



Adult Career & Continuing Education Services (ACCES)  
 Adult Education Programs & Policy (AEPP)  
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June 28, 2024

**TO:** AEPP Funded Programs, ALE, WIOA, WEP and EPE

**FROM:** Fiormelissa Johnson, NYS Director – Adult Education Programs & Policy (AEPP)

**SUBJECT:** FY25 AEPP Performance Benchmarks (July 1, 2024, through June 30, 2025)

The purpose of this memo is to provide AEPP funded programs the updated federally negotiated FY2024/2025 benchmarks, as required by the Office of Career and Technical Adult Education (OCTAE). In an effort to meet AEPP’s vision for FY2024-2025 of: *1) Improving performance towards our New York State Benchmarks* and *2) Expanding our services to more participants*, AEPP’s statewide funded adult education programs have the goal to enable adults and out of school youth to become more employable, productive, and responsible citizens through literacy and high school equivalency preparation.

**AEPP Performance Benchmarks FY2024 – 2025**  
**July 1, 2024 – June 30, 2025**

New York State - Adult Education Benchmarks - FY24/FY25		
July 1, 2024 - June 30, 2025		
Education Functioning Levels		Measureable Skill Gain
ABE Level 1:	52%	MSG: 53%
ABE Level 2:	59%	
ABE Level 3:	55%	Post-Test Rate
ABE Level 4:	49%	Overall: 70%
ABE Level 5:	54%	Students Eligible for a Post Test: 90%
ABE Level 6:	51%	
		Follow-up Outcomes
ESL Level 1:	50%	Employment Quarter 2: 35.50%
ESL Level 2:	51%	Employment Quarter 4: 31%
ESL Level 3:	54%	Manual Survey Response Rate: 90%
ESL Level 4:	56%	
ESL Level 5:	54%	Median Earnings (Second Quarter After Exit)
ESL Level 6:	53%	Median Earnings: \$5,960
Credential Rate		
Credential Rate:		49%

### **AEPP Performance Target Considerations**

- All New York Performance Targets negotiated with OCTAE and listed in this memo are intended for all AEPP funded WIOA (4 Areas), WEP, EPE, and ALE
- ALE programs have the flexible option of obtaining Measurable Skill Gain (MSG) through middle range gain counted towards MSG for students in Levels 1 through 4. Gain may also be obtained through either Math or Reading for ABE students. Median Income Reported and Employment 4<sup>th</sup> Quarter after Exit is not required for ALE reporting, all other benchmarks are applicable.
- Measurable Skill Gain (MSG) can be obtained via: 1) Pre & Post Test showing gain from one Educational Functioning Level to the next 2) New York State HSE Diploma/GED Successful match with ASISTS, and 3) an IET or IELCE Credential
- Additional information will be provided on ways in which AEPP funded programs can obtain MSG, including from students passing the GED subtests. More guidance will be provided as it becomes available

### **Strategic Planning for Performance Improvement**

1. All key staffing positions must be filled to include: Program Manager, Data Manager, Teachers and Case managers, and supporting staff. Funding allocated to program staff cannot be used for other purposes through amendments.
2. Three (3) out of four (4) GED Reports provided by AEPP to support students who may only need one more subtest to achieve the HSE Diploma.
3. Students must select the adult education program within GED Manager, and programs must move students from Interested to Enrolled in GED Manager.
4. Using Census Data ([American Fact Finder](#)) to target marketing of literacy services in local communities.
5. Building a robust and comprehensive Intake Process will lower the number of students appearing as Enrolled Not Counted.
6. Creating meaningful attendance policies to promote student participation and a desire to be served by the adult education program is essential to retaining the student.

The New York State Education Department thanks you for your hard work and the services you provide! Please reach out to your Regional Associate for questions. Wishing all AEPP funded programs a successful FY2025!

cc: Ceylane Meyers-Ruff, Deputy Commissioner, ACCES  
AEPP Regional Associates, NYSED  
Accountability Office  
RAEN Regional Center