

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on September 16, 2020 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Gerald Maar
R. Charles Phillips, Vice President	Michael May
John Abbott	Constance Rockow
Kathleen Dillon	Elizabeth VenVertloh
John Heise	

Staff Present:

Jo Anne Antonacci	Kelly Mutschler
Karen Brown, Esq.	Dr. Marijo Pearson
Virginia Critchley	Steve Roland
Steve Dawe	Dr. Michelle Ryan
Tim Dobbertin	Lynda VanCoske, Esq.
Ian Hildreth	

Guests:

Joseph Pallatto (Campus Construction)

1. Call the Meeting to Order
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications
Item 9.9 New Business Donation of PPE supplies was added as a walk in.
4. Approval of Minutes
Resolved: To approve the August 19, 2020 Regular Meeting Minutes as presented.

Motion by J. Heise, seconded by G. Maar; passed unanimously.
5. Public Interaction
There was no public interaction.
6. Financial Reports
S. Roland reported on the Treasurer's Report, WINCAP Report, and Internal Claims Exception Log.

Resolved: To approve the Treasurer's and WINCAP Reports as presented.

M. May, seconded by J. Heise; passed unanimously.

7. Old Business

1. Joseph Pallatto from Campus Construction gave a capital project update.

A decision to hold a special meeting of the Board to approve bids for Phase II of the 2019 Capital Project on Thursday, October 8 at 8:30 a.m. was made. Mr. Pallatto left the meeting at 6:43 p.m.

8. Presentation: Human Resources Report

Director of Human Resources Karen Brown gave a Human Resources report. The board asked questions and thanked Karen for her presentation.

9. New Business

1. First Reading of Policy Series 5000

Resolved: To waive Second Reading and Approve Policy Series 5000 as presented.

Motion by K. Dillon, seconded by M. May; passed unanimously.

2. First Reading of Policy #6110 – Comprehensive Student Attendance Policy

Resolved: To waive Second Reading and Approve Policy #6110 – Comprehensive Student Attendance Policy as presented.

Motion by M. May, seconded by J. Abbott; passed unanimously.

L. VanCoske left the meeting at 7:10 p.m.

3. Tim Dobbertin gave an annual update on School Safety and the Educational Climate (SSEC).

4. Resolved: To declare funds in the amount of \$390,404 from the 2016 Capital Project as excess funds to be used towards the 2019 Capital Project as presented.

Motion by M. May, seconded by C. Rockow; passed unanimously.

5. The Monroe County School Boards Association's (MCSBA) Information Exchange and Labor Relations 2020-21 suggested topics were discussed. K. Mutschler will submit feedback to MCSBA.

6. Resolved: To approve the appointment of Lorraine Bennett as Registrar of Attendance at Westside Academy for the 2020-2021 school year as presented.

Motion by K. Dillon, seconded by G. Maar; passed unanimously.

7. There was a discussion regarding 3585 Big Ridge Road Property. Board gave permission to move forward with negotiations with property owner.

8. Resolved: To approve transfer of ownership of desks from Monroe Community College as presented.

Motion by J. Abbott, seconded by J Heise; passed unanimously.

9. Resolved: To approve donation of PPE supplies as presented.

Motion by G. Maar, seconded by K. Dillon; passed unanimously.

10. Personnel and Staffing

1. Resolved: To approve the Personnel and Staffing Agenda as presented.

Motion by K. Dillon, seconded by C. Rockow; passed unanimously.

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

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| 1. Resolved to accept Disposal Service Bid Award | |
| Suburban Disposal | \$51,840.00 |
| 2. Resolved to accept Cooperative Audio-Visual Equipment Installation Service Bid | |
| Park Place Installations, Inc. | \$104,499.00 |
| (Primary Vendor) | |
| The Smart Guys | Backup vendor as needed |
| (Secondary Vendor) | |
| 3. Resolved to Accept Cooperative COVID-19 Pandemic Supplies Bid Award | |
| Maybe Mars, LLC | \$38,000.00 |
| Hill & Marks, Inc. | \$8,565.00 |
| Q1 LLC | \$7,788.00 |
| QYK Brands, LLC | \$4,492.50 |
| FB Displays & Designs, Inc. | \$2,368.80 |
| AA Medical Supplies | \$1,490.00 |
| Regional Distributors | \$620.00 |
| Global PPE, Inc. | \$158.00 |
| Concept Print | \$14.59 |

Motion by K. Dillon, seconded by M. May; passed unanimously.

12. Executive Officer's Report

- The October District Superintendents' meeting will be a 2-day remote meeting with half a day dedicated to equity and diversity.
- New York State Department of Health is working on a reporting dashboard for public consumption. There are questions remaining on how a BOCES will report.
- Component Superintendents continue to meet once a week.
- District Superintendent Antonacci continues to serve on the Finger Lakes Health and Medical Sub-Committee for the Finger Lakes Reopening. Monroe County is fortunate to have the partnerships we do as we navigate through the pandemic.
- District Superintendent Antonacci talked about the spirit-lifting Center for Workforce Development graduation event. Families of 52 graduates were present in the Professional Development Center for a socially distant, yet very moving, event for the graduates.

13. Committee Reports

Labor Relations Committee (J. Abbott/J. Heise) – There were no updates.

Legislation Committee (K. Dillon/D. Laba) – There will be no Albany trip, only local advocacy. There will be new legislators to work with.

Information Exchange Committee (R. Charles Phillips/L. VenVertloh) – There were no updates.

14. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

15. Other Items

There were no other items.

16. At 7:45 p.m., a motion was made by M. May, seconded by J. Abbott, passed unanimously to enter into Executive Session after a brief break to discuss the employment history of a particular person(s).

Respectfully submitted,

Virginia M. Critchley
Clerk of the Board

Members Present:

John Abbott
Kathleen Dillon
John Heise
Dennis Laba
Gerald Maar

Michael May
R. Charles Phillips
Constance Rockow
Elizabeth VenVertloh

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq. (left at 8:10 p.m.)
Tim Dobbertin (left at 8:10 p.m.)

Marijo Pearson (left at 8:10 p.m.)
Steve Roland (left at 8:10 p.m.)
Michelle Ryan (left at 8:10 p.m.)

At 8:30 p.m. a motion was made by M. May, seconded by C. Rockow to come out of executive session; passed unanimously.

17. Adjournment

At 8:30 p.m., a motion was made by M. May to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci
Clerk Pro-Tem