

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on October 19, 2022, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

R. Charles Phillips, Vice President
Cindy Dawson
Kathy Dillon

Trina Lorentz
Gerry Maar
Michael May
Heather Pyke

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Stephen Dawe
Ian Hildreth
Kelly Mutschler

Marijo Pearson
Steve Roland
Thomas Schulte
David Shalke
Felicia Robinson

1. Call the Meeting to Order

The meeting was called to order by Vice President Phillips at 6:00 p.m.

2. Pledge of Allegiance

3. Agenda Modifications

4. Approval of Minutes

Resolved: To Approve the Minutes of the September 21, 2022, Meeting Minutes as presented.

Moved by H. Pyke, seconded by T. Lorentz; passed unanimously

5. Public Interaction – There was no public interaction.

6. Financial Reports

1. Resolved: To Accept the Treasurer's Report as presented

Moved by M. May, seconded by K. Dillon ; passed unanimously.

2. Resolved: To Accept the WinCap Report as presented

Moved by G. Maar, seconded by K. Dillon; passed unanimously

7. Board Presentation – Tom Zuber from Mengel, Metzger, Barr, CPA. reviewed our 2021-2022 audit. Mr. Zuber left the meeting at 6:35 p.m.

1. Resolved: To Accept the Audit Reports entitles Basic Financial Statement and Management Letter for year ended June 30, 2022.

Moved by M. May; seconded by G. Maar; passed unanimously

2. Resolved: To Accept Corrective Action Plan for the Year Ended June 30, 2022

Moved by H. Pyke; seconded by K. Dillon; passed unanimously

8. Old Business – Space Update

9. Recognition of School Board Members - The board members were recognized for their time and commitment to Monroe 2-Orleans BOCES

10. New Business

1. Resolved: To Approve 2022 Regional Summer School Lease Amendments for Spencerport CSD, Moved by H. Pyke, seconded by M. May; passed unanimously.
2. Resolved: To Appoint Cynthia Evaneski as Internal Claims Auditor at a rate of \$27.00/hour Moved by G. Maar, seconded by K. Dillon; passed unanimously
3. Resolved: To Accept Donation of Nepronic Humidifier, Model SKE4 Moved by K. Dillon, seconded by M. May; passed unanimously.
4. Assistant Superintendent Tom Schulte delivered the final Regional Summer School and Extended School Year Reports. Board members asked questions and a request was made to watch data closely to see when numbers reach pre-pandemic levels. The board thanked Tom for his report.

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented Moved by G. Maar; seconded by K. Dillon; passed unanimously

12. Bids/Lease Purchase

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Cooperative Fine Paper Bid
Bid #RFB-2013-22 Economy Paper Co. \$211,244.59
2. Print Shop Supplies Bid
Bid #RFB-2014-22 Central Ink Corporation \$ 44,215.00
Mark Andy Print Products \$ 16,190.99
3. Cleaning Disinfecting Service Bid
Bid #RFB-2030-22 Vanguard Cleaning of Upstate New York \$ 28,600.00

4. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2022 – 2023 fiscal year, for Age of Learning, Inc., BlocksCAD, Coder Kids, Inc. DBA Codelicious, Drone Sports Inc., DroneBlocks LLC, Hello World CS, Kahoot! ASA, moozoom education inc., NS4ed, LLC, Quizizz Inc., Rocket Drones, Inc., Savvas Learning Company LLC, World Book, Inc., Defined Learning, Spider Learning, Canva US, Inc., Scrible, Inc., and,

WHEREAS, The Monroe 2 - Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2 - Orleans BOCES Board authorizes Erie 1

BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2 - Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Moved by M. May, seconded by K. Dillon; passed unanimously

13. Executive Officer's Report

District Superintendent Antonacci attended the DS meeting in Albany October 17-18, 2022. The Commissioner expressed appreciation to the DS group for their submission of the graduation requirements white paper. During an individual meeting with the Commissioner, District Superintendent Antonacci talked about Preschool rates. BOCES 2 continues to work with SED on 4410 program rate setting.

The October 7 Superintendents Conference Day was well received. Departments participated in a 90-minute DEI professional development session beginning with an introductory message from the District Superintendent. This was followed by facilitated discussions, group activities and video stories shared by Special Education teacher Kim Stephenson, CTE student EJ Soto , and District Superintendent Antonacci – the first in the “Everyone has a Story” series to be shared throughout the school year. District Superintendent Antonacci gave kudos to Assistant Superintendents Marijo Pearson and Tom Schulte and the DEI Committee for their work on this presentation. Positive effect is showing up in many ways, whether directly relayed or in meeting discussions.

Events our students participated in this month include the Project Search Rotation, The Westview Give Back Club, and ROC with your hands event at the Rochester Community Sports Complex.

Employee Service Awards event is December 1. We have 2 board members celebrating milestones – Dennis Laba, 20 years and Kathy Dillon, 5 years. District Superintendent Jo Anne Antonacci celebrates 45 years of service. The Holiday Connections program is starting up as is the Food Drive. Information on how to participate has been shared with the BOCES staff and board.

14. Committee Reports

1. Labor Relations – Presentation on Staffing Shortages, MOAs and Hiring Strategies
2. Legislative Committee – Both delegates were unable to attend this month's meeting.
3. Information Exchange Committee – ACT for Education Presentation by District Superintendents Jo Anne Antonacci and Daniel White.

15. Upcoming Meetings/Calendar Events: The various meeting for the month were listed in the agenda.

16. Other items – none

17. At 6:58 p.m. a motion was made by G. Maar to adjourn the meeting to Executive Session, seconded by K. Dillon; passed unanimously.

Respectfully Submitted.

Kelly Mutschler
Clerk of the Board

Members Present

R. Charles Phillips
John Abbott
Cindy Dawson
Kathleen Dillon

Trina Lorentz
Gerry Maar
Michael May
Heather Pyke

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Marijo Pearson

Steve Roland
Thomas Schulte

At 7:32 p.m. a motion was made by G. Maar, seconded by K. Dillon to come out of Executive Session; passed unanimously.

18. Adjournment

At 7:32 p.m. a motion was made by M. May to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully Submitted,

Jo Anne L. Antonacci
Clerk Pro Tem