

**BOARD OF COOPERATIVE EDUCATIONAL
SERVICES SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS**

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on October 20, 2021 at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Kathleen Dillon
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Cindy Dawson	Heather Pyke

Staff Present:

Jo Anne Antonacci	Kelly Mutschler
Karen Brown, Esq.	Marijo Pearson
Stephen Dawe	Steve Roland
Tim Dobbertin	Dr. Michelle Ryan
Ian Hildreth	Lynda VanCoske, Esq

Guests: Tom Zuber, CPA
Mark Chase

1. Call the Meeting to Order

The meeting was called to order by President Laba at 6:00 p.m.

2. Pledge of Allegiance

3. Agenda Modifications – There were no agenda modifications

4. Approval of Minutes

Resolved: To Approve the Minutes of the September 15, 2021 Regular Meeting
Minutes as presented.

Moved by M. May, seconded by J. Abbott; passed unanimously

5. Public Interaction – There was no public interaction.

6. Financial Reports

Resolved: To Accept the Treasurer's Report and WinCap Report and
Contractor's report as presented

Moved by J. Abbott, seconded by G. Maar; passed unanimously.

7. Board Presentation – Tom Zuber from Mengle, Metzger, Barr, CPA. reviewed our 2020-2021 audit. Mr. Zuber left the meeting at 6:08.

1. Resolved: To Accept the Audit Reports entitles Basic Financial Statement and
Management Letter for year ended June 30, 2021.

Moved by M. May; seconded by C. Dawson; passed unanimously

2. Resolved: To Accept Corrective Action Plan for the Year Ended June 30, 2021
Moved by G. Maar; seconded by J. Abbott; passed unanimously

8. Old Business – None

9. Recognition of Board Members

The board members were recognized for their time and commitment to Monroe 2-Orleans BOCES.

10. New Business

1. Tim Dobbertin delivered the final Regional Summer School Report.
2. Resolved: To Approve the 2021 Regional Summer School Leases for Brockport CSD, Gates CSD, Greece CDS, and Hilton CSD
Moved by K. Dillon, seconded by J. Abbott; passed unanimously
3. Resolved: To Approve Participation in Opioid and JUUL Litigations
Moved by J. Abbott, seconded by K. Dillon; passed unanimously
4. Resolved: To Accept Donation by Crane Dental Laboratory of a 2012 Ford Focus for use in Automotive Technology Program lab
Moved by J. Abbott, seconded by G. Maar; passed unanimously.
5. Resolved: To Accept Donation by Larry DeWolf of various building materials for student practice lessons
Moved by K. Dillon, seconded by G. Maar; passed unanimously.
6. Resolved: To Accept Donation by Miller Brick of bricks and ties to be used for Skills USA “Teamworks” Training.
Moved by G. Maar, seconded by K. Dillon; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by J. Abbott, seconded by K. Dillon; passed unanimously

12. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Cooperative Fine Paper Bid

Economy Paper Co.	\$429,031.56
W.B. Mason	\$12,633.20
2. Print Shop Supplies Bid

Central Ink Corporation	\$29,591.80
Mark Andy Print Products	\$9,107.01

3. Cleaning and Disinfecting Service Bid
Vanguard Cleaning of Upstate New York \$27,400

4. Resolution to accept Erie 1 BOCES Statewide Licensing Agreement – Add On # 1

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2021 – 2022 fiscal year, for Soundtrap, Pear Deck, SnapWiz, Houghton Mifflin, Tech Row, Think Tech Solutions, Class Hero, Mindsets

WHEREAS, Monroe 2-Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2-Orleans BOCES Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees
(1) to abide by majority decisions of the participating BOCES on quality standards;
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Moved by J. Abbott, seconded by K. Dillon; passed unanimously

13. Executive Officer's Report

Cindy Dawson and Heather Pyke completed new board member orientation. Cindy commented how informational the day was and Heather was impressed by the number of programs.

COVID – BOCES staff has been asked to verify vaccination status and upload proof of vaccination or opt out and be tested weekly at one of 4 rotating locations. We have had close to 100 tests conducted this week – all negative. School districts and local health department are working on returning students to schools more quickly with the use of rapid PCR machines

Staff shortages – BOCES 2 has been affected significantly. The Ridgecrest program had to go remote for five days. Administrators and other related services staff are helping out each day.

District Superintendent Antonacci attended the Holley Board of Education meeting this month.

Some events are taking place in person this year. Families, students and staff were glad to meet in person for the CTE Open House at WEMOCO this month. We will

be having our Employee Recognition Event on December 15 in person, though attendance will be limited.

Construction at the new Ridgecrest program site is progressing with anticipated occupancy in mid-December.

14. Committee Reports

1. Labor Relations Committee – J. Abbott presented; topic was federal stimulus money, staff shortages
2. Legislative Committee – K. Dillon - Planning zoom appointments with local legislators
3. Information Exchange Committee – C. Dawson attended via zoom, topic was child abuse awareness and prevention

15. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.

16. Other Items – Gerry Maar took a moment to recognize the passing of Secretary Colon Powell and called to mind meeting him at a NSBA conference and noted his support of school boards.

17. At 6:44 p.m. a motion was made by J. Abbott to adjourn the meeting to Executive Session, to discuss employment history of a particular person(s) and collective negotiations pursuant to article 14 of the Civil Service Law, seconded by G. Maar; passed unanimously.

Respectfully Submitted

Kelly Mutschler
Clerk of the Board

Members Present

John Abbott
Cindy Dawson
Kathleen Dillon
Dennis Laba

Gerald Maar
Michael may
R. Charles Phillips
Heather Pyke

Staff Present

Jo Anne Antonacci
Karen Brown
Timothy Dobbertin

Marijo Pearson
Michelle Ryan
Steve Roland

At 7:24 p.m. a motion was made by H. Pyke; seconded by J. Abbott to come out of executive session; passed unanimously.

18. Adjournment

At 7:24 p.m. a motion was made by J. Abbott to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci
Clerk Pro Tem