

Report	Special Ed. Requirements or Indicator	Formerly PD	Summary and Required Data Elements	Verification Process
<p>VR – 11 Special Education Events – CPSE &amp; CSE Timely Referral</p>	<p>Selected Districts Required  * See Federal Indicator Plan regarding Indicator 11</p> <p><a href="http://www.vesid.nysed.gov/sedcalendar/sppschedule.html">http://www.vesid.nysed.gov/sedcalendar/sppschedule.html</a></p>		<p><b>Special Education Events Template</b>  <i>CPSE Chain</i>  -CPSE 01 Initial Referral  -CPSE 02 Parental Consent  -CPSE 03 CPSE Meeting Date  -Compliant and Noncompliant reason  <i>CSE Chain</i>  -CSE 01 Initial Referral  -CSE 02 Parental Consent  -CSE 03 CSE Meeting  -Compliant and Noncompliant reason  <b>Student Lite</b>  (demographic information)  <b>Student Enrollment</b>  -Enrollment record beginning with: 4034, 5905, 0011, 5544, 5654, 7000, 7011  -Building code is a valid code in SEDREF (Valid BEDS code)</p>	<ol style="list-style-type: none"> <li>1. IEP Direct tab Letters/Reports and select reports: <i>Report (current school year) Events Extract for CPSE Exclusion</i> or the <i>Report (current school year) Events Extract for CSE Exclusion</i></li> <li>2. IEP Direct Maintenance Tab –Under SIRS Extracts- Download Events Extract—Choose Current School Year and Indicator 11 CPSE or CSE</li> <li>3. Check for pink boxes for missing information and update process log and IEPs as needed ( this extract includes information from <i>Report (current school year) Events Extract for CPSE Exception</i> and <i>Report (current school year) Events Extract for CPSE Inclusion</i>)</li> </ol> <p>Or</p> <ol style="list-style-type: none"> <li><i>Report (current school year) Events Extract for CSE Exception</i> and <i>Report (current school year) Events Extract for CSE Inclusion</i>)</li> <li>4. Compare these reports to PD System.</li> <li>5. Correct enrollment or program fact data as needed.</li> </ol>

<b>Report</b>	<b>Special Ed. Requirements or Indicator</b>	<b>Formerly PD</b>	<b>Summary and Required Data Elements</b>	<b>Verification Process</b>
<p>VR – 12 Special Education Events – EI to CPSE Timely Referral</p>	<p>Selected Districts Required  * See Federal Indicator Plan regarding Indicator 12  <a href="http://www.vesid.nysed.gov/sedca/sppschedule.html">http://www.vesid.nysed.gov/sedca/sppschedule.html</a></p>		<p>Displays data on the timely development of an IEP for children who transition from the Early Intervention Program to preschool special education.</p> <p><b>Special Education Events Template</b>  <i>EI to CPSE Chain</i>  -EI 01 Initial Referral  -EI 02 Parental Consent  -EI 03 CPSE Meeting Date  -EI 04 IEP Implementation  -Compliant and Noncompliant reason  <b>Student Lite</b>  (demographic information)  <b>Student Enrollment</b>  -Enrollment record beginning with: 4034  -Building code is a valid code in SEDREF (Valid BEDS code)</p>	<ol style="list-style-type: none"> <li>1. Maintain a list of EI students received through the county during the current school year.</li> <li>2. Make sure that all students have a NYSSIS ID before July 30<sup>th</sup>.</li> <li>3. Use IEP Direct Maintenance Records – <b>Preview</b> Events Extract—Choose Current School Year and Indicator 12 to verify data to be exported to the Data Warehouse: <ul style="list-style-type: none"> <li>• Check for pink boxes for missing information and check process log and IEPs for missing information.</li> </ul> </li> <li>4. Also verify:  IEP Direct tab Letters/Reports and select reports:  <i>Report (current year) Events Extract for EI Exception</i>  <i>Report (current year) Events Extract for EI Exclusion</i>  <i>Report (current year) Events Extract for EI Inclusion</i> </li> <li>5. Use the List of Potentially Eligible Students in the PD Data System to verify correct enrollment or program fact data as needed.</li> </ol>

Report	Special Ed. Requirements or Indicator	Formerly PD	Summary and Required Data Elements	Verification Process
<p>VR-13 End-of-Year Snapshot Report of Preschool Special Education Programs and Services (June snapshot)</p>	<p>All districts participate – no indicator</p>	<p>PD-7</p>	<p><b>Special Education Programs Fact</b>  Code 5786- CPSE student  <b>Special Education Snapshot</b>  -Primary Service Code  -Primary Service Provider  -Snapshot Date of July 1 of current school year  <b>Student Lite</b>  (demographic information)  Student should be 2,3,4 or 5 as of 12/1/08  <b>Student Enrollment</b>  -Enrollment record beginning with: 0011, 5905  -Building code is a valid code in SEDREF (Valid BEDS code)</p>	<ol style="list-style-type: none"> <li>1. IEP Direct tab Letters/Reports and select reports: <i>(current school year) Year End Snapshot Exception</i></li> <li>2. In SIRS Maintenance Reports in IEP Direct, preview “Year-End Snapshot Extract” [includes data from <i>(current school year) Year End Snapshot Exclusion (current school year) Year End Snapshot Inclusion</i>]</li> <li>3. Missing special ed. data will be highlighted in pink</li> <li>4. To resolve any error access students through Maintenance Manage Student Records. Access student’s last CPSE classified document and fix missing data and make corrections.</li> <li>5. In COGNOS, check the Special Ed Snapshot End of Year Report against the IEP Direct report to make sure that all students have uploaded to Level 1 in the Data Warehouse. Pay close attention to student ID listed at the bottom of the report. These students are not enrolled as a preschooler in your student management system.</li> <li>6. Check under Maintenance and SIRS Extracts for Data Verification Extract. Select End of Year Extract and download. Compare this extract with SIS download to see if locations match. (Utilize District-Location validation table to match SIS locations with BEDS codes). ** Update coming soon to COGNOS Special Education End of Year Snapshot Validation to compare these BEDS codes.</li> <li>7. Check the Data Warehouse Level 1 list from COGNOS, Special Ed Snapshot End of Year Report, against the data in the PD System (State Data Level 2). If any students are missing from the Level 2 list, contact the Data Warehouse to identify potential error.</li> </ol>

<b>Report</b>	<b>Special Ed. Requirements or Indicator</b>	<b>Formerly PD</b>	<b>Summary and Required Data Elements</b>	<b>Verification Process</b>
<b>VR – 14</b> Special Education Events – Timely Referral of Non-Public	Only for Districts that have eligible special education students parentally placed in non-public schools in district		<b>Special Education Events Template</b> <i>CSENP Chain</i> -CSENP 01 Initial Referral -CSENP 02 Parental Consent -CSENP 03 CSE Meeting Date -CSENP 04 IEP or IESP or SP Implementation <b>Student Lite</b> (demographic information) Date of Birth <b>Student Enrollment</b> -Enrollment record beginning with: 5905 -Building code is a valid code in SEDREF (Valid BEDS code)	<ol style="list-style-type: none"> <li>1. During the school year keep a listing of all non-public students referred to CSE in your district.</li> <li>2. IEP Direct tab Letters/Reports and select reports: <i>Report (current school year) Events Extract CSENP Exception</i></li> <li>3. In Maintenance- SIRS Reporting in IEP Direct, preview Event Extract- Classified Parentally Placed in Non-Public School [includes data from <i>(current school year) Events Extract CSENP Exclusion</i> and <i>(current school year) Events Extract CSENP Inclusion</i>]</li> <li>4. Check for pink boxes for missing information and update process log and IEPs as needed.</li> <li>5. Verify enrollment records with these lists (each student should have an enrollment of 5905 with dates corresponding with initial time of referral).</li> <li>6. Compare these two lists with VR-14 verification report in the PD data system (if errors review process log and student demographic and enrollment records to make corrections). Make sure that all students have a NYSSIS ID before July 30th.</li> </ol>

Report	Special Ed. Requirements or Indicator	Formerly PD	Summary and Required Data Elements	Verification Process
<p><b>VR 15 - Preschool Outcomes Report</b></p>	<p>Selected Districts Required  * See Federal Indicator Plan regarding Indicator 7  <a href="http://www.vesid.nysed.gov/sedca/sppschedul.html">http://www.vesid.nysed.gov/sedca/sppschedul.html</a></p>		<p><b>Indicator 7:</b> Percent of preschool children with IEPs who demonstrate on the Early Childhood Outcomes Summary Form (COSF) improved:</p> <p>A. Positive social-emotional skills (including social relationships);  B. Acquisition and use of knowledge and skills (including early language/communication and early literacy); and  C. Use of appropriate behaviors to meet their needs</p> <p><b>Student Enrollment</b>  -Enrollment record between July 1, and June 30 of current school year with: reason for beginning enrollment code 0011 or 5905  -Building code is a valid code in SEDREF (Valid BEDS code)</p> <p><b>Assessment Scores</b></p> <ol style="list-style-type: none"> <li>1. COSF: Entry Level Social Emotional;</li> <li>2. COSF: Exit Level Social Emotional;</li> <li>3. COSF: Progress Social Emotional*;</li> <li>4. COSF: Entry Level Knowledge and Skills;</li> <li>5. COSF: Exit Level Knowledge and Skills;</li> <li>6. COSF: Progress Knowledge and Skills*;</li> <li>7. COSF: Entry Level Behaviors;</li> <li>8. COSF: Exit Level Behaviors;</li> <li>9. COSF: Progress Behaviors*.</li> </ol>	<ol style="list-style-type: none"> <li>1. In IEP Direct, go to <i>All Students</i> and filter for this year's CPSE students. Hover your cursor over all student names in grey to identify those who either exited CPSE services or who were declassified this year.</li> <li>2. Make sure that the Process Log for each of these students is complete. <i>Only students who have received at least 6 months of CPSE services are included in this report.</i> (An existing IEP with a valid program start date at least 6 months old will trigger this calculation.)</li> <li>3. For each included student, go to that student's <i>Student Record</i>. Under <i>Additional State Forms</i>, complete the <i>Preschool Outcomes</i> form with the student's social-emotional, knowledge and skills, and behavioral evaluations upon entry and exit.</li> <li>4. Under Maintenance/SIRS Reporting, preview the <i>Indicator 7 Assessment Facts Extract</i>.</li> <li>5. Under the <i>Letters and Reports</i> tab, preview the <i>Indicator 7 Assessment Fact Extract Exception, Exclusion, and Inclusion Reports</i>.</li> <li>6. Check for pink boxes for missing information and update process log and IEPs as needed. The absence of information in these reports suggests that the Process Logs or <i>Preschool Outcomes</i> forms for CPSE students need updating.</li> </ol>

<b>Report</b>	<b>Special Ed. Requirements or Indicator</b>	<b>Formerly PD</b>	<b>Summary and Required Data Elements</b>	<b>Verification Process</b>
<b>VR 16 - Students Receiving Coordinated Early Intervening Services in the Preceding Two Years and Were Students with Disabilities in the (<i>current</i>) School Year</b>	Selected Districts Required * See Federal Indicator Plan <a href="http://www.vesid.nysed.gov/sedca/sppschedule.html">http://www.vesid.nysed.gov/sedca/sppschedule.html</a>	<b>NEW</b>	This report is your school district's report of general education students who received Coordinated Early Intervening Services (CEIS) funded with up to 15 percent of IDEA federal funds in the 2007-08 and/or 2008-09 and/or 2009-10 school years. This report also includes students who were identified as students with disabilities during the 2009-10 school year, but who had received CEIS in the preceding two years prior to being classified.	1. Enter Program Service records for students receiving CEIS services (code 5753).