Monroe 2-Orleans BOCES Policy
Series 7000 – Instruction
Policy #7230 – USE OF COPYRIGHTED MATERIALS

It is the intent of the BOCES to abide by the provisions of the United States Copyright Law.

All employees and students are prohibited from copying, displaying, publishing, downloading, duplicating, or reproducing materials not specifically allowed by the copyright law, fair use guidelines, licenses or contractual agreements, or the permission of the copyright holder.

Any employee or student who disregards and/or violates the copyright law and/or policy shall be in violation of United States Copyright Laws and/or BOCES policy and shall assume any and all liability.

The BOCES copyright officer is responsible to provide information for all employees regarding current copyright law and will maintain copyright records as applicable. The copyright officer will serve as the designated agent registered with the United States Copyright Office to expeditiously respond to any notices of claimed copyright infringement.

Regulations and procedures shall be developed by the District Superintendent detailing what can and cannot be copied, duplicated, reproduced, downloaded, displayed, or published.

Appropriate copyright notices will be placed on or near all equipment used for duplication, copying, reproducing, and downloading.

Title 17, United States Code Section 101 et seq.

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