

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on November 20, 2019 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	George Howard
R. Charles Phillips, Vice President	Gerald Maar
Kathleen Dillon	Constance Rockow
John Heise	

Members Absent:

John Abbott	Michael May
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Staff Present:

Jo Anne Antonacci	Timothy Dobbertin
Karen Brown, Esq.	Jennifer Probst
Cindy Christensen	Steve Roland
Ginger Critchley	Dr. Michelle Ryan
Stephen Dawe	Jill Slavny

Guests:

Marleana Hand	Jenna Salgado
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1. Call the Meeting to Order  
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications  
The lease proposal to Item 10.7 was distributed.
4. Approval of Minutes  
Resolved: To approve the October 16, 2019 Regular Meeting Minutes as presented.  
  
Motion by G. Maar, seconded by J. Heise; passed unanimously.
5. Public Interaction  
There was no public interaction.
6. Financial Reports  
S. Roland reported on Treasurer's Report, WINCAP Report, Internal Claims Exception Log, and 2019-2020 Annual Grant Summary Review.  
  
Resolved: To approve the Treasurer's and WINCAP Reports as presented.  
  
Motion by G. Maar, seconded by C. Rockow; passed unanimously.

7. Board Presentation: Dental Assisting  
Jennifer Probst (Dental Assisting teacher) and Cindy Christensen (Work Based Learning coordinator) along with former Churchville-Chili student Marleana Hand and current Greece student Jenna Salgado presented on Dental Assisting. The board asked questions and thanked them for their presentation Jennifer Probst, Cindy Christensen, Marleana Hand, Jenna Salgado, and Jill Slavny left the meeting at 6:57 p.m.
8. Audit Committee Update  
The October 16, 2019, Audit Committee Minutes were included in the board packet.
9. Old Business
  1. The 2019 New York State School Boards Convention, held in Rochester, was discussed.
10. New Business
  1. Resolved to Approve Donation of Meal for Superintendent's Conference Day as presented.  
Motion by J. Heise, seconded by G. Maar; passed unanimously.
  2. Resolved to Approve Donation of Premium Body Filler as presented.  
Motion by J. Heise, seconded by G. Maar; passed unanimously.
  3. Resolved to approve Donation of \$100.00 from Greece Rotary Club as presented.  
Motion by J. Heise, seconded by G. Maar; passed unanimously.
  4. Resolved to Approve Donation of Photo Booth as presented.  
Motion by J. Heise, seconded by G. Maar; passed unanimously.
  5. Resolved to Approve Donation of Sheet Metal as presented.  
Motion by J. Heise, seconded by G. Maar; passed unanimously.
  6. Resolved to Approve the Establishment of Change Fund in the Westview Exceptional Children Program for \$25.00 (Designated Person: Adam Porter) as presented.  
  
Motion by J. Heise, seconded by K. Dillon; passed unanimously.
  7. Resolved to Approve Lease Renewal for 3555 Buffalo Road (former Alternative High School building) as presented.  
  
Motion G. Maar, seconded by J. Heise; passed unanimously.
11. Personnel and Staffing
  1. Resolved: To approve the Personnel and Staffing Agenda as presented.  
  
Motion by C. Phillips, seconded by G. Maar; passed unanimously.
12. Bids/Lease Purchases  
Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:
  1. Resolution to Accept Cooperative Electricity Bid  
Energy Cooperative of America, Inc.      Actual Usage  
Motion by C. Phillips, seconded by C. Rockow; passed unanimously.

13. Executive Officer's Report

Shannon Tahoe was appointed Acting Commissioner until an Interim Commissioner has been chosen.

Brockport Central School District Superintendent Dr. Lesli Myers-Small has accepted a position with the New York State Education Department as Assistant Commissioner of Innovation and School Reform effective January 6, 2020. The Brockport Board of Education has approved District Superintendent Jo Anne Antonacci to conduct the Superintendent Search.

The Monroe 2-Orleans Educational Foundation Celebration was a tremendous success. The date for next year's Celebration will be Saturday, November 14, 2020.

The Westview Opening Celebration was well received as was the Career and Technical Education Expo. Both exceeded expectations.

District Superintendent Jo Anne Antonacci, Wayne-Finger Lakes BOCES District Superintendent Vicky Ramos, and NYS Council of School Superintendents (NYSCOSS) General Council Jacinda Conboy recently presented at the NYSCOSS Women's Initiative on "The Power of Intentionality and Connections."

Holiday Connections and Guardian Angel basket collections have begun for the holiday season.

14. Committee Reports

Labor Relations Committee (J. Abbott/J. Heise) – The October topic was developing leadership capacity; the November topic was Negotiations 101.

Legislation Committee (D. Laba/K. Dillon) – There were no updates.

Information Exchange Committee (R. Charles Phillips/J. Heise) – The topic was JUULing and E-Cigarettes & Your Students Health.

15. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

16. Other Items

There were no other items.

17. Adjournment

At 7:23 p.m., a motion was made by J. Heise to adjourn the meeting, seconded by G. Maar; passed unanimously.

Respectfully submitted,

Virginia M. Critchley  
Clerk of the Board