

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT COUNTIES OF
MONROE AND ORLEANS**

MINUTES

of the Regular Meeting held on Wednesday, November 15, 2023, at 5:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present

Dennis Laba, President	Trina Lorentz
R. Charles Phillips, Vice President	Gerry Maar
John Abbott	Michael May
Cindy Dawson	
Kathleen Dillon	

Staff Present

Jo Anne Antonacci	
Karen Brown	Marijo Pearson
Stephen Dawe	Steve Roland
Ian Hildreth	Michelle Ryan
Kelly Mutschler	Tom Schulte

1. The meeting was called to order by President Laba at 5:00 pm.
2. Pledge of Allegiance
3. Agenda Modification - There were no agenda modifications
4. Approval of Minutes
Resolved: To Approve the Minutes of the October 18, 2023 Regular Meeting
Moved by J. Abbott, seconded by K. Dillon; passed unanimously
5. There was no public interaction
6. Financial Reports
Resolved: To Accept the Treasurer's Report as presented
Moved by J. Abbott, seconded by G. Maar; passed unanimously

Resolved: To Accept the WinCap Reports as presented
Moved by J. Abbott, seconded by G. Maar; passed unanimously
7. Audit Committee
Resolved: To Accept the Minutes of the October 18, 2023 Audit Committee Meeting
Moved by M. May, seconded by J. Antonacci; passed unanimously
8. Board Presentation - Interim Director for the Department of Exceptional Children Joseph Kelly introduced Special Education Supervisor Heather Malone and Assistant School Business Official Gary Manuse. Ms. Malone and Mr. Manuse provided the board with an update on the

preschool program and budget. The board asked questions and thanked Mr. Kelly, Ms. Malone and Mr. Manuse who then left the meeting at 5:30 pm

9. Old Business

District Superintendent Jo Anne Antonacci provided board members answers and discussion on the Public Inter-district Schools Report

10. New Business

1. Resolved: To Accept Donation of Autobody Parts from Wilbert's Family Enterprises
Moved by G. Maar, seconded by M. May; passed unanimously

2. Resolved: Approve Revision to the Monroe 2-Orleans BOCES Organizational Chart
Moved by M. May, seconded by J. Abbott; passed unanimously

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by K. Dillon, seconded by G. Maar; passed unanimously

2. Resolved: To Certify Lead Evaluator of Teachers
Moved by G. Maar, seconded by K. Dillon; passed unanimously

12. Bids/Lease Purchases

Resolved: To Accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. TOYOTA FORKLIFT TRUCK 2023 or NEWER

Bid #RFB-2079-23

Toyota Lift Northeast \$37,833.00

Moved by G. Maar, seconded by J. Abbott; passed unanimously

2. FORD E-350 CAB AND CUTAWAY CHASSIS 2023 or NEWER

Bid #RFB-2080-23

Van Bortel Ford, Inc. \$67,750.00

Moved by J. Abbott, seconded by K. Dillon; passed unanimously

13. Executive Officer's Report

Jim Baldwin, Senior Deputy Commissioner has announced his retirement from this position with SED. Jeff Matteson, former District Superintendent of the Tompkins-Seneca-Tioga BOCES has been appointed to fill that position.

The Blue Ribbon Commission and report recommendations have been released. Recommendations include different pathways to graduation. The next step will be to work on recommendations.

District Superintendent Jo Anne Antonacci thanked board members who donated to the Kiwanis Toy Drive and to the Fall Food Drive. Holiday Connections, a month-long opportunity to donate holiday gifts and treats for BOCES families in need, has begun. Jo Anne expressed gratitude for the unwavering generosity of the BOCES community.

Agriculture and Heavy Equipment programs are up and running at Springdale Farm. We will look to schedule a board meeting at the site as well as at the new BOCES 4 Science location in the Spring. New Special Ed Supervisor Lawanda Brown started at Westview this week.

14. Committee Reports

Labor Relations Committee - J. Abbott, K. Dillon - report on Civil Service System

Legislative Committee - K. Dillon, C. Dawson - recap of meetings, preparing for December 6 Advocacy Day via Zoom

Information Exchange - C. Dawson, C. Phillips - Presentation on Artificial Intelligence and how to incorporate it

15. Upcoming Meetings/Calendar Events - the various meetings for the month were listed in the agenda

16. Other Items - There were no other items

17. At 5:44 pm. a motion was made by J. Abbott to adjourn to executive session; seconded by K. Dillon; passed unanimously

Respectfully Submitted

Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba
R. Charles Phillips
John Abbott
Cindy Dawson
Kathleen Dillon

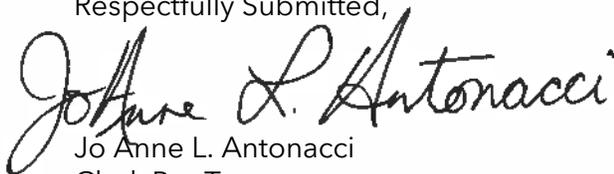
Trina Lorentz
Gerald Maar
Michael May

At 6:00 pm a motion was made by J. Abbott, seconded by M. May to come out of Executive Session; passed unanimously.

17. Adjournment

At 6:00 pm a motion was made by C. Phillips to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully Submitted,



Jo Anne L. Antonacci
Clerk Pro Tem