u>	<u>Amount</u>
FY 19/20	\$ 169.44 (billed annually) (Pro-rated)
FY 20/21	\$ 2,033.28 (billed annually)
FY 21/22	\$ 2,033.28 (billed annually)
FY 22/23	\$ 2,033.28 (billed annually)
FY 23/24	\$ 2,033.28 (billed annually)
FY 24/25	\$ 1,863.84 (billed annually) (Pro-rated)

Motion by J. Abbott, seconded by M. May; passed unanimously.

12. Executive Officer’s Reports

The Brockport and Wheatland-Chili Superintendent Searches are both progressing.

District Superintendent Jo Anne Antonacci gave an update on the Novel Coronavirus (COVID-19) and the status of Monroe 2-Orleans BOCES.

Mrs. Antonacci recognized BOCES staff for their due diligence in working through this unprecedented challenge.

13. Committee Reports

Labor Relations Committee (J. Abbott/J. Heise) – The meeting was cancelled.

Legislation Committee (D. Laba/K. Dillon) – There were no updates.

Information Exchange Committee (R. Charles Phillips/J. Heise) – The topic was Taking the Unconscious Out of Bias: Raising consciousness of our own biases in order to create change by freelance speaker Sady Fischer.

14. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

15. Other Items

There were no other items.

At 5:39 p.m., a motion was made by M. May, seconded by J. Abbott, passed unanimously to enter into Executive Session to discuss the employment history of a particular person(s) and collective negotiations pursuant to Article 14 of the Civil Service Law.

Respectfully submitted,

Virginia M. Critchley
Clerk of the Board

16. The Board entered into Executive Session at 5:40 p.m.

Members Present:

Dennis Laba, President
John Abbott
Kathleen Dillon

George Howard
Gerald Maar
Michael May

Members Absent:

R. Charles Phillips, Vice President
John Heise

Constance Rockow

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Tim Dobbertin (left at 5:54 p.m.)

Dr. Marijo Pearson (left at 5:54 p.m.)
Steve Roland
Dr. Michelle Ryan (left at 5:54 p.m.)

At 6:22 p.m. a motion was made by K. Dillon, seconded by G. Maar to come out of executive session; passed unanimously.

Resolution to Approve Agreement between District Superintendent and District Treasurer Manager,

That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the District Treasurer Manager for the period of July 1, 2020 – June 30, 2021, as presented.

Motion by K. Dillon, seconded by J. Abbott; passed unanimously.

17. Adjournment

At 6:23 p.m., a motion was made by G. Maar to adjourn the meeting, seconded by M. May; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci
Clerk Pro-Tem

4. Public Interaction

5. Financial Reports (Steve Roland)
 1. Resolution to Accept Treasurer's Report
 2. Resolution to Accept WinCap Report
 3. Internal Claims Exception Log
 4. Contractor Report
 5. Extra Class Quarterly Report

Monroe #2-Orleans BOCES

Treasurer's Report

Period Ending February 29, 2020

<u>GENERAL FUND</u>		<u>MONTHLY</u>	
CASH	BEGINNING BALANCE:	7,778,475.20	<u>7,778,475.20</u>
RECEIPTS:	CHARGES FOR SERVICES	6,922,962.96	
	NON-CONTRACT CHARGES	280,137.07	
	INTEREST EARNED	1,106.74	
	TRANSFERS FROM SPECIAL AID	0.00	
	TRANSFERS FROM TRUST AND AGENCY	0.00	
	TRANSFERS FROM UNEMPLOYMENT	0.00	
	STATE AID DUE DISTRICTS	4,437,038.74	
	MISCELLANEOUS RECEIPTS	474,279.28	
	TOTAL RECEIPTS:	12,115,524.79	<u>12,115,524.79</u>
DISBURSEMENTS:	PAYROLL	3,378,829.95	
	WARRANTS	2,522,517.36	
	TRANSFERS TO:		
	- Special Aid	0.00	
	- Trust & Agency	3,711,957.28	
	- Unemployment Reserve	0.00	
	- Capital	0.00	
	RAN PAYMENT	0.00	
	MISCELLANEOUS DISBURSEMENTS	0.00	
	TOTAL DISBURSEMENT:	9,613,304.59	<u>(9,613,304.59)</u>
	GENERAL FUND CHECKING	6,076,613.60	
	GENERAL FUND SAVINGS	4,204,081.80	
CASH	ENDING BALANCE:	10,280,695.40	<u>10,280,695.40</u>

Monroe #2-Orleans BOCES

Treasurer's Report

Period Ending February 29, 2020

<u>SPECIAL AID FUND</u>		<u>MONTHLY</u>	
CASH	BEGINNING BALANCE:	2,332,087.05	<u>2,332,087.05</u>
RECEIPTS:	INTEREST EARNED	220.93	
	TRANSFER FROM GENERAL	0.00	
	TRANSFER FROM TRUST AND AGENCY	0.00	
	STATE, FEDERAL & LOCAL SOURCES	618,811.23	
	MISCELLANEOUS RECEIPTS	311,585.92	
	TOTAL RECEIPTS:	930,618.08	<u>930,618.08</u>
DISBURSEMENTS:	WARRANTS	74,477.95	
	TRANSFER TO TRUST & AGENCY	0.00	
	TRANSFER TO GENERAL	0.00	
	MISCELLANEOUS DISBURSEMENTS	878.18	
	TOTAL DISBURSEMENTS:	75,356.13	<u>(75,356.13)</u>
CASH	ENDING BALANCE:	3,187,349.00	<u>3,187,349.00</u>

<u>RISK RETENTION FUND</u>		<u>MONTHLY</u>	
CASH	BEGINNING BALANCE:	1,568,563.34	<u>1,568,563.34</u>
RECEIPTS:	INTEREST EARNED	830.84	
	TRANSFER FROM GENERAL	0.00	
	MISCELLANEOUS RECEIPTS	0.00	
	TOTAL RECEIPTS:	830.84	<u>830.84</u>
DISBURSEMENTS:	WARRANTS	0.00	
	CD-INVESTMENTS	0.00	
	TRANSFER TO GENERAL	0.00	
	TRANSFER TO TRUST & AGENCY	0.00	
	TOTAL DISBURSEMENTS:	0.00	<u>0.00</u>
	CASH- LIABILITY RESERVE	19,322.63	
	CASH- UNEMPLOYMENT RESERVE	264,977.92	
	CD-LIABILITY RESERVE	1,158,610.42	
	CD-UNEMPLOYMENT RESERVE	126,483.21	
CASH	ENDING BALANCE:	1,569,394.18	<u>1,569,394.18</u>

Monroe #2-Orleans BOCES

Treasurer's Report

Period Ending February 29, 2020

TRUST AND AGENCY FUND		MONTHLY	
CASH	BEGINNING BALANCE:	142,877,868.62	<u>142,877,868.62</u>
RECEIPTS:	INTEREST EARNED	637.22	
	PAYROLL	2,159,643.25	
	TRANSFER FROM GENERAL	3,711,957.28	
	TRANSFER FROM SPECIAL AID	0.00	
	RASHP I	1,042,697.73	
	RASHP II	21,234,352.87	
	MISCELLANEOUS RECEIPTS	1,814,506.65	
	TOTAL RECEIPTS:	29,963,795.00	<u>29,963,795.00</u>
DISBURSEMENTS:	WARRANTS	3,828,594.97	
	PAYROLL	2,269,940.68	
	RASHP I	1,742,727.81	
	RASHP II	20,721,213.61	
	TRANSFER TO GENERAL FUND	0.00	
	TRANSFER TO SPECIAL AID	0.00	
	MISCELLANEOUS DISBURSEMENTS	579,374.74	
	TOTAL DISBURSEMENTS:	29,141,851.81	<u>(29,141,851.81)</u>
	CASH-CHECKING	1,101,617.80	
	CASH-PAYROLL	7,549.80	
	CASH-RASWC	6,488,203.26	
	CASH-WC WFL	363,847.68	
	CASH-FSA	30,772.69	
	CASH-RASHP I	2,085,432.76	
	CASH-RASHP II	60,979,832.32	
	CASH-SELF FUNDED DENTAL	364,622.73	
	CASH-STUDENT ACCIDENT	3,889.41	
	CASH-GIFT FUNDS	94,827.86	
	CASH-EDUCATIONAL TRUST FUND	0.00	
	CASH-JOHN T. KLOCK SCHOLARSHIP	2,834.21	
	MONEY MARKET / INVESTMENTS - RASHP II	38,218,366.28	
	MONEY MARKET - RASHP II - M&T	460,655.88	
	CERTIFICATE OF DEPOSIT-RASWC	18,476,027.50	
	CERTIFICATE OF DEPOSIT/SAVINGS - RASHP	15,021,331.63	
	CERTIFICATE OF DEPOSIT - RASHP II	0.00	
CASH	ENDING BALANCE:	143,699,811.81	<u>143,699,811.81</u>

Monroe #2-Orleans BOCES

Treasurer's Report

Period Ending February 29, 2020

<u>CAPITAL FUND</u>		<u>MONTHLY</u>	
CASH	BEGINNING BALANCE	3,810,781.28	<u>3,810,781.28</u>
RECEIPTS:	INTEREST EARNED	527.74	
	TRANSFER FROM GENERAL	0.00	
	COMPONENT REVENUE	0.00	
	MISCELLANEOUS REVENUE	0.00	
	TOTAL RECEIPTS	527.74	<u>527.74</u>
DISBURSEMENTS:	WARRANTS	4,089.25	
	MISCELLANEOUS DISBURSEMENTS	0.00	
	TRANSFER TO:		
	- General Fund	0.00	
	- Equipment Reserve	0.00	
	TOTAL DISBURSEMENTS	4,089.25	<u>(4,089.25)</u>
	CAPITAL FUND CHECKING	2,905,891.66	
	CAPITAL FUND SAVINGS	109,081.17	
	CAPITAL FUND CTE EQUIPMENT RESERVE	792,246.94	
CASH	ENDING BALANCE:	3,807,219.77	<u>3,807,219.77</u>

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 03/31/2020

Fiscal Year: 2020

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
0 Administration							
100 SALARIES		1,129,424.00	14,034.00	1,143,458.00	879,222.87	244,908.02	19,327.11
200 EQUIPMENT		15,500.00	71,241.00	86,741.00	71,834.62	650.00	14,256.38
300 SUPPLIES		19,550.00	-849.53	18,700.47	6,532.26	7,238.80	4,929.41
400 CONTRACTUAL		2,575,945.00	-8,658.39	2,567,286.61	1,861,750.61	459,748.84	245,787.16
700 INTEREST ON REVENUE NOTES		13,568.00	-12,000.00	1,568.00	0.00	0.00	1,568.00
800 EMPLOYEE BENEFITS		563,799.00	-36,000.00	527,799.00	368,044.23	130,522.47	29,232.30
899 Oth Post Retirement Benft		5,358,539.00	-7,200.00	5,351,339.00	3,250,794.81	0.00	2,100,544.19
910 TRANSFER TO CAPITAL FUND		400,000.00	0.00	400,000.00	400,000.00	0.00	0.00
950 TRANSFER FROM O & M		65,575.00	0.00	65,575.00	0.00	0.00	65,575.00
960 TRANSFER CHARGE		251,491.00	39,005.30	290,496.30	39,005.30	0.00	251,491.00
Subtotal of 0 Administration		10,393,391.00	59,572.38	10,452,963.38	6,877,184.70	843,068.13	2,732,710.55
1 Career Education							
100 SALARIES		3,750,006.00	-60,000.00	3,690,006.00	2,380,427.51	1,211,565.02	98,013.47
200 EQUIPMENT		25,000.00	253,123.05	278,123.05	150,048.63	94,113.36	33,961.06
300 SUPPLIES		368,250.00	15,120.12	383,370.12	283,958.65	50,798.88	48,612.59
400 CONTRACTUAL		232,000.00	59,843.08	291,843.08	216,357.39	76,551.12	-1,065.43
490 SCH DIST AND OTHER BOCES		20,308.00	12,173.26	32,481.26	19,972.15	0.00	12,509.11
800 EMPLOYEE BENEFITS		1,725,745.00	-78,945.00	1,646,800.00	965,348.07	446,872.03	234,579.90
950 TRANSFER FROM O & M		1,255,696.00	0.00	1,255,696.00	0.00	0.00	1,255,696.00
960 TRANSFER CHARGE		543,079.00	3,349.11	546,428.11	3,349.11	0.00	543,079.00
970 TR CREDTS FR SERVICE PROGR		-88,945.00	84,442.78	-4,502.22	-4,502.22	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-4,000.00	-13.41	-4,013.41	-13.41	0.00	-4,000.00
Subtotal of 1 Career Education		7,827,139.00	289,092.99	8,116,231.99	4,014,945.88	1,879,900.41	2,221,385.70
2 Special Education							
100 SALARIES		6,888,103.00	234,065.00	7,122,168.00	4,273,428.20	2,244,093.03	604,646.77
200 EQUIPMENT		33,314.00	108,272.23	141,586.23	110,187.08	1,339.10	30,060.05
300 SUPPLIES		62,231.00	-936.10	61,294.90	24,723.95	10,433.10	26,137.85
400 CONTRACTUAL		1,281,383.00	44,409.56	1,325,792.56	1,133,889.15	483,212.65	-291,309.24
490 SCH DIST AND OTHER BOCES		6,142,374.79	318,112.57	6,460,487.36	4,400,031.59	0.00	2,060,455.77
800 EMPLOYEE BENEFITS		3,996,368.00	275,763.00	4,272,131.00	2,329,953.35	1,128,006.54	814,171.11
950 TRANSFER FROM O & M		325,417.00	0.00	325,417.00	0.00	0.00	325,417.00
960 TRANSFER CHARGE		15,414,614.25	1,450,150.92	16,864,765.17	23,918.10	0.00	16,840,847.07
970 TR CREDTS FR SERVICE PROGR		0.00	-20,510.98	-20,510.98	-17,936.58	0.00	-2,574.40
Subtotal of 2 Special Education		34,143,805.04	2,409,326.20	36,553,131.24	12,278,194.84	3,867,084.42	20,407,851.98
3 Itinerent Services							
100 SALARIES		13,204,963.00	-862,536.40	12,342,426.60	7,321,370.35	3,942,426.70	1,078,629.55
200 EQUIPMENT		222,825.00	-2,300.00	220,525.00	91,611.19	269.70	128,644.11
300 SUPPLIES		40,896.00	2,446.00	43,342.00	17,889.43	6,286.11	19,166.46
400 CONTRACTUAL		451,478.03	1,022,744.43	1,474,222.46	152,511.81	91,739.03	1,229,971.62

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 03/31/2020

Fiscal Year: 2020

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
490 SCH DIST AND OTHER BOCES		152,834.77	33,512.79	186,347.56	124,354.49	0.00	61,993.07
800 EMPLOYEE BENEFITS		7,419,683.00	-435,357.24	6,984,325.76	3,482,335.67	1,686,927.25	1,815,062.84
950 TRANSFER FROM O & M		7,848.00	0.00	7,848.00	0.00	0.00	7,848.00
960 TRANSFER CHARGE		1,221,517.00	5,489.87	1,227,006.87	5,489.87	0.00	1,221,517.00
970 TR CREDS FR SERVICE PROGR		-11,481,347.59	-1,236,269.98	-12,717,617.57	-2,910.60	0.00	-12,714,706.97
Subtotal of 3 Itinerent Services		11,240,697.21	-1,472,270.53	9,768,426.68	11,192,652.21	5,727,648.79	-7,151,874.32
4 General Instruction							
100 SALARIES		1,809,703.00	35,760.26	1,845,463.26	1,490,029.00	329,692.11	25,742.15
200 EQUIPMENT		7,145.00	34,678.85	41,823.85	36,244.96	0.00	5,578.89
300 SUPPLIES		14,236.00	8,091.93	22,327.93	10,246.51	3,579.42	8,502.00
400 CONTRACTUAL		654,824.00	532.47	655,356.47	854,845.35	83,766.59	-283,255.47
490 SCH DIST AND OTHER BOCES		65,798.63	60,608.58	126,407.21	88,140.44	0.00	38,266.77
800 EMPLOYEE BENEFITS		631,127.00	-10,375.26	620,751.74	418,004.67	126,815.61	75,931.46
950 TRANSFER FROM O & M		103,027.00	4.00	103,031.00	0.00	0.00	103,031.00
960 TRANSFER CHARGE		178,079.90	13,153.35	191,233.25	12,818.95	0.00	178,414.30
970 TR CREDS FR SERVICE PROGR		-15,740.00	-12,372.80	-28,112.80	-12,372.80	0.00	-15,740.00
990 TRANS CREDS FR OTHER FUND		-1,980.00	0.00	-1,980.00	0.00	0.00	-1,980.00
Subtotal of 4 General Instruction		3,446,220.53	130,081.38	3,576,301.91	2,897,957.08	543,853.73	134,491.10
5 Instruction Support							
100 SALARIES		5,831,728.00	331,737.70	6,163,465.70	4,186,674.82	1,525,069.96	451,720.92
200 EQUIPMENT		2,994,845.00	2,621,823.82	5,616,668.82	3,104,739.78	444,994.41	2,066,934.63
300 SUPPLIES		568,874.00	571,937.04	1,140,811.04	858,974.35	128,714.63	153,122.06
400 CONTRACTUAL		4,183,803.00	988,542.67	5,172,345.67	3,482,316.48	641,600.02	1,048,429.17
490 SCH DIST AND OTHER BOCES		228,831.69	194,419.76	423,251.45	296,642.03	0.00	126,609.42
800 EMPLOYEE BENEFITS		2,793,638.00	23,379.71	2,817,017.71	1,701,047.97	690,724.55	425,245.19
950 TRANSFER FROM O & M		629,385.00	0.00	629,385.00	0.00	0.00	629,385.00
960 TRANSFER CHARGE		1,024,870.44	290,392.82	1,315,263.26	290,711.26	0.00	1,024,552.00
970 TR CREDS FR SERVICE PROGR		-2,347,267.00	-342,740.30	-2,690,007.30	-318,480.30	0.00	-2,371,527.00
990 TRANS CREDS FR OTHER FUND		-76,185.00	-8,539.45	-84,724.45	-7,629.45	0.00	-77,095.00
Subtotal of 5 Instruction Support		15,832,523.13	4,670,953.77	20,503,476.90	13,594,996.94	3,431,103.57	3,477,376.39
6 Other Services							
100 SALARIES		2,232,599.00	1.00	2,232,600.00	1,689,004.94	516,496.54	27,098.52
200 EQUIPMENT		455,195.00	469,832.70	925,027.70	604,793.92	99,317.28	220,916.50
300 SUPPLIES		36,000.00	29,351.76	65,351.76	13,288.39	4,936.22	47,127.15
400 CONTRACTUAL		3,320,372.00	329,320.88	3,649,692.88	2,326,257.94	863,636.45	459,798.49
490 SCH DIST AND OTHER BOCES		5,575,370.47	749,676.24	6,325,046.71	5,142,345.33	0.00	1,182,701.38
800 EMPLOYEE BENEFITS		1,017,436.00	-2,000.00	1,015,436.00	613,700.67	221,929.65	179,805.68
950 TRANSFER FROM O & M		111,435.00	0.00	111,435.00	0.00	0.00	111,435.00
960 TRANSFER CHARGE		94,765.00	7,628.95	102,393.95	7,628.95	0.00	94,765.00
970 TR CREDS FR SERVICE PROGR		-1,652,342.00	-37,870.65	-1,690,212.65	-37,870.65	0.00	-1,652,342.00

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 03/31/2020

Fiscal Year: 2020

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
990	TRANS CRED FR OTHER FUND	-105,886.00	0.00	-105,886.00	0.00	0.00	-105,886.00
Subtotal of 6 Other Services		11,084,944.47	1,545,940.88	12,630,885.35	10,359,149.49	1,706,316.14	565,419.72
7 Undefined							
100	SALARIES	3,086,796.00	231,783.00	3,318,579.00	2,380,920.38	668,151.60	269,507.02
200	EQUIPMENT	28,500.00	51,150.00	79,650.00	34,250.78	32,585.87	12,813.35
300	SUPPLIES	188,450.00	51,309.48	239,759.48	172,062.93	42,029.49	25,667.06
400	CONTRACTUAL	1,811,861.00	54,434.91	1,866,295.91	1,361,790.68	410,235.23	94,270.00
490	SCH DIST AND OTHER BOCES	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00
800	EMPLOYEE BENEFITS	1,540,215.00	-125,488.00	1,414,727.00	801,124.70	315,695.98	297,906.32
950	TRANSFER FROM O & M	441,160.00	0.00	441,160.00	0.00	0.00	441,160.00
960	TRANSFER CHARGE	1,318,469.00	11,151.61	1,329,620.61	11,151.61	0.00	1,318,469.00
970	TR CRED FR SERVICE PROGR	-7,400,787.00	-255,004.00	-7,655,791.00	0.00	0.00	-7,655,791.00
990	TRANS CRED FR OTHER FUND	-1,014,664.00	4.00	-1,014,660.00	0.00	0.00	-1,014,660.00
Subtotal of 7 Undefined		0.00	21,341.00	21,341.00	4,761,301.08	1,470,698.17	-6,210,658.25
Total GENERAL FUND		93,968,720.38	7,654,038.07	101,622,758.45	65,976,382.22	19,469,673.36	16,176,702.87

6. Old Business

1. Capital Project Planning

7. New Business

1. Resolution to Approve COVID-19 Closure Resolution

Item 7.1 New Business

RESOLUTION COVID-19 CLOSURE

WHEREAS, COVID-19 has resulted in the Federal, State and County governments declaring a state of emergency; and

WHEREAS the Governor of New York has ordered schools to be closed to prevent the transmission of COVID-19.

NOW, THEREFORE, the Monroe 2-Orleans BOCES Board resolves as follows:

1. The Board hereby declares the COVID-19 virus is an emergency for the BOCES.
2. The BOCES is closed for students beginning from March 16, 2020, terminating at the end of the mandated COVID-19 closure as directed by the Governor of New York and/or Monroe County Commissioner of Public Health to reopen schools.
3. During the period of school closure for students, the BOCES shall work to establish plans to ensure the continuity of learning to the extent feasible and appropriate.
4. Depending on the length of school closure, the Board may be required to amend the school calendar to address these extraordinary circumstances and make up instructional days.
5. The Monroe 2-Orleans BOCES authorizes the District Superintendent, effective March 16, 2020, during school closures occasioned by the COVID-19 virus to:
 - a. Continue the regular salaries and wages for employees paid annualized or contractual prescribed salaries;
 - b. Continue the regular salaries of long-term substitutes who have been expressly appointed by the Board of Education for service in particular assignments through the period of such appointment;
 - c. Pay hourly employees with regular and consistent hours pursuant to their average or adjusted weekly hours of work, as appropriate;
 - d. Not pay daily substitutes during closure unless specifically called upon to work during the closure;
 - e. Designate essential staff who are necessary to report to work locations in order to ensure the continued operations of the BOCES;
 - f. Approve arrangements under which employees work from home or at remote locations;
 - g. Approve temporary re-assignment of work locations for employees as necessary;
 - h. May require staff to report prior to the return of students based on the guidance provided and circumstances of the region; and
 - i. Take other action(s) as needed.
6. The District Superintendent is authorized to follow the Federal, State and County orders and to take such action as necessary and proper to operate the BOCES during this time of emergency.

7. New Business

2. Resolution to Approve the Monroe 2-Orleans BOCES Classified Staff and Teacher Calendars for 2020-2021 School Year

2020-2021 SCHOOL CALENDAR
Monroe 2-Orleans BOCES
Classified Calendar

JULY 2020

Friday	July 3	Fourth of July
Thursday	July 23	Superintendent's Conference Day

SEPTEMBER

Monday	September 7	Labor Day
Tuesday	September 8	Opening Day Ceremony
Wednesday	September 9	School Opens: full day session

OCTOBER

Monday	October 12	Columbus Day
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NOVEMBER

Wednesday	November 11	Veterans Day
Wednesday-Friday	November 25-27	Thanksgiving Recess

DECEMBER

Friday	December 25	Holiday Recess
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JANUARY 2021

Friday	January 1	New Year's Day
Monday	January 18	Martin Luther King, Jr. Day

FEBRUARY

Monday	February 15	Presidents' Day
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MARCH

APRIL

Friday	April 2	Good Friday
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MAY

Monday	May 31	Memorial Day
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JUNE

Thursday	June 24	Last day for students, teacher aides/SBAs
Friday	June 25	Last day for teachers

Note: There is also one floating holiday for classified staff to use at their discretion.

Board Approved: _____

2020-2021 SCHOOL CALENDAR
Monroe 2-Orleans BOCES
Faculty/Students

			<u>Number of School Days in Attendance</u>		
			<u>Faculty</u>	<u>Tchr Aides/SBAs</u>	<u>Students</u>
<u>SEPTEMBER 2020</u>					
Monday-Thursday	August 24-27	New Staff Orientation	4		
Thursday	September 3	Superintendent's Conference day	1	1	
Monday	September 7	Labor Day (No school)			
Tuesday	September 8	**Faculty Orientation	1	1	
Wednesday	September 9	**School Opens: full day session	16	16	16
<u>OCTOBER</u>					
Friday	October 9	**Superintendent's Conference Day (No school for students)	21	21	20
Monday	October 12	Columbus Day (No school)			
<u>NOVEMBER</u>					
Wednesday	November 11	Veterans Day (No school)	17	17	17
Wednesday-Friday	November 25-27	Thanksgiving Recess (No school)			
<u>DECEMBER</u>					
Thursday-Thursday	December 24-31	Holiday Recess (No school)	17	17	17
<u>JANUARY 2021</u>					
Friday	January 1	Holiday Recess (No school)	19	19	19
Monday	January 4	School Reopens			
Monday	January 18	Martin Luther King, Jr. Day (No school)			
Tuesday-Friday	January 26-29	Regents Exams (School in session)			
<u>FEBRUARY</u>					
Monday-Friday	February 15-19	Presidents' Week, Mid-Winter Recess (No school)	15	15	15
<u>MARCH</u>					
Monday-Wednesday	March 29-31	Spring Recess (No school)	20	20	20
<u>APRIL</u>					
Thursday-Friday	April 1-2	Spring Recess (No school)	20	20	19
Friday	April 30	**Superintendent's Conference Day (No school for students)			
<u>MAY</u>					
Monday	May 31	Memorial Day Recess (No school)	20	20	20
<u>JUNE</u>					
Wednesday-Thursday	June 16-24	Regents Exams (School in session) and last day for students, teacher aides/SBAs	19	18	18
Friday	June 25	** Regents Exam Rating Day and last day for teachers			
Total			186 (190)	185	181

**Subject to local determination

Board Approved: _____

7. New Business

3. Resolution to Approve 2020-2021 Board Meeting Dates

MONROE 2-ORLEANS BOCES 2020-21 BOARD MEETING DATES

The Monroe 2-Orleans Board of Cooperative Educational Services typically holds its regular meetings August through June on the third Wednesday of the month **at 6:30 p.m.** in the Board Room of the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559.

PLEASE NOTE: The July, February, and May meetings will **NOT** fall on the third Wednesday.

Tuesday, July 7, 2020	Noon Audit Committee Meeting / Reorganizational-Regular Board Meeting will immediately follow / Board-Cabinet Professional Development immediately following Board Meeting
Wednesday, August 19, 2020	
Wednesday, September 16, 2020	
Wednesday, October 21, 2020	5:30 p.m. Audit Committee Meeting 6:30 p.m. Regular Board Meeting
Wednesday, November 18, 2020	
Wednesday, December 16, 2020	
Wednesday, January 20, 2021	
Wednesday, February 10, 2021	4:30 p.m. Board-Cabinet Budget Study Session 6:30 p.m. Regular Board Meeting
Wednesday, March 17, 2021	
Wednesday, April 14, 2021	6:00 p.m. BOCES 2 Annual Meeting (Big Ridge Road Campus)
Wednesday, April 21, 2021	Regular Board Meeting and Code of Conduct Public Hearing
Tuesday, April 27, 2021	Component Districts Annual Voting on BOCES 2 Administrative Budget and Board Member Elections
Wednesday, May 12, 2021	Regular Board Meeting and District-Wide School Safety (SAVE) Plan Public Hearing
Wednesday, June 16, 2021	

7. New Business

4. Monroe 2-Orleans BOCES 2018-2019 Report Card Review (Tim Dobbertin)

7. New Business

5. Resolution to Approve 2020 Lease Template to be used for the following Summer School Leases:
Extended School Year Classroom, Regional Summer School Classroom and Regional Summer School Credit Recovery Program

7. New Business

6. Resolution to Approve Donation of Various Literacy Instructional Materials

7. New Business

7. Discuss Retiree Luncheon

8. Personnel and Staffing

1. Resolution to Approve the Personnel and Staffing Agenda

9. Bids/Lease Purchases

1. Resolution to Accept Cooperative Fine Paper Supplies Bid
2. Resolution to Accept Office and Classroom Supplies Bid
3. Resolution to Accept Resolution to Accept Erie 1 Instructional Technology State Wide Licensing Agreements – Add on #3
4. Resolution to Accept Resolution to Accept Erie 1 Distance Learning State Wide Licensing Agreements – Add on #2

10. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

11. Committee Reports

- Labor Relations Committee (J. Abbott/J. Heise)
- Legislation Committee (D. Laba/K. Dillon)
- Information Exchange Committee (R. Charles Phillips/J. Heise)

12. Upcoming Meetings/Calendar Events: *All events are subject to change based on school closures*

April 15	6:30pm Annual Meeting and Regular Board Meeting
April 29	5:45pm MCSBA Executive Committee
May 1	6:15-10pm Spring Dinner Dance (Italian American Community Center)
May 6	Noon Board Officer Agenda Review
May 6	Noon MCSBA Legislative Committee (Double Tree)
May 6	5:45pm MCSBA Board Presidents Meeting (Double Tree)
May 7	4-6pm GVASCD Awards Reception (Ridgemont Country Club)
May 7	6pm SkillsUSA Award Night (ESC, PDC 1&2)
May 13	6:30pm Board Meeting (Board Room)
May 19	POSTPONED/DATE TBD - School District Budget Votes
May 20	9-10am Student Built House Tour (Student Constructed House Site)
May 22-25	Recess (No school)
May 25	BOCES 2 closed
May 28	3:30pm DS Forum (RTP)
May 28	5-7:30pm Educational Foundation MATD Scholarship Recipients' Reception (ESC)
June 2	11:30am Meet and Greet/Noon Retiree Luncheon (ESC)
June 3	5:30pm MCSBA Annual Meeting (Ridgemont Country Club)
June 5	9:30-1:30 SEPTO Fun Fair
June 8	7:30am MCSBA New Board Member Training
June 9	6-9pm Special Education End-of-the-Year Meeting
June 10	Noon Board Officer Agenda Review
June 10	7-9pm Special Education Moving-On Ceremony
June 13	7:30am MCSBA New Board Member Training (Double Tree)
June 16	7pm CTE Recognition Ceremony
June 17	6:30pm Board Meeting (Board Room)
June 22	6-7pm Westside Academy Senior Celebration
June 23	9-11am Center-Based 6:1:1 Graduation
July 7	Noon Audit Committee (ESC, Conference Room 1) / 1:00pm Reorganizational-Regular Board Meeting (approximate/estimated end time) (Board Room) / 2:30-5:30pm Immediately following adjournment of Reorganizational-Regular Board Meeting, Professional Development for Board-Cabinet (Location TBD)

13. Other Items

14. Anticipated Executive Session immediately following the regular board meeting to discuss collective negotiations pursuant to Article 14 of the Civil Service Law.

15. Adjournment