BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS

MINUTES

of the Special Meeting held on Monday, July 29, 2025, at 10:00 am at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559.

Members Present

Dennis Laba, President
R. Charles Phillips, Vice President
Christa Bowling
Kathleen Dillon
Michael May
Stephanie Merkley
James Musshafen

Absent: John Abbott, Gerry Maar

Staff Present

Thomas Putnam
Kelly Mutschler
Thomas Schulte

1. Call to Order: Called to Order by President Laba at 10:00 am.

2. Pledge of Allegiance

3. Resolved: To Adopt Policy 4512: Extreme Heat Condition Days for Educational and Support Services Spaces.
   Moved by J. Musshafen, seconded by K. Dillon; passed unanimously

4. Resolved: To Adopt Policy 6415: Student Cell Phone Use
   Moved by. M. May, seconded by J. Musshafen; passed unanimously

5. At 10:14 am, a motion was made by J. Musshafen to adjourn the meeting to executive session; seconded by K. Dillon; passed unanimously

Respectfully Submitted

Kelly Mutschler
Clerk of the Board