

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, September 27, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Cindy Dawson
Kathleen Dillon

Trina Lorentz
Michael May
Hearther Pyke

Absent: Gerry Maar

Staff Present

Jo Anne Antonacci
Karen Brown
Stephen Dawe
Ian Hildreth

Kelly Mutschler
Marijo Pearson
Steve Roland
Tom Schulte

1. The meeting was called to order by President Laba at 6:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - There no agenda modifications
4. Approval of Minutes
Resolved: To Approve the Minutes of the August 16, 2023 Regular Meeting
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
5. There was no public interaction
6. Financial Reports
Resolved: To Accept the Treasurer's Report as presented
Moved by M. May, seconded by J. Abbott; passed unanimously

Resolved: To Accept the WinCap Reports as presented
Moved by K. Dillon, seconded by M. May; passed unanimously
7. Board Presentation - Assistant Superintendent for Human Resources Karen Brown presented the annual Human Resources and Legal Updated. Information covered included Federal and New York State Labor Laws regarding job postings and COVID Leave and Vaccination Leave. The board asked questions and thanked Karen for her presentation.

Assistant Superintendent for Finance and Operations introduced Director of Operations and Maintenance, Travis Sleight. Travis provided the board with his professional background and

requested feedback from the board on information they would like to receive from the O&M department.

8. Old Business

1. Board Representatives for the Building Level Emergency Response Teams were assigned as follows:
Michael May: ESC/ECLC and RTP
Dennis Laba: CTE
Kathy Dillon: Westside and Ridgecrest
2. Resolved: To Approve the 2023-24 Monroe 2-Orleans BOCES Emergency Remote Instruction Plan
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
3. Details of the board photo and fall board development session were finalized. The November 15 board meeting will begin at 5:00 pm preceded by the board photo. The development session with cabinet will take place after the meeting is adjourned.

9. New Business

1. Resolved: To Waive the 2nd Reading and Approve the 5000 Policy Series
Moved by M. May, seconded by J. Abbott; passed unanimously
2. Resolved: To waive the second reading and approve Ad Hoc policies as presented
Moved by J. Abbott, seconded by M. May; passed unanimously
3. Resolved: To Approve 2023 Regional Summer School Lease Amendments for Hilton CSD and Greece CSD
Moved by J. Abbott, seconded by K. Dillon; passed unanimously
4. Resolved: To Approve 2023 Extended School Year Lease Amendment for Spencerport CSD
Moved by M. May, seconded by K. Dillon; passed unanimously
5. Resolved: To Approve Stipulation of Term of Lease Agreement with Tech Park Owner, LLC. (RTP)+
Moved by J. Abbott; seconded by M. May; passed unanimously
6. Resolved: To Accept Donation of a 20 Ton Bearing Press from Danny's Equipment
Moved by J. Abbott, seconded by M. May; passed unanimously
7. Resolved: To Accept Donation of Chandelier from Mrs. Jo Anne Antonacci
Moved by J. Abbott, seconded by M. May; passed unanimously
8. Assistant Superintendent for Instructional Programs Tom Schulte provided the board with an annual update on School Safety and the Educational Climate (SSEC). The board asked questions and thanked Tom for the update.
9. The board reviewed the cabinet feedback on the NYSSBA proposed resolutions to be voted on during the NYSSBA annual business meeting on October 16, 2023

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by J. Abbott, seconded by K. Dillon ; passed unanimously

11. Bids and Lease/Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Installation of Security Film
Bid #RFB-2068-23
Apex Window Films - \$26,862.50
2. Print Shop Supplies
Bid #RFB-2055-24
Mark Andy Print Products \$96, 016.21
3. Cooperative Video and Audio Installation Service
Bid #RFB-2071-23
The Smart Guys \$104,890.00
4. Cooperative Fine Paper
Bid# RFB-2054-23
WB Mason \$511,657.95
Economy Paper Co. \$230,593.44
Lindenmeyr-Munroe. \$245,297.91
Check-O-Matic \$9,210.50
5. WHEREAS, The Board of Monroe 2-Orleans BOCES desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for a Master Lease Purchase Agreement for the Acquisition or Refinance of Equipment. And...
WHEREAS, The Board of Monroe 2-Orleans BOCES is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint Master Lease Purchase Agreement Bid as authorized by General Municipal Law, Section 119-o... And...
WHEREAS, The Board of Monroe 2-Orleans BOCES has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Monroe 2-Orleans BOCES and making recommendations thereon...
THEREFORE BE IT RESOLVED, That the Board of Monroe 2-Orleans BOCES and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above, And...
NOW, THEREFORE, BE IT RESOLVED, That the Board of Monroe 2-Orleans BOCES hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for Master Lease Purchase Agreement for the Acquisition or Refinance of Equipment The

Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Moved by J. Abbott, seconded by M. May; passed unanimously

13. Executive Officer's Report

District Superintendent Jo Anne Antonacci attended the DS meeting in Albany on September 25-26, 2023, and gave brief highlights.

Monroe 2-Orleans BOCES will host a pre-k rate-setting reform seminar on October 26.

BOCES 4 Science is up and running. The new location positions BOCES 4 Science for more effective operations and growth.

Hiring and recruitment efforts continue. Outreach has been extended further to the public through a movie theater recruitment campaign beginning October 6 through the first few days of January 2024.

Monroe 2-Orleans BOCES is the recipient of a NYS DOL Teacher Residency Program (TRP) award from the NYDOL: a partnership with the University of Rochester and Nazareth University for \$3,600,000.00 over 3 years. Currently, we have 87 fellows in the Teacher Immersion program this year. Hopefully the residency program will help with the educator pipeline.

Students will be occupying mobile classrooms for Heavy Equipment and Agriculture at the Springdale Farms mid-October.

14. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda

15. Other Items -

16. At 7:13 pm a motion was made by M. May to adjourn to executive session; seconded by J. Abbott; passed unanimously

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
R. Charles Phillips
John Abbott
Cindy Dawson

Kathleen Dillon
Trina Lorentz
Michael May
Heather Pyke

At 8:30 pm a motion was made by M. May, seconded by J. Abbott to come out of Executive Session; passed unanimously.

17. Adjournment

At 8:30 pm a motion was made by M. May to adjourn the meeting, seconded by H. Pyke; passed unanimously.

Respectfully Submitted,


Jo Anne L. Antonacci
Clerk Pro Tem