Monroe 2-Orleans BOCES Policy
Series 1000 – By-Laws
Policy #1230 – VACANCIES ON THE BOARD

The following procedures shall be followed to fill a board vacancy that occurs for any reason (i.e., death, resignation, removal from office, refusal to serve, illness, etc.):

If the vacancy occurs on or after January 1st and prior to the fifth day preceding the date designated for submission of nominations of candidates, the Board may fill such vacancy by appointment. Such position may be filled only by majority vote of the full Board membership. The individual so appointed shall hold office until the next annual election.

If the vacancy occurs before January 1st in any school year, or, during the period beginning five days prior to the date designated for submission of nominations of candidates and ending on the last day of the school year, the vacancy shall be filled by special election, no later than 45 days after the date the vacancy occurred.

A member of the Board who refuses or neglects to attend three successive meetings of the Board of which they are duly notified, without rendering a good and valid excuse therefore to the other members of the Board, vacates their office by refusal to serve.

Board Member Resignations/Removal From Office

Resignations
A Board member who resigns shall file a resignation with the District Superintendent who shall file the same with the Clerk of the Board.

Removal
A Board member or officer may be removed from office by the Commissioner of Education and/or under specific conditions as enumerated in law or regulation.

Education Law Section 1950(2-a)(f)

Public Officers Law Section 30

Adopted: 7/13/99
Revised: 9/15/10
Reviewed: 8/21/2013
Reviewed: 8/17/2016
Reviewed: 9/18/2019
Revised: 8/17/2022
Revised: 8/20/2025