Monroe 2-Orleans BOCES Policy
Series 1000 – By-Laws
Policy #1432 – ORDER OF BUSINESS AT BOARD MEETINGS

Regular Meetings

At all regular meetings of the Board, the order of business shall be generally as follows, unless a change in such order shall be consented to by a majority of the Board:

a) Pledge of allegiance;
b) Agenda Item(s) Modifications;
c) Approval of Minutes;
d) Public Interaction;
e) Financial reports;
f) Old Business;
g) New Business;
h) Personnel and Staffing;
i) Bids;
j) Executive Officer's Reports;
k) Committee Reports;
l) Upcoming Meetings;
m) Other items;
n) Adjournment.

With the consent of a majority of Board members, the President, for a stated reason, may alter the order of business.

Special Meetings

The order of business of special meetings of the Board shall be as follows:

a) Call to Order, Roll Call, Determination of Quorum;
b) Item or items of business as set forth in the notice of the meeting;
c) Adjournment.

Public Interaction at Meetings

Public interaction is a privilege, not a right. Visitors who wish to speak must sign the Visitor Sign-In Sheet prior to the start of the board meeting. Topics appropriate for visitors to speak on are BOCES educational programs, business, and/or operations. The time for public interaction will be limited to a total of 30 minutes, 3 minutes per single person. An organization or collective group of people need to have one single spokesperson. Federal law, state law, and internal policies may prohibit the Board from commenting or interacting on the speaker's words but the Board hears and seriously considers all visitor information. Any speaking that is deemed inappropriate or confidential will be curtailed. Civil treatment is expected and anyone making libelous/slander, discriminatory, threatening, violent, obscene comments, or advocating racial, religious, or other forms of prejudice will be curtailed and/or the speaker will be removed from the meeting.

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