

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

DUE TO COVID-19, VIDEO CONFERENCING WAS UTILIZED (accord Executive Order 202.1). BOARD MEMBERS AND STAFF JOINED VIA ZOOM. IN-PERSON PUBLIC PARTICIPATION WAS NOT PERMITTED. THE PUBLIC WAS INVITED TO LISTEN BY DIALING 1-415-655-0001 (ACCESS CODE: 227 747 449).

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on May 13, 2020 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present Remotely:

Dennis Laba, President	George Howard
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Kathleen Dillon	Constance Rockow
John Heise	

Staff Present:

Jo Anne Antonacci	Stephen Dawe
Ginger Critchley	Ian Hildreth

Staff Present Remotely:

Karen Brown, Esq.	Steve Roland
Tim Dobbertin	Dr. Michelle Ryan
Dr. Marijo Pearson	Lynda VanCoske, Esq.

Guests Present Remotely:

Joseph Pallatto, Campus Construction
Mark Esposito, Campus Construction

1. Call the Meeting to Order
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications
There were no changes to the agenda.
4. Approval of Minutes
Resolved to approve the April 15, 2020, Regular Meeting Minutes as presented.

Moved by J. Abbott, seconded by M. May; passed unanimously.
5. Public Interaction
There was no public interaction.

6. Financial Reports

S. Roland reported on the Treasurer's Report, WINCAP Report, and the Internal Claims Exception Log.

Resolved to approve the Treasurer's and WINCAP Reports as presented.

Motion by G. Maar, seconded by J. Heise; passed unanimously.

7. Audit Committee

1. Resolved to approve 2020-21 Audit Committee members as follows: John Abbott, Dennis Laba, Michael May, and R. Charles Phillips.

Motion by G. Maar, seconded by J. Heise; passed unanimously.

8. Old Business

1. Resolved to Declare Our Capital Project 2019 as Essential and to Continue as Scheduled as presented.

WHEREAS, the BOCES has planned a Capital Project commonly known as Capital Project 2019 (the "Project");

WHEREAS, the Project generally involves: (a) exterior building work necessary to keep the BOCES' facilities weather tight and (b) site and parking lot renovations to replace underground utilities that are failing;

WHEREAS, with respect to the restrictions placed on construction projects in New York State because of the COVID-19 virus, pursuant to Executive Order 202.6, the BOCES is a government entity that is exempt from the essential business restrictions detailed in the Executive Order;

WHEREAS, guidance from the New York State Development Corporation has stated that government entities may continue essential projects that have a nexus to health and safety of building occupants, that are connected to the broader essential services that are required to fulfill the critical operations of government, or relate to the emergency response to the COVID-19 public health crisis;

WHEREAS, the work to be performed in connection with the Project includes (a) exterior renovations needed to maintain the integrity and safety of BOCES' facilities and (b) site and parking lot renovations needed to replace underground utilities that failing, which is work that is necessary for the BOCES to perform its essential services;

WHEREAS, the Project is an essential Project that should continue as scheduled.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The Project is an essential Project that should continue as scheduled.
2. The District Superintendent of the BOCES, or her designee, take such other and further steps necessary, within the best interests of the BOCES, to cause the work associated with the Project to be completed as scheduled.

Motion by K. Dillon, seconded by J. Abbott; passed unanimously.

2. Joseph Pallatto and Mark Esposito from Campus Construction gave a capital project update. At 6:40 p.m., they left the meeting.

9. New Business

1. First Reading of Various Policies for Annual Review
D. Laba recommended waiving the second reading.

Resolved to waive Second Reading for Various Policies for Annual Review as presented.

Motion by M. May, seconded by J. Abbott; passed unanimously.

Resolved to approve the Second Reading for Various Policies for Annual Review as presented.

Motion by M. May, seconded by J. Abbott; passed unanimously.

2. First Reading of Policy 5261 Privacy and Security for Student Data and Teacher and Principal Data – Education Law 2-d

The board reviewed Policy 5261 Privacy and Security for Student Data and Teacher and Principal Data – Education Law 2-d. A Second Reading will be done at the June Board Meeting.

At 6:45 p.m., Lynda VanCoske left the meeting.

3. Resolved to approve Chemical Hygiene Plan for 2020-21 School Year as presented.

Moved by J. Abbott, seconded by K. Dillon; passed unanimously.

4. Resolved to adopt 2020-21 Proposed Adopted Budget as presented.

Moved by J. Abbott, seconded by G. Maar; passed unanimously.

5. The proposed 2020-21 board presentations were discussed.

6. There was an internal auditor discussion. The board agreed to exercise its exemption for the 2020-21 school year.

7. Resolved to Authorize Change Order Process as presented.

WHEREAS, the Board of the Monroe 2-Orleans BOCES is entering into certain construction contracts (collectively "Contracts") in connection with its Capital Improvement Project (the "Project"); and

WHEREAS, the Board believes that, for purposes of efficiency and economy, the District Superintendent or the Director of Finance should be authorized to approve any change to the Contracts in the amount up to and including Twenty-Five Thousand Dollars (\$25,000), changes of Twenty-Five Thousand and One Dollars to Fifty Thousand Dollars (\$25,001 - \$50,000) in consultation with the Board Officers; and changes in excess of Fifty Thousand Dollars (\$50,000) by the District Superintendent only after attempting to canvass all Board members; and

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. Pursuant to the provisions of the New York State Education Law, the Board is authorized to, and by this Resolution does hereby authorize, the District Superintendent or the Director of Finance to approve any changes to the Contracts in the amount of Twenty-Five Thousand Dollars (\$25,000) or less, changes of Twenty-Five Thousand and One Dollars to Fifty Thousand Dollars (\$25,001 - \$50,000) in consultation with the Board Officers; and changes in excess of Fifty Thousand Dollars (\$50,000) by the District Superintendent only after attempting to canvass all board members, unless, after a good faith review of the proposed change(s), that the change(s) would constitute a material alteration of the Contracts.

Moved by K. Dillon, seconded by J. Heise; passed unanimously.

10. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda

Resolved: To approve the Personnel and Staffing Agenda as presented.

Motion by J. Heise, seconded by G. Maar; passed unanimously.

11. Executive Officer's Reports

District Superintendents and Superintendents are participating in daily remote meetings.

Dr. Mendoza provides weekly updates to the Monroe County Superintendents.

State Education Department on behalf of the Division of budget is in the process of obtaining summer school feedback from districts and BOCES.

Due to COVID-19, remote learning is continuing for students.

Districts and BOCES are working on how to reopen school in September.

The Educational Foundation awarded 20 scholarships to seniors.

The Brockport and Wheatland-Chili Superintendent Searches are progressing.

Districts and BOCES continue to follow the guidelines advised and required by Governor Cuomo, Dr. Mendoza, and County Executive Adam Bello.

12. Committee Reports

Labor Relations Committee (J. Abbott/J. Heise) – Cancelled due to COVID-19 closures.

Legislation Committee (D. Laba/K. Dillon) – Cancelled due to COVID-19 closures. Kathy Dillon gave an update.

Information Exchange Committee (R. Charles Phillips/J. Heise) – Cancelled due to COVID-19.

13. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

14. Other Items
There were no other items.

At 7:29 p.m., a motion was made by J. Heise, seconded by J. Abbott, passed unanimously to adjourn the meeting.

Respectfully submitted,

Virginia M. Critchley
Clerk of the Board