

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on October 16, 2019 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	George Howard
R. Charles Phillips, Vice President	Gerald Maar
Kathleen Dillon	Michael May
John Heise	

Members Absent:

John Abbott	Constance Rockow
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Staff Present:

Jo Anne Antonacci	Mary Beth Luther
Karen Brown, Esq.	Dr. Marijo Pearson
Ginger Critchley	Steve Roland
Steve Dawe	Dr. Michelle Ryan
Tim Dobbartin	Lynda VanCoske, Esq.

Guests:

Daniel Straub	Ray Wager, CPA
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1. Call the Meeting to Order  
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications  
The Agenda was modified with an addendum to 11.1 Staffing.
4. Approval of Minutes  
Resolved: To approve the September 18, 2019 Regular Meeting Minutes as presented.  
  
Moved by G. Maar, seconded by J. Heise; passed unanimously.
5. Public Interaction  
There was no public interaction.
6. Financial Reports  
M. Luther and S. Roland reported on Treasurer's Report, WINCAP Report, Internal Claims Exception Log, Quarterly Contractor Report, and Quarterly Extra Class Report.  
  
Resolved: To approve the Treasurer's and WINCAP Reports as presented.  
  
Moved by J. Heise, seconded by M. May; passed unanimously.

7. Board Presentation: 2018-19 Audit  
Auditor Ray Wager presented the 2018-19 Audit. He left the meeting at 6:41 p.m.
  1. Resolved: To accept the Audit Reports entitled Basic Financial Statements and Management Letter for the year ended June 30, 2019, as recommended by Jo Anne Antonacci, District Superintendent as presented.  
  
Moved by J. Heise, seconded by C. Phillips; passed unanimously.
  2. Resolved: To Accept Corrective Action Plan for the year ended June 30, 2019 as presented.  
  
Moved by G. Maar, seconded by K. Dillon; passed unanimously.
8. Old Business
  1. Second Reading and Resolution to Approve Policy Series 3000  
The board did a second reading on policy series 3000.  
  
Resolved: To approve the Second Reading for Policy Series 3000 as presented.  
  
Motion by J. Heise, seconded by G. Maar; passed unanimously.
  2. There was a discussion on the lease renewal for 3555 Buffalo Road (former Alternative High School building).
  3. District Superintendent Jo Anne Antonacci gave an update on Strategic Goals and how it works throughout the Monroe 2-Orleans BOCES organization.
9. Recognition of School Board Members  
The board members were recognized for their time and commitment to Monroe 2-Orleans BOCES.
10. New Business
  1. First Reading of Policy 5160 – Alcohol, Drugs and Other Substances (School Personnel); Policy 6110 – Comprehensive Student Attendance Policy; Policy 6220 – Alcohol Drugs and Other Substances – Students; and, Policy 6471 – Safe Public School Choice Option to Students Who Are Victims of a Violent Criminal Offense  
Resolved: To waive Second Reading for Policies 5160, 6110, 6220, and 6471 as presented.  
  
Motion by M. May, seconded by J. Heise; passed unanimously.  
  
Resolved: To approve the Second Reading for Policies 5160, 6110, 6220, and 6471 as presented.  
  
Motion by M. May, seconded by J. Heise; passed unanimously.  
  
L. VanCoske left the meeting at 7:07 p.m.
  2. Tim Dobbertin gave a Regional Summer School update.
  3. Resolved: To approve donation of computer equipment as presented.  
  
Motion by G. Maar, seconded by K. Dillon; passed unanimously.

11. Personnel and Staffing

1. Resolved: To approve the Personnel and Staffing Agenda as modified by adding addendum.

Moved by J. Heise, seconded by G. Maar; passed unanimously.

12. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Resolution to Accept Cooperative Fine Paper Bid

Economy Paper Co.	\$369,882.42
W.B. Mason	\$36,968.16
2. Resolution to Accept Print Shop Supplies Bid

Central Ink Corporation	\$27,429.80
Mark Andy Print Products	\$7,250.90
3. Resolution to Accept Erie 1 Instructional Technology State Wide Licensing Agreements – Add on #2

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for TEQ (OTIS), Dell (Advanced Learning Partnerships Firm), PowerSchool (United Talent Professional Learning System), Impero (edTeach), Net Ref, Hapara, Go Guardian (Teacher) and,

WHEREAS, The Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

4. Resolution to Accept Monroe 2-Orleans BOCES lease purchase of a Xerox copier

WHEREAS, the Monroe 2-Orleans BOCES desires to secure for its use the equipment listed below; and

WHEREAS, MONROE 2-ORLEANS BOCES is willing to arrange for the installment purchase of the Equipment (which includes an equipment lease purchase) for the price and on the terms listed below.

NOW, THEREFORE, be it resolved as follows:

1. MONROE 2-ORLEANS BOCES is authorized to enter into an agreement (the "Installment Purchase Agreement").
2. The Purchasing Agent is authorized to approve the final form and terms of and to execute, on behalf of MONROE 2-ORLEANS BOCES, such agreements, documents, schedules, addendum, certificates, letters and instruments as may be necessary to complete the installment purchase transaction described below.
3. This resolution shall take effect when adopted.

DESCRIPTION OF EQUIPMENT  
Xerox C8055H

PURCHASE PRICE and TERMS  
Installment Purchase of \$5,887.80  
with monthly payments for 5 years  
at 0% interest.

Motion by J. Heise, seconded by G. Maar; passed unanimously.

13. Executive Officer's Report

Following along with the 2020-21 BOCES 2 theme of *Intentionality*, Career and Technical Education distributed detailed packets pertaining to their open house. The open house was well received and well attended.

At last month's District Superintendent meetings in Albany, the District Superintendents met with, and are assisting, Acting Commissioner Elizabeth Berlin in various capacities.

At the upcoming October District Superintendent meetings in Albany, District Superintendent Jo Anne Antonacci will be a presenter at the DS Boot Camp covering superintendent searches.

District Superintendent Antonacci is serving on the Graduation Task Force with State Education Department representatives.

District Superintendent Jo Anne Antonacci attended the recent Monroe One BOCES ribbon cutting opening of the Challenger Learning Center's new location inside Kodak Center at the Eastman Business Park.

District Superintendent Antonacci extended sincere congratulations to Center for Workforce Development (CWD) student Patricia Douglas on being selected as the 2019 New York Association for Continuing and Community Education Student of the Year.

The second CDL class at CWD has grown considerably in class size.

The Westview Exceptional Children and Westside Academy Opening Celebration will be held on Wednesday, November 13, 2019. Please notify Ginger Critchley if you'd like to attend.

Mrs. Dorothy Green (wife of predeceased and long-time board member James Green) passed away in early October. She was a staunch supporter of the Monroe 2-Orleans BOCES and Educational Foundation. Dorothy lived life to the fullest and will be missed.

14. Committee Reports  
Labor Relations Committee (J. Abbott/J. Heise) – The topic was Strategies for Moving Staff to High Deductible Plans.  
  
Legislation Committee (D. Laba/K. Dillon) – There were no updates.  
  
Information Exchange Committee (R. Charles Phillips/J. Heise) – The topic was Mental Health: Programming and Collaborations in Monroe County.
15. Upcoming Meetings/Events  
The various meetings for the upcoming month were listed on the agenda.
16. Other Items  
Board Member Kathy Dillon announced that Dennis Laba agreed to be the new co-chair for the Monroe County School Boards Association Legislation Committee.
17. Adjournment  
At 7:34 p.m., a motion was made by J. Heise to adjourn the meeting, seconded by M. May; passed unanimously.

Respectfully submitted,

Virginia M. Critchley  
Clerk of the Board