

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on October 21, 2020 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Gerald Maar
R. Charles Phillips, Vice President	Michael May
John Abbott	Elizabeth VanVertloh
Kathleen Dillon	

Members Absent:

John Heise	Constance Rockow
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Staff Present:

Jo Anne Antonacci	Kelly Mutschler
Karen Brown, Esq.	Dr. Marijo Pearson
Steve Dawe	Steve Roland
Tim Dobbertin	Dr. Michelle Ryan
Mary Beth Luther	

Guests:

Joseph Pallatto	Ray Wager, CPA
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1. Call the Meeting to Order
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications
The Agenda was approved as presented.
4. Approval of Minutes
Resolved: To approve the September 16, 2020 Regular Meeting Minutes and October 8, 2020 Special Meeting Minutes as presented.

Moved by K. Dillon, seconded by J. Abbot; passed unanimously.
5. Public Interaction
There was no public interaction.
6. Financial Reports
M. Luther and S. Roland reported on Treasurer's Report, WINCAP Report, Internal Claims Exception Log, Quarterly Contractor Report, and Quarterly Extra Class Report.

Resolved: To approve the Treasurer's and WINCAP Reports as presented.

Moved by M. May, seconded by G. Maar; passed unanimously.

7. Old Business
 1. Joseph Pallatto from Campus Construction gave a capital project update. He left the meeting at 6:40 p.m.
8. Board Presentation: 2019-20 Audit

Auditor Ray Wager presented the 2019-20 Audit. He left the meeting at 6:46 p.m.

 1. To accept the Audit Reports entitled Basic Financial Statements and Management Letter for the year ended June 30, 2020, as recommended by Jo Anne Antonacci, District Superintendent as presented.

Moved by M. May, seconded by J. Abbott; passed unanimously.
 2. Resolved: To Accept Corrective Action Plan for the year ended June 30, 2020 as presented.

Moved by M. May, seconded by J. Abbott; passed unanimously.
9. Recognition of School Board Members

The board members were recognized for their time and commitment to Monroe 2-Orleans BOCES.
10. New Business
 1. Tim Dobbertin gave an annual update on Regional Summer School.
 2. Resolved: To Approve 2020 Regional Summer School Lease Amendments for Greece and Brockport Central School Districts as presented.

Moved by J. Abbott, seconded by G. Maar; passed unanimously
 3. The board reviewed the NYSSBA Convention Proposed Resolutions that will be voted on at the October New York State School Boards Association Convention.
 4. Resolved: To Approve Donation of \$250.00 from Finger Lakes Dental Care

Moved by J. Abbott, seconded by G. Maar; passed unanimously
 5. Resolved: To Approve Donation of Photovoltaic solar panel modules

Moved by M. May, seconded by J. Abbott; passed unanimously
 6. Resolved: To Approve Donation of \$7,500 from the Gene Haas Foundation

Moved by J. Abbott, seconded by M. May; passed unanimously
 7. Discussion regarding updated records retention schedule LGS-1 to replace ED-1.
11. Personnel and Staffing
 1. Resolved: To approve the Personnel and Staffing Agenda as presented.

Moved by J. Abbott, seconded by M. may; passed unanimously.

12. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Resolution to Accept Cooperative Fine Paper Bid Award
2. Resolution to Accept Print Shop Supplies Bid Award
3. Resolution to Accept Wheatland-Chili lease purchase of Toshiba copier equipment
4. Resolution to Accept Monroe 2-Orleans BOCES participation in Cooperative bid with Capital Regional BOCES For DATABASES, RESEARCH TOOL, E-BOOKS, AUTOMATION AND MEDIA FOR USE IN SCHOOL LIBRARY SYSTEMS “DREAM CONSORTIUM”

Motion by M. May, seconded by G. Maar; passed unanimously.

13. Executive Officer’s Report

1. Albany-DS Report: District Superintendent meeting will be remote on October 26-27. State Department of Health is working on the BOCES dashboard input so that BOCES across the state are able to input data.

2. Local Update:

- We continue to work with the Monroe County Department of Health and are very fortunate to have a collaborative relationship with the Department and Commissioner, Dr. Michael Mendoza. The Department of Health has embraced the schools and works directly with us to problem solve.
- In an ongoing effort to educate communities, ACT for Education has been producing bi-weekly webcasts with Monroe One and Monroe 2-Orleans Component Superintendents and local leaders on COVID related topics. These informational videos are available for viewing on the ACT for Education website.
- Our staff continue to find innovative ways to engage parents and students remotely, including an interactive newsletter created by the Work-Based Learning team shared with the Board this week.

14. Committee Reports

Labor Relations Committee (J. Abbott) – Unemployment claims are increasing, not all claims are valid.

Legislation Committee (D. Laba/K. Dillon) – No travel to Albany; goal is to reach out to local legislators, focus on grassroots advocacy efforts.

Information Exchange Committee (R. Charles Phillips/L. VenVertloh) – Chuck Phillips attended October 14 Information Exchange. Diane Wynne, Director of Wellness and Equity, Rush Henrietta, presenter - excellent presentation on handling COVID related stress in adults and in students.

15. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

16. Other Items
There were no other items.
17. At 7:20 p.m., a motion was made by M. May to adjourn the meeting to Executive Session, seconded by K. Dillon; passed unanimously.

Respectfully submitted,

Kelly Mutschler
Clerk of the Board

Members Present:

John Abbott
Kathleen Dillon
Dennis Laba
Gerald Maar

Michael May
R. Charles Phillips
Elizabeth VenVertloh

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Tim Dobbertin

Steve Roland

At 7:30 p.m. District Superintendent, Director of Human Resources, Director of Finance, and Assistant Superintendent for Instructional Programs left executive session so that the Board could conduct a hearing at 7:30 p.m. At 7:45 p.m. Executive cabinet members returned to executive session for additional matters pertaining to the employment history of particular individual(s).

At 8:09 p.m. a motion was made by G. Maar, seconded by J. Abbott to come out of executive session; passed unanimously.

18. Adjournment

At 8:30 p.m., a motion was made by M. May to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci
Clerk Pro-Temp

