

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

DUE TO COVID-19, VIDEO CONFERENCING WAS UTILIZED (accord Executive Order 202.1). BOARD MEMBERS AND STAFF JOINED VIA ZOOM. IN-PERSON PUBLIC PARTICIPATION WAS NOT PERMITTED. THE PUBLIC WAS INVITED TO LISTEN BY DIALING 1-415-655-0001 (ACCESS CODE: 227 747 449).

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on June 17, 2020 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present Remotely:

| | |
|-------------------------------------|------------------------------|
| Dennis Laba, President | George Howard |
| R. Charles Phillips, Vice President | Gerald Maar |
| John Abbott | Michael May |
| Kathleen Dillon | Constance Rockow (at 6:51pm) |
| John Heise | |

Staff Present:

| | |
|-------------------|--------------|
| Jo Anne Antonacci | Stephen Dawe |
| Ginger Critchley | Ian Hildreth |

Staff Present Remotely:

| | |
|--------------------|----------------------|
| Karen Brown, Esq. | Steve Roland |
| Tim Dobbertin | Dr. Michelle Ryan |
| Dr. Marijo Pearson | Lynda VanCoske, Esq. |

Guests Present Remotely:

Vicki Amoroso
Joseph Pallatto, Campus Construction

1. Call the Meeting to Order
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications
There were no modifications.
4. Public Hearing: Code of Conduct and District-Wide School Safety (SAVE) Plan
There were no public comments.
5. Approval of Minutes
Resolved: To approve the May 13, 2020, Regular Meeting Minutes as presented.

Moved by J. Abbott, seconded by J. Heise; passed 8-0.
6. Public Interaction
There was no public interaction.

7. Financial Reports

S. Roland reported on the Treasurer's Report, WINCAP Report, and Annual Vehicle Inventory.
V. Amoroso reported on the Internal Claims Exception Log.

Resolved: To approve the Treasurer's and WINCAP Reports as presented.

Motion by J. Heise, seconded by K. Dillon; passed 8-0.

V. Amoroso logged out of the meeting at 6:36 p.m.

8. Old Business

1. Joseph Pallatto from Campus Construction gave a capital project update. J. Pallatto left the meeting at 6:41 p.m.
2. Second Reading and Resolved to Approve Policy 5261 Privacy and Security for Student Data and Teacher and Principal Data – Education Law 2-d as presented.

Motion by J. Abbott, seconded by G. Maar; passed 8-0.

9. New Business

1. Resolved: To approve the Monroe 2-Orleans BOCES Code of Conduct presented.

Motion by K. Dillon, seconded by J. Heise; passed 8-0.

L. VanCoske logged out of the meeting at 6:43 p.m.

2. Resolved to approve 2020-2021 Classroom Lease Template as presented.

Moved by J. Abbott, seconded by G. Maar; passed 8-0.

3. Resolved to approve 2020-2021 Fair Share Lease Template as presented.

Moved by K. Dillon, seconded by G. Maar; passed 8-0.

4. Resolved to approve 2020-2021 Preschool Classroom Leases with Gates Chili, Greece, Hilton, and Spencerport Central School Districts as presented.

Moved by M. May, seconded by G. Maar; passed 8-0.

5. Resolved to Authorize Funding Career Technical Education (CTE) Equipment Reserve Fund up to \$150,000

Resolved: Upon the recommendation of the District Superintendent, that the Monroe 2-Orleans BOCES Board authorizes additional contributions to the previously established Career and Technical Education (CTE) Equipment Reserve Fund up to the amount of \$150,000 from 2019/20 school year expenditures as presented.

Moved by M. May, seconded by J. Abbott; passed 8-0.

6. Resolved to Authorize Funding the Teachers' Retirement Contribution Reserve Sub-Fund Up To \$441,503.00

Resolved: Upon the recommendation of the District Superintendent, that the Monroe 2-Orleans BOCES Board authorizes contributions to the previously established Teachers' Retirement Contribution Reserve Sub-Fund up to the amount of \$441,503 from 2019/20 school year expenditures as presented.

Moved by J. Abbott, seconded by G. Maar; passed 8-0.

7. Resolved to Authorize Funding the Retirement Contribution Reserve up to \$1,000,000.00

Resolved: Upon the recommendation of the District Superintendent, that the Monroe 2-Orleans BOCES Board authorizes additional contributions to the previously established Retirement Contribution Reserve Fund up to the amount of \$1,000,000.00 as presented.

Moved by M. May, seconded by J. Abbott; passed 8-0.

8. Resolved to Approve 1-Year Extension of the Aramark Contract as presented.

Moved by J. Heise, seconded by K. Dillon; passed 8-0.

9. Resolved to Approve Lease Renewal for the Chili Paul Complex Facility as presented.

Moved by G. Maar, seconded by M. May; passed 8-0.

10. Resolved to Approve CaTS Month-to-Month Lease Amendment as presented.

Moved by J. Abbott, seconded by C. Phillips; passed 8-0.

From 6:47 p.m., D. Laba lost WiFi connection. At 6:48 p.m., C. Rockow joined the meeting. At 6:49 p.m., D. Laba resumed the meeting.

11. First Reading of District-Wide School Safety Plan (SAVE)

The board reviewed the District-Wide School Safety Plan (SAVE) and will perform a Second Reading at the July Board Meeting.

12. Resolved to Authorize Board Clerk to Provide Results of the Informal 2020-2021 Slate of Monroe County School Boards Association (MCSBA) Officers Poll to MCSBA as presented.

The MCSBA Nominating Committee was able to meet before the health crisis impacted meetings, and they nominated Amy Thomas (Pittsford) as president, Gary Bracken (Spencerport) as vice president, and John Abbott (BOCES 2) as treasurer. Kathy Dillon (Churchville-Chili and BOCES 2), will serve as immediate past president.

Mike Suffoletto, Chair of the Nominating Committee, would like to offer his thanks to Valerie Baum (Pittsford), Terry Carbone (Brockport), Julie Christensen (Kendall), Dennis Laba (BOCES 2) and Amy West (Honeoye Falls-Lima) for serving on this important committee.

The board of each district and BOCES will need to provide a second for each nomination and vote (yes or no) on each candidate.

Approval of the 2020-2021 MCSBA Officers

- The nominating committee nominates Amy Thomas, President of the Pittsford School Board, for MCSBA President and call for a second. SECOND: Gerald Maar
 - Jo Anne Antonacci yes
 - John Abbott yes
 - Kathleen Dillon yes
 - John Heise yes
 - George Howard yes
 - Dennis Laba yes
 - Gerald Maar yes
 - Michael May yes
 - R. Charles Phillips yes
 - Constance Rockow yes

YES: 10
NO: 0
- The nominating committee nominates Gary Bracken, Spencerport School Board Member, for MCSBA Vice President and call for a second. SECOND: Michael May
 - Jo Anne Antonacci yes
 - John Abbott yes
 - Kathleen Dillon yes
 - John Heise yes
 - George Howard yes
 - Dennis Laba yes
 - Gerald Maar yes
 - Michael May yes
 - R. Charles Phillips yes
 - Constance Rockow yes

YES: 10
NO: 0
- The nominating committee nominates John Abbott, Monroe 2-Orleans BOCES Board member, for MCSBA Treasurer and call for a second. SECOND: John Heise
 - Jo Anne Antonacci yes
 - John Abbott yes
 - Kathleen Dillon yes
 - John Heise yes
 - George Howard yes
 - Dennis Laba yes
 - Gerald Maar yes
 - Michael May yes
 - R. Charles Phillips yes
 - Constance Rockow yes

YES: 10
NO: 0

13. Resolved to Approve Revised Monroe 2-Orleans BOCES Faculty/Student Calendar for 2019-2020 School Year as presented.

Motion by J. Heise, seconded by C. Rockow; passed unanimously.

10. Personnel and Staffing

1. Resolved to Approve the Personnel and Staffing Agenda as presented.

Motion by G. Maar, seconded by C. Rockow; passed unanimously.

2. Resolution to Approve Agreement Between District Superintendent and Administrative Assistant to the District Superintendent/Board Clerk

Resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and Administrative Assistant to the District Superintendent/Board Clerk for the period of August 24, 2020 – June 30, 2021, as presented.

Motion by J. Heise, seconded by G. Maar; passed unanimously.

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Resolution to Accept Cooperative Natural Gas Bid
UGI Energy Services, Inc. SC-5 Accounts
1000 North River St. Basis/DT
Suite 201 \$0.3400
Rochester, NY 14612
2. Resolution to Accept Pest Control Services Bid
Exodus Exterminating \$5,548.80

Motion to Approve 11.1 and 11.2 by K. Dillon, seconded by C. Rockow; passed unanimously.

3. Resolution to Accept Erie 1 Distance Learning State Wide Licensing Agreements – FY 2020-2021

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2020-2021 fiscal year for Apex Learning, Blackboard, Desire to Learn, Edgenuity, Edmentum, eDoctrina, Educere, Florida Virtual School, Focus Care, Fuel Education, Instructure, It's Learning, iTutor, MGRM Pinnacle, OTUS, Pearson (3), PowerSchool, Right Reason, Skooler, Spider Learning, and,

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Motion to Approve 11.3 by K. Dillon, seconded by J. Heise; passed unanimously.

4. Resolution to Accept Erie 1 Instructional Technology State Wide Licensing Agreements – FY 2020-2021

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3D Bear, A+ Educators, Accelerate Learning, Achieve3000, American Reading, Amplify Education, Inc., Aperture Education, Bird Brain, BK Interactive, Blocks, Bloomboard, Brain Hurricane, Brain Pop, Bridges Transitions, Buncee, Carnegie Learning, Castle Learning, Certica, CharmTech Labs LLC, Chester Technical Services, Classcraft, ClassLink, Core Four, Code HS, Code Monkey, Codesters, Curriculum Associates, Curriculum Technology, Defined Learning, Dell Advanced Learning Partnerships Firm, Discovery Education, Dreambox, EBSCO, Edgenuity, Edmentum, eDoctrina, Exact Path, Study Island, Reading Eggs, Exact Path, EdPuzzle, Educational Vistas, EduPlanet, Eduporium, eSpark, ExcelSoft, Explore Learning, Fresh Grade, Flocabulary Inc, Frontline, Gale, Go Guardian, Hapara, High School Esports League, Hobsons, Inc., Houghton Mifflin, iDesign, Illuminate Education, Imagine Learning, Immersed Games, Impero, In position Technologies, Instructure, Interactive Media, Isafe, iStation, IXL Learning, JZA Training Systems Inc, Kinderlab Robotics, Kinems, Learning.com, Learning Ally, Learning Sciences, Learning Without Tears, Legends of Learning, Lego Education, Lexia Learning, Linkit, Logisoft, Maia Learning, Mad-Learn, Maker's Empire, Manage Mindfully, MAPS.com, Math Space, McGraw Hill, Mesa Cloud, Mind Research Institute, Moby Max, Modular Robotics, Mtelegence, Music First, MyStemKit, Nearpod, Newsela, No RedInk, Notable, NWEA, Oneder, Panorama, Pasco Scientific, Passport for Good, Pearson/SAVVAS Learning Company, Play Vs Inc., Performance Learning Systems, Power My Learning, PowerSchool, Qualtrics, Quaver, Reading Plus, Renaissance Learning, Rethink ED, Right Reason Technologies, RobotLab, Rosetta Stone, Rubicon West, Inc., SAVVAS/Pearson, Scantron, SchoolBinder, SchoolLinks, Scientific Learning, Second Step, Sensavis, Shmoop, SkyOP, Small Factory Innovations, Smart Science, Spider Learning, Standard for Success, Suntex International, Vector Solutions, Verite Group, Inc., Tech4Learning, TEQ, The Answer Pad, The Education Partners, The Graide Network, The Language Express, Thimble.io, Thrive Academics, VidCode, Vrogo, Waterford, Career Cruising, zSpace Inc, and,

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements,

and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Motion to Approve 11.4 by G. Maar, seconded by K. Dillon; passed unanimously.

5. Resolution to Accept Monroe 2-Orleans BOCES lease purchase of Xerox Digital Printing Equipment

WHEREAS, the Monroe 2-Orleans BOCES desires to secure for its use the equipment listed below; and

WHEREAS, Monroe 2-Orleans BOCES is willing to arrange for the installment purchase of the Equipment (which includes an equipment lease purchase) for the price and on the terms listed below.

NOW, THEREFORE, be it resolved as follows:

1. Monroe 2-Orleans BOCES is authorized to enter into an agreement (the "Installment Purchase Agreement") with M&T Bank.
2. The Purchasing Agent is authorized to approve the final form and terms of and to execute, on behalf of Monroe 2-Orleans BOCES, such agreements, documents, schedules, addendum, certificates, letters and instruments as may be necessary to complete the installment purchase transaction described below.
3. This resolution shall take effect when adopted.

DESCRIPTION OF EQUIPMENT

Nuvera 144DPS
PrimeLink B9125
Versant 180P Performance
V180 Fiery Controller
Fiery Central

PURCHASE PRICE and TERMS

Installment Purchase of \$233,729 with annual payments for 5 years with final interest rate to be provided after Board approval, currently estimated at 1.030%

Motion to Approve 11.5 by C. Rockow, seconded by J. Abbott; passed unanimously.

12. Special Recognition

In honor of George Howard's 34 plus years on the Monroe 2-Orleans BOCES board, District Superintendent Jo Anne Antonacci read a Proclamation by Congressman Joseph Morelle. All thanked George for his many contributions and commitment to BOCES 2 students and staff.

13. Executive Officer's Reports

District Superintendent Antonacci congratulated everyone on the passing of component school district budgets.

SED is holding four Regional Task Force remote meetings to gather input on school re-opening. Individuals were invited to participate by the Board of Regents, District Superintendents and other groups. The Governor also has a task force addressing school re-opening.

The following areas are all being addressed in the re-opening discussion: health and safety, transportation, facilities and nutrition, teaching and learning, digital equity and access, budget and fiscal, social-emotional needs, special education, Bilingual education/Multilingual Learners/English Language Learners and staffing and human resources.

Regional Summer School teachers will report to their classrooms.

Extended School Year and Regional Summer School will be held remotely for students; however, RSS teachers will physically be in classrooms.

Monroe 2-Orleans BOCES has created a Re-Opening Task Force to prepare for the 2020-21 school year.

In lieu of many special events being cancelled due to the COVID-19 closures, District Superintendent Antonacci mentioned how numerous events have been held to recognize students and staff remotely.

During a previous board meeting, George Howard asked about the BOCES 2 internship/work study partnerships. T. Dobbertin asked staff to put together a list which J. Antonacci provided to the board.

14. Committee Reports

Labor Relations Committee (J. Abbott/J. Heise) – There were no updates.

Legislation Committee (D. Laba/K. Dillon) – There were no updates.

Information Exchange Committee (R. Charles Phillips/J. Heise) – There were no updates.

K. Dillon mentioned that Dr. Mendoza provided an update at the Monroe County School Boards Association President's Zoom committee meeting.

15. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

16. Other Items

There were no other items.

At 7:13 p.m., a motion was made by J. Abbott, seconded by M. May, passed unanimously to enter into Executive Session to discuss proposed, pending, or current litigation, the employment history of a particular person(s), and matters which will imperil the public safety if disclosed.

Respectfully submitted,

Virginia M. Critchley
Clerk of the Board

17. The Board entered into Executive Session at 7:15 p.m.

Members Present:

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Kathleen Dillon
John Heise

George Howard
Gerald Maar
Michael May
Constance Rockow

Staff Present:

Jo Anne Antonacci
Karen Brown (logged out of the meeting at 7:20 p.m.)
Tim Dobbertin (logged out of the meeting at 7:20 p.m.)
Steve Roland (logged out of the meeting at 7:20 p.m.)

At 7:38 p.m. a motion was made by J. Heise, seconded by G. Maar to come out of executive session; passed unanimously.

Resolved to approve the 2020-21 Monroe 2-Orleans BOCES building-level emergency response plans for:

2020-21 BOCES 4 Science 38 Turner Dr Spencerport NY
2020-21 CaTS Comm and Tech Service Center 3625 Buffalo Rd Gates NY
2020-21 Center for Workforce Development 3555 Buffalo Rd Gates NY
2020-21 CMC Warehouse 35 Turner Dr Spencerport NY
2020-21 ESC Emergency Response Plan
2020-21 RTP Emergency Response Plan
2020-21 Transitions (Paul Rd) 849 Paul Rd Rochester NY
2020-21 Village Plaza 16-18-20 Slayton Ave Spencerport NY
2020-21 WEMOCO 3589 Big Ridge Rd. Spencerport NY
2020-21 Westview Emergency Plan

Motion by C. Rockow, seconded by M. May; passed unanimously.

Be it so resolved that the Board approved a 3.1% salary increase for the Classified Staff for the period of July 1, 2020 – June 30, 2021.

Motion by M. May, seconded by C. Rockow; passed unanimously.

Be is so resolved that the Board approved a 1.55% salary increase for the 2020-2021 school year for those tutors who worked between 200 and 549 hours during the 2019-2020 school year.

Motion by J. Heise, seconded by G. Maar; passed unanimously.

18. Adjournment

At 7:38 p.m., a motion was made by C. Rockow to adjourn the meeting, seconded by J. Abbott; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci
Clerk Pro-Tem