

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS

Minutes of the Reorganizational Meeting/Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on Wednesday, July 3, 2019 at Noon at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

John Abbott  
Kathleen Dillon  
John Heise  
George Howard  
Dennis Laba

Gerald Maar  
Michael May  
R. Charles Phillips  
Constance Rockow

Staff Present:

Jo Anne Antonacci

Karen Brown (entered at 11:45am)

Call the Meeting to Order

The meeting was called to order by Clerk Pro-Tem and District Superintendent Jo Anne Antonacci at 11:30 a.m.

Pledge of Allegiance

A motion was made by M. May, seconded by C. Rockow, passed unanimously to enter into Executive Session to discuss the employment history of a particular person(s).

At 11:55 a.m. a motion was made by J. Heise, seconded by J. Abbott to come out of executive session; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci  
Clerk Pro-Tem

Members Present:

John Abbott  
Kathleen Dillon  
John Heise  
George Howard  
Dennis Laba

Gerald Maar  
Michael May  
R. Charles Phillips  
Constance Rockow

Staff Present:

Jo Anne Antonacci  
Karen Brown, Esq.  
Doug Comanzo  
Virginia Critchley  
Steve Dawe

Tim Dobbertin  
Steve Roland  
Dr. Michelle Ryan

July 3, 2019 Reorganizational/Regular Meeting Minutes

1. Clerk as Temporary Chairperson

Virginia Critchley, Clerk of the Board, serving as Temporary Chairperson, in accordance with Board Policy #1438, called the Reorganizational Meeting to order at Noon.

2. Administration of Oath to Board Members elected in April

John Heise (Holley), Dennis Laba (Gates Chili), and Gerald Maar (Brockport), who were re-elected to the BOCES Board on April 23, 2019, were administered the oath. After their signatures were affixed, the oaths were filed with the Clerk of the Board.

3. Election of Officers and Administration of Oath

A. President

For the position of President of the Board, C. Phillips nominated Dennis Laba, seconded by J. Heise. There were no further nominations. The vote was taken, and Dennis Laba was elected President of the Board by a unanimous vote of the board members present.

B. Vice President

J. Abbott nominated C. Phillips, seconded by K. Dillon. There were no further nominations. The vote was taken, and R. Charles Phillips was elected Vice President of the Board by a unanimous vote of the board members present.

4. Administration of Oaths to Elected Officers

Oaths of Office were administered. After their signatures were affixed, the cards were filed with the Clerk of the Board.

At this juncture, President Laba assumed the conduction of the remainder of the meeting.

5. Appointment of Officers, et. al.

Resolved: To approve the following appointments for the 2019-20 school year:

Items 5.1-5.15 were moved by J. Abbott, seconded by J. Heise; passed unanimously.

1. Treasurer	Mary Beth Luther	No extra compensation
2. Assistant Treasurer	Steve Roland	No extra compensation
3. Clerk of the Board and Alternate	Virginia Critchley Sandy Giles (alternate)	\$5,302.80 No extra compensation
4. Internal Claims Auditor and Alternate	Vicki Amoroso Mary Demmans (alternate)	\$32.96/hour No extra compensation
5. Records Retention and Disposition Officer (Public Officers Law 65-a)	Lisa Soggs	No extra compensation

July 3, 2019 Reorganizational/Regular Meeting Minutes

- |     |  |   |                       |
|-----|--|---|-----------------------|
| 6.  | Records Access Officer (Public Officers Law 87 1(b) ii)  | Virginia Critchley  | No extra compensation |
| 7.  | Records Management Officer (New York Local Government Records Law, Chapter 737, Laws of 1987, Section 57.19) | Mark Laubacher  | No extra compensation |
| 8.  | Registrars of Attendance   | Nancy Zambuto<br>Cynthia M. Hazen-Williams<br>Gail Moore                | No extra compensation |
| 9.  | Medicaid Compliance Officer  | Heather Malone  | No extra compensation |
| 10. | Purchasing Agent and Alternates  | Rose Brennan<br>Deborah Hartung (alternate)<br>Steve Roland (alternate) | No extra compensation |
| 11. | Asbestos Designee  | Scott Mason   | No extra compensation |
| 12. | FERPA Compliance (Family Educational Rights Privacy Act)   | Lynda VanCoske  | No extra compensation |
| 13. | Rochester Area Schools Health Plan Designee  | Steve Roland<br>Jo Anne Antonacci (alternate)                           | No extra compensation |
| 14. | Rochester Area Schools Health Plan II Designee   | Steve Roland<br>Karen Brown (alternate)                                 | No extra compensation |
| 15. | Rochester Area Schools Workers' Compensation Plan Designee   | Steve Roland<br>Karen Brown (alternate)                                 | No extra compensation |
6. Administration of Oaths to Appointed Officers  
Oaths were administered to the appointed officers, et. al., who were present; oaths to others administered by the Clerk of the Board prior to initiating duties. After affixing signatures, oaths were filed with the Clerk of the Board.
7. Other Appointments  
Resolved: To approve the following appointments for the 2019-20 school year.
- Items 7.1-7.19 were moved by J. Heise, seconded by G. Maar; passed unanimously.
- |    |                |                          |                   |
|----|----------------|--------------------------|-------------------|
| 1. | BOCES Attorney | Harris Beach, PLLC       | Per rate schedule |
| 2. | BOCES Attorney | Hodgson Russ, LLP        | Per rate schedule |
| 3. | BOCES Attorney | Anthony J. Villani, PC   | Per rate schedule |
| 4. | BOCES Attorney | Woods Oviatt Gilman, LLP | Per rate schedule |

July 3, 2019 Reorganizational/Regular Meeting Minutes

5. Extraclassroom Activity Personnel:		
a. SkillsUSA Advisor	Rachael Piccolo	\$1,500
b. Central Treasurer	Mary Ann Knapp	No extra compensation
c. Faculty Advisor	Jill Slavny	No extra compensation
6. Independent Auditor	Raymond F. Wager, CPA, PC	\$32,025
7. Civil Rights Compliance Officers (Title VII, Title IX, ADA & 504)	Karen Brown Steve Roland	No extra compensation
8. BOCES Physician	Dr. Sarah Marques, MD	\$16,000
9. Nurse Practitioners	Barbara Swanson Cynthia Lawrence	No extra compensation
10. Chemical Hygiene Officer and Alternate	Barbara Swanson Cynthia Lawrence (alternate)	No extra compensation
11. Liaison for Homeless Children & Youth	Barbara Martorana	No extra compensation
12. Official to Receive Student Sentence/Adjudication in Criminal/Juvenile Delinquency Proceedings	Timothy Dobbertin	No extra compensation
13. Radiation Safety Officer and Alternate	Barbara Swanson Cynthia Lawrence (alternate)	No extra compensation
14. Compliance Officer (H.R.)	Karen Brown	No extra compensation
15. Copyright Officer	James Belair	No extra compensation
16. Integrated Pest Management Coordinator (IPM)/Pesticide Representative	Thomas Burke	No extra compensation
17. BOCES-wide Dignity for All Students Act Coordinator	Timothy Dobbertin	No extra compensation
18. School-level Dignity for All Students Act Coordinators:		No extra compensation
Edward Mongold	Regional Summer School (Spencerport High School)	
John Clifford	Regional Summer School (Greece Athena High School)	
Caroline Preston	Credit Recovery Program (Alcott Road Facility)	
Ken Sharp	Extended School Year Program (Spencerport Administration Building & Terry Taylor Elementary)	
Gail Mundt	Extended School Year Program (Gates Chili Walt Disney Elementary)	

July 3, 2019 Reorganizational/Regular Meeting Minutes

Philip Ortolani	Extended School Year Program (WEMOCO)
Adam Porter	Extended School Year Program (Alternative High School)
Robert Nells	Extended School Year Program (Ridgecrest Academy)
James Jewell	Extended School Year Program Transition Programs (Roberts Wesleyan, Paul Road, Exceptional Children Learning Center, Village Plaza)
Heather Malone	Preschool
Adam Porter	Westview
Nicole Littlewood	Exceptional Children Learning Center
Maria Tantillo	Therapeutic Day Program (Spencerport Administration Building)
Rebecca Spence	Therapeutic Day Program (Terry Taylor Elementary)
Sarah Sweeting	Therapeutic Day Program (Rochester Tech Park)
James Jewell	Special Education Transition Programs at Slayton Plaza, Roberts Wesleyan, Golisano Children's Hospital (SEARCH) and Paul Road
Robert Nells	Ridgecrest Academy
Robert Hill	WEMOCO
Martha Willis	Westside Academy

19. Chief Emergency Officer Douglas Comanzo No extra compensation

8. Designations

Resolved: To approve the following designations for the 2019-20 school year:

Items 8.1-8.4 were moved by J. Abbott, seconded by M. May; passed unanimously.

1. Official Bank Depositories:

The following banks and trust companies and their affiliated firms are designated for the deposit of Monroe 2-Orleans BOCES funds in accordance with considerations of financial stability. The maximum amount on deposit at any one of the identified financial institutions shall not exceed the amount set by Board regulation.

Name of Institution

Bank of America  
J. P. Morgan Chase  
J. P. Morgan Securities  
Manufacturers and Traders Trust Company (M&T Bank)

2. Official Bank Depositories and Accounts:

John D. Klock Scholarship Fund	J. P. Morgan Chase
Special Aid Checking Account	J. P. Morgan Chase
Payroll Account	J. P. Morgan Chase
Trust and Agency	J. P. Morgan Chase
Occupational Education Savings Account	M&T Bank
Unemployment Insurance Reserve Fund	J. P. Morgan Chase
Money Market Checking - General Fund	J. P. Morgan Chase
Trust & Agency Gift Fund	J. P. Morgan Chase
Capital Fund	M&T Bank
Extraclassroom Activities Accounts	M&T Bank
Rochester Area School Health Plan	M&T Bank
Casualty & Liability Reserve	M&T Bank

July 3, 2019 Reorganizational/Regular Meeting Minutes

Trust and Agency – Student Accident	J. P. Morgan Chase
Rochester Area School Worker's Compensation Plan	M&T Bank
Wayne-Finger Lakes Area Worker's Compensation Account	M&T Bank
Dental Insurance Plan	M&T Bank
Flexible Spending Account	M&T Bank
Rochester Area School Health Plan II	M&T Bank/J. P. Morgan Chase/J. P. Morgan Securities
Operational Savings	M&T Bank

3. Official newspaper: The Democrat and Chronicle.
4. Official Bulletin Board for Postings: Main Hallway of Educational Services Center.

9. Authorizations

Resolved: To approve the following authorizations for the 2019-20 school year:

Items 9.1-9.9 were moved by J. Heise, seconded by K. Dillon; passed unanimously.

1. District Superintendent to certify payrolls. Director of Finance as Alternate in the absence of the District Superintendent.
2. District Superintendent to approve part-time personnel at previously approved Board salary/wage rates.
3. District Superintendent to sign and/or approve any and all documents and contracts requiring the signature of the District Superintendent.
4. Approval of organizational memberships and Board Members and Administrators attendance of the:
  - Monroe County School Boards Association
  - Orleans County School Boards Association
  - Upstate Institute for School Board & Staff Development (formerly known as Genesee Valley School Boards Institute)
  - New York State School Boards Association
  - National School Boards Association
  - BOCES Educational Consortium
  - American Association of School Administrators
  - American Association of Educational Service Agencies
  - Association for Supervision and Curriculum Development
  - BOCES Conferences
  - Meetings called by the State Education Department
  - Meetings necessary to perform the functions and responsibilities of the board members and administration

5. Establishment of Petty Cash and Change Fund in:

		<u>Designated Persons</u>
1. Administration	\$100.00	Mary Demmans
2. Career/Tech Education (Petty Cash)	\$100.00	Mary Ann Knapp
3. Career/Tech Education (Change)	\$100.00	Mary Ann Knapp
4. Career/Tech Education (Change-Food Service)	\$30.00	Mary Ann Knapp
5. Career/Tech Education (Change-Culinary)	\$50.00	Mary Ann Knapp

July 3, 2019 Reorganizational/Regular Meeting Minutes

6. Career/Tech Education (Change-Baking)	\$30.00	Mary Ann Knapp
7. Science Center Office	\$75.00	Gina Vaccarella
8. Communications/Technology	\$100.00	Lucy Fagan, Trudy Wittman
9. Exceptional Children	\$100.00	Georgeann Beres
10. Westside Academy	\$50.00	Gail Moore
11. Hospitality and Applied Skills (Change)	\$40.00	Karen Arnold
12. Center for Workforce Development (Change)	\$40.00	Michael DiPasquale, Linda Rice

6. Designation of Treasurer or Assistant Treasurer to sign all checks.
7. President and/or Chief Executive Officer to sign necessary contracts and documents on behalf of the Board of Cooperative Educational Services.
8. Vice President to sign contracts and documents in the absence of the President.
9. District Superintendent or designee to approve all budget appropriations in accordance with Commissioner's Regulations Section 170.2.
10. Bonding of Personnel:  
Resolved: To approve the bonding of the District Treasurer, Central Treasurer of Extraclassroom Activity Account, Director of Finance, Assistant Treasurer, and other employees who handle cash to be covered by a \$5,000,000 Public Employees Blanket Bond as amended.

Moved by J. Abbott, seconded by C. Rockow; passed unanimously.

11. Approval of Advisory Councils' Membership:  
Resolved: To approve membership on the following Advisory Councils for the 2019-20 school year, as recommended by the District Superintendent.
  1. Special Education (as presented)
  2. Career and Technical Education (as presented)
  3. School Library System (as presented)

Moved by K. Dillon, seconded by J. Abbott; passed unanimously.

12. Appointment of representatives and alternates to Monroe County School Boards Association Committees:

Resolved: To appoint representatives and alternates to Monroe County School Boards Association Committees, as follows:

	<u>Representative/Alternate</u>
1. Labor Relations Committee	John Abbott/John Heise
2. Legislation Committee	Dennis Laba/Kathy Dillon
3. Information Exchange Committee	R. Charles Phillips/John Heise

Moved by J. Heise, seconded by J. Abbott; passed unanimously.

At 12:08 p.m., the Reorganizational Meeting concluded and the Regular Meeting began.

J. Abbott and D. Comanzo left the meeting at 12:09 p.m.

July 3, 2019 Reorganizational/Regular Meeting Minutes

1. Call the Meeting to Order  
The meeting was called to order by President Laba at 12:09 p.m.
2. Agenda/Items(s) Modifications  
There were no agenda modifications.
3. Approval of Minutes  
Resolved: To accept the June 19, 2019 Regular Meeting Minutes as presented.  
  
Moved by J. Heise, seconded by K. Dillon; passed 8-0.
4. Public Interaction  
Mr. Gary Mayewski spoke regarding a request to change BOCES service time.
5. Financial Reports  
S. Roland reported on the Treasurer's Report, WINCAP Report, Internal Claims Exception Log, and Contractor Report.  
  
Resolved: To approve the Treasurer's and WINCAP Reports as presented.  
  
Moved by K. Dillon, seconded by J. Heise; passed 8-0.
6. Old Business  
There was no old business.
7. New Business
  1. Resolved that, pursuant to Education Law Section 1950, the Amendment to Paragraphs 3, 8, 10(b) and 11 of the District Superintendent's current Contract of Employment be approved to the extent required by law.  
  
Resolved to amend paragraphs 3, 8, 10(b) and 11 of the District Superintendent's current Contract of Employment as presented.  
  
Moved by J. Heise, seconded by M. May; passed 8-0.
  2. Resolved to approve Teacher Annual Professional Performance Review Directed/Self-Directed Process 2019-2021 Manual as presented.  
  
Moved by K. Dillon, seconded by J. Heise; passed 8-0.
  3. Resolved to approve State Approved Teacher Annual Professional Performance Review (APPR) Plan 2019-2020 as presented.  
  
Moved by G. Maar, seconded by J. Heise; passed 8-0.
  4. Resolved to approve State Approved Principal Annual Professional Performance Review (APPR) Plan 2019-2020 as presented.  
  
Moved by G. Maar, seconded by K. Dillon; passed 8-0.
  5. Steve Roland elaborated on the Environmental Impact Assessment.



6. Resolution to approve the State Environmental Quality Review Act (SEQRA) for the 2019 Capital Project as presented.

**THE RESOLUTION OF THE MONROE 2-ORLEANS BOARD OF COOPERATIVE EDUCATIONAL SERVICES (“BOCES”) ADOPTING A NEGATIVE DECLARATION PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT**

**WHEREAS**, the Monroe 2-Orleans Board of Cooperative Educational Services acting through its Board (referred to as (BOCES”)) has proposed the 2019 Capital Improvement Project (the “Project”) which includes the following work to be completed at the referenced sites and in the buildings located at 3589, 3591 and 3599 Big Ridge Road Spencerport NY (“the Project Site”): (1) exterior masonry repair at the CTE North Building; (2) electrical/mechanical modification of the facade at the CTE North Building; and (3) parking lot improvements including asphalt removal and replacement, and storm water line repair, including replacement of some catch basins and risers at the Project Site as more fully set forth in the plan documents available at the BOCES’ Administrative Offices; and

**WHEREAS**, pursuant to the New York State Environmental Quality Review Act Article 8 of the New York State Environmental Conservation Law and associated regulations including 6 N.Y.C.R.R. 617.1et seq. (“SEQRA”) BOCES is required to undertake a review of potential environmental impacts associated with the Project;

**WHEREAS**, pursuant to the required SEQRA review undertaken for the Project, BOCES commissioned its staff and its consultants to assist the District in preparation of the Short Environmental Assessment Form including parts 1, 2 and 3 of it (“the EAF”);

**WHEREAS**, BOCES has considered the impact on the environment of the Project as set forth in more detail below by undertaking a thorough review of conditions and issues associated with construction and development of the Project, including by completing and reviewing the responses provided in the Short Environmental Assessment Form (formerly referred to as “the EAF”) for the Project, including reviewing the EAF Mapper program results associated with same, which responses analyzed among other impacts and potential impacts those to land, storm water and ground water, community character, potential impacts to historic, archaeological and other resources, as well as other impacts;

**WHEREAS**, BOCES has considered information concerning potential impacts from the Project including considering information provided by the District’s consultants, including the District’s engineering and architectural consultant;

**WHEREAS**, BOCES resolves based upon the information contained in the completed EAF, as well as based on the other information and comments as detailed above and based upon the notice of negative declaration made herein that the Project will not result in any significant adverse impact to the environment for the reasons which are set forth herein as follows:

**Name of Action:** **Monroe 2-Orleans Board of Cooperative Educational Services 2019 Capital Project**

**Applicant:** Direct Action by the Monroe 2-Orleans Board of Cooperative Educational Services

**Type of Action:** Unlisted

**Description of Action (Summary):**

The Project includes but is not limited to: façade improvements to buildings, replace storm sewer main and drainage structures between wings B&C and C&D, along with similar work to areas to the south, as well as reconstruct laterals and provide full depth pavement replacement and associated work in parking areas at the Project Site and appurtenant and related improvements, costs and expenses in connection with the foregoing as more fully set forth in the plan documents available at the BOCES' Administrative Offices.

**Location of Action (Project Work):**

The location where the Project work will be undertaken is 3589, 3591 and 3599 Big Ridge Road, Spencerport, New York and includes work to the buildings and site work at that location: and associated real property.

**NOW THEREFORE BE IT RESOLVED:**

Upon a thorough review and due consideration by BOCES of the Short Environmental Assessment Form including the completed answers to Parts 1 and 2 of such form and consideration of the other information as detailed above and herein, the District makes the following findings:

1. BOCES has considered the Project pursuant to the parameters and criteria set forth in 6 N.Y.C.R.R. §§ 617.2(b) and 617.3(g).
2. BOCES has classified its review of the Project as an Unlisted action pursuant to 6 N.Y.C.R.R. § 617.4.
3. BOCES adopts each of the matters set forth in the Whereas clauses set out herein as part of this resolution, and each shall have the same force and effect as each of the other findings made in this resolution.
4. BOCES has considered the significance of the potential environmental impacts of the proposed Project by: (i) carefully reviewing and examining the responses to the EAF, including the information in the completed Part 1 of the EAF, as well as that information set out in the completed Parts 2 and 3 of the EAF, together with examining other available supporting information and documents concerning the Project, as well as reviewing the EAF Mapper results for the location where the Project work will be completed and information and documentation provided by the District's architect, and it has reviewed impacts and potential impacts from the Project to land, stormwater and groundwater, wetlands, other water resources, and analyzed any impacts associated with agricultural district designation(s), as well as impacts and potential impacts associated with or to historic, archaeological and other recognized and/or protected resources, and impacts to threatened or endangered plant and animal species, impacts to transportation, including such impacts associated with traffic and considered impacts to community character and cumulative impacts if any, and other impacts and potential impacts as required, and considered each of the other potential impacts as required by applicable regulation; (ii) considered the criteria set forth in 6 NYCRR §617.7(c) in light of such impacts or potential impacts; and (iii)

thoroughly analyzed the identified areas of relevant environmental concern in issuing this negative declaration and notice of such declaration and finds that the Project will not result in a significant adverse impact on the environment for the following reasons:

Impacts to Community Character and Land:

- a) The Project will not have a significant adverse impact on land, since the location associated with the Project where renovations of BOCES buildings and site work will occur on the Project Site which is currently used for educational uses, and there will be no change in use under the Project. Moreover, as indicated, each of the additions and alterations and site work associated with the Project is proposed for the existing BOCES campus site, and there is no change in land use proposed, nor is any impact anticipated to the areas surrounding the Project because such buildings and campuses following implementation of the Project will continue to be operated as educational uses, including to be used for administrative purposes, traditional instructional purposes and support services associated with BOCES' operations..

Groundwater/Stormwater Impacts:

- b) The Project will not have a potential significant adverse environmental impact on water, including surface (ground) water and stormwater. The Project will not affect any protected water body. Further, in undertaking the Project, contractors on behalf of BOCES and BOCES itself shall comply with applicable permit requirements set forth in New York State Department of Environmental Conservation's (NYSDEC) State Pollutant Discharge Elimination System Permit program as applicable to the Project sites at issue (SPDES), including as necessary the District obtaining and complying with any applicable permits for stormwater discharges from construction activities. Further, the Project will not have any significant impacts on any non-protected water body. There will be no potential significant adverse impact to surface or groundwater quality and quantity. The Project includes replacement of storm sewer main and drainage structures as well as construction of laterals and as such drainage utilizing such structures is fully anticipated to improve drainage and impacts from same. Moreover, the Project will not alter drainage flow or patterns, or surface water runoff. All activities at the various sites associated with the Project shall be subject to applicable NYSDEC stormwater requirements, including those applicable to the Project under the SPDES program as referenced above. Appropriate erosion measures shall be implemented as part of the SPDES program, as applicable, for construction activities.

Impacts to Wetlands

- c) The Project will not result in any significant adverse impact to wetlands as to the extent any wetlands have been identified as located on or adjacent to the Project site, any site work associated with sewer replacement and replacement of the parking areas is to be undertaken in areas that have already been disturbed and as such no areas previously identified as wetlands will be disturbed or impacted, nor are any such areas currently identified.

Air Quality Impacts:

- d) The Project will not result in any significant adverse impact to air quality from traffic and other operations associated with the Project including during construction of the Project, as no material increases from traffic are expected and the construction including equipment used during construction it is not anticipated to result in any significant negative impacts to air quality.

Impacts to Plants and Animals:

- e) The Project will not result in a significant adverse impact on plants or animals, including those which may be identified as endangered or threatened based upon the Project review conducted by BOCES' architect-engineer including after it reviewed and analyzed pertinent information, including that associated with the EAF Mapper for the Project site.

Impacts on Agricultural Resources:

- f) The Project will not result in a significant adverse impact on agricultural resources.

Impacts of Aesthetic Resources:

- g) The Project will not have a significant adverse impact on aesthetic resources. As proposed building additions and site work associated with the Project will be undertaken so as to be consistent with the current use of the Project site and buildings encompassed by the Project, it is not anticipated that the Project will have any adverse impact to aesthetic resources, including to the surrounding area where Project work will be undertaken.

Impacts to Historic and Archeological Resources:

- h) The Project will not result in a significant adverse impact to historic or archaeological resources, as no building or structure that is listed for listing as a state or national historic site has been identified on the Project Site, including based on a review of available information associated with another project involving the same buildings. In addition, while the Project will be constructed in an area designated as archaeologically sensitive, the work associated with façade repairs and upgrades is focused on the existing buildings on site, and as such is not anticipated to have any impact on such archeological or historic resources. To the extent there is site work, it includes upgrades and replacement of pavement for parking, as well as the upgraded of sewers in areas previously disturbed and in areas not previously identified a containing historic or archaeologic resources, as such no such impact to those resources is anticipated.

Impacts on Open Space and Recreation:

- i) The Project will not have a significant adverse impact on existing open space and recreation. The BOCES site on which the Project work will be conducted will continue to be used for educational purposes under the Project, no potential significant adverse impact is anticipated to open space and recreation as any such open space which may be used by the community will still generally speaking continue to exist.

Impacts on Critical Environmental Areas:

- j) The Project will not have a potential significant adverse impact on a Critical Environmental Area as designated pursuant to 6 N.Y.C.R.R. § 617.14(g) of the SEQRA regulations as no such area within the Project Site has been identified.

Impacts on Transportation (Traffic):

- k) The Project will not have a significant adverse impact on transportation or to the existing traffic patterns and flow as any changes proposed by the Project to such patterns etc., as no significant increase to traffic from the Project is anticipated.

Impacts Related to Noise and Odors:

- l) The Project will not have a significant adverse impact from objectionable noise and odor. While during Project construction there will be some noise and potential odors from heavy equipment, same are not anticipated to be of any significant duration, and will be within the normal range of such noise and odor issues for construction projects of the size proposed under the Project.

Impacts on Local Utilities:

- m) For the reasons set forth in the EAF, no adverse impact is expected on local utilities from the Project, including to such utilities after the Project becomes operational. Thus, no such significant adverse impacts are anticipated based on water usage, or from sewer usage associated with the Project.

NOW THEREFORE BE IT FURTHER RESOLVED:

Based on the foregoing, BOCES finds that the Project will not have a significant adverse environmental impact in accordance with the New York State Environmental Quality Review Act, Article 8 of the New York Environmental Conservation Law and, in particular, pursuant to the criteria set forth at 6 N.Y.C.R.R. § 617.7(b) of the SEQRA regulations. BOCES thus issues a Negative Declaration pursuant to SEQRA and directs the following be undertaken and/or makes the following additional findings.

1. This notice of negative declaration shall be filed and/or published to the extent required by the SEQRA regulations, and as BOCES may deem advisable. The findings and conclusions relating to the determination of significance contained within the Notice of Negative Declaration are hereby adopted and incorporated by reference into this Resolution as applicable.
2. This Resolution has been prepared in accordance with Article 8 of the New York Environmental Conservation Act by the Monroe 2-Orleans Board of Cooperative Educational Services Board of Education.
3. The Director of the Office for Finance Monroe 2-Orleans Board of Cooperative Educational Services is authorized to file the negative declaration in accordance with the applicable provisions of the law.

4. The requirements of SEQRA have been satisfied. This resolution which also constitutes the notice of negative declaration shall take effect immediately.

MONROE 2-ORLEANS BOARD OF COOPERATIVE EDUCATIONAL SERVICES,

Moved by J. Heise, seconded by K. Dillon; accepted 8-0.

Aye:

Kathleen Dillon  
John Heise  
George Howard  
Dennis Laba

Gerald Maar  
Michael May  
R. Charles Phillips  
Constance Rockow

Nay:

None

Absent:

John Abbott

7. Resolved to approve the 2019 Capital Project as presented.

WHEREAS, the Board of the Monroe 2-Orleans Board of Cooperative Educational Services (“BOCES”), plans to undertake a capital improvement project (the “Project”) consisting of renovations, alterations, and improvements to buildings and facilities located at the BOCES campus at 3589, 3591 and 3599 Big Ridge Road, Spencerport, New York (the “Campus”), including: (1) exterior masonry repair at the CTE North Building; (2) electrical/mechanical modification of the facade at the CTE North Building; and (3) parking lot improvements including asphalt removal and replacement, and storm line repair, including replacement of some catch basins and risers, all at a total estimated cost not to exceed \$3,100,000 with such cost being raised by the expenditure of said amount from BOCES surplus funds previously assigned by the BOCES Board from closed Capital Projects (2012, 2013, 2014), funds anticipated to be assigned from the closing of a 2016 capital project, and component district annual capital contributions; and

WHEREAS, by resolution adopted July 3, 2019, adopted immediately prior to consideration of this resolution, the BOCES Board determined that: (1) the Project constituted an “Unlisted” action within the meaning of the New York Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation adopted thereunder (6 N.Y.C.R.R. Part 617) (collectively “SEQRA”); and (2) the actions to be undertaken in connection with the Project will not have a significant impact on the environment and issued a “Negative Declaration” under SEQRA to such effect.

NOW, BE IT RESOLVED, that the BOCES Board hereby authorizes the undertaking of the Project at cost not to exceed \$3,100,000 and the funding of such cost through the expenditure of surplus funds and component district annual capital contributions.

Moved by K. Dillon, seconded by M. May; passed 8-0.

8. Resolved to approve Lease for Space – Roberts Wesleyan College as presented.

Moved by G. Maar, seconded by J. Heise; passed 8-0.

9. Resolved to approve creation of Health Occupations Students of America (HOSA) Student Club as presented.

Moved by M. May, seconded by C. Phillips; passed 8-0.

10. Resolved to Approve Donation of 2014 Cadillac CTS as presented.

Moved by C. Rockow, seconded by G. Maar; passed 8-0.

8. Personnel and Staffing

1. Resolved: To approve the Personnel and Staffing Agenda as presented.

Moved by J. Heise, seconded by G. Maar; passed 8-0.

2. Resolved: To approve Substitute, Per Diem and Hourly Pay Rates for 2019-20 as presented.

That the Board approved the following substitute/per diem/hourly pay rates effective July 1, 2019:

Cleaner substitute	\$12.00/hour
Clerical substitute	\$12.00/hour
Clerical substitute who is a BOCES 2 retiree	\$15.00/hour
College Co-op student	\$15.00/hour
Interpreter substitute	\$32.45/hour
Interpreter substitute – RID certified	\$34.61/hour
Job Training Specialist substitute	\$14.50/hour
Licensed Practical Nurse substitute	\$20.01/hour
Notetaker substitute	\$12.00/hour
Registered Nurse substitute	\$30.05/hour
Sign Skills Coach substitute	\$14.62/hour
Student Behavioral Assistant substitute	\$14.50/hour
Student Behavioral Assistant substitute who is a BOCES 2 retiree	\$16.50/hour
Student Helper	\$11.10/hour
Teacher substitute per diem	

July 3, 2019 Reorganizational/Regular Meeting Minutes

Uncertified teacher	\$90/day
Certified teacher	\$100/day
Teacher Aide substitute	\$13.00/hour
Teacher Aide substitute who is a BOCES 2 retiree	\$15.00/hour
Tutor	\$18.20/hour

Moved by M. May, seconded by G. Maar; passed 8-0.

9. Executive Officer's Report

The New York State District Superintendents held their year-end conference at the end of June. Concentration was on communication, current topics implemented in the field, and the District Superintendent supportive role.

Locally, the Chief School Administrators are concentrating on cultural diversity.

Monroe 2-Orleans BOCES is working with the State Education Department on special education programming for students given hiring and recruitment concerns.

Monroe 2-Orleans BOCES anticipates holding a 2019-20 board meeting at the new Westview site. Renovations are moving along at a steady pace for the 2019-20 school opening.

The Project Search graduation was enjoyed by all in attendance and extremely inspirational.

The Center for Workforce Development (CWD) work programs were highlighted on local news Channel 10.

10. Committee Reports

There were no committee meetings to report on.

11. Upcoming Meetings/Calendar Events

The various meetings for the upcoming months were listed on the agenda.

12. Other Items

There were no other items.

13. Adjournment

At 12:40 p.m., a motion was made by J. Heise to adjourn meeting, seconded M. May; passed 8-0.

Respectfully submitted,

Virginia M. Critchley  
Clerk of the Board