

BOARD OF COOPERATIVE EDUCATIONAL  
SERVICES SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on May 10, 2023, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Trina Lorentz
R. Charles Phillips, Vice-President	Gerald Maar
Kathleen Dillon	Michael May
	Heather Pyke

Members Absent: John Abbott, Cindy Dawson

Staff Present:

Jo Anne Antonacci	Karen Brown
Stephen Dawe	Marijo Pearson
Ian Hildreth	Steve Roland
Kelly Mutschler	Thomas Schulte

1. Call the Meeting to Order

The meeting was called to order by President Laba at 6:00 p.m.

2. Pledge of Allegiance

3. Agenda Modifications - None

4. Approval of Minutes

Resolved: To Approve the Minutes of the May 10, 2023, Meeting Minutes as presented.  
Moved by K. Dillon, seconded by G. Maar; passed unanimously.

5. Public Interaction – There was no public interaction.

6. Financial Reports

Resolved: To Accept the Treasurer’s Report as presented  
Moved by M. May, seconded by K. Dillon; passed unanimously.

Resolved: To Accept the WinCap Report as presented  
Moved by K. Dillon, seconded by M. May; passed unanimously.

Cynthia Medley-Evanetski was introduced to take questions about the internal claims report. Board President Dennis Laba had no questions but complimented Cindy on a job well done. Cindy left the meeting at 6:07 p.m.

7. Audit Committee

Resolved: To Approve May 10 Audit Committee Meeting Minutes

Moved by G. Maar; seconded by T. Lorentz; passed unanimously.

8. Old Business – Resolution to Approve Revised 2023-24 Board Meeting Dates

Moved by C. Phillips; seconded by G. Maar; passed unanimously.

9. New Business

1. Resolved: To Approve 2023-24 Fair Share Lease Template as presented

Moved by M. May, seconded by K. Dillon; passed unanimously.

2. Resolved: To Approve 2023-24 Preschool Classroom Lease Template as presented

Moved by M. May, seconded by K. Dillon; passed unanimously.

3. Resolved: To Authorize Funding the Career Technical Education Equipment Reserve Fund up to \$100,000

Moved by M. May, seconded by K. Dillon; passed unanimously.

4. Resolved: To Authorize Funding the Teachers' Retirement Contribution Reserve Sub-Fund up to \$415,529

Moved by M. May, seconded by K. Dillon; passed unanimously.

5. Resolved: To Authorize Funding the Retirement Contribution Reserve Fund up to \$1,000,000.00

Moved by M. May, seconded by K. Dillon; passed unanimously.

6. Resolved: To Establish Insurance Reserve Fund

Moved by M. May, seconded by K. Dillon; passed unanimously.

7. Resolved: To Authorize Funding the Insurance Reserve Fund up to \$300,000

Moved by M. May, seconded by K. Dillon; passed unanimously.

8. Resolved: To Re-establish Liability Reserve Fund

Moved by M. May, seconded by K. Dillon; passed unanimously.

9. Resolved: To Authorize Funding the Liability Reserve Fund up to \$100,000

Moved by M. May, seconded by K. Dillon; passed unanimously.

10. Resolved: To Accept Risk Assessment for the Year Ending June 30, 2023

Moved by K. Dillon, seconded by G. Maar; passed unanimously.

11. Resolved: To Approve the State Environmental Quality Review Act (SEQRA) for the 2023 Capital Project

Moved by K. Dillon, seconded by H. Pyke; passed unanimously.

12. Resolved: To Approve the 2023 Capital Project

Moved by M. May, seconded by G. Maar; passed unanimously.

13. Resolved: To Approve Intermunicipal Agreement with Monroe County for Reimbursement of COVID-19 Testing Expenses

Moved by M. May, seconded by K. Dillon; passed unanimously

14. Resolved: To Authorize Participation in the NYCLASS Program  
Moved by G. Maar, seconded by H. Pyke; passed unanimously.
15. Resolved: To Approve Chemical Hygiene Plan for 2023-24 School Year  
Moved by K. Dillon, seconded by G. Maar; passed unanimously.
16. Resolved: To Accept Donation of Various Computer Cables, Routers, Switches from Wealth Enhancement Group  
Moved by M. May, seconded by K. Dillon; passed unanimously.
17. Resolved: To Accept Donation of Bundles of Asphalt Shingles from B and L Wholesale  
Moved by M. May, seconded by K. Dillon; passed unanimously.
18. Resolved: To Accept Donation of Plywood from Saint-Gobain ADFORDS, Inc.  
Moved by M. May, seconded by K. Dillon; passed unanimously.
19. Resolved: To Accept Donation of Expiring Dental Materials  
Moved by M. May, seconded by K. Dillon; passed unanimously.
10. Personnel and Staffing
  1. Resolved: To Approve the Personnel and Staffing Agenda as presented  
Moved by C. Phillips; seconded G. Maar; passed unanimously.
  2. Resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the Director of Operations and Maintenance for the period of July 1, 2023 – June 30, 2024, as presented.  
Moved by G. Maar, seconded by K. Dillon; passed unanimously
11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

  1. COOPERATIVE PEST CONTROL SERVICES Bid #RFB-2048-23  
Cimex Pest Services                      \$5,040.00
  2. Industrial Portable Racking Carts Bid #RFB-2051-23  
LCI Industrial Inc.                      \$29,648.80
  3. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2023 – 2024 fiscal year, for 3D Bear, 3DUX Design, 7 Mindsets Academy, A+ Educators (dba Woz U Education), ABRe.IO, Accelerate Learning, Achieve3000, Age of Learning Inc, American Reading, Amplify Education Inc., Apple (Opt-in), Be Published, Beable Education, BK Interactive, BlocksCAD, Blocksi, Bloomboard, Bloom Learning, Brain Pop, Branching Minds, Breakout EDU, Bridges Transitions, Canva US Inc., Capstone, Carasoft, CDW, CharmTech Labs LLC, Classcraft, Code Monkey, Code.org, Coder Kids Inc. (dba Codelicious), Codesters, Committee for Children, Cordance Operations, Curriculum Associates, Dell Advanced Learning Partnerships Firm, Defined Learning, Desmos, Digital Teaching Tools, Dreambox, Drone Sports Inc., DroneBlocks LLC, Dropbox, EBSCO, Ed for Tech, Edmentum, EdPuzzle, Educational Vistas, EduPlanet, eDynamic Learning, Electronic Gaming Federation,

Elemetari LLC, EliteGamingLive, Empower U, eSpark, EverFi, ExcelSoft, Explore Learning, Formative, Frontline, Gale, Grammar Flip, Great Minds PBC, Gynzy, Harris Education, Hello World CS, High School Esports League, Hiperware Labs, Hive Class Inc., Houghton Mifflin, iDesign, Imagine Learning, Immersed Games, Impero, In position Technologies, Infobase Holding, Instructure, Isafe, iStation, IXL Learning, JZA Training Systems INC, Kahoot! ASA, Khan Academy, Kinems, Labster, Learnics, Learning.com, Learning A-Z, Learning Ally, Learning Without Tears, Legends of Learning, Lego Education, Lexia Learning, Linewize, Linkit, Logisoft, Mad-Learn, Maia Learning, Makers Empire, Manage Mindfully, Marzano Evaluation, Math Space, McGraw Hill, Mind Research Institute, Moby Max, MooZoom Education Inc., Mr. Elmer, Music First, NASEF, Nearpod, NeuroMaker, Neuron Fuel, Newsela, NextWave Stem, No RedInk, Notable, NS4ed LLC, NWEA, Pasco Scientific, Passport for Good, Pearson, Performance Learning Systems (dba PLS 3rd Learning), Pixton Comics, Play Vs Inc., Power My Learning, PowerSchool, QuaverEd, Quizizz Inc., Reading Horizons, Renaissance Learning, Rethink ED, REX Academy, Right Reason Technologies, Ripple Effects, Robot Lab, Rocket Drones Inc., Rubicon West Inc., SAI Interactive, SAVVAS, SchoolBinder, SchoolLinks, Scoir, Scribe Inc., SeeSaw Learning, SkillStruck, SkyOP, Small Factory Innovations, Smart Science, Soundtrap, Standard for Success, STEM SIMS, Suntex, Tech4Learning, Tech Row, TEQ, The Language Express, Thimble.io, Think Tech Solutions, Thrive Academics, Tools For Schools, UpSavvy, VidCode, VIVI LLC, Wakelet, Waterford, WeVideo, WhyMaker, World Book Inc., Xello, XSel

WHEREAS, the Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, that the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, that the Monroe 2-Orleans BOCES Board agrees

- (1) to abide by majority decisions of the participating BOCES on quality standards;
- (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
- (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

4. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2023-2024 fiscal year for Air Tutors, BookNook Inc., Brainfuse Inc., Desire to Learn, Edmentum, eDoctrina, Educere, Florida Virtual School, Focal Point, Focus Care, Imagine Learning, Instructure, iTutor.com, Kaltura, Mango Languages, MGRM Pinnacle, My VR Spot, OTUS, Panopto, Paper Education America, Pearson, PowerSchool, Remind 101 Inc., Right Reason, Skooler, Spider Learning, Stride, Tutor Me Education, Varsity Tutors for Schools, Yuja,

WHEREAS, the Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, that the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, that the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, that the Monroe 2-Orleans BOCES Board agrees  
(1) to abide by majority decisions of the participating BOCES on quality standards;  
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;  
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Moved by K. Dillon, seconded by M. May; passed unanimously.

12. Executive Officer's Report

District Superintendent Retreat will be June 25-27. Capital Region District Superintendent Anita Murphy retired, and her position has been filled. Wayne-Finger Lakes DS Vicky Ramos retires at the end of the school year. The board has decided on a closed search. The Search closing date is July 10, 2023. Hoping to have a DS in place by November 1, 2023, or sooner.

Assistant Superintendent for Instructional Programs Tom Schulte is working on a suspension program as a service for our components. This will include a social/emotional component.

Spencerport superintendent Kristin Swann resigned effective June 30, 2023. Ty Zinkiewich as been appointed to the position effective July 1, 2023.

Marijo Pearson was recognized by her colleagues across the state with the Jane Bullowa Leadership and Service Award for individuals whose accomplishments have improved the field of education in New York State. Laura McNally was a runner-up and recipient of the Better Beginnings Award recognizing elementary teachers who are gifted in finding and nurturing the strengths of each individual student.

BOCES 2 will host a hiring event on July 11 from 3:00-7:00 pm. There are openings in CTE and Special Ed and we are working on filling those positions.

Year-end celebrations are happening all month. Over 100 people attended the Retiree Reception which included an informational session from Excellus and time to reconnect with former colleagues.

SEPTO Fair was a big success with the support of the West Central Kiwanis.

13. Committee Reports – There were no committee meetings.

14. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.
15. Other items – none
16. At 6:38 p.m. a motion was made by K. Dillon to adjourn to Executive Session, seconded by J. Abbott; passed unanimously.

Respectfully Submitted,

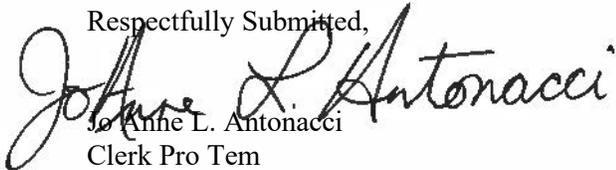


Kelly Mutschler  
Board Clerk

At 7:03. a motion was made by M. May, seconded by G. Maar to come out of Executive Session; passed unanimously.

17. Adjournment  
At 7:03 a motion was made by K. Dillon to adjourn the meeting, seconded by C. Phillips; passed unanimously.

Respectfully Submitted,



Jo Anne L. Antonacci  
Clerk Pro Tem