

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on May 12, 2021 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Kathleen Dillon

Michael May
Constance Rockow
Elizabeth VenVertloh

Members Absent:

Gerald Maar

Mark Porter

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Stephen Dawe
Tim Dobbartin
Kelly Mutschler

Ian Hildreth
Dr. Marijo Pearson
Steve Roland
Dr. Michelle Ryan
Lynda VanCoske, Esq.

1. Call the Meeting to Order
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda Item(s) Modifications – there were no modifications
4. Public Hearing: Amendment to 2020-21 District-Wide School Safety Plan
There were no public comments
5. Approval of Minutes
Resolved: To approve the April 14, 2021 Regular Meeting Minutes as presented

Moved by K. Dillon, seconded by C. Rockow; passed unanimously.
6. Public Interaction
There was no public interaction.
7. Financial Reports
S. Roland reported on the Treasurer's Report, WINCAP Report and the Internal Claims Exception Log.

Resolved to Accept Treasurer's and WINCAP Reports as presented

Motion by J. Abbott, seconded by K. Dillon; passed unanimously.
8. Audit Committee
 1. Resolved to approve 2021-22 Audit Committee members as follows: John Abbott, Dennis Laba, Michael May, and R. Charles Phillips.

Motion by K. Dillon, seconded by J. Abbott; passed unanimously.

9. Board Presentation – Martha Willis, Principal, Westside Academy updated the board on Westside Academy programs with remote participation of Westside student, Eithen Pardi, 11th grader and his mother, Debra Pardi.

10. Old Business

1. Resolved: To Adopt the Public Health Emergency Continuation of Operations Plan as an amendment to the Monroe 2-Orleans BOCES Safety Plan pursuant to New York Education Law 2801-a (2) and New York State Labor Law Section 27-c that requires Safety Plans include protocols for responding to a declared public health emergency involving a communicable disease.

Motion by J. Abbott, seconded by M. May; passed unanimously.

11. New Business

1. First Reading of Various Policies for Annual Review

Resolved: To waive the Second Reading and Approve the Various Policies for Annual Review

Moved by M. May, seconded by J. Abbott; passed unanimously.

2. Resolved: To Approve Chemical Hygiene Plan for 2021-22 School Year (T. Dobbertin)

Moved by K. Dillon, seconded by J. Abbott; passed unanimously

3. Resolved: To Adopt 2021-22 Proposed Adopted Budget

Moved by J. Abbott, seconded by C. Rockow; passed unanimously

4. The Proposed 2021-22 Board Presentations were discussed.

5. There was an internal auditor discussion. The board agreed to exercise its exemption for the 2021-22 school year.

12. Personnel and Staffing

1. Resolved: To Approve Personnel and Staffing Agenda as presented

Moved by J. Abbott, seconded by M. May; passed unanimously

2. Resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the United Public Service Employees Union, Operations, Maintenance and Security Bargaining Unit, for the period of July 1, 2021 – June 30, 2024, as presented

Moved by M. May, seconded by K. Dillon; passed unanimously

13. Bids/Lease Purchases

1. Resolved: To Accept Cooperative Pest Control Services Bid
Exodus Exterminating \$5,712.00

2. Resolved: To Accept Cooperative Natural Gas Bid
New Wave Energy Corporation SC-5 Accounts
410 Main St. Basis/OT
Buffalo, NY 14202 \$0.1744

3. Resolved: To Accept Welding Equipment Bid

Airgas USA, LLC	\$ 143,945.00
Haun Welding Supply	\$ 62,987.90
Jackson Welding and Gas Products	\$ 26,862.26

4. Resolved: To Accept participation in Joint Municipal Cooperative Bidding Program with Eastern Suffolk BOCES

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Monroe 2-Orleans BOCES, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

5. Resolved: To Accept Monroe 2-Orleans BOCES Lease Purchase of a Xerox copier

WHEREAS, the Monroe 2-Orleans BOCES desires to secure for its use the equipment listed below; and

WHEREAS, MONROE 2-ORLEANS BOCES is willing to arrange for the installment purchase of the Equipment (which includes an equipment lease purchase) for the price and on the terms listed below.

NOW, THEREFORE, be it resolved as follows:

1. MONROE 2-ORLEANS BOCES is authorized to enter into an agreement (the "Installment Purchase Agreement") with Eastern\Xerox.
2. The Purchasing Agent is authorized to approve the final form and terms of and to execute, on behalf of MONROE 2-ORLEANS BOCES, such agreements, documents, schedules, addendum, certificates, letters and instruments as may be necessary to complete the installment purchase transaction described below.
3. This resolution shall take effect when adopted.

DESCRIPTION OF EQUIPMENT	PURCHASE PRICE and TERMS
Xerox C8155H	Installment Purchase of \$7606.00 with monthly payments for 60 months with 0% finance charge.

Moved by J. Abbott, seconded by C. Rockow; passed unanimously.

14. Executive Officer's Reports

DS May meeting is remote with June moving to more of a hybrid meeting with some in person and some remote participants. DS meeting agendas remain quite full. Strong communication has been maintained between the Commissioner, SED staff and the 37 District Superintendents.

The NYSED Commissioner, Chancellor Young and Board of Regents have approved a Diversity, Equity and Inclusion policy. The policy is flexible enough to recognize the broadness of NYS and allows districts to do the work on behalf of all children.

Jim Belair was recognized by his peers. He is the recipient of the School Library Systems Association (SLSA) Distinguished Service Award for 2020. Dr. Michelle Ryan will be honored by GVASCD with the 2020 Curriculum Award, on May 13.

Last week was small business week and business owner, Marc Parina, Mark's Pizzeria, was recognized as a Community Champion for Public Education by ACT for Education. Marc is a Gates Chili graduate and has provided more than 5500 volunteer hours in the classrooms over 10 years. Monroe 2-Orleans also nominated local small businesses BBT Construction, Meals on Wheels, Micro Instruction, and Gardens at Town Center.

Monroe 2-Orleans BOCES will be hosting Monroe County vaccination clinics here in the PDC on May 26 and June 16 in partnership with Spencerport CSD. Pfizer will be offered to individuals 12 years and up with parent permission. Registration information to follow.

The Monroe 2-Orleans Educational Foundation Board met last week. There were 17 scholarship winners: 16 \$5,000.00 scholarships and one \$500.00 award. Thanks to Dennis

Laba and Michael May who served as reviewers of the scholarship applications. The student reception for the recipients, their parents and their Superintendent will be held June 3rd.

15. Committee Reports

Labor Relations Committee (J. Abbott)

Legislation Committee (D. Laba/K. Dillon)

Information Exchange Committee (R. Charles Phillips/L. VenVertloh)

16. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda

17. Other Items: There were no other items

At 7:20 p.m., a motion was made by C. Rockow, seconded by J. Abbott, passed unanimously to enter into Executive Session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law.

Respectfully Submitted,

Kelly Mutschler
Clerk of the Board

18. The board entered into Executive Session at 7:21p.m.

Members present:

Dennis Laba, President

R. Charles Phillips, Vice President

John Abbott

Kathleen Dillon

Michael May

Constance Rockow

Lisa VenVertloh

Staff Present:

Jo Anne Antonacci

Karen Brown, Esq.

Tim Dobbertin

Steve Roland

At 7:45 p.m. a motion was made by C. Rockow, seconded by J. Abbott, to come out of executive session; passed unanimously.

Be it so resolved:

That the Board approves a 3.2% salary increase for the Classified Staff for the period of July 1, 2021 – June 30, 2022.

That the Board approves the following changes to Classified Staff health insurance:

Staff hired prior to July 1, 2010: Effective July 1, 2021: Blue Point 2 Value with a staff contribution rate of 11%

Staff hired on or after July 1, 2010: Effective July 1, 2021: Blue Point 2 Value with a staff contribution rate of 17%

That the Board approves a 3.2% salary increase for the 2021-2022 school year for those tutors who worked between 200 and 549 hours during the 2020-2021 school year.

Moved by J. Abbott, seconded by M. May; motion carried.

19. Adjournment

At 7:47 p.m. a motion was made by J. Abbott to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci,
Clerk Pro-Tem