BOARD OF COOPERATIVE EDUCATIONAL SERVICES SECOND SUPERVISORY DISTRICT COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on September 15, 2021 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Cindy Dawson
Kathleen Dillon
Gerald Maar
Michael May
Heather Pyke

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Stephen Dawe
Tim Dobbertin
Ian Hildreth
Kelly Mutschler
Marijo Pearson
Steve Roland
Dr. Michelle Ryan
Lynda VanCoske, Esq

1. Call the Meeting to Order
   The meeting was called to order by President Laba at 6:30 p.m.

2. Pledge of Allegiance

3. Agenda Modifications – There were no agenda modifications

4. Approval of Minutes
   Resolved: To Approve the Minutes of the August 18, 2021 Regular Meeting Minutes as presented.
   Moved by K. Dillon, seconded by J. Abbott; passed unanimously

5. Public Interaction – There was no public interaction.

6. Financial Reports
   Resolved: To Accept the Treasurer's Report and WinCap Report as presented
   Moved by M. May, seconded by K. Dillon; passed unanimously.

7. Board Presentation – Karen Brown presented the Human Resources Annual Update and answered questions from the board.

8. Old Business
   None

9. New Business
   1. First Reading policy Series 7000
      Resolved: To waive Second Reading and Approve Policy Series 7000 as presented.

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Moved by M. May, seconded by G. Maar; passed unanimously.

2. Resolved: To Accept Donation by Dock Hardware of scrap metal for use by welding students
   Moved by J. Abbott, seconded by K. Dillon; passed unanimously.

3. Resolved: To Accept Donation by Shawndra Products of metal pipe and plates in various lengths and sizes for use by welding students
   Moved by J. Abbott, seconded by K. Dillon; passed unanimously.

4. Tim Dobbertin provided the annual update on School Safety and the Educational Climate to the board. Total school violence incidents dropped.

5. The Board reviewed the NYSSBA Proposed Resolutions and cabinet feedback.

6. Representatives for the Building Level Emergency Plans was discussed, and board members volunteered to represent as follows:

   - M. May – RTP
   - D. Laba – CTE
   - H. Pyke – ESC/ECLC
   - K. Dillon – Ridgecrest and Westview

7. There was a discussion of Board development sessions and topics. Two sessions will be scheduled for 2021-22; one in the fall to include executive cabinet and one in the spring with District Superintendent.

10. Personnel and Staffing
    1. Resolved: To Approve the Personnel and Staffing Agenda as presented
       Moved by K. Dillon, seconded by G. Maar; passed unanimously

11. Bids/Lease Purchases
    Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

    1. Resolved to accept Welder bid
       Praxair Distribution, Inc. $ 15,049.10

    2. Resolved to accept Disposal Service Bid Award
       Waste Management of New York, LLC $ 64,340.04

    3. Resolved to accept Cooperative Audio-Visual Equipment Installation Service Bid
       Park Place Installations, Inc. $ 98,359.00
       (Primary Vendor)
       The Smart Guys Backup vendor as needed
       (Secondary Vendor)

12. Executive Officer's Report
    DS Meeting will be September 20-21. Meetings are not back at State Ed yet as the meeting rooms are not able to accommodate the group and meet social distance

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guidelines. Meeting will be held at WSWHE BOCES.

At the State level, there is work being done on graduation requirements. This work had been paused since February 2020 when focus changed due to the pandemic. The rest of the forums will be held soon.

Board of Regents meetings are being held virtually.

MCCOSS continues to meet with DOH. We are waiting to see how the county disburses the 15 M for testing. There have been many questions from staff regarding testing.

District Superintendent reported that the organization is teeing up for the future. Cabinet has been talking about future needs and growing need for classroom and land lab space.

District Superintendent Jo Anne Antonacci turned the discussion over to Tim Dobbertin to talk about the new Imuneware software recently purchased to track student and staff vaccination data. BOCES 2 nurses will lead the team in customizing the interface.

The question was posed to the board whether there was any opposition to moving the start time of board meetings to 6:00. No one opposed and meetings will start at 6:00 beginning with the October 20, 2021 meeting.

13. Committee Reports
    1. Labor Relations Committee – Topic was cyber security
    2. Legislative Committee – Discussion around ways to recruit bus drivers
    3. Information Exchange Committee – presentation on the Finger Lakes Youth Apprenticeship Program.

14. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.

15. Other Items - None

16. At 7:41 p.m. a motion was made by J. Abbott to adjourn the meeting to Executive Session, seconded by G. Maar; passed unanimously.

Respectfully Submitted

Kelly Mutschler
Clerk of the Board

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Members Present

John Abbott
Cindy Dawson
Kathleen Dillon
Dennis Laba
Gerald Maar
Michael may
R. Charles Phillips
Heather Pyke

Staff Present

Jo Anne Antonacci

At 8:16 p.m. a motion was made by M. May; seconded by K. Dillon to come out of executive session; passed unanimously.

17. Adjournment

At 8:17p.m. a motion was made by M. May to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully submitted, Jo Anne L. Antonacci
Clerk Pro Tem

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