

**BOARD OF COOPERATIVE EDUCATIONAL  
SERVICES SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS**

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on November 17, 2021 at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President  
Kathleen Dillon  
Gerald Maar

Michael May  
Heather Pyke

Absent: R. Charles Phillips, John Abbott, Cindy Dawson, Mark Porter

Staff Present:

Jo Anne Antonacci  
Karen Brown, Esq.  
Stephen Dawe  
Tim Dobbertin  
Ian Hildreth

Kelly Mutschler  
Marijo Pearson  
Dr. Michelle Ryan

Guests: Brian Davis

1. Call the Meeting to Order  
The meeting was called to order by President Laba at 6:01 p.m.
2. Pledge of Allegiance
3. Agenda Modifications – There were no agenda modifications
4. Approval of Minutes  
Resolved: To Approve the Minutes of the October 20, 2021 Regular Meeting  
Minutes as presented.  
Moved by M. May, seconded by G. Maar; passed unanimously
5. Public Interaction – There was no public interaction.
6. Financial Reports  
Resolved: To Accept the Treasurer's Report and WinCap Report and  
Contractor's report as presented  
Moved by G. Maar, seconded by M. May; passed unanimously.

7. Audit Committee Update (October 20, 2021 Meeting) – There were no questions on the minutes
8. Board Presentation – Dr. Michelle Ryan provided the board with a Data Privacy and Cyber Security Update.
9. Old Business – Recruitment/Advertisement Efforts
10. New Business
  1. Resolved: To Approve the 2021 Extended School Year Lease for Churchville-Chili CSD  
Moved by K. Dillon, seconded by G. Maar; passed unanimously
  2. BE IT HEREBY RESOLVED THAT THE Monroe 2 Orleans Board of Cooperative Education approves the Center for Workforce Development creating and providing the following job training programs: Medical Office Assistant, Commercial Driver’s License (CDL)-Class B and Phlebotomy in accordance with the New York State Education Department requirements to be eligible for EPE Funding; and  
  
WHEREAS the job training programs will be in accordance with Education Law 4602; and  
  
WHEREAS the District Superintendent is charged with the responsibility to ensure the job training programs for purposes of EPE Funding are conducted in accordance with applicable New York State Laws and Regulations.  
  
MOTION made by G. Maar  
Seconded by M. May
  3. Resolved: To Accept Donation by George Pietropaolo, Precision Properties, LLC of 2022 Ram 2500 Truck to be used for snow removal and salting for Buffalo Road Campus  
Moved by M. May, seconded by K. Dillon; passed unanimously.
11. Personnel and Staffing
  1. Resolved: To Approve the Personnel and Staffing Agenda as presented  
Moved by K. Dillon, seconded by G. Maar; passed unanimously
  2. Resolved: To Resolution to approve the Agreement between the District Superintendent of the Monroe 2- Orleans BOCES and the Assistant Superintendent for Instructional Programs for the period of February 1, 2022 – June 30, 2024, as presented.  
Moved by G. Maar, seconded by K. Dillon; passed unanimously
  3. RESOLVED, that the Monroe 2-Orleans Board of Cooperative Educational Services hereby designates Dr. R.P. Singh, Crossbridge Office Park, 2000 Winton Road, Bldg 4-Suite 303, Rochester, New York 14618 as school medical inspector for the purpose of

preparing a psychological examination pursuant to Education Law Section 913 regarding an employee's capacity to perform his/her duties. The doctor's report shall be given to the Board in executive session after the examination is complete.

BE IT FURTHER RESOLVED that the District Superintendent is delegated the authority to coordinate such examination.

Moved by G. Maar, seconded by K. Dillon; passed unanimously.

12. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Cooperative Electrical Repair, Maintenance and Installation Bid  
Rath Electric, Inc. \$20,762.75
2. HVAC Repair, Maintenance and Installation Bid  
Wolf Mechanical Service \$48,500.00
3. Cooperative Electricity Supply  
New Wave Energy Corporation Actual Usage

Moved by M. May, seconded by K. Dillon; passed unanimously

13. Executive Officer's Report

The Educational Foundation Celebration Fundraiser held on November 13, was successful. District Superintendent Jo Anne Antonacci thanked board president, Dennis Laba and board trustee, Dr. Heather Pyke for attending. Two prior recipients of the scholarships provided by the foundation spoke during the evening's program - 2015 Churchville Chili graduate, Sydney Gonzales and 2021 Brockport graduate, Brenna Reis.

A request for board representative to screen Make all the Difference Scholarship applications was made. Dennis Laba and Kathy Dillon volunteered.

The Kendall CSD Superintendent Search is complete. Current superintendent Julie Christensen retires effective December 31, 2021 and Nicholas Picardo will start as superintendent on January 1, 2022. Nick currently serves as the Kendall CSD Executive Director for Student Services.

District Superintendent Jo Anne Antonacci and Kathy Dillon attended the Churchville-Chili board meeting on November 9<sup>th</sup>. Dennis Laba will join Jo Anne at the Gates-Chili board meeting on December 7<sup>th</sup>.

The NYS Department of Health has given local departments of health authority to work with districts on implementing Test to Stay protocols.

To assist with hiring and recruitment efforts, BOCES 2 has placed prints ads in the Pennysaver and radio ads on WPXY and WBEE for two to four weeks as well as continuing regular recruitment efforts.

14. Committee Reports

1. Labor Relations Committee – K. Dillon reports the meeting included discussions of staff shortages, increase in retirements, and perks to aid in recruitment and retention such as benefits packages and wellness days.
2. Legislative Committee – K. Dillon reported that the group is planning to schedule meetings with local legislators and updating position papers.
3. Information Exchange Committee – District Superintendent J. Antonacci reported that the topic was a civic readiness pilot program.

15. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.

16. Other Items

1. M. May commented on the well-attended CTE open house he attended and expressed how impressed he was with the medical assisting and machining programs.
2. District Superintendent advised the board of the upcoming holiday connections. Monroe 2-Orleans BOCES staff assist many families by donating necessities and holiday gifts each year.

17. Executive Session - At 6:35 p.m. a motion was made by M. May to adjourn the meeting to Executive Session, to discuss employment history of a particular person(s) and collective negotiations pursuant to article 14 of the Civil Service Law, seconded by K. Dillon; passed unanimously.

Respectfully Submitted



Kelly Mutschler  
Clerk of the Board

Members Present

Kathleen Dillon  
Dennis Laba  
Gerald Maar

Michael May  
Heather Pyke

Absent: R. Charles Phillips, John Abbott, Cindy Dawson, Mark Porter

Staff Present

Jo Anne Antonacci  
Karen Brown  
Timothy Dobbertin

Marijo Pearson  
Michelle Ryan

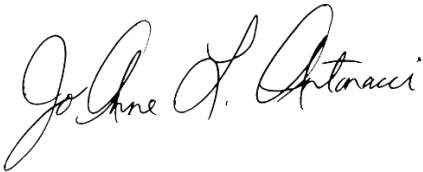
At 6:58 p.m. a motion was made by K. Dillon; seconded by G. Maar to come out of executive session; passed unanimously.

Be it so hereby resolved: That the Board approves the Agreement between the District Superintendent of Monroe 2-Orleans BOCES and the Monroe 2-Orleans BOCES Teachers' Association, for the period of July 1, 2021 – June 30, 2024, as presented.

Moved by M. May, seconded by K. Dillon; passed unanimously

18. Adjournment - At 6:59 p.m. a motion was made by K. Dillon to adjourn the meeting, seconded by G. Maar; passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, reading "Jo Anne L. Antonacci". The signature is written in a cursive, flowing style.

Jo Anne L. Antonacci  
Clerk Pro Tem

