

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on December 18, 2019 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President
R. Charles Phillips, Vice President
John Abbott
Kathleen Dillon

John Heise
Michael May
Constance Rockow

Members Absent:

George Howard

Gerald Maar

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Ginger Critchley
Steve Dawe
Timothy Dobbartin

Gary Manuse
Barbara Martorana
Dr. Marijo Pearson
Steve Roland
Dr. Michelle Ryan

1. Call the Meeting to Order
The meeting was called to order by President Laba at 6:30 p.m.
2. Pledge of Allegiance
3. Agenda/Items(s) Modifications
There were no agenda modifications.
4. Approval of Minutes
Resolved: To approve the November 20, 2019 Regular Meeting Minutes as presented.

Moved by J. Abbott, seconded by C. Rockow; passed unanimously.
5. Public Interaction
There was no public interaction.
6. Financial Reports
S. Roland reported on Treasurer's Report, WINCAP Report, and Internal Claims Exception Log.

Resolved: To approve the Treasurer's and WINCAP Reports as presented.

Motion by M. May, seconded by J. Abbott; passed unanimously.
7. Board Presentations: Preschool Program and Budget Update (Barbara Martorana)
Barbara Martorana and Gary Manuse gave an update on the Preschool program and budget. The board asked questions and thanked her for her presentation. B. Martorana and G. Manuse left the meeting at 6:51 p.m.

8. Old Business

There was no old business.

9. New Business

1. Resolved: To accept the Extraclassroom Activity Funds Financial Report for year ended June 30, 2019 as presented. No action plan is required, as there were no findings or questionable costs.

Motion by J. Abbott, seconded by M. May; passed unanimously.

2. Resolved: To Accept Single Audit Report for Year Ended June 30, 2019 as presented. No action plan is required, as there were no findings or questionable costs.

Moved by J. Abbott, seconded by M. May; passed unanimously.

3. Resolved: To accept donation of \$5,000 for the Donald F. and Maxine B. Davison Foundation Scholarship as presented.

Motion by J. Abbott, seconded by M. May; passed unanimously.

10. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda

Resolved: To approve the Personnel and Staffing Agenda as presented.

Motion by J. Abbott, seconded by J. Heise; passed unanimously.

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Resolution to Accept Cooperative Electrical Repair, Maintenance and Installation Service Bid
Rath Electric, Inc. \$14,237.60
2. Resolution to Accept Cooperative Plumbing Repair, Maintenance and Installation Service Bid
Monroe Piping & sheet metal, LLC \$3,750.00
3. Resolution to Accept Cooperative HVAC Repair, Maintenance and Installation Service Bid
Wolf Mechanical Service, LLC \$8,500.00
4. Resolution to Accept Cooperative Food Service Equipment Repair, Maintenance and Installation Service Bid
Wolf Mechanical Services, LLC \$5,540.00
5. Resolution to Accept Cooperative Electrical, Plumbing, and Building Supplies Bid
Cooper Friedman Electric Co. \$14,498.81
Metco Supply \$2,471.31
6. Resolution to Accept Cooperative Lunch Paper and Plastic Supply Bid
Regional distributors, Inc. \$24,218.11
7. Resolution to Accept Cooperative Health and Safety Supplies Bid
Medco \$567.86

School Health	514.58
Henry Schein Inc.	\$391.75
Pyramid School Supplies	\$90.31
Endure Industries	\$30.95

8. Resolution to Accept Cooperative Multimedia Audiovisual Equipment Bid

Camcor, Inc.	\$109,839.00
Troxell Communications, Inc.	\$31,804.00
Comsource	\$11,807.76
Adwar Video	\$7,250.00
Tequipment Inc.	\$5,062.20
B&H Photo Video	\$4,144.95
Fusion Digital LLC.	\$3,930.00

9. Resolution to Accept Cardboard Custom Boxes Bid

Veritiv	\$31,170.00
Orcon Industries, Inc.	\$9,530.00

Motion by J. Heise, seconded by J. Abbott; passed unanimously.

12. Executive Officer's Report

Shannon Tahoe was appointed Interim Commissioner for New York State Education Department.

There will be a Graduation Forum at ESC (in the PDC) on Thursday, February 13, 2020, 5:30-8 p.m.

Holiday Connections and many other events for the holiday season were a huge success thanks to the generosity of many.

The Brockport Superintendent Search has begun. District Superintendent Jo Anne Antonacci is serving as the search consultant.

District Superintendent Jo Anne Antonacci thanked the full board for their support and generosity to the BOCES students, families, and staff.

13. Committee Reports

Labor Relations Committee (J. Abbott/J. Heise) – There was no December meeting.

Legislation Committee (D. Laba/K. Dillon) – D. Laba ran the meeting and the committee prepped for the Albany trip.

Information Exchange Committee (R. Charles Phillips/J. Heise) – There was no December meeting.

14. Upcoming Meetings/Events

The various meetings for the upcoming month were listed on the agenda.

15. Other Items

There were no other items.

16. At 7:16 p.m., a motion was made by J. Heise to adjourn the meeting, seconded by J. Abbott; passed unanimously.

Respectfully submitted,

Virginia M. Critchley
Clerk of the Board