

**NYSED COVID-19 Temporary Guidance**

**Case Management for WIOA and ALE Programs**

Program Manager: \_\_\_\_\_

Case Manager: \_\_\_\_\_

Month of Service: Feb \_\_\_ Mar \_\_\_ Apr \_\_\_ May \_\_\_ Jun \_\_\_ (select one)

Student Name	# of Times Contacted by Phone	# of Times Contacted by Text	# of Times Contacted by Email	# of Times Contacted by Private FaceBook Message	# of Times Contacted by some other electronic means

This document, when completed, should be uploaded to the Accountability website at the conclusion of each month during the COVID-19 Temporary Guidance. Accountability site web address: <https://adult-education-accountability.org/>