

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, April 17, 2024, at 5:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559

Members Present

Dennis Laba, President
R. Charles Phillips
John Abbott
Cindy Dawson
Kathleen Dillon

Trina Lorentz
Gerald Maar
Michael May
Heather Pyke

Staff Present

Jo Anne Antonacci
Karen Brown
Stephen Dawe
Ian Hildreth
Kelly Mutschler

Marijo Pearson
Steve Roland
Michelle Ryan
Tom Schulte
Theresa Alampi-Cortex
Jennifer Probst

Guests: CTE Students

1. The meeting was called to order by President Laba at 5:00 pm.
2. Pledge of Allegiance
3. At 5:00 pm a motion was made by C. Phillips to adjourn to executive session; seconded by G. Maar; passed unanimously

Members Present

Dennis Laba
John Abbott
Cindy Dawson
Kathleen Dillon

Trina Lorentz
Gerald Maar
Michael May
Heather Pyke

Others Present: Daniel White, Scott Covell, Cathy Huber, John Heiss

At 6:00 pm a motion was made by M. May, seconded by K. Dillon to come out of Executive Session; passed unanimously.

4. Agenda Modification - None
5. Public Hearing: Code of Conduct - There were no public comments
6. Approval of Minutes
Resolved: To Approve the Minutes of the April 17, 2024, Regular Meeting
Moved by K.Dillon, seconded by M. May; passed unanimously

7. There was no public interaction.

8. Financial Reports

1. Resolved: To Accept the Treasurer's Report as presented
Moved by J. Abbott, seconded by K. Dillon; passed unanimously
2. Resolved: To Accept the WinCap Reports as presented
Moved by C. Phillips, seconded by M. May; passed unanimously

9. Audit Committee Update

1. Assistant Superintendent for Finance and Operations Steve Roland provided the board with an Audit Committee Update from March 20, 2024.
2. Resolved: To accept the risk assessment for the year ending June 30, 2024
Moved by C. Phillips, seconded by M. May; passed unanimously

10. Board Presentation - CTE Assistant Principal Theresa Alampi-Cortez, CTE Teacher Jennifer Probst introduced CTE Students who delivered a SkillsUSA presentation to the board. The board asked questions and thanked the students and administrators. Ms. Alampi-Cortez and Ms. Probst and the students left the meeting at 6:25 pm

11. Old Business

1. Board member, T. Lorentz, volunteered to fill the vacancy on the Ridgecrest emergency plan committee. K. Dillon volunteered to be the backup.
2. District Superintendent Jo Anne Antonacci spoke of the Annual Meeting and the compliments she received from attendees and component superintendents. She asked for feed back from the board members and members shared positive feedback they received from components. They also were impressed by the students' preparation and skills during the dinner.

12. New Business

1. Resolved: To Approve the 2024-2025 Code of Conduct
Moved by G. Maar, seconded by K. Dillon; passed unanimously
2. Resolved: To Waive the Second Reading and Adopt Policies: 4511 Facilities: Inspection, Operation and Maintenance; 5131 Annual Professional Performance Review (APPR); 7153 Student Voter Registration Access
Moved by M. May, seconded by J. Abbott; passed unanimously. Lynda VanCoske left the meeting at 6:30
3. Resolved: To Affirm Approved CWD Programs as presented
Moved by G. Maar, seconded by K. Dillon; passed unanimously
4. Resolved: To Accept Donation of Dentrux software from Henry Schein One
5. Resolved: To Accept Donation of Osmo Learning Products from Sarah Davis
Items 12.4-5 moved by J. Abbott, seconded by G. Maar; passed unanimously

6. District Superintendent Jo Anne Antonacci reviewed the Monroe 2-Orleans BOCES 2022-23 report card with the board. The board asked questions and thanked Mrs. Antonacci
7. The board discussed the continuation of the preservation of Monroe 2-Orleans BOCES historical narrative.

13. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by J. Abbott, seconded by G. Maar; passed unanimously

14. Bids/Lease Purchases

- Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. COOPERATIVE OFFICE AND CLASSROOM SUPPLIES

Bid # RFB-2064-24

| | |
|--------------------------------|-------------|
| National Art & School Supplies | \$ 2,008.73 |
| Cascade School Supplies | \$ 963.95 |
| Pyramid School Products | \$ 848.53 |
| W.B. Mason | \$ 762.51 |
| School Specialty Inc. | \$ 171.94 |
| Spiral Binding | \$ 161.90 |
| Lakeshore Learning Materials | \$ 79.68 |

2. COOPERATIVE FINE PAPER

Bid# RFB-2063-24

| | |
|-------------------|--------------|
| W.B. Mason | \$579,656.35 |
| Economy Paper Co. | \$491,968.72 |
| Lindenmeyr-Munroe | \$100,986.65 |
| Check-O Matic | \$ 2,313.55 |

3. COOPERATIVE CALCULATORS BID

Bid #RFB-2065-24

| | |
|---------------|--------------|
| EAI Education | \$140,810.00 |
|---------------|--------------|

4. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2023 - 2024 fiscal year, for Accelerate Learning, Inc., Boddle Learning Inc., CodeCombat Inc., CodeHS Inc., DeltaMath Solutions Inc., Encyclopedia Britannica, Inc., Ereflect Inc., Forward Education Inc., Kiddom Inc., Gradient Education Inc. dba Kira Learning Inc., Creative Empire, LLC dba Mango Languages, ProSolve, LLC, SchoolAI, Inc., Unruly Studios Inc., Wallwisher, Inc. dba Padlet
and,

WHEREAS, The Monroe 2 - Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning

packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2 - Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2 - Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2 - Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

5. JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Monroe 2 - Orleans BOCES, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

This Resolution solely applies to the Cross Contact for Bid: Network Copiers.

Items 14.1-5 were moved by J. Abbott, seconded by K. Dillon; passed unanimously

15. Executive Officer's Report

District Superintendents Jo Anne Antonacci and Dan White presented to the Monroe County School Boards Association on the superintendent search process. MCSBA meetings and presentations are offered to all board members via Zoom and recorded presentations are available on the association website.

The SkillsUSA Craft and Vendor Fair was well attended. The proceeds from this event go to the SkillsUSA team which helps pay for students to attend regional, state and national competitions. The SkillsUSA team is headed to Syracuse later this month for the state wide competition.

Anna Stukes, Professional Development Specialist in our R-BERN program and Regional Coordinator of the Monroe County delegation of the *Puerto Rican/Hispanic Youth Leadership Institute* accepted a proclamation of the Monroe County Legislature for PRHYLI's service to the community. Former PRHYLI student, Nayeliz Santiago, currently serving as the Deputy Clerk of the Monroe County Legislator was present and read the proclamation.

16. Committee Reports

1. Labor Relations Committee - J. Abbott, K. Dillon - Topic: Managing Public Comment
2. Legislative Committee - K. Dillon - Last Meeting of 2023-24.

3. Information Exchange - D. Laba - Topic: Superintendent Search Process, District Superintendents Jo Anne Antonacci and Dan White presented.
17. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda
18. Other Items -There were no other items
19. At 6:55 pm a motion was made by K. Dillon to adjourn to executive session; seconded by J. Abbott; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
R. Charles Phillips
John Abbott
Cindy Dawson
Kathleen Dillon

Trina Lorentz
Gerald Maar
Michael May
Heather Pyke

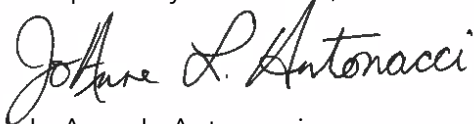
At 7:19 pm a motion was made by M. May, seconded by J. Abbott to come out of Executive Session; passed unanimously.

Be it so resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the Teacher Aides and Student Behavioral Assistants Association, for the period of July 1, 2022 - June 30, 2026, as presented.

Moved by J. Abbott, seconded by K. Dillon; passed unanimously

20. Adjournment
At 7:22 pm a motion was made by G. Maar to adjourn the meeting, seconded by J. Abbott, passed unanimously.

Respectfully Submitted,



Jo Anne L. Antonacci
Clerk Pro Tem