Monroe 2-Orleans BOCES Policy
Series 1000 – By-Laws
Policy #1320 – BOARD POLICY MAKING AND ADOPTION

The Board operates at the policy-making level, leaving the implementation and administration of that policy to its District Superintendent/designee, administrators and supervisors, thus freeing itself for major considerations and decisions.

Board policies are statements which set forth the purposes and prescribe in general terms what the Board intends for the organization and student programs. Policies create a framework within which the District Superintendent/designee and other staff can discharge their assigned duties.

Specific directions on precise details such as how, who, where, and when are the responsibility of administration through the creation of regulations.

Procedures For Adoption of Policies

a) The District Superintendent/designee may recommend approval of new policies or propose changes in existing policy that are deemed necessary.

b) The policies under consideration shall be placed on the table for a period of at least twelve (12) days to permit individual Board members time to study and analyze each proposal before official Board action is expected.

c) Following the twelve (12) day period, Board action may take place at the next regular monthly meeting of the Board.

d) If a draft policy is approved, the draft policy shall be entered as an official policy under an appropriate series.

e) If a draft policy is not approved, the draft policy may be eliminated from consideration or resubmitted with modifications for further consideration, again using the aforementioned times for possible action.

f) The adoption of a draft policy shall occur only after the proposal has been moved, discussed and voted on affirmatively at two separate meetings of the Board (i.e., the first reading and the second reading). The policy draft may be amended at the second meeting. By a majority vote, the Board may waive the second reading and complete the adoption of the proposed policy at its first reading, waiving the twelve day consideration period outlined in (b) and (c) above.

Education Law Section 1709

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